

April 25, 2017

Tuesday

12:00 AM - 12:00 AM

House and Senate IN Session

9:00 AM - 10:00 AM

Scheduling Meeting -- 221-A

4:30 PM - 5:00 PM

catch up -- 208-A

April 26, 2017

Wednesday

All Day

House and Senate IN Session

Please See Above

12:00 AM - 12:00 AM

Kansas City Travel

Ticket Receipt	
Total Amount: 495.60 USD	
This ticket information applies to the following trip(s):	
Delta Air Lines Flight 882 from Washington DC to Atlanta GA on April 26 Delta Air Lines Flight 1250 from Atlanta GA to Kansas City MO on April 26 Delta Air Lines Flight 2165 from Kansas City MO to Atlanta GA on April 29 Delta Air Lines Flight 2349 from Atlanta GA to Washington DC on April 29	
ElectronicTicket Number: 0067920618756 Invoice Number: EZ0154947 Ticket Amount: 495.60 USD Form of Payment: VI*****3392	

Travel Summary – Agency Record Locator NCBDKE					
Traveler					
YOUNG / LARRY C					
Reference number by traveler: A0QET8					
Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type
04/26/2017	DCA-ATL	DL 882	Confirmed	08:45 AM/10:50 AM	Economy / U
04/26/2017	ATL-MCI	DL 1250	Confirmed	12:05 PM/01:16 PM	Economy / U
04/26/2017	MKC	(b) (6)	Confirmed	04/26-04/29	
04/29/2017	MCI-ATL	DL 2165	Confirmed	08:15 AM/11:09 AM	Economy / U
04/29/2017	ATL-DCA	DL 2349	Confirmed	12:20 PM/02:01 PM	Economy / U

AIR - Wednesday, April 26 2017 - Agency Record Locator NCBDKE		Add to Calendar Need Help?
Delta Air Lines Flight DL882 Economy		Online check-in
Depart:	Ronald Reagan National, Terminal B Washington, District of Columbia, United States 08:45 AM Wednesday, April 26 2017	Weather
Arrive:	Hartsfield-Jackson ATL, S - Terminal South Atlanta, Georgia, United States 10:50 AM Wednesday, April 26 2017	Weather
Duration:	2 hour(s) and 5 minute(s) Non-stop	
Status:	Confirmed - Delta Air Lines Record Locator: GF7SXQ	
Equipment:	Airbus Industrie A321	
Seat:	15A (Non smoking) Confirmed	
FF Number:	XXXX007357 - YOUNG/LARRY C	
Distance:	546 miles / 878.514 kilometers	
CO2 Emissions:	240.24 lbs/109.2 kgs	
Remarks:	FOR UP TO DATE TRAVEL INFORMATION ON AIRLINE CHECK-IN/RESTRICTIONS/LIMITATIONS/SECURITY. PLEASE CHECK WWW.DELTA.COM	

AIR - Wednesday, April 26 2017 - Agency Record Locator NCBDKE		Online check-in
Delta Air Lines Flight DL1250 Economy		Online check-in
Depart:	Hartsfield-Jackson ATL, S - Terminal South Atlanta, Georgia, United States 12:05 PM Wednesday, April 26 2017	Weather
Arrive:	Kansas City International Airport, B - Terminal Building B Kansas City, Missouri, United States 01:16 PM Wednesday, April 26 2017	Weather
Duration:	2 hour(s) and 11 minute(s) Non-stop	
Total duration:	5 hour(s) and 31 minute(s) including layover(s)	
Status:	Confirmed - Delta Air Lines Record Locator: GF7SXQ	

Equipment:	Boeing 757 Passenger
Seat:	24C (Non smoking) Confirmed
FF Number:	XXXX007357 - YOUNG/LARRY C
Distance:	691 miles / 1111.819 kilometers
CO2 Emissions:	304.04 lbs/138.2 kgs

HOTEL - Wednesday, April 26 2017 [Add to Calendar](#) [Need Help?](#)

(b) (6) Address:	(b) (6)
Tel:	
Fax:	
Check In/Check Out:	Wednesday, April 26 2017 - Saturday, April 29 2017
Status:	Confirmed
Number of Persons:	1
Number of Rooms:	1
Number of Nights:	3
Rate per night:	USD 227.00 plus tax and any additional fees
Guaranteed:	Yes
Confirmation:	66587983
Frequent Guest ID:	XXXX1574671
CO2 Emissions:	Per night is approximately 63.8 lbs/29 kgs
Remarks:	CANCEL 24 HOURS PRIOR TO 6PM DAY OF ARRIVAL. CREDIT CARD REQUIRED AT CHECK IN

AIR - Saturday, April 29 2017 - Agency Record Locator NCBDK E [Add to Calendar](#) [Need Help?](#)

Delta Air Lines Flight DL2165 Economy	Online check-in
Depart:	Kansas City International Airport, B - Terminal Building B Kansas City, Missouri, United States 08:15 AM Saturday, April 29 2017 Weather
Arrive:	Hartsfield-Jackson ATL, S - Terminal South Atlanta, Georgia, United States 11:09 AM Saturday, April 29 2017 Weather
Duration:	1 hour(s) and 54 minute(s) Non-stop
Status:	Confirmed - Delta Air Lines Record Locator: GF7SXQ
Equipment:	Boeing 737-900 Passenger
Seat:	15C (Non smoking) Confirmed
FF Number:	XXXX007357 - YOUNG/LARRY C
Distance:	691 miles / 1111.819 kilometers
CO2 Emissions:	304.04 lbs/138.2 kgs

AIR - Saturday, April 29 2017 - Agency Record Locator NCBDK E [Add to Calendar](#) [Need Help?](#)

Delta Air Lines Flight DL2349 Economy	Online check-in
Depart:	Hartsfield-Jackson ATL, S - Terminal South Atlanta, Georgia, United States 12:20 PM Saturday, April 29 2017 Weather
Arrive:	Ronald Reagan National, Terminal B Washington, District of Columbia, United States 02:01 PM Saturday, April 29 2017 Weather
Duration:	1 hour(s) and 41 minute(s)
Total duration:	4 hour(s) and 46 minute(s) including layover(s)
Status:	Confirmed - Delta Air Lines Record Locator: GF7SXQ
Equipment:	Airbus Industrie A321
Seat:	15A (Non smoking) Confirmed
FF Number:	XXXX007357 - YOUNG/LARRY C

Distance:	546 miles / 878.514 kilometers
CO2 Emissions:	240.24 lbs/109.2 kgs

Remarks

FOR 24/7 TRAVEL ASSISTANCE PLEASE CONTACT THE BCD TRAVEL TEAM AT 1-800-877-6120 FOR OUTSIDE THE US CALL COLLECT 770-829-2603 FOR THE HEARING IMPAIRED- PLEASE DIAL 711 TO ACCESS RELAY SERVICE- PROVIDE PHONE NUMBER OF 1-800-877-6120 TO ACCESS TRAVEL DUE TO RECENT CHANGES IN THE FY15 GOVERNMENT CITY PAIR PROGRAM/ CPP YOUR AIR RESERVATIONS ARE SUBJECT TO CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST 48 HOURS PRIOR TO SCHEDULED DEPARTURE PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN ACCORDANCE WITH YOUR AGENCY'S BUSINESS RULES BUT NO LESS THAN 3 BUSINESS DAYS PRIOR TO DEPARTURE TO ENSURE TICKETING. THIS 48 HOUR CANCELLATION RULE DOES NOT APPLY TO INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS DOMESTIC CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE RESERVATIONS REQUIRE SEPARATE AIR TICKETS.

CHECK-IN TIMES ARE 90 MINUTES PRIOR TO DEPARTURE FOR DOMESTIC FLIGHTS OR 120 MINUTES FOR INTERNATIONAL CHECKED BAGGAGE POLICIES VARY BASED ON CARRIER AND FINAL WITH YOUR TRAVEL CONSULTANT OR THE AIRLINES WEBSITE. ELECTRONIC TICKET/S/ WILL BE ISSUED FOR THIS TRIP DESTINATION. FOR THE LATEST INFORMATION PLEASE CHECK

21Apr/02:28PM

Estimated trip total **1,274.12 USD**

Air	Car	Hotel	Rail	Other
495.60 USD		778.52 USD		

Fare details: Ticketed

Vendor	Fare information	Refund restrictions before departure	Change restrictions after ticketing	Ticket information
Air DL882 26Apr DL1250 26Apr DL2165 29Apr DL2349 29Apr	Total: USD 495.60	REFUND RESTRICTIONS MAY APPLY	CHANGE RESTRICTIONS MAY APPLY	

All quotes are provider quotes excluding possible taxes and charges en route. Currency conversions shown in this itinerary receipt are done using the bank rate applicable at the date shown in the header of this document. Please note that some local taxes and charges may be invoiced during your trip and cannot be shown at time of reservation.

Advice to Passengers

Transportation of Hazardous Materials

Federal law forbids the carriage of hazardous material aboard the aircraft, in your luggage, or on your person. A violation can result in 5 years imprisonment and penalties of \$250,000 or more (49 U.S.C 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials.

Forbidden Dangerous Items Examples:

Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative.

Note: Spare batteries and fuel cells are not permitted in checked or hold baggage. These items MUST be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.

This email was generated at 21Apr/7:28 PM UTC

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April 26, 2017 Continued

Wednesday

8:30 AM - 8:45 AM	depart DCA, Delta flight DL882
9:00 AM - 9:30 AM	Calendar Review mtg. -- 208-A
1:16 PM - 1:31 PM	arrive MCI
6:45 PM - 7:00 PM	Kansas City Trip Briefing - Conference Call Call in # 1-888-844-9904 Participant # (b) (6) Host # (b) (6)

April 27, 2017

Thursday

All Day House and Senate IN Session Please See Above

All Day Kansas City Travel Please See Above

9:00 AM - 9:30 AM Calendar Review mtg. -- 208-A

April 28, 2017

Friday

12:00 AM - 12:00 AM

House and Senate IN Session

Please See Above

All Day

Kansas City Travel

Please See Above

9:00 AM - 9:30 AM

Calendar Review mtg. -- 208-A

April 29, 2017

Saturday

12:00 AM - 12:00 AM

Kansas City Travel

Please See Above

August 1, 2017

Tuesday

All Day

(b) (6) Out of Office

All Day

House & Senate in RECESS

10:30 AM - 11:30 AM

Space Allocation Mtg. -- 221-A

Duane, please feel free to bring whomever else you feel is necessary.

3:00 PM - 4:00 PM

HR/SES Reassignment Discussion

All, Please come to the Secretary's office now for the HR/SES Reassignment Meeting

3:00 PM - 3:30 PM

call w/ Mark Poeschl

(b) (6)

From: Young, Chris - OSEC, Washington, DC
Sent: Sunday, July 30, 2017 3:06 PM
To: Poeschl, Mark (b) (6) @ffa.org>
Cc: Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>
Subject: RE: Food for thought

Hi there, Mark. Just got back from Mexico.

This is terrific. I think a phone conversation is probably best at this point.

Would you have time on Tuesday morning? Julie, can you please work with Mark to schedule a call time, perhaps 30 minutes, in the next little bit? It can even be while I am on the road with the Secretary.

As an FYI, Mark, the Secretary will be in Indianapolis on Tuesday the 8th, at the end of our "Back to Our Roots" Midwest RV Tour. We will be at the state fair!

Yours,
Chris

-----Original Message-----

From: Poeschl, Mark (b) (6) @ffa.org]
Sent: Friday, July 28, 2017 2:02 PM
To: Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>
Subject: Re: Food for thought

Dear Chris,

Thank you for your message. You beat me to an email to extend my thanks to you, Secretary Perdue, and the entire USDA team for the hospitality this past week. It was great to see you, as well, and only wish we could have had more time to talk. Perhaps next time. But we've gotten extremely positive feedback on the MOU signing and the publicity around the event. The Secretary is clearly a "rock star" in the FFA world!

August 1, 2017 Continued

Tuesday

Having lived and worked internationally, I have a tremendous interest in international agriculture. Actually, FFA's strategy for international programs is on my agenda for 2018. That surely doesn't mean that we can't have some discussions on the Secretary's interest in planting FFA in our neighboring countries of Mexico and Canada. As a means of background, we send our National Officers to Japan each year to interact with the Future Farmers of Japan. South Korea has a similar organization. As we've been working on amendments to our federal charter, a trusted adviser has asked me if we've considered including the potential for international expansion in our plans.

How can we advance this conversation? Is USDA able to help us think through this and make the right connections? Again, it will be early next year before I can concentrate on this, but some preliminary conversations are certainly worth having and of interest to me.

So, my first impression is quite positive. I'm interested. I'd love to hear your ideas and those of the Secretary.

All the best to you, Chris. I appreciate hearing from you.

Warm Regards,

Mark

From: Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>
Sent: Friday, July 28, 2017 12:56 PM
To: Poeschl, Mark
Subject: Food for thought

Mark,

So great to see you on Wednesday.

A question for you to ponder. Has FFA ever given serious consideration to expanding into the Americas, namely in Canada and Mexico?

The Secretary is in Mexico with his counterpart, Jose Calzada. The Mexicans are supremely impressed by FFA and are extremely interested in creating a similar organization here.

At the very least, it might be an opportunity to include small observation delegations of youth to Indianapolis. Or it could be an opportunity for FFA to drive the youth leadership development dialogue across the continent. Or it might hold no interest at all to you.

The Secretary simply wanted me to get your first impression.

Best,
Chris

Sent from my iPhone

August 1, 2017 Continued

Tuesday

5:00 PM - 6:00 PM

Cabinet Affairs Outlook Report Due

5:00 PM - 5:30 PM

Meeting with your faves -- Your office

August 2, 2017

Wednesday

All Day

(b) (6) Out of Office

Please See Above

All Day

House & Senate in RECESS

Please See Above

12:00 AM - 12:00 AM

Travel - Milwaukee, Indianapolis



Unread Receipt
Communication...

TRAVELER NOTICE - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change.

Travelers are responsible for verifying all fees charged by individual carriers.

Please visit the operating carrier website of your ticketed itinerary for applicable fees.

To view your trip via Viewtrip, please click [here](#)

[Printer Friendly](#)

Ticket Receipt	
Total Amount: 296.60 USD	
This ticket information applies to the following trip(s):	
Delta Air Lines Flight 714 from Washington DC to Detroit MI on August 02	
Delta Air Lines Flight 974 from Detroit MI to Milwaukee WI on August 02	
Delta Air Lines Flight 6230 from Indianapolis IN to Detroit MI on August 08 (Operated By: Gojet Airlines Dba Delta Connection)	
Delta Air Lines Flight 551 from Detroit MI to Washington DC on August 08	
ElectronicTicket Number: 0068609838404-405	
Invoice Number: EZ0188235	
Ticket Amount: 296.60 USD	
Form of Payment: VJ*****3392	

Travel Summary – Agency Record Locator NSM32L					
Traveler					
YOUNG / LARRY C					
Reference number by traveler: A0T3SA					
Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type
08/02/2017	DCA-DTW	DL 714	Confirmed	06:05 AM/07:36 AM	Economy / T
08/02/2017	DTW-MKE	DL 974	Confirmed	08:35 AM/08:42 AM	Economy / T
08/02/2017	MKE	(b) (6)	Confirmed	08/02-08/03	
08/03/2017	MSN	(b) (6)	Confirmed	08/03-08/04	
08/04/2017	MSP	(b) (6)	Confirmed	08/04-08/05	
08/05/2017	MLI	(b) (6)	Confirmed	08/05-08/06	
08/06/2017	SPI	(b) (6)	Confirmed	08/06-08/07	
08/07/2017	IND	(b) (6)	Confirmed	08/07-08/08	
08/08/2017	IND-DTW	DL 6230*	Confirmed	08:00 PM/09:13 PM	Economy / T
08/08/2017	DTW-DCA	DL 551	Confirmed	10:04 PM/11:36 PM	Economy / T

AIR - Wednesday, August 2 2017 - Agency Record Locator NSM32L		Add to Calendar Need Help?
Delta Air Lines Flight DL714 Economy		Online check-in
Depart:	Ronald Reagan National, Terminal B Washington, District of Columbia, United States 06:05 AM Wednesday, August 2 2017	Weather
Arrive:	Wayne County, EM - E.M. McNamara Terminal Detroit, Michigan, United States 07:36 AM Wednesday, August 2 2017	Weather
Duration:	1 hour(s) and 31 minute(s) Non-stop	
Status:	Confirmed - Delta Air Lines Record Locator: H52XX6	
Equipment:	Boeing (Douglas) MD-90	
Seat:	17B (Non smoking) Confirmed	
FF Number:	XXXX007357 - YOUNG/LARRY C	
Distance:	404 miles / 650.036 kilometers	
CO2 Emissions:	177.76 lbs/80.8 kgs	
Remarks:	FOR UP TO DATE TRAVEL INFORMATION ON AIRLINE CHECK-IN/RESTRICTIONS/LIMITATIONS/SECURITY. PLEASE CHECK WWW.DELTA.COM	

AIR - Wednesday, August 2 2017 - Agency Record Locator NSM32L	
Delta Air Lines Flight DL974 Economy Online check-in	
Depart:	Wayne County, EM - E.M. McNamara Terminal Detroit, Michigan, United States 08:35 AM Wednesday, August 2 2017 Weather
Arrive:	General Mitchell Milwaukee, Wisconsin, United States 08:42 AM Wednesday, August 2 2017 Weather
Duration:	1 hour(s) and 7 minute(s) Non-stop
Total duration:	3 hour(s) and 37 minute(s) including layover(s)
Status:	Confirmed - Delta Air Lines Record Locator: H52XX6
Equipment:	Boeing 717-200
Seat:	21C (Non smoking) Confirmed
FF Number:	XXXX007357 - YOUNG/LARRY C
Distance:	237 miles / 381.333 kilometers
CO2 Emissions:	130.35 lbs/59.25 kgs

HOTEL - Wednesday, August 2 2017	
Add to Calendar Need Help?	
Address:	(b) (6)
Check In/Check Out:	Wednesday, August 2 2017 - Thursday, August 3 2017
Status:	Confirmed
Number of Persons:	1
Number of Rooms:	1
Number of Nights:	1
Rate per night:	USD 143.10 plus tax and any additional fees
Guaranteed:	Yes
Confirmation:	HY0048131241
Frequent Guest ID:	XXXX83028X
CO2 Emissions:	Per night is approximately 63.8 lbs/29 kgs
Remarks:	CANCEL NOT ALLOWED FOR PREPAID/NONREFUNDABLE BOOKING CREDIT CARD REQUIRED AT CHECK IN

HOTEL - Thursday, August 3 2017	
Add to Calendar Need Help?	
Address:	(b) (6)
Tel:	(b) (6)
Fax:	(b) (6)
Check In/Check Out:	Thursday, August 3 2017 - Friday, August 4 2017
Status:	Confirmed
Number of Persons:	1
Number of Rooms:	1
Number of Nights:	1
Rate per night:	USD 127.00 plus tax and any additional fees
Guaranteed:	Yes
Confirmation:	70797053
Corp. Discount:	XXXXV
CO2 Emissions:	Per night is approximately 63.8 lbs/29 kgs
Remarks:	CANCEL 48 HOURS PRIOR TO ARRIVAL CREDIT CARD REQUIRED AT CHECK IN

HOTEL - Friday, August 4 2017	
Add to Calendar Need Help?	
Address:	(b) (6)
Address:	(b) (6)

Tel:	(b) (6)
Fax:	(b) (6)
Check In/Check Out:	Friday, August 4 2017 - Saturday, August 5 2017
Status:	Confirmed
Number of Persons:	1
Number of Rooms:	1
Number of Nights:	1
Rate per night:	USD 145.00 plus tax and any additional fees
Guaranteed:	Yes
Confirmation:	70936491
Corp. Discount:	XXXXV
Frequent Guest ID:	XXXX65108
CO2 Emissions:	Per night is approximately 63.8 lbs/29 kgs
Remarks:	CANCEL 2 DAYS PRIOR TO ARRIVAL CREDIT CARD REQUIRED AT CHECK IN

HOTEL - Saturday, August 5 2017 [Add to Calendar](#) [Need Help?](#)

(b) (6)	(b) (6)
Address:	(b) (6)
Tel:	(b) (6)
Fax:	(b) (6)
Check In/Check Out:	Saturday, August 5 2017 - Sunday, August 6 2017
Status:	Confirmed
Number of Persons:	1
Number of Rooms:	1
Number of Nights:	1
Rate per night:	USD 159.00 plus tax and any additional fees
Guaranteed:	Yes
Confirmation:	70810216
Corp. Discount:	XXXXV
CO2 Emissions:	Per night is approximately 63.8 lbs/29 kgs
Remarks:	CANCEL 48 HOURS PRIOR TO ARRIVAL CREDIT CARD REQUIRED AT CHECK IN

