Meeting Attendance:
  • Members attending – All were present
  • Members absent – None
  • ERB Facilitator attending – Helene Saylor (ORHM)
  • Visitors attending – Karlease Kelly (OHRM)

Business:
  • Dr. Autar Mattoo was introduced as the newest ERB member from ARS, Beltsville. He is a ST employee and represents the SL/ST community.
  • July meeting minutes were approved with no change.
  • OHRM (Karlease Kelly) presented the proposal for the FY 2010 SES CDP.
  • OHRM proposed the FY 2010 SES compensation policy options. OHRM to email options document to ERB members and seek written comments.
  • Status of Previous Business Items -
    • OHRM to route the ERB Charter and Departmental Regulation for clearance in August
    • OHRM finalizing Chair letter to be sent to SES and SL/ST employees about the new Board within the next 2 weeks
    • OHRM forwarded FY 2010 SES performance appraisal guidance to Executive Resources Program Managers
    • OHRM finalizing FY 2010 SL/ST performance appraisal guidance to Executive Resources Program Managers this week

Future Business -
  • SES on boarding
  • Continual learning of SES mid-tenure
  • Status of the 2007 SES CDP graduating class
  • OHRM process to communicate with SES CDP graduates
  • Overview of the merit staffing process and exploration of different ways to oversee the process
  • SES pay policy

Next Meeting:
  • Scheduled for September 15, 2010
  • Approve meeting minutes

Minutes finalized by Helene Saylor on September 12, 2010 and approved by the ERB on September 15, 2010.