

This information is being sent on behalf of John T. McCain, Program Manager, Charge Card Service Center.

February 4, 2010

FCard-04-2010: CY09 SmartPay2 1099 follow-up

On Friday, December 4, 2009, a communication was sent out to the Fleet community entitled: **FCard-21-2009: CY09 SmartPay2 1099**. Because of a number of questions received by the CCSC concerning Fleet 1099s, this communication serves as a follow-up.

This is the first year that vendors are getting any type of 1099s for Fleet. Previously, this information could not be provided to USDA by the previous Fleet card provider (i.e., Voyager); and therefore, was excluded from USDA's 1099 process.

The OCFO/COD 1099 office has received many calls from the vendors questioning the 1099. However, because of the limited information that that office receives in the file from US Bank, the information that they are able to provide is minimal. Therefore, all issues and/or concerns are directed back to the Agency Fleet Program Coordinators for assistance.

The OCFO/COD 1099 office cannot take corrective action to a 1099 based on a request from the vendor. Request for corrective actions to a 1099 will have to come from the Agency who completed the 1099 request form, along with supporting documentation and certification that a correction is required based on the need for changes.

Correspondence should be to sent to the OCFO/COD 1099 office and/or vendor for one of the following reasons:

1. The Fleet Coordinator indicates that the 1099 is correct as is; or
2. A correction is required and the Fleet Coordinator provides the necessary documentation to the OCFO/COD 1099 office to make the correction

If you have any questions, please email us at ccsc@da.usda.gov

Thank you!