HOTEL - Sunday, August 6 2017 [Add to Calendar](#) [Need Help?](#)

(b) (6)	(b) (6)
Address:	(b) (6)
Tel:	(b) (6)
Fax:	(b) (6)
Check In/Check Out:	Sunday, August 6 2017 - Monday, August 7 2017
Status:	Confirmed
Number of Persons:	1
Number of Rooms:	1
Number of Nights:	1
Rate per night:	USD 91.00 plus tax and any additional fees
Guaranteed:	Yes
Confirmation:	70816068
Corp. Discount:	XXXXV
Frequent Guest ID:	XXXX65108
CO2 Emissions:	Per night is approximately 63.8 lbs/29 kgs
Remarks:	CANCEL 48 HOURS PRIOR TO ARRIVAL CREDIT CARD REQUIRED AT CHECK IN

HOTEL - Monday, August 7 2017 [Add to Calendar](#) [Need Help?](#)

(b) (6)	(b) (6)
Address:	(b) (6)
Tel:	(b) (6)
Fax:	(b) (6)
Check In/Check Out:	Monday, August 7 2017 - Tuesday, August 8 2017

Status:	Confirmed
Number of Persons:	1
Number of Rooms:	1
Number of Nights:	1
Rate per night:	USD 140.00 plus tax and any additional fees
Guaranteed:	Yes
Confirmation:	70822242
Corp. Discount:	XXXXV
Frequent Guest ID:	XXXX65108
CO2 Emissions:	Per night is approximately 63.8 lbs/29 kgs
Remarks:	CANCEL 48 HOURS PRIOR TO ARRIVAL CREDIT CARD REQUIRED AT CHECK IN

AIR - Tuesday, August 8 2017 - Agency Record Locator NSM32L [Add to Calendar](#) [Need Help?](#)

Delta Air Lines Flight DL6230 Economy Online check-in	
Depart:	Indianapolis International Airport Indianapolis, Indiana, United States 08:00 PM Tuesday, August 8 2017 Weather
Arrive:	Wayne County, EM - E.M. McNamara Terminal Detroit, Michigan, United States 09:13 PM Tuesday, August 8 2017 Weather
Duration:	1 hour(s) and 13 minute(s) Non-stop
Status:	Confirmed - Delta Air Lines Record Locator: H52XX6
Equipment:	Canadair Regional Jet 700
*Operated By:	Gojet Airlines Db a Delta Connection
Seat:	12C (Non smoking) Confirmed
FF Number:	XXXX007357 - YOUNG/LARRY C
Distance:	231 miles / 371.679 kilometers
CO2 Emissions:	127.05 lbs/57.75 kgs

AIR - Tuesday, August 8 2017 - Agency Record Locator NSM32L

Delta Air Lines Flight DL551 Economy Online check-in	
Depart:	Wayne County, EM - E.M. McNamara Terminal Detroit, Michigan, United States 10:04 PM Tuesday, August 8 2017 Weather
Arrive:	Ronald Reagan National, Terminal B Washington, District of Columbia, United States 11:36 PM Tuesday, August 8 2017 Weather
Duration:	1 hour(s) and 32 minute(s) Non-stop
Total duration:	3 hour(s) and 36 minute(s) including layover(s)
Status:	Confirmed - Delta Air Lines Record Locator: H52XX6
Equipment:	Boeing (Douglas) MD-90
Seat:	16C (Non smoking) Confirmed
FF Number:	XXXX007357 - YOUNG/LARRY C
Distance:	404 miles / 650.036 kilometers
CO2 Emissions:	177.76 lbs/80.8 kgs

Remarks

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FOR THE HEARING IMPAIRED- PLEASE DIAL 711
TO ACCESS RELAY SERVICE- PROVIDE PHONE NUMBER OF 1-800-877-6120 TO ACCESS TRAVEL
DUE TO RECENT CHANGES IN THE FY15 GOVERNMENT CITY PAIR PROGRAM/CPP YOUR AIR RESERVATIONS ARE SUBJECT TO CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST 48 HOURS PRIOR TO SCHEDULED DEPARTURE
PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN ACCORDANCE WITH YOUR AGENCY'S BUSINESS RULES BUT NO LESS THAN 3 BUSINESS DAYS PRIOR TO DEPARTURE TO ENSURE TICKETING.
THIS 48 HOUR CANCELLATION RULE DOES NOT APPLY TO

INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS DOMESTIC CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE RESERVATIONS REQUIRE SEPARATE AIR TICKETS.

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26Jul/01:27PM

Estimated trip total					1,213.36 USD
Air	Car	Hotel	Rail	Other	
296.60 USD		916.76 USD			
Fare details: Ticketed					
Vendor	Fare information	Refund restrictions before departure	Change restrictions after ticketing	Ticket information	
Air DL714 02Aug DL974 02Aug DL6230* 08Aug DL551 08Aug	Total: USD 296.60	REFUND RESTRICTIONS MAY APPLY	CHANGE RESTRICTIONS MAY APPLY		
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Forbidden Dangerous Items Examples:

Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative.

Note: Spare batteries and fuel cells are not permitted in checked or hold baggage. These items MUST be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.
This email was generated at 26Jul/6:27 PM UTC

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August 2, 2017 Continued

Wednesday

4:30 AM - 4:45 AM depart for DCA - 6:05a flight

6:00 AM - 6:15 AM 6:05a Delta flight 714 - DCA - through Detroit

8:00 AM - 9:00 AM Subcabinet Meeting -- 200-A Conference Room

Please note Subcabinet meeting time has changed to 8:00-9:00 am. Please allow 1 hour for the meeting.

Under Secretary may send Chief of Staff in their place when needed.

Conference Line: 888-844-9904
Access code: (b) (6)

8:45 AM - 9:00 AM arrive Milwaukee - 8:42a

9:00 AM - 9:30 AM Calendar Review mtg. -- 208-A

11:00 AM - 11:30 AM call w/ (b) (6) 11a (EST)
(b) (6)

From: "(b) (6)"
Date: July 27, 2017 at 10:04:22 CDT
To: "Young, Chris - OSEC, Washington, DC" <Chris.Young@osec.usda.gov>
Subject: Re: WSP Placement

Mr. Young,

This all sounds terrific! I am available at 1 pm on Monday. Talk to you then!

Best regards,

(b) (6)

On Jul 26, 2017, at 4:59 PM, Young, Chris - OSEC, Washington, DC
<Chris.Young@osec.usda.gov> wrote:

Dear (b) (6),

August 2, 2017 Continued

Wednesday

I hope this note finds you well. My name is Chris Young, and I serve as the Secretary of Agriculture's Deputy Chief of Staff. Please call me Chris.

(b) (6)

I understand you are interested in a WSP placement with us this fall. Terrific! We should visit by phone as soon as possible. If selected, we would need to begin a couple of administrative processes as soon as possible so that you could begin on time. During our call, in addition to regular interview questions, I would share with you what this particular placement would entail, the type of work you would do, and the people with whom you would interact.

If this sounds good to you, please let me know your availability Monday and Tuesday of next week.

All the best,

Chris

<image003.png>

L. Christopher Young
Deputy Chief of Staff

United States Department of Agriculture
Office: 202.720.3631

3:00 PM - 3:30 PM

call w/ (b) (6) - 3p (EST) - (b) (6) time
(b) (6)

From: Young, Chris - OSEC, Washington, DC
Sent: Monday, July 31, 2017 12:49 PM
To: (b) (6)
Cc: Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>

August 2, 2017 Continued

Wednesday

Subject: WSP placement
Importance: High

Dear (b) (6):

I hope this note finds you well. My name is Chris Young, and I serve as the Secretary of Agriculture's Deputy Chief of Staff. Please call me Chris.

(b) (6)

I understand you are interested in a WSP placement with us this fall. Terrific! We should visit by phone as soon as possible. If selected, we would need to begin a couple of administrative processes as soon as possible so that you could begin on time. During our call, in addition to regular interview questions, I would share with you what this particular placement would entail, the type of work you would do, and the people with whom you would interact.

If this sounds good to you, please let me know your availability for this week. Julie, my assistant, will then schedule you.

All the best,
Chris

<image003.png>

L. Christopher Young
Deputy Chief of Staff

United States Department of Agriculture
Office: 202.720.3631

3:30 PM - 4:30 PM

Intern follow up

6:00 PM - 6:30 PM

call w/ (b) (6) 6p EST - 5p Milwaukee Time
(b) (6)

August 3, 2017

Thursday

- All Day** **(b) (6) Out of Office** **Please See Above**

- All Day** **House & Senate in RECESS** **Please See Above**

- All Day** **Travel - Milwaukee, Indianapolis** **Please See Above**

- 9:00 AM - 9:30 AM** **Calendar Review mtg. -- 208-A**

August 4, 2017

Friday

All Day	(b) (6) Out of Office	Please See Above
All Day	House & Senate in RECESS	Please See Above
All Day	Travel - Milwaukee, Indianapolis	Please See Above
9:00 AM - 9:30 AM	Calendar Review mtg. -- 208-A	

August 5, 2017

Saturday

- All Day** **(b) (6) Out of Office** **Please See Above**

- All Day** **House & Senate in RECESS** **Please See Above**

- All Day** **Travel - Milwaukee, Indianapolis** **Please See Above**

August 6, 2017

Sunday

- All Day** **(b) (6) Out of Office** **Please See Above**

- All Day** **House & Senate in RECESS** **Please See Above**

- All Day** **Travel - Milwaukee, Indianapolis** **Please See Above**

August 7, 2017

Monday

12:00 AM - 12:00 AM

(b) (6) Out of Office

Please See Above

All Day

House & Senate in RECESS

Please See Above

All Day

Travel - Milwaukee, Indianapolis

Please See Above

9:00 AM - 9:30 AM

Calendar Review mtg. -- 208-A

August 8, 2017

Tuesday

All Day	House & Senate in RECESS	Please See Above
12:00 AM - 12:00 AM	Travel - Milwaukee, Indianapolis	Please See Above
8:00 PM - 8:15 PM	depart Indianapolis Delta flight 6230 at 8p - through Detroit	
11:30 PM - 11:45 PM	arrive DCA - 11:36p	

August 9, 2017

Wednesday

All Day

House & Senate in RECESS

Please See Above

9:00 AM - 9:30 AM

Calendar Review mtg. -- 208-A

9:30 AM - 9:45 AM

mtg. w/ CY/CS/BH re: Pets on the Patio Discussion -- 200-A - Heidi's office

11:00 AM - 11:30 AM

Standing Mtg. w/ HR - re: Executive Resource Issues -- Chris's Office

From: Carr, Rhonda - DM

Sent: Thursday, April 13, 2017 2:34 PM

To: Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>; Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>

Cc: Moore, Patty - DM <Patty.Moore@dm.usda.gov>; Meighan, Terri - DM <Terri.Meighan@dm.usda.gov>

Subject: RE: Request for standing meeting

30 minutes and we may need a few weekly upfront but biweekly should be good. Thanks.

From: Young, Chris - OSEC, Washington, DC

Sent: Thursday, April 13, 2017 2:29 PM

To: Carr, Rhonda - DM <Rhonda.Carr@dm.usda.gov>; Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>

Cc: Moore, Patty - DM <Patty.Moore@dm.usda.gov>; Meighan, Terri - DM <Terri.Meighan@dm.usda.gov>

Subject: RE: Request for standing meeting

Julie, I asked Rhonda to add this.

Rhonda, do you think a 30-minute block weekly or biweekly is sufficient?

From: Carr, Rhonda - DM

Sent: Thursday, April 13, 2017 2:02 PM

To: Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>

Cc: Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>; Moore, Patty - DM <Patty.Moore@dm.usda.gov>; Meighan, Terri - DM <Terri.Meighan@dm.usda.gov>

Subject: Request for standing meeting

Hi Julie,

Just want to put on your radar....to schedule a standing meeting with Chris, Patty, Terri, and I to discuss Executive Resources issues. Tentatively starting in May.....Many thanks.

Rcc

RHONDA C. CARR | Deputy Director, Executive Resources Management
Division

Office of Human Resources Management | Departmental Management | U.S. Department
of Agriculture

1400 Independence Avenue, SW | JLW Building | Room 309W
Washington, D.C. 20250

August 9, 2017 Continued

Wednesday

202/720-3967-Direct | (b) (6) Cell
rhonda.carr@dm.usda.gov

1:30 PM - 2:30 PM

Private mtg. - OHSEC -- 5B Conference Room
Mexico

2:45 PM - 3:45 PM

Space Allocation Mtg. -- 221-A

3:30 PM - 5:00 PM

Save the Date: OCR Summer Happy Hour on August 9th -- 219-A Whitten
Good afternoon,

Please join OCR in our offices (219-A Whitten) for a break from the heat and (possibly??) Congress on Wednesday, August 9, from 3:30-5:00ish. We will supply beer, wine, non-alcoholic beverages and snacks, but feel free to bring your favorite libation to share with the group.

4:00 PM - 4:30 PM

mtg. w/ Diane Cullo -- 208A

4:45 PM - 5:30 PM

FAS Staffing mtg. -- 208A
> From: Young, Chris - OSEC, Washington, DC
> Sent: Wednesday, August 02, 2017 9:35 AM
> To: Higgins, Holly - FAS <Holly.Higgins@fas.usda.gov>
> Cc: Hafemeister, Jason - OSEC, Washington, DC <Jason.Hafemeister1@osec.usda.gov>; Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>; Green, Heidi - OSEC, Washington, DC <Heidi.Green@osec.usda.gov>; Leland, Arlean - OGC <ARLEAN.LELAND@OGC.USDA.GOV>; Vaden, Stephen - OGC <Stephen.Vaden@ogc.usda.gov>
> Subject: Re: meeting
>
> That's fine. We probably should visit by phone first though.
>
> Sent from my iPhone
>
>> On Aug 2, 2017, at 08:23, Higgins, Holly S <Holly.Higgins@fas.usda.gov> wrote:
>>
>> Chris - I will be out of DC next week, but suggest that the director of the FAS foreign service corps (Bobby Richey) can join this meeting with Jason?
>>

(b) (5) Deliberative

>>
>> Let me know if this is ok?

August 9, 2017 Continued

Wednesday

>> Thanks, Holly

>>

>>

>>

>> PERSONNEL, DELIBERATIVE, CONFIDENTIAL

>>

>> Dear Jason and Holly:

>>

>> I am asking Julie to schedule a 45-minute meeting among both of you, Stephen and Arlean from OGC, Heidi, and me, at some point next Wednesday afternoon or Thursday, the 9th or 10th.

>>

(b) (5) Deliberative

>>

>> Thank you,

>> Chris

>> [USDA-Color-seal-COC-]

>>

>>

>>

>> L. Christopher Young

>>

>> Deputy Chief of Staff

>>

>> United States Department of Agriculture

>> Office: 202.720.3631

>>

>>

August 10, 2017

Thursday

All Day

House & Senate in RECESS

Please See Above

9:00 AM - 11:00 AM

Scheduling Meeting -- 221-A

9:00 AM - 9:30 AM

Calendar Review mtg. -- 208-A

11:00 AM - 11:30 AM

mtg. w/ (b) (6) -- 208-A

From: Jared Wrede (b) (6)

Sent: Monday, July 31, 2017 12:58 PM

To: Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>

Cc: Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>

Subject: Re: Opportunity with USDA.

Great. Thank you again. I look forward to hearing from Julie.

Best,

(b) (6)

On Mon, Jul 31, 2017 at 12:51 PM, Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov> wrote:

Hi Jared,

Great. I will be on the road most of this week and into next. However, Julie, my assistant, can find us a time late next week.

Chris

From: (b) (6)

Sent: Monday, July 31, 2017 8:30 AM

To: Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>

Subject: Re: Opportunity with USDA.

August 10, 2017 Continued

Thursday

Good morning, Chris.

I really appreciate your responding. Working at USDA is something I've wanted to do for a really long time. I figured, given my work experience, advance and legislative work were the best places to start. As I was [researching](#) the new staff at USDA, you were the person I should contact about opportunities in these areas.

I would love to meet and discuss possibilities under your stewardship or elsewhere in the agency. Thank you for being willing to do so. This week is fairly flexible for me and I could meet as early as this afternoon. Please let me know when works best with your schedule.

Best regards,

(b) (6)

On Sun, Jul 30, 2017 at 3:46 PM, Young, Chris - OSEC, Washington, DC
<Chris.Young@osec.usda.gov> wrote:

Dear (b) (6),

Thank you for your email. Out of curiosity, how did choose or know to connect with me?

Both of those shops fall under my responsibilities. At the moment, aside from some very specialized policy experts, we are likely fully staffed. That could often change, and I have learned in Washington, it often does. I would be more than happy to meet, though, and chat about the possibilities. Just let me know.

All the best,

Chris

From: (b) (6)
Sent: Thursday, July 27, 2017 4:14 PM
To: Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>
Subject: Opportunity with USDA.

Dear Mr. Young:

I am writing to express interest in helping President Trump and Secretary Perdue

August 10, 2017 Continued

Thursday

achieve their vision for the Department of Agriculture. The experience described in the attached resume best qualifies me for a position in Advance or Legislative Affairs.

You will notice that my last work experience was with Mitt Romney's presidential campaign in 2011. Since then, (b) (6) I am now eager to reengage and make a contribution in an area I've always been interested in.

At your convenience, I am able to meet to discuss contributing to your staff. Thank you for your consideration.

Regards,

(b) (6)

1:00 PM - 1:30 PM

mtg. w/ Campbell re: Newnan APHIS dog event - 8/24 -- 208-A - Chris's office

August 11, 2017

Friday

All Day

House & Senate in RECESS

Please See Above

12:00 AM - 12:00 AM

(b) (6) - out

All Day

(b) (6) - CDO

9:00 AM - 9:30 AM

Calendar Review mtg. -- 208-A

10:00 AM - 11:00 AM

Initial Korea/Japan Planning Meeting -- 221A

Zhulieta, please forward and invite whomever is appropriate from FAS. Since both posts are +11 hours from EDT, we will have this meeting only among the DC team, and then schedule the ensuing ones so that they may participate by phone.

I would like to go over a broad logistical outline of the visit, including goals, objectives, and suggested meetings.

11:00 AM - 11:30 AM

mtg. w/ Abbey/Joby re: Hill Details -- 200A - Heidi's office

Is there a time we can sit down with H and C on this?

Abbey L. Fretz

Acting Deputy Assistant Secretary for Congressional Relations - Office of Congressional Relations

United States Department of Agriculture

(202) 720-9962

Begin forwarded message:

From: "Green, Heidi - OSEC, Washington, DC" <Heidi.Green@osec.usda.gov>

Date: August 4, 2017 at 4:05:25 PM EDT

To: "Fretz, Abbey - OSEC, Washington, DC" <Abbey.L.Fretz@aphis.usda.gov>

Cc: "Young, Chris - OSEC, Washington, DC" <Chris.Young@osec.usda.gov>, "Young, Joby - OSEC, Washington, DC" <Joby.Young@osec.usda.gov>

Subject: (b) (5) Deliberative

Let's discuss in person please

Sent from my iPhone

On Aug 4, 2017, at 4:02 PM, Fretz, Abbey - OSEC, Washington, DC

<Abbey.L.Fretz@aphis.usda.gov> wrote:

(b) (5) Deliberative

August 11, 2017 Continued

Friday

(b) (5) Deliberative

(b) (5) Deliberative

<image002.jpg [Abbey L. Fretz](#)

>

Acting Deputy Assistant Secretary for Congressional
Relations -
Office of Congressional Relations

United States Department of Agriculture
Office: (202) 720-9962

From: Young, Chris - OSEC, Washington, DC

Sent: Friday, August 04, 2017 3:50 PM

To: Fretz, Abbey - OSEC, Washington, DC <Abbey.L.Fretz@aphis.usda.gov>

Cc: Green, Heidi - OSEC, Washington, DC <Heidi.Green@osec.usda.gov>; Lipps, Brandon - OSEC, Washington, DC <Brandon.Lipps@osec.usda.gov>; Young, Joby - OSEC, Washington, DC <Joby.Young@osec.usda.gov>; Lyons, Maggie - OSEC, Washington, DC <Maggie.Lyons@osec.usda.gov>; Tkacz, Kailee - OSEC, Washington, DC <Kailee.Tkacz@osec.usda.gov>

Subject: Re: (b) (5) Deliberative

I think (b) (5) Deliberative

Sent from my iPhone

On Aug 4, 2017, at 14:29, Fretz, Abbey - OSEC, Washington, DC
<Abbey.L.Fretz@aphis.usda.gov> wrote:

Heidi, Chris and Brandon,

(b) (6)

August 11, 2017 Continued

Friday

(b) (6)

<image004.jpg **Abbey L. Fretz**

>

Acting Deputy Assistant Secretary for Congressional
Relations –
Office of Congressional Relations

United States Department of Agriculture
Office: (202) 720-9962

From: Cohen, Jeff - FNS

Sent: Friday, August 04, 2017 1:40 PM

To: Fretz, Abbey - OSEC, Washington, DC <Abbey.L.Fretz@aphis.usda.gov>; Tkacz, Kailee -
OSEC, Washington, DC <Kailee.Tkacz@osec.usda.gov>

Cc: Griffin, Laura - FNS <Laura.Griffin@fns.usda.gov>

Subject: FW: contact for details

Abbey/Kailee,

I see from below that this request for detail has come into your office and suspect that a little background might help.

