



*USDA Mentoring Program*

## **Mentee Application Form**

Name: \_\_\_\_\_ Date : \_\_\_\_\_

Current Position: \_\_\_\_\_ Current Grade: \_\_\_\_\_

Length of Service in USDA: \_\_\_\_\_ years \_\_\_\_\_ months

Duty Location: \_\_\_\_\_ Phone number: \_\_\_\_\_

List at least three goals you think mentoring will help you achieve.

List three things you would like your mentor to provide.

### **CONFIDENTIALITY**

**I hereby acknowledge that as a mentee, I am accountable for information shared by a fellow employee. I recognize the inherent dignity of this individual and will establish a trustworthy relationship by maintaining confidentiality on non-technical matters, except in cases of harm or injury to themselves, fellow employees, the organization, or stakeholders. Information related to technical development will be coordinated with my supervisor to further my professional development.**

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**Signature of Prospective Mentee**

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**Date**

*Please submit this form to Roderick Mance, DM/OHRM Virtual University*