

This information is being sent on behalf of John T. McCain, Program Manager, Charge Card Service Center Program Office.

**To: Purchase and Travel Coordinators**

**PCard-17-2009: Registration Closed for GSA SmartPay Training Conference**

The CCSC has just received notice that due to an overwhelming response, GSA has already exceeded its capacity level of 5,000 attendees for the 2009 GSA SmartPay Training Conference in Phoenix, AZ and has shut down online registration.

**\*\*Please communicate to all Purchase and Travel Coordinators:**

**GSA has developed a waiting list where individuals will be notified if/when a registration spot opens. If you know of anyone that would like to be placed on the waitlist, please tell them to send an email to [info@gsasmartpayconference.org](mailto:info@gsasmartpayconference.org) . Please include in the subject line, "WAITLIST 09 GSA".**

Please note, GSA made the decision to close registration due to classroom capacity limitations and to ensure a quality training experience for conference participants. In addition, GSA will not be able to offer walk-in registration at the conference this year.

Note that any existing registration may be modified, exchanged or cancelled in accordance with the instructions on our conference website until June 25, 2009.

GSA has indicated that for those A/OPCs who are unable to attend this year's conference, please note that the conference is not the only forum for them to learn about their GSA SmartPay2 provider, their operations or Electronic Access Systems. The GSA SmartPay2 program requires the contractor banks to come to the agency when requested to train groups of 20 or more.

We apologize for any inconvenience this may cause and for the USDA attendees who have already registered, we look forward to an informative and successful conference this July. Please send any questions to [ccsc@da.usda.gov](mailto:ccsc@da.usda.gov). Thank you!