(b) (6)

(b) (6)

Please let me know if you have any questions or would like any additional information. I would be happy to discuss.

Thanks ... Jeff

Jeff Cohen

Acting Associate Administrator
Supplemental Nutrition Assistance Program (SNAP)

August 11, 2017 Continued

Friday

Food and Nutrition Service, USDA
703-305-2027
jeff.cohen@fns.usda.gov

From: (b) (6) - FNS
Sent: Friday, August 04, 2017 11:49 AM
To: McConnell, Casey - FNS; Silbermann, Lizbeth - FNS
Subject: FW: contact for details

From: Williams, Jessie (Agriculture) [<mailto:Jessie.Williams@ag.senate.gov>]
Sent: Friday, August 04, 2017 11:35 AM
To: Studer, Kevin - OSEC, Washington, DC; Young, Joby - OSEC, Washington, DC
Cc: Kelly, Amanda (Agriculture); Fretz, Abbey - OSEC, Washington, DC; (b) (6) - FNS
Subject: RE: contact for details

Good morning everyone,

(b) (6). Would you please provide a response letter at your earliest convenience? Thank you!

Jessie Williams *Chief Clerk*
U.S. Senate Committee on Agriculture, Nutrition, & Forestry
(202) 224-7938

(b) (6)

1:00 PM - 2:00 PM

Hold: Staff Meeting (Non-career)

1:00 PM - 2:00 PM

REMINDER: Appointee Meeting | 8/11/2017| 108-A -- 108-A (Whitten)
Just a reminder that there will be an Appointee meeting TODAY at 1:00pm in room **108-A (Whitten)**. For those that are unable to attend please use our conference line number to dial in.

Conference Call: 1-888-844-9904
Access Code: (b) (6)#
Join Conference: Press # (pound) to join the conference as a **Participant**.

Thank You!

1:15 PM - 1:45 PM

Scheduling Meeting

August 11, 2017 Continued

Friday

4:00 PM - 4:30 PM

mtg. (b) (6) re: personnel issues -- 208-A - Chris's office

August 12, 2017

Saturday

All Day

House & Senate in RECESS

Please See Above

All Day

(b) (6) - out

Please See Above

August 13, 2017

Sunday

All Day

House & Senate in RECESS

Please See Above

All Day

(b) (6) - out

Please See Above

August 14, 2017

Monday

All Day	House & Senate in RECESS	Please See Above
All Day	(b) (6) - out	Please See Above
12:00 AM - 12:00 AM	(b) (6) - out	
6:30 AM - 11:00 AM	Exercise: (b) (6), (b) (7)(C)	
9:00 AM - 9:30 AM	Calendar Review mtg. -- 208-A	
12:00 PM - 1:00 PM	SC Overview -- Chris' Office Bring your own lunch.	
1:30 PM - 2:00 PM	Weekly mtg. w/ Duane Williams - this mtg. 8/14 Chris will call Duane -- (b) (6)	
2:30 PM - 3:00 PM	mtg. w/ Maggie Lyons re: performance plan and office estimate -- 208-A - Chris's office	
3:00 PM - 3:30 PM	bi-weekly mtg. w/ Diane Cullo -- 208A Carolyn will be unable to attend. Christian will be attending in her place.	
4:00 PM - 4:30 PM	Communications Strategy Meeting -- 200A	

August 15, 2017

Tuesday

All Day

House & Senate in RECESS

Please See Above

All Day

(b) (6) - out

Please See Above

All Day

(b) (6) - out

Please See Above

9:00 AM - 10:00 AM

Scheduling Meeting -- 221-A

11:00 AM - 11:30 AM

mtg. w/ Abbey/Joby re: office renovations -- 208-A - Chris's office

1:00 PM - 1:30 PM

Call Mark Poeschl

join.me/dkemp.ffa.org, see conference numbers in the invitation

-----Original Appointment-----

From: Poeschl, Mark (b) (6) [@ffa.org](mailto:(b) (6)@ffa.org)

Sent: Monday, August 14, 2017 1:37 PM

To: Poeschl, Mark; Gordon, Julie - OSEC; Pagett, Riley

Subject: Chris Young to call Mark Poeschl

When: Tuesday, August 15, 2017 1:00 PM-1:30 PM (UTC-05:00) Eastern Time (US & Canada).

Where: join.me/dkemp.ffa.org, see conference numbers in the invitation

Importance: High

You have been invited to a join.me meeting

Join the meeting: join.me/dkemp.ffa.org

To dial in by phone:

United States - Atlanta, GA

[+1.404.400.8750](tel:+14044008750)

United States - Camden, DE

[+1.302.202.5900](tel:+13022025900)

United States - Washington, DC

[+1.202.602.1295](tel:+12026021295)

[More phone numbers](#)

Conference ID:

(b) (6) #

Need to share screen? [Download the app](#)



August 15, 2017 Continued

Tuesday

2:00 PM - 2:30 PM

Meeting -- Mr. Knowles and Mr. McGrath -- 208A

3:00 PM - 4:00 PM

Space Allocation Mtg. -- 221-A

4:30 PM - 5:30 PM

Follow-up on Reassignments -- 208A - Chris's office

August 16, 2017

Wednesday

All Day

House & Senate in RECESS

Please See Above

All Day

(b) (6) - out

Please See Above

All Day

(b) (6) - out

Please See Above

9:00 AM - 9:30 AM

Calendar Review mtg. -- 208-A

10:00 AM - 10:30 AM

Standing Mtg. w/ HR - re: Executive Resource Issues -- Chris's Office

From: Carr, Rhonda - DM

Sent: Thursday, April 13, 2017 2:34 PM

To: Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>; Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>

Cc: Moore, Patty - DM <Patty.Moore@dm.usda.gov>; Meighan, Terri - DM <Terri.Meighan@dm.usda.gov>

Subject: RE: Request for standing meeting

30 minutes and we may need a few weekly upfront but biweekly should be good. Thanks.

From: Young, Chris - OSEC, Washington, DC

Sent: Thursday, April 13, 2017 2:29 PM

To: Carr, Rhonda - DM <Rhonda.Carr@dm.usda.gov>; Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>

Cc: Moore, Patty - DM <Patty.Moore@dm.usda.gov>; Meighan, Terri - DM <Terri.Meighan@dm.usda.gov>

Subject: RE: Request for standing meeting

Julie, I asked Rhonda to add this.

Rhonda, do you think a 30-minute block weekly or biweekly is sufficient?

From: Carr, Rhonda - DM

Sent: Thursday, April 13, 2017 2:02 PM

To: Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>

Cc: Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>; Moore, Patty - DM <Patty.Moore@dm.usda.gov>; Meighan, Terri - DM <Terri.Meighan@dm.usda.gov>

Subject: Request for standing meeting

Hi Julie,

Just want to put on your radar....to schedule a standing meeting with Chris, Patty, Terri, and I to discuss Executive Resources issues. Tentatively starting in May.....Many thanks.

Rcc

RHONDA C. CARR | Deputy Director, Executive Resources Management
Division

Office of Human Resources Management | Departmental Management | U.S. Department

August 16, 2017 Continued

Wednesday

of Agriculture
1400 Independence Avenue, SW | JLW Building | Room 309W
Washington, D.C. 20250
202/720-3967-Direct | (b) (6) Cell
rhonda.carr@dm.usda.gov

10:30 AM - 11:00 AM **mtg. w/ HG/Bobbi Jeanquart -- 208A**

2:00 PM - 4:00 PM **Strategy Meeting -- 107A**

4:00 PM - 5:00 PM **Meeting regarding org changes round 2**

August 17, 2017

Thursday

All Day	House & Senate in RECESS	Please See Above
All Day	(b) (6) - out	Please See Above
All Day	(b) (6) - out	Please See Above
9:00 AM - 9:30 AM	Calendar Review mtg. -- 208-A	
10:00 AM - 11:00 AM	Korea/Japan Planning Meeting -- 221A	
11:30 AM - 12:00 PM	mtg. w/ Carmen -- 208A - Chris's office	
12:15 PM - 1:30 PM	Lunch with Chandler	
2:30 PM - 3:00 PM	mtg. w/ Bryce Quick -- 208A - Chris's office	
3:30 PM - 4:30 PM	Copy: Personnel Time	
4:30 PM - 5:00 PM	mtg. w/ Kristi/Rob/Nick re: CA trip -- 208-A - Chris's office	
5:00 PM - 5:30 PM	Calendar/Scheduling Items	

August 18, 2017

Friday

All Day	House & Senate in RECESS	Please See Above
12:00 AM - 12:00 AM	(b) (6) - out	Please See Above
12:00 AM - 12:00 AM	(b) (6) - out	Please See Above
9:00 AM - 10:00 AM	Additional Follow-Up on Reassignments -- 208A - Chris's office	
10:00 AM - 11:00 AM	RV Tour #2 Overview -- 221A	
11:00 AM - 12:00 PM	Boards & Appointments RACS & FACAS	
2:00 PM - 2:30 PM	mtg. w/ (b) (6) -- 208-A - Chris's office	

August 19, 2017

Saturday

All Day

House & Senate in RECESS

Please See Above

August 20, 2017

Sunday

All Day

House & Senate in RECESS

Please See Above

August 21, 2017

Monday

All Day

House & Senate in RECESS

Please See Above

9:00 AM - 9:30 AM

Calendar Review mtg. -- 208-A

10:30 AM - 11:00 AM

Weekly mtg. w/ Duane Williams -- 208-A

11:30 AM - 12:00 PM

mtg./call on FS/fire -- 208-A - Chris's office

Call in if unable to attend: 888-844-9904 – access code: (b) (6)

Chris – host code: (b) (6)

The press release for the new chief is scheduled for 1:00 pm today. That can be held, or altered, as needed.

On Aug 20, 2017, at 9:23 PM, Young, Chris - OSEC, Washington, DC
<Chris.Young@osec.usda.gov> wrote:

Dan,

Thank you very much. In light of this escalation and the escalation of other fires over the past few days, I'm going to convene a conference call late morning tomorrow. (b) (5) Deliberative

Given the leadership change at the forest service, I want to make sure that everyone knows the secretary is fully behind the firefighting efforts, is fully briefed on them, and will make sure that there is no lapse in leadership during this transition.

In fact, we may need to (b) (5) Deliberative

Julie, can you convene the persons on this email for a 30 minute meeting late morning on Monday? Can you set up a conference call line in case persons cannot come to my office directly? This is a high priority, so you can move things from the morning to the afternoon or later in the week.

Dan, (b) (5) Deliberative

Sent from my iPhone

On Aug 20, 2017, at 20:24, Jiron, Dan - OSEC, Washington, DC
<Dan.Jiron@osec.usda.gov> wrote:

August 21, 2017 Continued
Monday

(b) (5) Deliberative [Redacted]

3:00 PM - 4:00 PM

Additional Follow-Up on Reassignments -- 208A - Chris's office

4:30 PM - 5:00 PM

mtg. to discuss TX travel (Oct.) -- 208A - Chris's office

August 22, 2017

Tuesday

All Day

House & Senate in RECESS

Please See Above

All Day

Bring Your Dog to Work Day



The following message is being transmitted to you as a Departmental Management (DM) service to all Washington D.C. area USDA employees.
Agency E-mail administrators: Please forward this message to all Washington D.C. area USDA employees.

**** Please do not respond to this mailbox. Thank you. ****

Dear USDA Family:

President Harry Truman famously said, “If you want a friend in Washington, get a dog.” Well, I already consider you all my USDA friends and family, but we in the Office of the Secretary still thought it would be nice if folks could bring their other family friends into work for a day. With that in mind, we are pleased to announce the inaugural “Bring Your Dog to Work Day” at the USDA National Capital Region (excluding privately owned buildings such as Park Center in Virginia; One Thomas Circle, Waterfront, Patriot Plaza 3, Reporters Building in DC; and Warehouse in Beltsville) on Tuesday, August 22, 2017.

This day was not chosen by accident, as it falls during the week that marks the 51st anniversary of the Animal Welfare Act, which governs the treatment of animals in research and exhibition. As a trained veterinarian, the humane care of animals is very important to me, just as it is for the farmers, ranchers, foresters, and producers of the United States. And, as a lifelong lover of “man’s best friend,” I thought a day for USDA employees to bring their dogs to work just seemed like a natural fit for our department.

Employees who wish to participate must provide their supervisors a signed copy of the attached Acknowledgement of Rules and Responsibility form by **close of business Friday, August 18th**. Supervisors must then send the signed form to Jacqueline Kelly, Office of Operations, at JacquelineE.Kelly@dm.usda.gov by **close of business Monday, August 21st**.

At all times, *employees* are responsible for their dogs; must respect the feelings and needs of co-workers; and honor “dog-free” zones. Employees will *immediately* take their dogs home if asked to do so by Department or agency management, security, or supervisors, no questions asked.

For employees with allergies or other health concerns related to dogs, supervisors have the flexibility to approve unscheduled telework and re-arrange schedules to allow employees to continue work, or approve unscheduled leave or leave without pay. Employees who prefer not to work around our four-legged friends on this day also should work with their supervisors to discuss possible scheduling flexibilities.

August 22, 2017 Continued

Tuesday

In addition to “Bring Your Dog to Work Day,” we will also be marking the anniversary of the Animal Welfare Act with other events that same week, so please stay tuned. And if you have a social media account, you may want to be on the lookout for your four-legged friends that day on Twitter at [@SecretarySonny](#).

Thank you for all of your hard work, and keep doing what you’re doing.

Sonny Perdue
Secretary

9:00 AM - 10:00 AM	Scheduling Meeting -- 221-A
10:30 AM - 11:00 AM	mtg. w/ Michele Esch re: REE office space -- 208A - Chris's office
12:00 PM - 1:30 PM	Deputy Chiefs Lunch -- Lincoln Dining Room, USDA
2:00 PM - 3:30 PM	Executive Resources Committee Mtg. -- 208-A - Chris's office Discussion will be on pending issues.
3:30 PM - 4:00 PM	mtg. w/ Gary Washington -- 200-A
4:30 PM - 5:15 PM	4-H/FFA mtg. - October Events -- 208-A - Chris's office FYI I'll have to call in from the road, because (b) (6) week. – Lilia McFarland
5:30 PM - 6:30 PM	RV Bus Tour #2 Re-Hash -- 221A

August 23, 2017

Wednesday

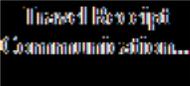
All Day

House & Senate in RECESS

Please See Above

12:00 AM - 12:00 AM

Travel - Atlanta



TRAVELER NOTICE - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change.

Travelers are responsible for verifying all fees charged by individual carriers.

Please visit the operating carrier website of your ticketed itinerary for applicable fees.

To view your trip via Viewtrip, please click [here](#)

[Printer Friendly](#)

Ticket Receipt	
Total Amount: 514.40 USD	
This ticket information applies to the following trip(s):	
Delta Air Lines Flight 820 from Washington DC to Atlanta GA on August 23	
Delta Air Lines Flight 2990 from Atlanta GA to Washington DC on August 28	
ElectronicTicket Number: 0068611228461	
Invoice Number: EZ0198387	
Ticket Amount: 514.40 USD	
Form of Payment: VJ*****3392	

Travel Summary – Agency Record Locator M9SV28						
Traveler						
YOUNG / LARRY C						
Reference number by traveler: A0TOCS						
Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type	
08/23/2017	DCA-ATL	DL 820	Confirmed	12:25 PM/02:18 PM	Economy / Y	
08/23/2017	ATL	Hertz Rent-A-Car	Confirmed	08/23-08/28	Intermediate 2/4 Door	
08/24/2017	TMA	(b) (6)	Confirmed	08/24-08/25		
08/26/2017	ATL	(b) (6)	Confirmed	08/26-08/28		
08/28/2017	ATL-DCA	DL 2990	Confirmed	09:45 AM/11:25 AM	Economy / Y	

AIR - Wednesday, August 23 2017 - Agency Record Locator M9SV28		Add to Calendar Need Help?
Delta Air Lines Flight DL820 Economy		Online check-in
Depart:	Ronald Reagan National, Terminal B Washington, District of Columbia, United States 12:25 PM Wednesday, August 23 2017	Weather
Arrive:	Hartsfield-Jackson ATL, S - Terminal South Atlanta, Georgia, United States 02:18 PM Wednesday, August 23 2017	Weather
Duration:	1 hour(s) and 53 minute(s) Non-stop	
Status:	Confirmed - Delta Air Lines Record Locator: JMDMXO	
Equipment:	Airbus Industrie A321	
Seat:	20D (Non smoking, Aisle) Confirmed	
FF Number:	XXXX007357 - YOUNG/LARRY C	
Distance:	546 miles / 878.514 kilometers	
CO2 Emissions:	240.24 lbs/109.2 kgs	
Remarks:	FOR UP TO DATE TRAVEL INFORMATION ON AIRLINE CHECK-IN/RESTRICTIONS/LIMITATIONS/SECURITY. PLEASE CHECK WWW.DELTA.COM	

CAR - Wednesday, August 23 2017		Add to Calendar Need Help?
Hertz Rent-A-Car		

Pick Up:	Atlanta Hartsfield Intl Ap 2200 Rental Car Center Parkway College Park 30337, GA, United States; Tel: +1 (404) 530-2925 02:18 PM Wednesday, August 23 2017
Drop Off:	Atlanta Hartsfield Intl Ap 2200 Rental Car Center Parkway College Park 30337, GA, United States; Tel: +1 (404) 530-2925 09:45 AM Monday, August 28 2017
Type:	Intermediate Car Auto A/C
Status:	Confirmed
Weekly Rate:	USD 178.27
Extra Day Fee:	USD 25.49
Extra Day Allowance:	Unlimited Free Miles Per Extra Day
Mileage Allowance:	Unlimited Free Miles
Estimated Total:	USD 288.88 plus tax and any additional fees
Confirmation:	H3822259203 GOLD
Corp. Discount:	XXXX406
Frequent Renter ID:	XXXXXX0652
CO2 Emissions:	Each gallon of unleaded gasoline consumed is 19.6 bs/8.91 kgs and litre of petrol is 5 lbs/2.31 kgs
Special Information:	RF-AGR235609
Remarks:	BASE RATE DOES NOT INCLUDE TAXES AND SURCHARGES CAR RENTER MUST BE 25 OR 18 YEARS OF AGE IF GOVERNMENT RATE CONFIRMED WITH VALID DRIVERS LICENSE. CREDIT CARD IN THE NAME OF THE DRIVER IS REQUIRED FOR RENTAL.

HOTEL - Thursday, August 24 2017 [Add to Calendar](#) [Need Help?](#)

Address:	(b) (6)
Tel:	(b) (6)
Fax:	(b) (6)
Check In/Check Out:	Thursday, August 24 2017 - Friday, August 25 2017
Status:	Confirmed
Number of Persons:	1
Number of Rooms:	1
Number of Nights:	1
Rate per night:	USD 91.00 plus tax and any additional fees
Guaranteed:	Yes
Confirmation:	92210418
Frequent Guest ID:	XXXX65108
CO2 Emissions:	Per night is approximately 63.8 lbs/29 kgs
Remarks:	CANCEL 24 HOURS PRIOR TO ARRIVAL CREDIT CARD REQUIRED AT CHECK IN

HOTEL - Saturday, August 26 2017 [Add to Calendar](#) [Need Help?](#)

Address:	(b) (6)
Tel:	(b) (6)
Fax:	(b) (6)
Check In/Check Out:	Saturday, August 26 2017 - Monday, August 28 2017
Status:	Confirmed
Number of Persons:	1
Number of Rooms:	1
Number of Nights:	2
Rate per night:	USD 140.00 plus tax and any additional fees
Guaranteed:	Yes
Confirmation:	92218920
Frequent Guest ID:	XXXX47224
CO2 Emissions:	Per night is approximately 63.8 lbs/29 kgs
Remarks:	CANCEL 48 HOURS PRIOR TO ARRIVAL CREDIT CARD REQUIRED AT CHECK IN

AIR - Monday, August 28 2017 - Agency Record Locator M9SV28 [Add to Calendar](#) [Need Help?](#)

Delta Air Lines Flight DL2990 Economy		Online check-in
Depart:	Hartsfield-Jackson ATL, S - Terminal South Atlanta, Georgia, United States 09:45 AM Monday, August 28 2017	Weather
Arrive:	Ronald Reagan National, Terminal B Washington, District of Columbia, United States 11:25 AM Monday, August 28 2017	Weather
Duration:	1 hour(s) and 40 minute(s) Non-stop	
Status:	Confirmed - Delta Air Lines Record Locator: JMDMXO	
Equipment:	Airbus Industrie A321	
Seat:	20D (Non smoking, Aisle) Confirmed	
FF Number:	XXXX007357 - YOUNG/LARRY C	
Distance:	546 miles / 878.514 kilometers	
CO2 Emissions:	240.24 lbs/109.2 kgs	

Remarks

FOR 24/7 TRAVEL ASSISTANCE PLEASE CONTACT THE BCD TRAVEL TEAM AT 1-800-877-6120 FOR OUTSIDE THE US CALL COLLECT 770-829-2603 FOR THE HEARING IMPAIRED- PLEASE DIAL 711 TO ACCESS RELAY SERVICE- PROVIDE PHONE NUMBER OF 1-800-877-6120 TO ACCESS TRAVEL DUE TO RECENT CHANGES IN THE FY15 GOVERNMENT CITY PAIR PROGRAM/CPP YOUR AIR RESERVATIONS ARE SUBJECT TO CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST 48 HOURS PRIOR TO SCHEDULED DEPARTURE PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN ACCORDANCE WITH YOUR AGENCY'S BUSINESS RULES BUT NO LESS THAN 3 BUSINESS DAYS PRIOR TO DEPARTURE TO ENSURE TICKETING. THIS 48 HOUR CANCELLATION RULE DOES NOT APPLY TO INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS DOMESTIC CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE RESERVATIONS REQUIRE SEPARATE AIR TICKETS.

CHECK-IN TIMES ARE 90 MINUTES PRIOR TO DEPARTURE FOR DOMESTIC FLIGHTS OR 120 MINUTES FOR INTERNATIONAL ELECTRONIC TICKET/S/ WILL BE ISSUED FOR THIS TRIP YOUR HOTEL RESERVATION IN ATLANTA DOES NOT MATCH FLIGHT ITINERARY IF AN ERROR HAS OCCURRED CONTACT US AT / 1-800-977-6120.
CHECKED BAGGAGE POLICIES VARY BASED ON CARRIER AND FINAL WITH YOUR TRAVEL CONSULTANT OR THE AIRLINES WEBSITE.
YOUR HOTEL RESERVATION IN TIFTON DOES NOT MATCH FLIGHT ITINERARY IF AN ERROR HAS OCCURRED CONTACT US AT / 1-800-977-6120.
DESTINATION. FOR THE LATEST INFORMATION PLEASE CHECK

16Aug/10:56AM

Estimated trip total					1,247.52 USD
Air	Car	Hotel	Rail	Other	
514.40 USD	288.88 USD	444.24 USD			
Fare details: Ticketed					
Vendor	Fare information	Refund restrictions before departure	Change restrictions after ticketing	Ticket information	
Air DL820 23Aug DL2990 28Aug	Total: USD 514.40	REFUND RESTRICTIONS MAY APPLY	CHANGE RESTRICTIONS MAY APPLY		
All quotes are provider quotes excluding possible taxes and charges en route. Currency conversions shown in this itinerary receipt are done using the bank rate applicable at the date shown in the header of this document. Please note that some local taxes and charges may be invoiced during your trip and cannot be shown at time of reservation.					

Advice to Passengers

Transportation of Hazardous Materials

Federal law forbids the carriage of hazardous material aboard the aircraft, in your luggage, or on your person. A violation can result in 5 years imprisonment and penalties of \$250,000 or more (49 U.S.C 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials.

Forbidden Dangerous Items Examples:

Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative.

Note: Spare batteries and fuel cells are not permitted in checked or hold baggage. These items MUST be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.

This email was generated at 16Aug/3:56 PM UTC

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August 23, 2017 Continued

Wednesday

8:00 AM - 9:00 AM

Subcabinet Meeting -- 200-A Conference Room

Please note Subcabinet meeting time has changed to 8:00-9:00 am. Please allow 1 hour for the meeting.

Under Secretary may send Chief of Staff in their place when needed.

Conference Line: 888-844-9904

Access code: (b) (6)

9:00 AM - 9:30 AM

Calendar Review mtg. -- 208-A

10:00 AM - 10:30 AM

Standing Mtg. w/ HR - re: Executive Resource Issues -- Chris's Office

From: Carr, Rhonda - DM

Sent: Thursday, April 13, 2017 2:34 PM

To: Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>; Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>

Cc: Moore, Patty - DM <Patty.Moore@dm.usda.gov>; Meighan, Terri - DM <Terri.Meighan@dm.usda.gov>

Subject: RE: Request for standing meeting

30 minutes and we may need a few weekly upfront but biweekly should be good. Thanks.

From: Young, Chris - OSEC, Washington, DC

Sent: Thursday, April 13, 2017 2:29 PM

To: Carr, Rhonda - DM <Rhonda.Carr@dm.usda.gov>; Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>

Cc: Moore, Patty - DM <Patty.Moore@dm.usda.gov>; Meighan, Terri - DM <Terri.Meighan@dm.usda.gov>

Subject: RE: Request for standing meeting

Julie, I asked Rhonda to add this.

Rhonda, do you think a 30-minute block weekly or biweekly is sufficient?

From: Carr, Rhonda - DM

Sent: Thursday, April 13, 2017 2:02 PM

To: Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>

Cc: Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>; Moore, Patty - DM <Patty.Moore@dm.usda.gov>; Meighan, Terri - DM <Terri.Meighan@dm.usda.gov>

Subject: Request for standing meeting

August 23, 2017 Continued

Wednesday

Hi Julie,

Just want to put on your radar....to schedule a standing meeting with Chris, Patty, Terri, and I to discuss Executive Resources issues. Tentatively starting in May.....Many thanks.

Ree

RHONDA C. CARR | Deputy Director, Executive Resources Management
Division
Office of Human Resources Management | Departmental Management | U.S. Department
of Agriculture
1400 Independence Avenue, SW | JLW Building | Room 309W
Washington, D.C. 20250
202/720-3967-Direct | (b) (6) Cell
rhonda.carr@dm.usda.gov

11:00 AM - 12:00 PM

Montana program call
Call in number: (888) 844-9904

Access Code: (b) (6)

11:00 AM - 11:15 AM

depart for DCA

12:30 PM - 12:45 PM

12:25p Delta flight 820 from DCA to Atlanta

2:15 PM - 2:30 PM

2:18p arrival in Atlanta

2:45 PM - 3:00 PM

Hertz - pick up car

August 24, 2017

Thursday

All Day House & Senate in RECESS Please See Above

All Day Travel - Atlanta Please See Above

All Day (b) (6) - out

9:00 AM - 9:30 AM Calendar Review mtg. -- 208-A

August 25, 2017

Friday

All Day House & Senate in RECESS Please See Above

All Day Travel - Atlanta Please See Above

All Day Julie - CDO

9:00 AM - 9:30 AM Calendar Review mtg. -- 208-A

9:30 AM - 10:00 AM Hurricane Harvey Update Conference call -- Teleconference (Call in number: 1-866-682-7728, Participant code: (b) (6))
USDA Emergency Coordinators,

Please join EPD in a teleconference call at 9:30 AM EDT August 25, 2017, for an update on Hurricane Harvey. Agencies will also have an opportunity to provide agency specific updates.

Call in number: 1-866-682-7728

Participant code: (b) (6)

Regards,

USDA Operations Center
OpsCenter@dm.usda.gov
202-720-5711 (O)
202-205-2915 (F)

2:00 PM - 2:30 PM PAD MEETING TODAY: Hurricane Harvey - request attendance -- 1-800-981-3173 access code: (b) (6)



THURSDAY
Prepares for Hurricane...

SEC is requesting a short meeting to brief the Public Affairs Directors on Hurricane Harvey USDA response and our communications at 2 pm today. If you are a PAD or PAD designated backup, please clear your schedule and call in. Otherwise, you are invited to join the call as you deem appropriate for your own awareness. The attached press release was distributed by the Department at 12:30 pm.

Main Line: 1-800-981-3173

August 25, 2017 Continued

Friday

Local Line: 202-720-7039

Cod: (b) (6)

August 26, 2017

Saturday

All Day

House & Senate in RECESS

Please See Above

All Day

Travel - Atlanta

Please See Above

2:00 PM - 2:30 PM

Hurricane Harvey Update Conference call [UPDATE] -- Hurricane harvey update Conference Call;
Teleconference call in number: 1-888-844-9904; Participant Code: (b) (6)#

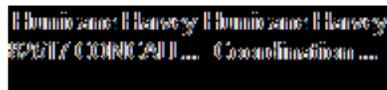
USDA Emergency Coordinators and Emergency Support Function Coordinators,

Please join EPD in a teleconference call at 2:00 PM EDT August 26, 2017 and 2:00 PM EDT August 27, 2017, for an update on Hurricane Harvey. Agencies will also have an opportunity to provide agency specific updates.

Call in Number: 1-888-844-9904

Participant Code: (b) (6)

Please see below attachments,



Regards,

USDA Operations Center

OpsCenter@dm.usda.gov

202-720-5711 (O)

202-205-2915 (F)

August 28, 2017

Monday

All Day	House & Senate in RECESS	Please See Above
12:00 AM - 12:00 AM	Travel - Atlanta	Please See Above
6:00 AM - 6:15 AM	depart for Atlanta airport	
7:30 AM - 7:45 AM	7:25a Delta flight 2638 depart Atlanta to DCA	
9:00 AM - 9:30 AM	Calendar Review mtg. -- 208-A	
9:00 AM - 9:15 AM	9:09a arrival at DCA	
9:30 AM - 9:45 AM	office arrival	
10:00 AM - 11:30 AM	Re-Org Briefing -- 200A	
1:00 PM - 3:00 PM	Personnel Time (Do not Disturb) -- 200A	
4:00 PM - 4:45 PM	Subcabinet Meeting RE: Hurricane Harvey -- 200A	
5:00 PM - 6:00 PM	RV Tour #2 (The Final Countdown) -- 221A	

August 29, 2017

Tuesday

All Day

House & Senate in RECESS

Please See Above

9:00 AM - 10:00 AM

Scheduling Meeting -- 221-A

1:00 PM - 1:30 PM

LA/TX/CA/OR -- 208A

One per office is fine; all are welcome. Got some important data re: this trip we need to work through... all ahead of a call the Secretary has with POTUS tomorrow.

2:30 PM - 3:00 PM

Weekly mtg. w/ Duane Williams -- 208-A

4:00 PM - 5:00 PM

Round 1 Reg Reform - Admin and Internal -- 221A

Cancel the 1-2 pm mtg same day

4:00 PM - 4:30 PM

Communications Strategy Meeting --

All, we need to move this to 4:00pm, as budget is running long. Thank you.

6:00 PM - 10:00 PM

(b) (6)

August 30, 2017

Wednesday

All Day

House & Senate in RECESS

Please See Above

8:00 AM - 9:00 AM

Subcabinet Meeting -- 200-A Conference Room

Please note Subcabinet meeting time has changed to 8:00-9:00 am. Please allow 1 hour for the meeting.

Under Secretary may send Chief of Staff in their place when needed.

Conference Line: 888-844-9904

Access code: (b) (6)

9:00 AM - 9:30 AM

HG/CY - mtg. w/ Don Bice -- 200A - Heidi's office

9:30 AM - 10:00 AM

Fire Strategy mtg. -- 208-A - Chris's office

10:00 AM - 10:30 AM

Calendar Review mtg. -- 208-A

10:30 AM - 11:30 AM

Reassignments/PRBs -- Chris's Office

1:00 PM - 2:00 PM

Hold: Reorg Meeting -- 200-A

2:30 PM - 3:00 PM

Meet with Lauren & Campbell Re: Next week

3:30 PM - 4:00 PM

mtg. w/ Diem-Linh -- 200A - Heidi's office

4:00 PM - 4:15 PM

depart USDA

7:30 PM - 7:45 PM

7:38p Jetblue flight B61098 depart DCA for Hartford CT

9:00 PM - 9:15 PM

8:57p arrival at Hartford CT

August 31, 2017

Thursday

All Day

House & Senate in RECESS

Please See Above

12:00 AM - 12:00 AM

(b) (6) - out

12:00 AM - 12:00 AM

RV Tour w/ Sec.

9:00 AM - 9:30 AM

Calendar Review mtg. -- 208-A

December 1, 2017

Friday

12:00 AM - 12:00 AM

House & Senate IN Session

Please See Above

12:00 AM - 12:00 AM

Chris - official travel - Phoenix AZ

Please See Above

All Day

Julie - CDO

8:30 AM - 9:30 AM

Senior Staff Mtg. Call numbers below -- OSEC Bullpen; see phone numbers below

All:

Going forward, we can use the conference line number below.

Conference Line:

1-888-844-9904

Code: (b) (6)

The **phone number for the phone is** (b) (6). We can use this when there is only one person calling in.

9:00 AM - 9:30 AM

Calendar Review mtg. -- 208-A

11:34 AM - 7:34 PM

depart Phoenix at 11:34a on Delta flight 1546 - arrive Atlanta at 5:10p - depart Atlanta at 5:51p on Delta flight 2909 - arrive DCA at 7:34p

December 4, 2017

Monday

All Day

Senate ONLY IN Session

8:30 AM - 9:30 AM

Senior Staff Mtg. Call numbers below -- OSEC Bullpen; see phone numbers below
All:

Going forward, we can use the conference line number below.

Conference Line:

1-888-844-9904

Code: (b) (6)

The phone number for the phone is (b) (6). We can use this when there is only one person calling in.

9:00 AM - 10:00 AM

Secretary -- Remarks and mock swearing in of the RD and FSA State Directors -- The Jefferson Auditorium

9:30 AM - 10:00 AM

Surrogate Calendar Meeting -- 208A

10:15 AM - 10:30 AM

Dep. CoS Chris Young speaks

11:00 AM - 12:00 PM

Unions Briefing

1:00 PM - 1:30 PM

Communications Strategy Meeting

1:30 PM - 2:00 PM

Schedule Review --

2:00 PM - 2:30 PM

Calendar Review mtg. -- 208-A

3:00 PM - 3:15 PM

Weekly mtg. w/ Duane Williams -- 208-A

December 5, 2017

Tuesday

12:00 AM - 12:00 AM

House & Senate IN Session

8:00 AM - 9:00 AM

Weekly Mission Area Chiefs of Staff Meeting -- 200-A Conference Room

To: Mission Area Chiefs of Staff

From: L. Christopher Young, Deputy Chief of Staff, U.S. Department of Agriculture

Re: Weekly Chiefs Meeting

Effective next Tuesday, 28 November, and then every Tuesday morning thereafter, we will hold a mandatory weekly mission area chiefs of staff meeting. The meeting will be from 8:00 – 9:00 am and take place in the Secretary's conference room (200-A). Ms. Julie Gordon, my executive assistant, will send out a calendar invitation shortly.

At the initial meeting, Heidi and I will outline the purpose and what you should come each week prepared to discuss. In general, though, we want to unify our messaging across the Department. To that end, each week you should bring a one-month rolling set of announcements and events for your constituent agencies. We will also consider in more depth items that the subcabinet will cover on Wednesdays.

Your attendance is required. Should you be on leave or otherwise unable to attend, please ensure that your mission area is appropriately represented.

L. Christopher Young

Deputy Chief of Staff

United States Department of Agriculture
Office: 202.720.3631

9:30 AM - 10:30 AM

State Directors Final Prep -- 208A

10:30 AM - 11:00 AM

Weekly Mtg. w/ Don Bice -- 208-A - Chris's Office

11:00 AM - 1:00 PM

Follow Up USDA Regulation Status Readout Mtg. -- 221-A

1:00 PM - 2:00 PM

Scheduling Meeting -- 221-A

December 5, 2017 Continued

Tuesday

2:00 PM - 3:30 PM

State Directors Part II -- 200A

Meeting to present the Secretary a consolidated list to consider.

4:00 PM - 4:30 PM

Budget Process Contingency Planning -- 208-A

Please come to Chris Young's office Tuesday at 4:00pm for a short walk-through of USDA's planning and contingencies during a lapse of appropriations.

4:30 PM - 5:00 PM

Document Review

5:00 PM - 6:00 PM

Cabinet Affairs Outlook Report Due

December 6, 2017

Wednesday

All Day

House & Senate IN Session

Please See Above

All Day

(b) (6) - out

8:00 AM - 9:00 AM

Subcabinet Meeting -- 200-A Conference Room

Please note Subcabinet meeting time has changed to 8:00-9:00 am. Please allow 1 hour for the meeting.

Under Secretary may send Chief of Staff in their place when needed.

Conference Line: 888-844-9904

Access code: (b) (6)

9:00 AM - 9:30 AM

Calendar Review mtg. -- 208-A

10:00 AM - 10:30 AM

mtg. w/ Dan Jiron re: office move -- 208-A

10:30 AM - 11:00 AM

Standing Mtg. w/ HR - re: Executive Resource Issues -- Chris's Office

From: Carr, Rhonda - DM

Sent: Thursday, April 13, 2017 2:34 PM

To: Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>; Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>

Cc: Moore, Patty - DM <Patty.Moore@dm.usda.gov>; Meighan, Terri - DM <Terri.Meighan@dm.usda.gov>

Subject: RE: Request for standing meeting

30 minutes and we may need a few weekly upfront but biweekly should be good. Thanks.

From: Young, Chris - OSEC, Washington, DC

Sent: Thursday, April 13, 2017 2:29 PM

To: Carr, Rhonda - DM <Rhonda.Carr@dm.usda.gov>; Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>

Cc: Moore, Patty - DM <Patty.Moore@dm.usda.gov>; Meighan, Terri - DM <Terri.Meighan@dm.usda.gov>

Subject: RE: Request for standing meeting

Julie, I asked Rhonda to add this.

Rhonda, do you think a 30-minute block weekly or biweekly is sufficient?

From: Carr, Rhonda - DM

Sent: Thursday, April 13, 2017 2:02 PM

To: Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>

December 6, 2017 Continued

Wednesday

Cc: Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>; Moore, Patty - DM <Patty.Moore@dm.usda.gov>; Meighan, Terri - DM <Terri.Meighan@dm.usda.gov>
Subject: Request for standing meeting

Hi Julie,

Just want to put on your radar....to schedule a standing meeting with Chris, Patty, Terri, and I to discuss Executive Resources issues. Tentatively starting in May.....Many thanks.

Rec

RHONDA C. CARR | Deputy Director, Executive Resources Management
Division
Office of Human Resources Management | Departmental Management | U.S. Department
of Agriculture
1400 Independence Avenue, SW | JLW Building | Room 309W
Washington, D.C. 20250
202/720-3967-Direct | (b) (6) Cell
rhonda.carr@dm.usda.gov

11:00 AM - 12:00 PM

mtg. w/ Lilia M. re: Intern Placement -- 208-A

2:30 PM - 4:00 PM

Christmas Tree Lighting Ceremony -- The Whitten Patio

December 7, 2017

Thursday

All Day

House & Senate IN Session

Please See Above

8:30 AM - 9:30 AM

Senior Staff Mtg. Call numbers below -- OSEC Bullpen; see phone numbers below
All:

Going forward, we can use the conference line number below.

Conference Line:

1-888-844-9904

Code: (b) (6)

The **phone number for the phone** is (b) (6). We can use this when there is only one person calling in.

9:00 AM - 9:30 AM

Calendar Review mtg. -- 208-A

December 8, 2017

Friday

All Day

House & Senate IN Session

Please See Above

All Day

(b) (6) - out

All Day

William Grifenhagen's last day

December 9, 2017

Saturday

All Day

House & Senate IN Session

Please See Above

December 10, 2017

Sunday

All Day

House & Senate IN Session

Please See Above

December 11, 2017

Monday

All Day

House & Senate IN Session

Please See Above

8:30 AM - 9:30 AM

Senior Staff Mtg. Call numbers below -- OSEC Bullpen; see phone numbers below

All:

Going forward, we can use the conference line number below.

Conference Line:

1-888-844-9904

Code: (b) (6)

The **phone number for the phone is** (b) (6). We can use this when there is only one person calling in.

9:00 AM - 9:30 AM

Calendar Review mtg. -- 208-A

9:30 AM - 10:00 AM

Surrogate Calendar Meeting -- 208A

12:30 PM - 1:00 PM

WHLO: All Appointee Meeting -- Call-In Number: 1(888)844-9904; Participant Code: (b) (6)

Political Appointee Meeting – [12/11/17, 12:30 PM]

1) Introduction

2) Ethics Minute

3) Secretary's Week Ahead

4) Deputy Secretary's Week Ahead

5) Congressional Relations Update

6) Communications Update

7) General Announcements

a) White House announcements

b) WHLO announcements

c) General Announcements

3:00 PM - 4:00 PM

Japan/Korea follow up meeting -- 208A

4:00 PM - 4:45 PM

Communications Strategy Meeting

Discuss National Press Club Speech and other events for the week.

December 12, 2017

Tuesday

All Day

House & Senate IN Session

Please See Above

8:00 AM - 9:00 AM

Weekly Mission Area Chiefs of Staff Meeting -- 200-A Conference Room

To: Mission Area Chiefs of Staff

From: L. Christopher Young, Deputy Chief of Staff, U.S. Department of Agriculture

Re: Weekly Chiefs Meeting

Effective next Tuesday, 28 November, and then every Tuesday morning thereafter, we will hold a mandatory weekly mission area chiefs of staff meeting. The meeting will be from 8:00 – 9:00 am and take place in the Secretary’s conference room (200-A). Ms. Julie Gordon, my executive assistant, will send out a calendar invitation shortly.

At the initial meeting, Heidi and I will outline the purpose and what you should come each week prepared to discuss. In general, though, we want to unify our messaging across the Department. To that end, each week you should bring a one-month rolling set of announcements and events for your constituent agencies. We will also consider in more depth items that the subcabinet will cover on Wednesdays.

Your attendance is required. Should you be on leave or otherwise unable to attend, please ensure that your mission area is appropriately represented.

L. Christopher Young

Deputy Chief of Staff

United States Department of Agriculture

Office: 202.720.3631

9:00 AM - 10:00 AM

Scheduling Meeting -- 221-A

10:00 AM - 10:30 AM

Interview -- 208A



11:00 AM - 12:00 PM

Follow-Up USDA Regulations Status Readout mtg. -- 221-A

December 12, 2017 Continued

Tuesday

12:15 PM - 12:30 PM

mtg. w/ CR -- 208-A

1:00 PM - 1:30 PM

call w/ Arlean Leland re: HR Director Position -- she will call you

1:30 PM - 2:00 PM

Weekly Mtg. w/ Don Bice -- 208-A - Chris's Office

2:00 PM - 2:30 PM

Coordination Mtg. on WH Calendaring Around RPTF and Infrastructure -- 200A - Heidi's office

2:30 PM - 3:00 PM

call w/ AFBF

Thanks, please lock that in for a call with AFBF

Sent from my iPhone

On Dec 12, 2017, at 8:10 AM, Gordon, Julie - OSEC

<Julie.Gordon@osec.usda.gov> wrote:

Blake,

Chris is open at 2p.

<image001.png>

Julie Gordon

Special Assistant – Office of the Secretary

United States Department of Agriculture

Office: 202-720-3631

Cell: (b) (6)

From: Rollins, Blake - OSEC, Washington, DC

Sent: Monday, December 11, 2017 8:55 PM

To: Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>

Subject: Fwd: Have time for a call tomorrow afternoon?

Sent from my iPhone

Begin forwarded message:

From: "Young, Chris - OSEC, Washington, DC"

<Chris.Young@osec.usda.gov>

Date: December 11, 2017 at 8:18:25 PM EST

To: "Rollins, Blake - OSEC, Washington, DC"

December 12, 2017 Continued

Tuesday

<Blake.Rollins@osec.usda.gov>

Subject: Re: Have time for a call tomorrow afternoon?

Check with Julie.

Sent from my iPhone

On Dec 11, 2017, at 7:28 PM, Rollins, Blake - OSEC, Washington, DC

<Blake.Rollins@osec.usda.gov> wrote:

What works for you? I'm free after 1:30 as well

Sent from my iPhone

Begin forwarded message:

From: Dale Moore (b) (6) <[\[REDACTED\]@fb.org](mailto:[REDACTED]@fb.org)>

Date: December 11, 2017 at 7:25:30 PM EST

To: "Rollins, Blake - OSEC, Washington, DC"

<Blake.Rollins@osec.usda.gov>

Cc: "Young, Chris - OSEC, Washington, DC"

<Chris.Young@osec.usda.gov>, "Bridgforth, Turner - OSEC, Washington, DC" <Turner.Bridgforth@osec.usda.gov>

Subject: Re: Have time for a call tomorrow afternoon?

Anytime after 1:30??

Sent from my iPhone

On Dec 11, 2017, at 7:18 PM, Rollins, Blake - OSEC, Washington, DC

<Blake.Rollins@osec.usda.gov> wrote:

Hi dale, good to visit with you this AM.

Can we have a follow up conversation tomorrow afternoon to discuss the event?

Is there a good time for you?

Thanks much,

Blake

3:30 PM - 4:30 PM

Mandatory Mtg. -- Rural Prosperity Rollout -- 208-A

December 13, 2017

Wednesday

All Day

House & Senate IN Session

Please See Above

8:00 AM - 9:00 AM

Ethics Briefing on Holiday Giving/Activities and Cybersecurity Briefing (Subcabinet to follow) -- 200A Conference Subcabinet OSEC

The ethics briefing will be from 8:00am-8:15am and those not involved in Subcabinet will depart after that.

8:00 AM - 9:00 AM

Subcabinet Meeting **Update in Message Body -- 200-A Conference Room**

During the Subcabinet meeting on December 13th, The Secretary would like to do an ethics briefing on Holiday Giving/Activities/Receptions for members of the Subcabinet and all of OSEC during the first 15 minutes of Subcabinet. He will then likely stay for the remainder of the Subcabinet meeting.

Under Secretary may send Chief of Staff in their place when needed.

Conference Line: 888-844-9904

Access code: (b) (6)

9:00 AM - 9:30 AM

Calendar Review mtg. -- 208-A

9:30 AM - 10:00 AM

PRB Results Pre-Meeting -- 208A

Please come prepared with what you will present to the Secretary tomorrow at 3:00pm.

10:30 AM - 11:00 AM

Standing Mtg. w/ HR - re: Executive Resource Issues -- Chris's Office

From: Carr, Rhonda - DM

Sent: Thursday, April 13, 2017 2:34 PM

To: Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>; Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>

Cc: Moore, Patty - DM <Patty.Moore@dm.usda.gov>; Meighan, Terri - DM <Terri.Meighan@dm.usda.gov>

Subject: RE: Request for standing meeting

30 minutes and we may need a few weekly upfront but biweekly should be good. Thanks.

From: Young, Chris - OSEC, Washington, DC

Sent: Thursday, April 13, 2017 2:29 PM

To: Carr, Rhonda - DM <Rhonda.Carr@dm.usda.gov>; Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>

Cc: Moore, Patty - DM <Patty.Moore@dm.usda.gov>; Meighan, Terri - DM <Terri.Meighan@dm.usda.gov>

Subject: RE: Request for standing meeting

Julie, I asked Rhonda to add this.

December 13, 2017 Continued

Wednesday

Rhonda, do you think a 30-minute block weekly or biweekly is sufficient?

From: Carr, Rhonda - DM
Sent: Thursday, April 13, 2017 2:02 PM
To: Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>
Cc: Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>; Moore, Patty - DM <Patty.Moore@dm.usda.gov>; Meighan, Terri - DM <Terri.Meighan@dm.usda.gov>
Subject: Request for standing meeting

Hi Julie,

Just want to put on your radar....to schedule a standing meeting with Chris, Patty, Terri, and I to discuss Executive Resources issues. Tentatively starting in May.....Many thanks.

Rcc

RHONDA C. CARR | Deputy Director, Executive Resources Management
Division
Office of Human Resources Management | Departmental Management | U.S. Department
of Agriculture
1400 Independence Avenue, SW | JLW Building | Room 309W
Washington, D.C. 20250
202/720-3967-Direct | (b) (6) Cell
rhonda.carr@dm.usda.gov

11:30 AM - 1:00 PM

Lunch with The Dashers -- The People's Buffet

1:00 PM - 2:00 PM

G20 Discussion -- 5B Conference Room
POC: Kristina LaTour Haehn OHSEC/FAIS 202-720-9746

2:30 PM - 3:00 PM

mtg. w/ Chad Sheridan -- 208A

Hey, Chad – it's a crazy week, so I apologize. Have some very serious impending deadlines. I'll ask Julie to schedule a time, but it might be next week.

From: Sheridan, Chad - RMA
Sent: Wednesday, December 6, 2017 9:06 AM
To: Young, Chris - OSEC, Washington, DC

December 13, 2017 Continued

Wednesday

<Chris.Young@osec.usda.gov>

Subject: Follow-up on visit

Chris,

I stopped by Monday afternoon to check in with you regarding the FPAC customer experience portal efforts—ask is 5-10 minutes.

Thanks.

cfs

3:00 PM - 4:00 PM

PRB Results and Debriefing

4:00 PM - 4:15 PM

mtg. w/ Carly -- 208A

4:15 PM - 5:15 PM

Mandatory Mtg. - Rural Prosperity Roll Out -- 208A

4:15 PM - 4:45 PM

mtg. w/ Don Cole & Leslie

December 14, 2017

Thursday

12:00 AM - 12:00 AM	House & Senate IN Session Please See Above
8:00 AM - 10:00 AM	OHRM/Departmental Regulations Discussion -- 200A
8:30 AM - 9:00 AM	Sr. Staff -- 200A Sorry for the late notice – please come if you can but if not it's ok -
10:00 AM - 10:30 AM	Calendar Review mtg. -- 208-A
10:30 AM - 11:00 AM	Weekly mtg. w/ Duane Williams -- 208-A
11:30 AM - 11:45 AM	Transit to Lunch
11:45 AM - 12:45 PM	Lunch with Heidi and Chris -- (b) (6)
12:45 PM - 1:00 PM	Transit to USDA
1:00 PM - 1:30 PM	mtg. w/ Jason Davis -- 208A Mr. Davis – cell # (b) (6)

Julie:

Honestly, we do not have an agenda for the USDA specifically. The purpose of our trip is to educate our state officers about policy, agriculture at a national and global level, and the experience of being in DC. If you and Chris can share your experience in government and service and perhaps a short tour, I think we will cover that mission.

The attendees will be:

Dr. Jason Davis, State FFA Coordinator
Gerald Barlowe, State Agricultural Education Leader
Allison Jennings, Eastern Region Agricultural Education Coordinator
Andy VonCanon, Western Region Agricultural Education Coordinator
Alycia Thornton, Director of Development, NC FFA Foundation
Denning Varnell

Alan Johnson, State FFA President
Amos McLamb, State FFA Vice President
Nick Oldham, State FFA Vice President
Madeline Wilhelm, State FFA Vice President
Caroline Yount, State FFA Vice President
Sarah Swain, State FFA Vice President

Please let me know if you need anything else.

December 14, 2017 Continued

Thursday

Jason

From: Jason Davis [<mailto:rjdavis@ncsu.edu>]
Sent: Tuesday, November 21, 2017 8:39 AM
To: McFarland, Lilia - FSA, Washington, DC
<Lilia.McFarland@wdc.usda.gov>
Subject: Re: NC FFA DC Experience

Hi Lilia,

Would it be possible to visit with you or other staff at the USDA that work with the FFA on Thursday December 14th around noon?

What would be your suggestions for this meeting?

Jason

From: Starling, Ray A. EOP/WHO

(b) (6)

Sent: Wednesday, November 15, 2017 12:25 PM
To: McFarland, Lilia - FSA, Washington, DC
<Lilia.McFarland@wdc.usda.gov>
Cc: Mingledorff, Towers (Tillis) <Towers_Mingledorff@tillis.senate.gov>;
Robert Davis <rjdavis@ncsu.edu>
Subject: NC FFA DC Experience

Lilia,

The NC State FFA Officers and some of their support staff will be in Washington in mid-December. This may be a redundant request, but assuming nobody else has reached out to you (or someone else) to get help with this, we're hopeful USDA could visit with the group on Thursday, the 14th perhaps in the slot indicated on the attachment. I've copied Jason Davis on this e-mail in the hopes that he and you can finalize any plans.

Thanks,
-Ray

Ray A. Starling
Special Assistant to the President
National Economic Council

December 14, 2017 Continued

Thursday

1:30 PM - 1:45 PM

call w/ Mackenzie Gross -- she will call (b) (6)
Copying in Chris Y. He is going to call you on this

Sent from my iPhone

On Dec 14, 2017, at 9:59 AM, Gross, Mackenzie A. EOP/WHO
(b) (6) wrote:

Good morning Heidi!

We're meeting with speechwriting this morning (b)(5) Presidential Communications Privilege
[REDACTED]
[REDACTED] Feel free to let us know in if you have
any comments or suggestions.

Thanks and have a wonderful day!

Mackenzie

2:00 PM - 5:00 PM

do not schedule

4:00 PM - 4:30 PM

Rural Prosperity Roll Out Final Run-through -- 208A

5:00 PM - 5:20 PM

depart USDA for EEOB w/ (b) (6), (b) (7)(C)
(b) (6)

5:30 PM - 6:00 PM

WH Policy and Comms Priorities Mtg. -- Bill's Office-- EEOB: 126

5:30 PM - 5:45 PM

Drop by: Members of Minnesota Farm Bureau
President Paap and his wife Julie Paap
Amber Glaeser, Director of Public Policy, Minnesota Farm Bureau

6:00 PM - 6:15 PM

return to USDA w/ (b) (6), (b) (7)(C)
(b) (6), (b) (7)(C)

December 15, 2017

Friday

All Day

Julie - CDO

All Day

Senate ONLY IN Session

8:00 AM - 10:00 AM

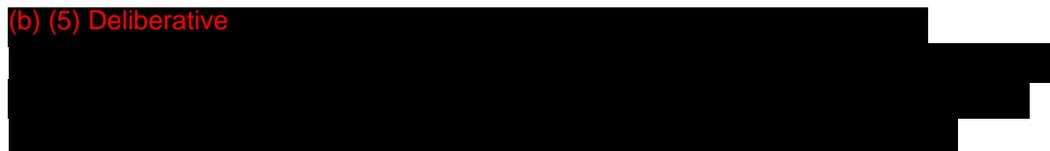
Follow-up 2018 Q1 Strategy Meeting -- 221A

On Friday morning, 15 December, 8.00 am – 10.00 am, we will hold our follow-up 2018 Q1 Strategy Meeting. This will be in lieu of senior staff. (This also happens to be the date of our Christmas potluck lunch; more details to follow on that shortly.) Attendance is mandatory. Lauren will send a fresh invitation.

(b) (5) Deliberative



(b) (5) Deliberative



If you need a list of the themes, please ask Lauren or Bethany.

11:00 AM - 1:00 PM

OSEC Holiday Potluck -- 200A Conference Room

1:30 PM - 2:00 PM

mtg. w/ George Cabaniss -- 208A

2:00 PM - 2:30 PM

mtg. w/ Grace Burton

2:30 PM - 5:00 PM

do not schedule

December 18, 2017

Monday

12:00 AM - 12:00 AM

House & Senate In RECESS

8:30 AM - 9:30 AM

Senior Staff Mtg. Call numbers below -- OSEC Bullpen; see phone numbers below
All:
Going forward, we can use the conference line number below.
Conference Line:
1-888-844-9904
Code: (b) (6)
The **phone number for the phone is** (b) (6). We can use this when there is only one person calling in.

9:00 AM - 9:30 AM

Calendar Review mtg. -- 208-A

9:30 AM - 10:00 AM

Surrogate Calendar Meeting -- 208A

10:00 AM - 10:30 AM

Schedule Review

10:30 AM - 11:00 AM

Weekly mtg. w/ Duane Williams -- 208-A
We can do it during my regularly slotted time with Duane.

From: Williams, Duane - DM
Sent: Monday, December 11, 2017 5:15 PM
To: Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>
Cc: Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>; Hoffman, ThomasH - DM <THOMASH.HOFFMAN@dm.usda.gov>; Brent, James - DM-OO <James.Brent@dm.usda.gov>
Subject: Design Team Meeting

Good afternoon Julie!

We heard back from the contractor. They are available to meet on December 18th anytime. Please let me know what works for Chris.

Thanks,

Duane Williams
Director
U.S. Department of Agriculture
Office of Operations
(202) 260-8057

From: Young, Chris - OSEC, Washington, DC
Sent: Monday, December 11, 2017 12:03 PM
To: Williams, Duane - DM <Duane.Williams1@dm.usda.gov>
Cc: Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>

December 18, 2017 Continued

Monday

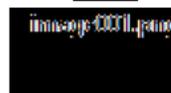
Subject:

Duane,

Please work with Julie to set up a time for us to meet with the design team for upstairs. I'd like to do so before we get too deep into the construction process.

Chris



 L. Christopher Young

Deputy Chief of Staff

United States Department of Agriculture
Office: 202.720.3631

12:30 PM - 1:00 PM

WHLO: All Appointee Meeting -- Call-In Number: 1(888)844-9904; Participant Code: 
Political Appointee Meeting – [12/11/17, 12:30 PM]

- 1) Introduction
- 2) Ethics Minute
- 3) Secretary's Week Ahead
- 4) Deputy Secretary's Week Ahead
- 5) Congressional Relations Update
- 6) Communications Update
- 7) General Announcements
 - a) White House announcements
 - b) WHLO announcements
 - c) General Announcements

1:30 PM - 2:30 PM

mtg. w/ AFA/Mark Stewart -- 208A
From: McFarland, Lilia - FSA, Washington, DC
Sent: Monday, November 20, 2017 12:52 PM
To: Sullivan, Lauren - OSEC, Washington, DC <Lauren.Sullivan@osec.usda.gov>; Hudson,

December 18, 2017 Continued

Monday

Bethany - OSEC, Washington DC <Bethany.Hudson@osec.usda.gov>
Cc: Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>
Subject: AFA

Hey Lauren and Bethany,

Ag Futures for America (AFA – a collegiate ag career development program) is hoping to follow up on a discussion they had with Chris with an introduction of their leadership team to the Secretary, Brian Klippenstein, and Chris. From their end, they'd bring Mr. Mark Stewart and the Chairman of their Board, Russ Weathers.

They've offered up a wide slate of days, the best being Dec 14 or 15, or the week of Dec 18.

Would you guys mind to help identify if/when the Secretary, Brian, and Chris could be available for something like this? The POC for this is Mark.Stewart@agfuture.org, if you'd prefer to coordinate directly with them.

Sincerely,

Lilia McFarland
New and Beginning Farmer and Rancher Program Coordinator
U.S. Department of Agriculture
Phone: (202) 401-7169
Email: lilia.mcfarland@wdc.usda.gov

Learn more about USDA's work to support the next generation of farmers and ranchers at www.usda.gov/newfarmers.

2:30 PM - 6:00 PM

Do not schedule

December 19, 2017

Tuesday

All Day

House & Senate In RECESS

Please See Above

12:00 AM - 12:00 AM

CY - (b) (6)

8:45 AM - 9:15 AM

Communications Strategy Meeting --

10:30 AM - 11:00 AM

call w/ Kathleen Callahan
(b) (6)

December 20, 2017

Wednesday

All Day House & Senate In RECESS Please See Above

All Day CY - (b) (6) Please See Above

All Day (b) (6) - out

December 21, 2017

Thursday

All Day

House & Senate In RECESS

Please See Above

All Day

CY - (b) (6)

Please See Above

12:00 AM - 12:00 AM

Duane Williams - out
12/26 – 12/29 – Tom Hoffman – Acting
1/2/18 – James Brent – Acting

12:00 AM - 12:00 AM

(b) (6) - out

8:30 AM - 9:30 AM

Senior Staff Mtg. Call numbers below -- OSEC Bullpen; see phone numbers below

All:

Going forward, we can use the conference line number below.

Conference Line:

1-888-844-9904

Code: (b) (6)

The **phone number for the phone is** (b) (6). We can use this when there is only one person calling in.

9:00 AM - 9:30 AM

Calendar Review mtg. -- 208-A

For 12/21 mtg.

On 12/19/17, 4:33 PM, "Sullivan, Lauren - OSEC, Washington, DC"
<Lauren.Sullivan@osec.usda.gov> wrote:

All,

We will have our normal scheduling meeting on Thursday morning at 9am, with Chris calling in. The purpose of the meeting is to discuss putting together the presentation for the Cabinet Chiefs meeting on January 9. Please come prepared to discuss suggestions of events to pool as examples and where we are on a checklist.

Below is the call in number for those who need it :

888-844-9904

Access code: (b) (6)

Thank you!

Lauren

December 21, 2017 Continued

Thursday

11:00 AM - 11:30 AM

call w/ Lilia and Diane

888-844-9904, access code: (b) (6)

Host code: (b) (6) (Chris)

2:00 PM - 3:00 PM

PDI Conference Call

December 22, 2017

Friday

All Day	House & Senate In RECESS	Please See Above
12:00 AM - 12:00 AM	CY - (b) (6)	Please See Above
All Day	(b) (6) - out	Please See Above
12:00 AM - 12:00 AM	(b) (6) - out	Please See Above
9:00 AM - 9:30 AM	Calendar Review mtg. -- 208-A	

December 23, 2017

Saturday

All Day

House & Senate In RECESS

Please See Above

All Day

(b) (6)

- out

Please See Above

December 24, 2017

Sunday

All Day

House & Senate In RECESS

Please See Above

All Day

(b) (6) - out

Please See Above

December 25, 2017

Monday

All Day House & Senate In RECESS Please See Above

All Day (b) (6) - out Please See Above

All Day Federal Holiday: Christmas Day

December 26, 2017

Tuesday

All Day

House & Senate In RECESS

Please See Above

All Day

(b) (6) - out

Please See Above

12:00 AM - 12:00 AM

(b) (6) - out

Gary Washington – Actg. Dep. Asst. Sec.

All Day

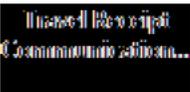
(b) (6) - out

July 1, 2017

Saturday

All Day

Travel - China



TRAVELER NOTICE - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change.

Travelers are responsible for verifying all fees charged by individual carriers.

Please visit the operating carrier website of your ticketed itinerary for applicable fees.

To view your trip via Viewtrip, please click [here](#)

[Printer Friendly](#)

Ticket Receipt	
Total Amount: 189.30 USD	
This ticket information applies to the following trip(s):	
Air China Flight 1885 from Beijing to Shanghai on June 30	
ElectronicTicket Number: 9998607961319	
Invoice Number: EZ0174221	
Ticket Amount: 189.30 USD	
Form of Payment: VI*****3392	

Travel Summary – Agency Record Locator LHVGH0					
Traveler					
YOUNG / LARRY C					
Reference number by traveler: A0RTQV					
Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type
06/22/2017	ATL-LAX	DL 2255	Confirmed	08:55 PM/10:40 PM	Premium Economy / S
06/23/2017	LAX-PVG	DL 6475*	Confirmed	01:05 AM/06:00 AM +1	Business / D
06/27/2017	SHA-PEK	MU 5105	Confirmed	10:00 AM/12:15 PM	Economy / Y
06/30/2017	PEK-SHA	CA 1885	Confirmed	06:30 PM/08:40 PM	Economy / Y
07/01/2017	PVG-LAX	DL 186	Confirmed	07:35 PM/04:55 PM	Business / D
07/01/2017	LAX-ATL	DL 1354	Confirmed	10:30 PM/05:52 AM +1	Premium Economy / S

AIR - Thursday, June 22 2017 - Agency Record Locator LHVGH0		Add to Calendar Need Help?
Delta Air Lines Flight DL2255 Premium Economy		Online check-in
Depart:	Hartsfield-Jackson ATL, S - Terminal South Atlanta, Georgia, United States 08:55 PM Thursday, June 22 2017	Weather
Arrive:	Los Angeles International Airport, Terminal 2 Los Angeles, California, United States 10:40 PM Thursday, June 22 2017	Weather
Duration:	4 hour(s) and 45 minute(s) Non-stop	
Status:	Confirmed - Delta Air Lines Record Locator: G5LNWZ	
Equipment:	Boeing 757-300 Passenger	
Seat:	15B (Non smoking) Confirmed	
FF Number:	XXXX007357 - YOUNG/LARRY C	
Distance:	1941 miles / 3123.069 kilometers	
CO2 Emissions:	854.04 lbs/388.2 kgs	
Remarks:	FOR UP TO DATE TRAVEL INFORMATION ON AIRLINE CHECK-IN/RESTRICTIONS/LIMITATIONS/SECURITY. PLEASE CHECK WWW.DELTA.COM	

AIR - Friday, June 23 2017 - Agency Record Locator LHVGH0		Online check-in
Delta Air Lines Flight DL6475 Business		
Depart:	Los Angeles International Airport, B - Tom Bradley International Terminal Los Angeles, California, United States	Weather

01:05 AM Friday, June 23 2017		Weather
Arrive:	PuDong, Terminal 1 Shanghai, China 06:00 AM Saturday, June 24 2017	
Duration:	13 hour(s) and 55 minute(s) Non-stop	
Total duration:	21 hour(s) and 4 minute(s) including layover(s)	
Status:	Confirmed - Delta Air Lines Record Locator: G5LNWZ	
Meal:	Dinner	
Equipment:	Boeing 777-300	
*Operated By:	China Eastern Airlines	
Seat:	Assigned at Check-in	
FF Number:	XXXX007357 - YOUNG/LARRY C	
Distance:	6468 miles / 10407.012 kilometers	
CO2 Emissions:	2,419.03 lbs/1,099.56 kgs	
Remarks:	SEAT ASSIGNMENT CONFIRMED:9D	

AIR - Tuesday, June 27 2017 - Agency Record Locator LHVGH0 [Add to Calendar](#) [Need Help?](#)

China Eastern Airlines Flight MU5105 Economy		Weather
Depart:	Hongqiao, Terminal 2 Shanghai, China 10:00 AM Tuesday, June 27 2017	
Arrive:	Beijing Capital International Airport, Terminal 2 Beijing, China 12:15 PM Tuesday, June 27 2017	Weather
Duration:	2 hour(s) and 15 minute(s) Non-stop	
Status:	Confirmed	
Equipment:	Airbus Industrie A330-300	
Seat:	39D (Non smoking) Confirmed	
Distance:	668 miles / 1074.812 kilometers	
CO2 Emissions:	293.92 lbs/133.6 kgs	
Remarks:	NO FREQUENT FLYER IN YOUR PROFILE FOR CARRIER BOOKED FOR UP TO DATE TRAVEL INFORMATION ON AIRLINE CHECK-IN/RESTRICTIONS/LIMITATIONS/SECURITY. PLEASE CHECK WWW.CHINAEASTERNMADRID.COM	

AIR - Friday, June 30 2017 - Agency Record Locator LHVGH0 [Add to Calendar](#) [Need Help?](#)

Air China Flight CA1885 Economy		Online check-in
Depart:	Beijing Capital International Airport, Terminal 3 Beijing, China 06:30 PM Friday, June 30 2017	Weather
Arrive:	Hongqiao, Terminal 2 Shanghai, China 08:40 PM Friday, June 30 2017	Weather
Duration:	2 hour(s) and 10 minute(s) Non-stop	
Status:	Confirmed - Air China Record Locator: MK41ZC	
Meal:	Meal	
Equipment:	Boeing 737-800 Passenger	
Seat:	15J (Non smoking) Confirmed	
Distance:	668 miles / 1074.812 kilometers	
CO2 Emissions:	293.92 lbs/133.6 kgs	
Remarks:	FOR UP TO DATE TRAVEL INFORMATION ON AIRLINE CHECK-IN/RESTRICTIONS/LIMITATIONS/SECURITY. PLEASE CHECK WWW.AIRCHINA.COM NO FREQUENT FLYER IN YOUR PROFILE FOR CARRIER BOOKED	

AIR - Saturday, July 1 2017 - Agency Record Locator LHVGH0 [Add to Calendar](#) [Need Help?](#)

Delta Air Lines Flight DL186 Business		Online check-in
Depart:	PuDong, Terminal 1 Shanghai, China 07:35 PM Saturday, July 1 2017	Weather

Arrive:	Los Angeles International Airport, B - Tom Bradley International Terminal Los Angeles, California, United States 04:55 PM Saturday, July 1 2017	Weather
Duration:	12 hour(s) and 20 minute(s) Non-stop	
Status:	Confirmed - Delta Air Lines Record Locator: G5LNWZ	
Meal:	Meal	
Equipment:	Boeing 777-200LR	
Seat:	06B (Non smoking) Confirmed	
FF Number:	XXXX007357 - YOUNG/LARRY C	
Distance:	6468 miles / 10407.012 kilometers	
CO2 Emissions:	2,419.03 lbs/1,099.56 kgs	

AIR - Saturday, July 1 2017 - Agency Record Locator LHVGH0

Delta Air Lines Flight DL1354 Premium Economy		Online check-in
Depart:	Los Angeles International Airport, Terminal 2 Los Angeles, California, United States 10:30 PM Saturday, July 1 2017	Weather
Arrive:	Hartsfield-Jackson ATL, S - Terminal South Atlanta, Georgia, United States 05:52 AM Sunday, July 2 2017	Weather
Duration:	4 hour(s) and 22 minute(s) Non-stop	
Total duration:	22 hour(s) and 16 minute(s) including layover(s)	
Status:	Confirmed - Delta Air Lines Record Locator: G5LNWZ	
Equipment:	Boeing 757 Passenger	
Seat:	15D (Non smoking) Confirmed	
FF Number:	XXXX007357 - YOUNG/LARRY C	
Distance:	1941 miles / 3123.069 kilometers	
CO2 Emissions:	854.04 lbs/388.2 kgs	

Remarks

FOR 24/7 TRAVEL ASSISTANCE PLEASE CONTACT THE BCD TRAVEL TEAM AT 1-800-877-6120
 FOR OUTSIDE THE US CALL COLLECT 770-829-2603
 FOR THE HEARING IMPAIRED- PLEASE DIAL 711 TO ACCESS RELAY SERVICE- PROVIDE PHONE NUMBER OF 1-800-877-6120 TO ACCESS TRAVEL
 DUE TO RECENT CHANGES IN THE FY15 GOVERNMENT CITY PAIR PROGRAM/PPP YOUR AIR RESERVATIONS ARE SUBJECT TO CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST 48 HOURS PRIOR TO SCHEDULED DEPARTURE
 PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN ACCORDANCE WITH YOUR AGENCY'S BUSINESS RULES BUT NO LESS THAN 3 BUSINESS DAYS PRIOR TO DEPARTURE TO ENSURE TICKETING. THIS 48 HOUR CANCELLATION RULE DOES NOT APPLY TO INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS DOMESTIC CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE RESERVATIONS REQUIRE SEPARATE AIR TICKETS.

 CHECK WWW.CDC.GOV/TRAVEL FOR TRAVEL HEALTH ADVISORIES
 PROPER DOCUMENTATION IS REQUIRED FOR ENTRY INTO ARRIVAL COUNTRY
 CHECK WWW.DHS.GOV/TRAVEL-ALERTS
 FOR COUNTRY TRAVEL ADVISORIES
 CONTACT THE DESIGNATED GOVERNMENT AGENCY IN YOUR COUNTRY OF CITIZENSHIP FOR PASSPORT/VISA REQUIREMENTS.
 TRAVEL INTO U.S. MAY REQUIRE ESTA AUTHORIZATION.
 VISIT [HTTPS://ESTA.CBP.DHS.GOV](https://ESTA.CBP.DHS.GOV) FOR DETAILS.
 CHECK-IN TIMES ARE 90 MINUTES PRIOR TO DEPARTURE FOR DOMESTIC FLIGHTS OR 120 MINUTES FOR INTERNATIONAL
 ELECTRONIC TICKET/S/ WILL BE ISSUED FOR THIS TRIP
 DELTA AIRLINES REQUIRES CUSTOMERS TO CHECK THEIR BAGS A MINIMUM OF 45 MINUTES PRIOR TO DEPARTURE. CUSTOMERS WHO

DO NOT MEET THIS REQUIREMENT WILL BE RE ACCOMMODATED ON THE NEXT AVAILABLE FLIGHT/S AND WILL BE CHARGED THE CHANGE FEE. SEE WWW.DELTA.COM FOR ADDITIONAL INFORMATION. CHECKED BAGGAGE POLICIES VARY BASED ON CARRIER AND FINAL WITH YOUR TRAVEL CONSULTANT OR THE AIRLINES WEBSITE.

**
AIRPORT FEES MAY BE COLLECTED UPON ARRIVAL OR DEPARTURE. DESTINATION. FOR THE LATEST INFORMATION PLEASE CHECK

21Jun/11:12AM

TRAVELER NOTICE – Please check with your carrier(s) for travel documents required (Passport, VISA, etc.) and security requirements regarding permitted and prohibited articles and goods related to your travel.

Estimated trip total					189.30 USD
Air	Car	Hotel	Rail	Other	
189.30 USD					
Fare details: Ticketed					
Vendor	Fare information	Refund restrictions before departure	Change restrictions after ticketing	Ticket information	
Air CA1885 30Jun	Total: USD 189.30	REFUND RESTRICTIONS MAY APPLY	CHANGE RESTRICTIONS MAY APPLY		
All quotes are provider quotes excluding possible taxes and charges en route. Currency conversions shown in this itinerary receipt are done using the bank rate applicable at the date shown in the header of this document. Please note that some local taxes and charges may be invoiced during your trip and cannot be shown at time of reservation.					

Advice to Passengers

Transportation of Hazardous Materials

Federal law forbids the carriage of hazardous material aboard the aircraft, in your luggage, or on your person. A violation can result in 5 years imprisonment and penalties of \$250,000 or more (49 U.S.C 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials.

Forbidden Dangerous Items Examples:

Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative.

Note: Spare batteries and fuel cells are not permitted in checked or hold baggage. These items MUST be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.

This email was generated at 21Jun/4:12 PM UTC

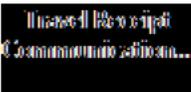
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July 2, 2017

Sunday

12:00 AM - 12:00 AM

Travel - China



TRAVELER NOTICE - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change.

Travelers are responsible for verifying all fees charged by individual carriers.

Please visit the operating carrier website of your ticketed itinerary for applicable fees.

To view your trip via Viewtrip, please click [here](#)

[Printer Friendly](#)

Ticket Receipt	
Total Amount: 189.30 USD	
This ticket information applies to the following trip(s):	
Air China Flight 1885 from Beijing to Shanghai on June 30	
ElectronicTicket Number: 9998607961319	
Invoice Number: EZ0174221	
Ticket Amount: 189.30 USD	
Form of Payment: VI*****3392	

Travel Summary – Agency Record Locator LHVGH0					
Traveler					
YOUNG / LARRY C					
Reference number by traveler: A0RTQV					
Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type
06/22/2017	ATL-LAX	DL 2255	Confirmed	08:55 PM/10:40 PM	Premium Economy / S
06/23/2017	LAX-PVG	DL 6475*	Confirmed	01:05 AM/06:00 AM +1	Business / D
06/27/2017	SHA-PEK	MU 5105	Confirmed	10:00 AM/12:15 PM	Economy / Y
06/30/2017	PEK-SHA	CA 1885	Confirmed	06:30 PM/08:40 PM	Economy / Y
07/01/2017	PVG-LAX	DL 186	Confirmed	07:35 PM/04:55 PM	Business / D
07/01/2017	LAX-ATL	DL 1354	Confirmed	10:30 PM/05:52 AM +1	Premium Economy / S

AIR - Thursday, June 22 2017 - Agency Record Locator LHVGH0		Add to Calendar Need Help?
Delta Air Lines Flight DL2255 Premium Economy		Online check-in
Depart:	Hartsfield-Jackson ATL, S - Terminal South Atlanta, Georgia, United States 08:55 PM Thursday, June 22 2017	Weather
Arrive:	Los Angeles International Airport, Terminal 2 Los Angeles, California, United States 10:40 PM Thursday, June 22 2017	Weather
Duration:	4 hour(s) and 45 minute(s) Non-stop	
Status:	Confirmed - Delta Air Lines Record Locator: G5LNWZ	
Equipment:	Boeing 757-300 Passenger	
Seat:	15B (Non smoking) Confirmed	
FF Number:	XXXX007357 - YOUNG/LARRY C	
Distance:	1941 miles / 3123.069 kilometers	
CO2 Emissions:	854.04 lbs/388.2 kgs	
Remarks:	FOR UP TO DATE TRAVEL INFORMATION ON AIRLINE CHECK-IN/RESTRICTIONS/LIMITATIONS/SECURITY. PLEASE CHECK WWW.DELTA.COM	

AIR - Friday, June 23 2017 - Agency Record Locator LHVGH0		Online check-in
Delta Air Lines Flight DL6475 Business		
Depart:	Los Angeles International Airport, B - Tom Bradley International Terminal Los Angeles, California, United States	Weather

01:05 AM Friday, June 23 2017		Weather
Arrive:	PuDong, Terminal 1 Shanghai, China 06:00 AM Saturday, June 24 2017	
Duration:	13 hour(s) and 55 minute(s) Non-stop	
Total duration:	21 hour(s) and 4 minute(s) including layover(s)	
Status:	Confirmed - Delta Air Lines Record Locator: G5LNWZ	
Meal:	Dinner	
Equipment:	Boeing 777-300	
*Operated By:	China Eastern Airlines	
Seat:	Assigned at Check-in	
FF Number:	XXXX007357 - YOUNG/LARRY C	
Distance:	6468 miles / 10407.012 kilometers	
CO2 Emissions:	2,419.03 lbs/1,099.56 kgs	
Remarks:	SEAT ASSIGNMENT CONFIRMED:9D	

AIR - Tuesday, June 27 2017 - Agency Record Locator LHVGH0 [Add to Calendar](#) [Need Help?](#)

China Eastern Airlines Flight MU5105 Economy		Weather
Depart:	Hongqiao, Terminal 2 Shanghai, China 10:00 AM Tuesday, June 27 2017	
Arrive:	Beijing Capital International Airport, Terminal 2 Beijing, China 12:15 PM Tuesday, June 27 2017	Weather
Duration:	2 hour(s) and 15 minute(s) Non-stop	
Status:	Confirmed	
Equipment:	Airbus Industrie A330-300	
Seat:	39D (Non smoking) Confirmed	
Distance:	668 miles / 1074.812 kilometers	
CO2 Emissions:	293.92 lbs/133.6 kgs	
Remarks:	NO FREQUENT FLYER IN YOUR PROFILE FOR CARRIER BOOKED FOR UP TO DATE TRAVEL INFORMATION ON AIRLINE CHECK-IN/RESTRICTIONS/LIMITATIONS/SECURITY. PLEASE CHECK WWW.CHINAEASTERNMADRID.COM	

AIR - Friday, June 30 2017 - Agency Record Locator LHVGH0 [Add to Calendar](#) [Need Help?](#)

Air China Flight CA1885 Economy		Online check-in
Depart:	Beijing Capital International Airport, Terminal 3 Beijing, China 06:30 PM Friday, June 30 2017	Weather
Arrive:	Hongqiao, Terminal 2 Shanghai, China 08:40 PM Friday, June 30 2017	Weather
Duration:	2 hour(s) and 10 minute(s) Non-stop	
Status:	Confirmed - Air China Record Locator: MK41ZC	
Meal:	Meal	
Equipment:	Boeing 737-800 Passenger	
Seat:	15J (Non smoking) Confirmed	
Distance:	668 miles / 1074.812 kilometers	
CO2 Emissions:	293.92 lbs/133.6 kgs	
Remarks:	FOR UP TO DATE TRAVEL INFORMATION ON AIRLINE CHECK-IN/RESTRICTIONS/LIMITATIONS/SECURITY. PLEASE CHECK WWW.AIRCHINA.COM NO FREQUENT FLYER IN YOUR PROFILE FOR CARRIER BOOKED	

AIR - Saturday, July 1 2017 - Agency Record Locator LHVGH0 [Add to Calendar](#) [Need Help?](#)

Delta Air Lines Flight DL186 Business		Online check-in
Depart:	PuDong, Terminal 1 Shanghai, China 07:35 PM Saturday, July 1 2017	Weather

Arrive:	Los Angeles International Airport, B - Tom Bradley International Terminal Los Angeles, California, United States 04:55 PM Saturday, July 1 2017	Weather
Duration:	12 hour(s) and 20 minute(s) Non-stop	
Status:	Confirmed - Delta Air Lines Record Locator: G5LNWZ	
Meal:	Meal	
Equipment:	Boeing 777-200LR	
Seat:	06B (Non smoking) Confirmed	
FF Number:	XXXX007357 - YOUNG/LARRY C	
Distance:	6468 miles / 10407.012 kilometers	
CO2 Emissions:	2,419.03 lbs/1,099.56 kgs	

AIR - Saturday, July 1 2017 - Agency Record Locator LHVGH0

Delta Air Lines Flight DL1354 Premium Economy		Online check-in
Depart:	Los Angeles International Airport, Terminal 2 Los Angeles, California, United States 10:30 PM Saturday, July 1 2017	Weather
Arrive:	Hartsfield-Jackson ATL, S - Terminal South Atlanta, Georgia, United States 05:52 AM Sunday, July 2 2017	Weather
Duration:	4 hour(s) and 22 minute(s) Non-stop	
Total duration:	22 hour(s) and 16 minute(s) including layover(s)	
Status:	Confirmed - Delta Air Lines Record Locator: G5LNWZ	
Equipment:	Boeing 757 Passenger	
Seat:	15D (Non smoking) Confirmed	
FF Number:	XXXX007357 - YOUNG/LARRY C	
Distance:	1941 miles / 3123.069 kilometers	
CO2 Emissions:	854.04 lbs/388.2 kgs	

Remarks

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 FOR OUTSIDE THE US CALL COLLECT 770-829-2603
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 DUE TO RECENT CHANGES IN THE FY15 GOVERNMENT CITY PAIR PROGRAM/PPP YOUR AIR RESERVATIONS ARE SUBJECT TO CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST 48 HOURS PRIOR TO SCHEDULED DEPARTURE
 PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN ACCORDANCE WITH YOUR AGENCY'S BUSINESS RULES BUT NO LESS THAN 3 BUSINESS DAYS PRIOR TO DEPARTURE TO ENSURE TICKETING. THIS 48 HOUR CANCELLATION RULE DOES NOT APPLY TO INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS DOMESTIC CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE RESERVATIONS REQUIRE SEPARATE AIR TICKETS.

 CHECK WWW.CDC.GOV/TRAVEL FOR TRAVEL HEALTH ADVISORIES
 PROPER DOCUMENTATION IS REQUIRED FOR ENTRY INTO ARRIVAL COUNTRY
 CHECK WWW.DHS.GOV/TRAVEL-ALERTS
 FOR COUNTRY TRAVEL ADVISORIES
 CONTACT THE DESIGNATED GOVERNMENT AGENCY IN YOUR COUNTRY OF CITIZENSHIP FOR PASSPORT/VISA REQUIREMENTS.
 TRAVEL INTO U.S. MAY REQUIRE ESTA AUTHORIZATION.
 VISIT [HTTPS://ESTA.CBP.DHS.GOV](https://ESTA.CBP.DHS.GOV) FOR DETAILS.
 CHECK-IN TIMES ARE 90 MINUTES PRIOR TO DEPARTURE FOR DOMESTIC FLIGHTS OR 120 MINUTES FOR INTERNATIONAL
 ELECTRONIC TICKET/S/ WILL BE ISSUED FOR THIS TRIP
 DELTA AIRLINES REQUIRES CUSTOMERS TO CHECK THEIR BAGS A MINIMUM OF 45 MINUTES PRIOR TO DEPARTURE. CUSTOMERS WHO

DO NOT MEET THIS REQUIREMENT WILL BE RE ACCOMMODATED ON THE NEXT AVAILABLE FLIGHT/S AND WILL BE CHARGED THE CHANGE FEE. SEE WWW.DELTA.COM FOR ADDITIONAL INFORMATION. CHECKED BAGGAGE POLICIES VARY BASED ON CARRIER AND FINAL WITH YOUR TRAVEL CONSULTANT OR THE AIRLINES WEBSITE.

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AIRPORT FEES MAY BE COLLECTED UPON ARRIVAL OR DEPARTURE. DESTINATION. FOR THE LATEST INFORMATION PLEASE CHECK

21Jun/11:12AM

TRAVELER NOTICE – Please check with your carrier(s) for travel documents required (Passport, VISA, etc.) and security requirements regarding permitted and prohibited articles and goods related to your travel.

Estimated trip total				189.30 USD
Air	Car	Hotel	Rail	Other
189.30 USD				
Fare details: Ticketed				
Vendor	Fare information	Refund restrictions before departure	Change restrictions after ticketing	Ticket information
Air CA1885 30Jun	Total: USD 189.30	REFUND RESTRICTIONS MAY APPLY	CHANGE RESTRICTIONS MAY APPLY	
All quotes are provider quotes excluding possible taxes and charges en route. Currency conversions shown in this itinerary receipt are done using the bank rate applicable at the date shown in the header of this document. Please note that some local taxes and charges may be invoiced during your trip and cannot be shown at time of reservation.				

Advice to Passengers

Transportation of Hazardous Materials

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Forbidden Dangerous Items Examples:

Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative.

Note: Spare batteries and fuel cells are not permitted in checked or hold baggage. These items MUST be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.

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July 3, 2017

Monday

12:00 AM - 12:00 AM

House & Senate in RECESS

All Day

(b) (6) - out

All Day

Travel - Atlanta to DCA



Travel - Atlanta to DCA
Continuation of...

TRAVELER NOTICE - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change.

Travelers are responsible for verifying all fees charged by individual carriers.

Please visit the operating carrier website of your ticketed itinerary for applicable fees.

To view your trip via Viewtrip, please click [here](#)

[Printer Friendly](#)

Ticket Receipt

Total Amount: 257.20 USD

This ticket information applies to the following trip(s):

Delta Air Lines Flight 2594 from Atlanta GA to Washington DC on July 03

ElectronicTicket Number: 0068609011717
 Invoice Number: EZ0176541
 Ticket Amount: 257.20 USD
 Form of Payment: VI*****3392

Travel Summary – Agency Record Locator LJ0SDK

Traveler

YOUNG / LARRY C

Reference number by traveler: A0RTQR

Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type
07/03/2017	ATL-DCA	DL 2594	Confirmed	08:30 AM/10:12 AM	Economy / Y

AIR - Monday, July 3 2017 - Agency Record Locator LJ0SDK

[Add to Calendar](#) [Need Help?](#)

Delta Air Lines Flight DL2594 Economy

[Online check-in](#)

Depart:	Hartsfield-Jackson ATL, S - Terminal South Atlanta, Georgia, United States 08:30 AM Monday, July 3 2017	Weather
Arrive:	Ronald Reagan National, Terminal B Washington, District of Columbia, United States 10:12 AM Monday, July 3 2017	Weather
Duration:	1 hour(s) and 42 minute(s) Non-stop	
Status:	Confirmed - Delta Air Lines Record Locator: G5XQAM	
Equipment:	Airbus Industrie A321	
Seat:	27A (Non smoking) Confirmed	
FF Number:	XXXX007357 - YOUNG/LARRY C	
Distance:	546 miles / 878.514 kilometers	
CO2 Emissions:	240.24 lbs/109.2 kgs	
Remarks:	FOR UP TO DATE TRAVEL INFORMATION ON AIRLINE CHECK-IN/RESTRICTIONS/LIMITATIONS/SECURITY. PLEASE CHECK WWW.DELTA.COM	

Remarks

FOR 24/7 TRAVEL ASSISTANCE PLEASE CONTACT
 THE BCD TRAVEL TEAM AT 1-800-877-6120
 FOR OUTSIDE THE US CALL COLLECT 770-829-2603
 FOR THE HEARING IMPAIRED- PLEASE DIAL 711
 TO ACCESS RELAY SERVICE- PROVIDE PHONE
 NUMBER OF 1-800-877-6120 TO ACCESS TRAVEL
 DUE TO RECENT CHANGES IN THE FY15 GOVERNMENT CITY PAIR
 PROGRAM/PPP YOUR AIR RESERVATIONS ARE SUBJECT TO
 CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST
 48 HOURS PRIOR TO SCHEDULED DEPARTURE

PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN ACCORDANCE WITH YOUR AGENCY'S BUSINESS RULES BUT NO LESS THAN 3 BUSINESS DAYS PRIOR TO DEPARTURE TO ENSURE TICKETING. THIS 48 HOUR CANCELLATION RULE DOES NOT APPLY TO INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS DOMESTIC CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE RESERVATIONS REQUIRE SEPARATE AIR TICKETS.

CHECK-IN TIMES ARE 90 MINUTES PRIOR TO DEPARTURE FOR DOMESTIC FLIGHTS OR 120 MINUTES FOR INTERNATIONAL ELECTRONIC TICKET/S/ WILL BE ISSUED FOR THIS TRIP DELTA AIRLINES REQUIRES CUSTOMERS TO CHECK THEIR BAGS A MINIMUM OF 45 MINUTES PRIOR TO DEPARTURE. CUSTOMERS WHO DO NOT MEET THIS REQUIREMENT WILL BE RE ACCOMMODATED ON THE NEXT AVAILABLE FLIGHT/S AND WILL BE CHARGED THE CHANGE FEE. SEE WWW.DELTA.COM FOR ADDITIONAL INFORMATION. CHECKED BAGGAGE POLICIES VARY BASED ON CARRIER AND FINAL DESTINATION. FOR THE LATEST INFORMATION PLEASE CHECK WITH YOUR TRAVEL CONSULTANT OR THE AIRLINES WEBSITE.

29Jun/07:57AM

Estimated trip total	257.20 USD
-----------------------------	-------------------

Air	Car	Hotel	Rail	Other
257.20 USD				

Fare details: Ticketed

Vendor	Fare information	Refund restrictions before departure	Change restrictions after ticketing	Ticket information
Air DL2594 03Jul	Total: USD 257.20	REFUND RESTRICTIONS MAY APPLY	CHANGE RESTRICTIONS MAY APPLY	

All quotes are provider quotes excluding possible taxes and charges en route. Currency conversions shown in this itinerary receipt are done using the bank rate applicable at the date shown in the header of this document. Please note that some local taxes and charges may be invoiced during your trip and cannot be shown at time of reservation.

Advice to Passengers

Transportation of Hazardous Materials

Federal law forbids the carriage of hazardous material aboard the aircraft, in your luggage, or on your person. A violation can result in 5 years imprisonment and penalties of \$250,000 or more (49 U.S.C 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials.

Forbidden Dangerous Items Examples:

Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative.

Note: Spare batteries and fuel cells are not permitted in checked or hold baggage. These items MUST be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.
This email was generated at 29Jun/12:57 PM UTC

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government or other authorities, wars, acts of terrorism, civil unrest, strikes, riots, thefts, pilferage, epidemics, quarantines, other diseases, climatic aberrations, or from any other cause beyond BCD Travel's control. Please see additional terms and conditions related to this itinerary at [Terms and Conditions](#).

July 3, 2017 Continued

Monday

8:30 AM - 8:45 AM depart Atlanta for DCA

9:00 AM - 9:30 AM Calendar Review mtg. -- 208-A

10:12 AM - 10:27 AM arrive DCA from Atlanta

11:00 AM - 11:15 AM arrive USDA

11:15 AM - 11:45 AM prep mtg. w/ Terri Mieghan/Patty Moore before 1:30p mtg. w/ Sec. -- 208-A
Thanks, but aren't they 2 different meetings? 7/3 with the Secretary, but 6/13 with Chris, Terri and myself right?

From: Gordon, Julie - OSEC
Sent: Friday, June 09, 2017 12:50 PM
To: Moore, Patty - DM <Patty.Moore@dm.usda.gov>
Subject: RE: July 3 or 5

Thank you, Patty. I was not aware of this. It is on the Secretary's, Heidi's and Chris's schedules.



Julie Gordon

Special Assistant – Office of the Secretary

United States Department of Agriculture

Office: 202-720-3631

Cell: (b) (6)

From: Moore, Patty - DM
Sent: Friday, June 09, 2017 12:46 PM
To: Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>
Subject: FW: July 3 or 5

Julie – just want to make sure the below is on your radar because I don't see you cced on this

Thanks, Patty

From: Young, Chris - OSEC, Washington, DC

July 3, 2017 Continued

Monday

Sent: Thursday, June 08, 2017 3:07 PM
To: Moore, Patty - DM <Patty.Moore@dm.usda.gov>; Meighan, Terri - DM <Terri.Meighan@dm.usda.gov>
Subject: RE: July 3 or 5

Stand by for a calendar invite from the Secretary. 1:30 pm on July 3.

Julie, can you arrange at 1.30 pm meeting next Tuesday, 30 minutes, between Patty, Terri, and me, please?

From: Moore, Patty - DM
Sent: Thursday, June 8, 2017 2:16 PM
To: Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>; Meighan, Terri - DM <Terri.Meighan@dm.usda.gov>
Subject: RE: July 3 or 5

I plan to be here then as well, so we will be ready.

From: Young, Chris - OSEC, Washington, DC
Sent: Thursday, June 08, 2017 2:07 PM
To: Meighan, Terri - DM <Terri.Meighan@dm.usda.gov>; Moore, Patty - DM <Patty.Moore@dm.usda.gov>
Subject: RE: July 3 or 5

(b) (5) Deliberative

We can talk about it next week.

So long as one of you is there, I think we are fine. Just didn't (b) (6). The afternoon of the 3rd is tracking better, at least generally.

From: Meighan, Terri - DM
Sent: Thursday, June 8, 2017 1:10 PM
To: Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>; Moore, Patty - DM <Patty.Moore@dm.usda.gov>
Subject: RE: July 3 or 5

Yes, if you want me there!

From: Young, Chris - OSEC, Washington, DC
Sent: Thursday, June 08, 2017 12:58 PM
To: Meighan, Terri - DM <Terri.Meighan@dm.usda.gov>; Moore, Patty - DM <Patty.Moore@dm.usda.gov>
Subject: July 3 or 5

Will either (or both) of y'all be in the office on July 3 and/or July 5?

Chris

July 3, 2017 Continued

Monday



L. Christopher Young
Deputy Chief of Staff

United States Department of Agriculture
Office: 202.720.3631

- 1:00 PM - 2:00 PM Copy: Org Chart Overview -- 200A

- 2:00 PM - 3:00 PM Copy: FTE Overview -- 200A

- 3:00 PM - 4:00 PM SES/HR Briefing -- 200A

- 4:00 PM - 4:30 PM Weekly mtg. w/ Duane Williams -- 208-A

July 12, 2017

Wednesday

All Day

(b) (6) - out

All Day

House & Senate IN Session

9:00 AM - 9:30 AM

Calendar Review mtg. -- 208-A

11:00 AM - 12:00 PM

FW: Secretary's Executive Resources Board - July 2017 Meeting and Handouts -- Room 221-A

Hi Chris – (b) (5) Deliberative

[REDACTED]

(b) (5) Deliberative

[REDACTED]

We have a standing meeting the second Wednesday of each month at 11:00 am in 221A. Let me know if you have any questions or concerns.

Also, let me know if you'd prefer a hard copy of all or any of this and we'll bring it to you.

Thanks, Patty

-----Original Appointment-----

From: Hobbs, Kimm - DM

Sent: Friday, June 30, 2017 5:31 PM

To: Hobbs, Kimm - DM; Bice, Don - OBPA; Bohman, Mary - ERS; Carr, Rhonda - DM; Dean, Telora - FNS; Hatfield, Jerry; Jeanquart, Bobbi - DM; Jiron, Dan - OSEC, Washington, DC; Jones, Randall - GIPSA; Klippenstein, Brian - OSEC, Washington, DC; LINDEN, RALPH - OGC; Moore, Patty - DM; Nintemann, Terri - FSIS; Primrose, Edna - RD, Washington, DC; Stephenson, Robert - OSEC, Washington, DC; Trollinger, Shelia - OSEC; Wiggins, Marsha A - DM

Subject: Secretary's Executive Resources Board - July 2017 Meeting and Handouts

When: Wednesday, July 12, 2017 11:00 AM-12:00 PM (UTC-05:00) Eastern Time (US & Canada).

Where: Room 221-A

Greetings Secretary's Executive Resources Board Members and Advisers,

We are thrilled to have our new Chair, Brian Klippenstein, and several new members attending the July meeting. Attached you will find the following documents to review:

- Sec's ERB Agenda for July 2017

July 12, 2017 Continued

Wednesday

- ERB Action Timeline for 2017
- Options regarding the Secretary's Initiatives
- Proposed Customer Service and Reform language
- Proposed FY 2017 Compensation Plan (will add past ratings and stats and re-send)
- SES Critical Element Weights



2017 ERB Action Timeline
Budget 2017 FY 2017...



2017 Secretary's Initiatives
Timeline: 2017...



Options regarding the Secretary's Initiatives
Timeline: 2017...



Proposed Customer Service and Reform language
Timeline: 2017...



Proposed FY 2017 Compensation Plan
Timeline: 2017...



2017 Call-in number
Timeline: 2017...

If you need a call-in number, please let me know.

Thank you,

Kimm Hobbs
OHRM/ERMD
202-690-3238



2017 ERB Action Timeline
Timeline: 2017...

July 13, 2017

Thursday

12:00 AM - 12:00 AM

(b) (6) - out

Please See Above

All Day

House & Senate IN Session

Please See Above

9:00 AM - 9:30 AM

Calendar Review mtg. -- 208-A

July 14, 2017

Friday

All Day	House & Senate IN Session
12:00 AM - 12:00 AM	(b) (6) - out
All Day	Julie - CDO
9:00 AM - 9:30 AM	Calendar Review mtg. -- 208-A
12:00 PM - 12:15 PM	arrive office
1:00 PM - 2:30 PM	Summer Trips Follow Up Meeting -- 221A Please come to 221A for a follow up to today's scheduling meeting regarding summer trips.
2:30 PM - 2:45 PM	set up for call

July 4, 2017

Tuesday

All Day	House & Senate in RECESS
All Day	Independence Day
8:00 AM - 12:00 PM	Copy: Personnel Time 8:00 am FSA and RD State Directors List 9:00am Advisory Committee /Boards and Commissions 10:00am Regional Offices
9:00 AM - 10:00 AM	Scheduling Meeting -- 221-A
4:00 PM - 6:00 PM	July 4th at the White House, Honoring our Military All, All Cabinet are cordially invited to attend the White House July 4th celebration. The Military Appreciation Picnic will be from 4pm-6pm. We encourage Cabinet to attend during this time and all are certainly welcome to stay for the White House staff event beginning at 6pm. Only ice cream and beverages will be served at the 6pm portion and we encourage all staying for the 9pm fireworks display to bring a blanket for comfortable South Lawn viewing. Please RSVP by Thursday evening and include the vitals of family attending with you. Similar to the Congressional Picnic, Cabinet Affairs staff and interns will greet Cabinet at the irongate and escort attendees to the South lawn. Please RSVP with your arrival time as well as family vitals.
5:00 PM - 6:00 PM	Cabinet Affairs Outlook Report Due
7:00 PM - 7:30 PM	Drop by: 4th of July at the Department of the Interior -- Immediate Office of the Secretary Department of the Interior Building 1849 C Street, NW Washington, DC 20240 Invited on behalf of Secretary Ryan Zinke and Chief of Staff- Scott Hommel. The Secretary is welcome to stop by anytime.
8:00 PM - 10:00 PM	4th of July Celebration at USDA

July 5, 2017

Wednesday

All Day

House & Senate in RECESS

Please See Above

7:00 AM - 8:30 AM

Security Indoc - Access Approval Briefing -- S-310-J
No electronic devices allowed.

From: Maguire, Karen - DM
Sent: Tuesday, June 13, 2017 10:58 AM
To: Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>
Subject: FW: Access Approval

Good morning Ms. Gordon,

The briefing takes no less than 90 minutes and due to the classification level of the materials discussed, must be conducted in the secure space in our office in S-310.

Thank you,

Karen D. Maguire
Special Security Officer
Classified National Security Information Security Programs
Office of Homeland Security and Emergency Coordination
Phone: (202) 720-8747
Mobile: (b) (6)
Fax: (202) 720-1689
HSDN: (b) (6)
JWICS: (b) (6)

8:30 AM - 9:15 AM

Meeting with FAS Re: International Travel

9:00 AM - 9:30 AM

mtg. w/ David Black re: Staffing -- 208-A

9:30 AM - 10:30 AM

SES Follow up -- 208A

10:30 AM - 1:30 PM

Scheduling Meeting- SUMMER TRIPS -- 221A

Please come to 221A for a scheduling meeting regarding the summer trips- to include the 2 RV Tours "Back to our Roots Tour" (#rootingforUSDA #itsalwayssonnyonthefarm #USDAfarmfrenzy are some hashtag thoughts) Kansas, Michigan, Florida, Texas, and California.

Lunch will be served.

Thank you!

July 5, 2017 Continued

Wednesday

3:30 PM - 4:00 PM

Multiagency Coordination Group (MAC) Chair Training -- 208-A
Julie,

Good afternoon. Can you please arrange a 30-min meeting with Chris Young and Rebeckah Adcock? This is unclassified and can be in Chris's office or 200-A. Subject: Multiagency Coordination Group (MAC) Chair Training.

Participants:

Chris Young
Rebeckah Adcock
Todd Barrett
Mike O'Connor
Josh Bornstein

This can occur after Chris's OCONUS travel.

Thank you,
Josh

Good afternoon Rebeckah,

(b) (5) Deliberative

Chris and I had a conversation about training this morning. I will work with Julie to get this 30-minute initial training on your calendars in the next few weeks. In the interim, if something unfortunate happens, we will train you (or whoever the Secretary selects) on the fly.

Thank you much,
Josh

Josh Bornstein
(A) Director
Office of Homeland Security and Emergency Coordination
United States Department of Agriculture
Main: 202.720.2582
Direct: (b) (6)

July 6, 2017

Thursday

All Day

House & Senate in RECESS

Please See Above

12:00 AM - 12:00 AM

(b) (6) out

9:00 AM - 9:30 AM

Calendar Review mtg. -- 208-A

July 7, 2017

Friday

12:00 AM - 12:00 AM

House & Senate in RECESS

Please See Above

All Day

(b) (6) - out

Please See Above

9:00 AM - 9:30 AM

Calendar Review mtg. -- 208-A

July 8, 2017

Saturday

All Day

(b) (6) - out

Please See Above

July 9, 2017

Sunday

All Day

(b) (6) - out

Please See Above

July 10, 2017

Monday

All Day

(b) (6) - out

Please See Above

All Day

Senate ONLY IN Session

9:00 AM - 9:30 AM

Calendar Review mtg. -- 208-A

July 11, 2017

Tuesday

All Day

(b) (6) - out

Please See Above

12:00 AM - 12:00 AM

House & Senate IN Session

July 15, 2017

Saturday

All Day

House & Senate IN Session

All Day

(b) (6) - out

July 16, 2017

Sunday

All Day

House & Senate IN Session

Please See Above

All Day

(b) (6) - out

Please See Above

July 17, 2017

Monday

All Day	House & Senate IN Session	Please See Above
All Day	(b) (6) - out	Please See Above
All Day	(b) (6) - leaving at 1p	
9:00 AM - 9:30 AM	Calendar Review mtg. -- 208-A	
10:30 AM - 11:00 AM	Weekly mtg. w/ Duane Williams -- 208-A	
11:00 AM - 11:30 AM	Schedule Review	
11:30 AM - 12:30 PM	Mexico Countdown -- 221-A Julie, from OSEC, if you could invite myself, Bethany, Tim and Michawn [redacted] and Matt. I will forward it to whoever Chris decides will advance- either Nick or Rob.	(b) (6), (b) (7)(C)
	Thanks!	
	-----Original Message----- From: Young, Chris - OSEC, Washington, DC Sent: Monday, July 10, 2017 7:58 PM To: Gordon, Julie - OSEC < Julie.Gordon@osec.usda.gov > Cc: Sullivan, Lauren - OSEC, Washington, DC < Lauren.Sullivan@osec.usda.gov >; Willbrand, Zhulieta - OSEC, Washington, DC < zhulieta.z.willbrand@osec.usda.gov > Subject: Mexico countdown	
	Julie, Please schedule a Monday, July 17, 11am meeting next week. Label it as "Mexico Countdown." Repeat the meeting the next Tuesday morning as early as possible in the day after 9:30am. One hour the first meeting, 45 minutes the second. 221A please. Zhulieta, please let Julie know who to invite from FAS. We can set up a call-in line. Lauren, please let Julie know who to invite from OSEC. Likely you, Tim and Michawn, Chad and Matt, and whomever I settle on as advance. Tbd. Thanks, Chris Sent from my iPhone	
1:00 PM - 1:30 PM	Meet & Greet mtg. w/ OTR staff/Diane Cullo -- 208-A	

July 17, 2017 Continued

Monday

3:00 PM - 3:30 PM

bi-weekly mtg. w/ Diane Cullo -- 208A

3:30 PM - 4:00 PM

mtg. w/ Stuart Bender -- 208-A
Chris,

Many thanks!

Julie, I am glad to work with you to find a time that works best for Chris on Monday afternoon. To that end, does either 1:00 or 3:30 work for his schedule. Many thanks! -- Stuart

Stuart Bender
Director
Office of Ethics
U.S. Department of Agriculture
1400 Independence Avenue, S.W., Room 347-W
Washington, DC 20250-1400
Stuart.Bender@oe.usda.gov
(202) 720-2251 (Desk)
(b) (6) (Cell)
USDA Ethics Webpage: www.ethics.usda.gov

On Jul 16, 2017, at 4:04 PM, Young, Chris - OSEC, Washington, DC
<Chris.Young@osec.usda.gov> wrote:

Julie,

Please schedule Stuart for Monday afternoon, a 30-minute block. You may move any of my meetings to Tuesday, save for my 2.00 pm call.

In addition, I think we will have to delay the Tuesday 10 am facilities meeting. We will get back to them on a suitable date in the near future.

Chris

From: Bender, Stuart - OE
Sent: Friday, July 14, 2017 10:24 AM
To: Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>
Subject: Fwd: Chris--Follow Up on the (b) (5) Deliberative

Dear Chris,

I hope this email finds you well. As a follow up to my earlier email, (b) (5) Deliberative

(b) (5) Deliberative

July 17, 2017 Continued

Monday

(b) (5) Deliberative

Many thanks for your kind assistance. -- Stuart

Stuart Bender
Director
Office of Ethics
U.S. Department of Agriculture
1400 Independence Avenue, S.W., Room 347-W
Washington, DC 20250-1400
Stuart.Bender@oe.usda.gov
(202) 720-2251 (Desk)
(b) (6) (Cell)
USDA Ethics Webpage: www.ethics.usda.gov

Begin forwarded message:

From: "Bender, Stuart - OE" <Stuart.Bender@oe.usda.gov>
Date: June 30, 2017 at 7:38:29 PM EDT
To: "Young, Chris - OSEC, Washington, DC" <Chris.Young@osec.usda.gov>
Subject: Chris--Follow Up on the (b) (5) Deliberative

Dear Chris,

(b) (5) Deliberative

(b) (5) Deliberative

(b) (5) Deliberative

Many thanks and have a safe and enjoyable 4rth of July. -- Stuart

Customer service matters to me. Please take our short survey; [click here](#).

July 17, 2017 Continued

Monday

4:00 PM - 4:30 PM

mtg. w/ Bobbi Jeanquart - re: Employee Recognition -- 208A
We will have final recommendations to share.

5:00 PM - 6:00 PM

Meeting w/ Duane Williams re: Security/Food/Space -- 200-A - Heidi's office

July 18, 2017

Tuesday

All Day

House & Senate IN Session

Please See Above

12:00 AM - 12:00 AM

(b) (6) - out

Please See Above

9:00 AM - 10:00 AM

Scheduling Meeting -- 221-A

1:30 PM - 1:45 PM

mtg. w/ Stuart Bender -- 208A

From: Young, Chris - OSEC, Washington, DC

Sent: Tuesday, July 18, 2017 7:44 AM

To: Bender, Stuart - OE <Stuart.Bender@oe.usda.gov>

Cc: Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>

Subject: news

Importance: High

Dear Stuart:

I am pleased to share with you two pieces of information:

1. As of last week, the Secretary has completed his restructuring and transfers, consistent with the terms of his ethics agreement. He has now met all of the requirements of his OGE agreement.
2. Last evening, he executed his Certification of Ethics Agreement Compliance. I have that document in my office.

All that remains is to call Kort Peterson, which he gave us permission to do, to request a letter affirming compliance. He indicated that Mr. Peterson may have already drafted the letter.

Julie, could you please schedule a 15-minute time slot this afternoon for Stuart to come to my office to receive the Secretary's Certification and for us to discuss the letter?

Thanks,
Chris

<image003.png>

L. Christopher Young
Deputy Chief of Staff

United States Department of Agriculture
Office: 202.720.3631

July 18, 2017 Continued

Tuesday

2:30 PM - 3:30 PM

mtg. w/ Patty Moore/Terri Meighan re: SES -- 208A

July 19, 2017

Wednesday

All Day

House & Senate IN Session

8:00 AM - 9:00 AM

Subcabinet Meeting -- 200-A Conference Room

Please note Subcabinet meeting time has changed to 8:00-9:00 am. Please allow 1 hour for the meeting.

Under Secretary may send Chief of Staff in their place when needed.

Conference Line: 888-844-9904

Access code: (b) (6)

9:00 AM - 9:30 AM

Calendar Review mtg. -- 208-A

10:00 AM - 10:30 AM

Meeting with Duane -- Heidi's Office

11:00 AM - 11:30 AM

mtg. w/ Jean Daniel -- 200A - Heidi's office

Thank you. (b) (5) Deliberative

I also wanted to make a clarification—(b) (5) Deliberative

Thank you,
Campbell

Re: OES discussion

In the meantime, I wanted to provide some feedback from her:

She thinks (b) (5) Deliberative

(b) (5) Deliberative

(b) (5) Deliberative

Hope this is helpful. Please call with concerns or questions.

July 19, 2017 Continued

Wednesday

Thank you,
Campbell

1:00 PM - 1:15 PM

mtg. w/ Joby Young -- 208-A



Guidance for Establishing the 2017 Performance Plans
Guidelines for Digital Signatures
Guidelines to Write Measurable Results on the Results Driven Element
Position Description
2017 SES Performance Plan Template



Young, J 2017 FY 17
Perf Plan template...

Good Afternoon Chris,

I hope you are doing well.

Today I will be advising you on the process for establishing Mr. Young's FY 2017 performance plan. The appraisal period will be 6/19/17- 9/30/17. I took the liberty to add this information on the attached template. Mr. Young's plan should be issued within 30 days of his appointment date of 6/19/17. As a newly appointed SES employee, Mr. Young should review the PowerPoint presentation, USDA's "SES Perf Management Training" within 7 days of the receipt of this email. Upon completion, you should a) discuss developing the performance plan for FY 2017 with Mr. Young, b) ensure that you and Mr. Young sign and date the performance plan in Part I. Consultation, and c) provide the original plan to me by 6/30/17 and a copy to Mr. Young.

The attachments include the Guidance for Establishing the 2017 performance plans, SES Performance Management Training, Guidelines for Digital Signatures, Guidelines to write measurable results on the Results Driven Element, the Position Description and the 2017 SES performance plan template

Should you have any questions, please do not hesitate to contact me.

Respectfully,

Alberto Vega

Executive Resources Operations
Performance Management
Departmental Management/USDA
Room 4007 South Building
Washington, DC 20250
Mail Stop # 9621
Phone 202-720-8335
Fax 202-720-9148
[Customer Service Survey](#)

July 19, 2017 Continued
Wednesday

1:15 PM - 1:30 PM

mtg. w/ Doug Crandall -- 208-A
Re: performance plan



[REDACTED]

1:30 PM - 1:45 PM

mtg. w/ Abbey Fretz -- 208-A



[REDACTED]

Re: performance plan

2:30 PM - 2:45 PM

mtg. w/ Turner

5:15 PM - 5:45 PM

phone interview w/ (b) (6)
[REDACTED]



(b) (6)
[REDACTED]

July 20, 2017

Thursday

12:00 AM - 12:00 AM

House & Senate IN Session

Please See Above

All Day

(b) (6) - out in am

9:00 AM - 9:30 AM

Calendar Review mtg. -- 208-A

9:45 AM - 10:30 AM

mtg. w/ Diane Cullo - re: update -- 200-A - Heidi's office

I am available whatever time works best for the two of you. (b) (5) Deliberative

happy to assist there as needed also.

I am

Diane

Sent from my iPhone

On Jul 4, 2017, at 2:21 PM, Green, Heidi - OSEC, Washington, DC
<Heidi.Green@osec.usda.gov> wrote:

Diane, thank you for your work on these matters. Chris and I would like to meet with you
the week of the July 17th (b) (5) Deliberative

Julie please schedule.

Thank you,
Heidi

<image002. Heidi Green

png> Chief of Staff – Office of the Secretary

United States Department of Agriculture

Office: 202-720-0121

Cell: (b) (6)

From: Cullo, Diane - OSEC, Washington, DC

Sent: Monday, July 3, 2017 12:28 PM

To: Bridgforth, Turner - OSEC, Washington, DC <Turner.Bridgforth@osec.usda.gov>;
Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>

Cc: Green, Heidi - OSEC, Washington, DC <Heidi.Green@osec.usda.gov>; Reid, Cikena -
OSEC <Cikena.Reid@osec.usda.gov>; Carrington, Karen - OGC
<KAREN.CARRINGTON@OGC.USDA.GOV>

Subject: ACTION REQUESTED: Beginning Farmers and Ranchers Advisory Committee

July 20, 2017 Continued
Thursday

Importance: High

PRE-DECISIONAL, DELIBERATIVE

Greetings:

The Beginning Farmers and Ranchers Advisory Committee is housed within the Office of Advocacy and Outreach.

(b) (5) Deliberative
[Redacted]

(b) (5) Deliberative
[Redacted]

(b) (5) Deliberative
[Redacted]

(b) (5) Deliberative
[Redacted]

The Charter renewal package is attached for your reference.

Please let me know if you have any questions.

Diane

July 20, 2017 Continued

Thursday

11:15 AM - 11:45 AM

call w/ Don DeMaria

(b) (6)

1:00 PM - 1:30 PM

Meeting regarding contacts

1:30 PM - 2:00 PM

mtg. w/ Mike Alston re: update on Vets in Ag -- 208A

2:00 PM - 2:30 PM

bi-weekly mtg. w/ CarmelNita Fossum - Executive Services -- 208-A

We would be able to discuss any items or plans that the Executive Services Division support team assists Secretary Perdue, the immediate office of the Secretary as well as the Advance and scheduling teams with moving forward.

3:00 PM - 4:00 PM

People's Buffet Redesign mtg. -- 208A

July 21, 2017

Friday

All Day

Senate ONLY IN Session

9:00 AM - 9:30 AM

Calendar Review mtg. -- 208-A

9:30 AM - 10:30 AM

CY - Security Meeting -- S310-J Operations Center

10:30 AM - 11:00 AM

mtg. w/ Josh -- S-310
OK – after it is!

Yes sir – you are good to go in S310 all doors.

From: Young, Chris - OSEC, Washington, DC
Sent: Tuesday, July 18, 2017 11:34 AM
To: Bornstein, Josh - DM <Josh.Bornstein@dm.usda.gov>
Cc: Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>
Subject: RE: briefing

After would be better, if possible. I have to run a senior staff meeting.

Does my badge now have access to S-310?

From: Bornstein, Josh - DM
Sent: Tuesday, July 18, 2017 11:32 AM
To: Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>
Cc: Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>
Subject: RE: briefing

Sure. (b) (5) Deliberative

Want to do before or after our 9:30?

Josh

From: Young, Chris - OSEC, Washington, DC
Sent: Tuesday, July 18, 2017 11:22 AM
To: Bornstein, Josh - DM <Josh.Bornstein@dm.usda.gov>
Cc: Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>
Subject: briefing

Josh,

Do you think (b) (5) Deliberative

Thanks,
Chris

July 21, 2017 Continued

Friday



L. Christopher Young
Deputy Chief of Staff

United States Department of Agriculture
Office: 202.720.3631

11:00 AM - 11:30 AM

mtg. (b) (6) personnel -- 208A

12:00 PM - 1:00 PM

Working Lunch mtg. -- 208-A - Chris's Office

1:00 PM - 1:30 PM

Portland Trip Build-Out mtg. -- 208A
Perfect Ann.

Julie, can you schedule for 30 min tomorrow or Friday ?

Sent from my iPhone

On Jul 19, 2017, at 10:14, Bartuska, Ann - OSEC, Washington, DC
<Ann.Bartuska@osec.usda.gov> wrote:

Chris, At Subcabinet this AM I mentioned that I would be in Portland week of August 6 and that it is our practice to buildout the trip to meet with relevant stakeholders. This trip, I hope to connect with the Oregon Innovation center, which I visited in 2013, which is a partnership between OSU (NIFA_funded) and Oregon Dept of Ag. I also mentioned that we have frequently used these trips to have roundtables or listening sessions: I have done education and urban ag, also could be business oriented, etc. Heidi said that we needed to loop you into the conversation/discussion. Thanks, Ann

Ann M. Bartuska, Ph. D
Acting Under Secretary for
Research, Education and Economics
USDA
202-720-1542

1:30 PM - 2:30 PM

mtg. w/ Duane Williams/Bethany Hudson re: redesigning Exec. Dining Room -- 208-A

2:30 PM - 3:00 PM

mtg. w/ (b) (6) 208-A



July 21, 2017 Continued

Friday

Hey there, Chris!

Malcom let me know you wanted to meet with (b) (6) ██████████
██████████ Zakee Gordon over in OHRM said that he will be sending the SF-52 to us soon to sign and then it goes to you next for approval. As soon as you sign off, we can make our offer and hope that he accepts it. The onboarding process is detailed, so I appreciate your fast action on this.

I've attached (b) (6) ██████████ resume for your review. His contact information is on there too, so Julie can use that to schedule a meeting with you:

(b) (6) ██████████
██████████

I have all the notes from the interview panel, as well, if you would like to go through them. I facilitated the interview and can say that he was fantastic—I am sure you will enjoy meeting him!

Let me know if you need anything else.

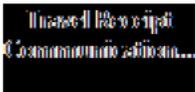
Johanna "Jeleen" Briscoe, VMD
Acting Chief of Staff
Acting Director for Asian American and Pacific Islander Affairs
Office of the Assistant Secretary for Administration
U.S. Department of Agriculture
[1400 Independence Avenue, SW](#), 240-W
[Washington D.C. 20250](#)
Office [\(202\) 260-8260](#)
Cell (b) (6) ██████████
Johanna.Briscoe@osec.usda.gov

July 22, 2017

Saturday

All Day

Travel - Columbus OH



4:30 AM - 4:45 AM

depart for DCA

6:00 AM - 6:15 AM

depart DCA - 6:05a

9:30 AM - 9:45 AM

arrive Columbus, 9:36a

12:50 PM - 2:00 PM

UA Flight 6167 Departing Dulles at 12:50PM arriving in Columbus (CMH) at 2:08PM

Travel Summary – Agency Record Locator RQ9BRS

Traveler					
PERDUE / GEORGE E					
Reference number by traveler: Not Applicable					
Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type
07/22/2017	IAD-CMH	UA 6167*	Confirmed	12:50 PM/02:08 PM	Economy / Y

July 22, 2017 Continued

Saturday

3:00 PM - 5:00 PM

Speak at NaCO Annual Conference

6:30 PM - 7:00 PM

Wheels Up from Columbus on AF2

July 24, 2017

Monday

12:00 AM - 12:00 AM

(b) (6) - out

12:00 AM - 12:00 AM

House & Senate IN Session

All Day

(b) (6) - out

7:30 AM - 8:00 AM

Rural Prosperity Task Force Seating Chart -- 208A
Will you help me?

9:00 AM - 9:30 AM

Calendar Review mtg. -- 208-A

11:00 AM - 12:00 PM

Private mtg. -- 5B - conference room

From: LaTour Haehn, Kristina - OHSEC, Washington, DC

Sent: Wednesday, July 12, 2017 8:50 AM

To: Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>

Cc: Bornstein, Josh - DM <Josh.Bornstein@dm.usda.gov>; O'Connor, Mike - DM <mike.oconnor@ocio.usda.gov>

Subject: Scheduling Private Meeting

Julie,

I was referred to you by Josh Bornstein to get on Chris Young's schedule. I need to schedule a one hour private meeting sometime in the next few weeks. Can you please send me three times that work best for him so I can coordinate with other parties? I appreciate your help! I will head up to your office today to introduce myself and chat a little more about the meeting. Thank you.

V/R,

Kristina

KRISTINA A. LaTOUR HAEHN

Food and Agriculture Intelligence Staff

Office of Homeland Security and Emergency Coordination

U.S. Department of Agriculture

Office: (202) 720-9746

Mobile: (b) (6)

(b) (6)

July 24, 2017 Continued

Monday

4:00 PM - 5:00 PM

Bus Tour Itinerary Meeting -- 221A

July 25, 2017

Tuesday

All Day (b) (6) - out

All Day House & Senate IN Session

10:15 AM - 11:00 AM

Mexico Countdown -- 221-A

Julie, from OSEC, if you could invite myself, Bethany, Tim and Michawn, Chad and Matt. I will forward it to whoever Chris decides will advance- either Nick or Rob.

Thanks!

-----Original Message-----

From: Young, Chris - OSEC, Washington, DC

Sent: Monday, July 10, 2017 7:58 PM

To: Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>

Cc: Sullivan, Lauren - OSEC, Washington, DC <Lauren.Sullivan@osec.usda.gov>;

Willbrand, Zhulieta - OSEC, Washington, DC <zhulieta.z.willbrand@osec.usda.gov>

Subject: Mexico countdown

Julie,

Please schedule a Monday, July 17, 11am meeting next week. Label it as "Mexico Countdown." Repeat the meeting the next Tuesday morning as early as possible in the day after 9:30am. One hour the first meeting, 45 minutes the second. 221A please.

Zhulieta, please let Julie know who to invite from FAS. We can set up a call-in line.

Lauren, please let Julie know who to invite from OSEC. Likely you, Tim and Michawn, Chad and Matt, and whomever I settle on as advance. Tbd.

Thanks,
Chris

Sent from my iPhone

11:00 AM - 12:00 PM

Scheduling Meeting -- 221-A

12:30 PM - 1:00 PM

International iPhone Scan

1:00 PM - 2:30 PM

Space Allocation mtg. -- 208A

2:30 PM - 3:00 PM

phone call w/ (b) (6) -- (b) (6)
Perfect, (b) (6)

Julie, could you please schedule (b) (6) for a phone interview next Tuesday at 2:30 pm. I think that is probably the best match with my schedule.

July 25, 2017 Continued

Tuesday

(b) (6) I will call you, so please let Julie know the best number for you. And if I'm running a few minutes behind, don't fret.

Thanks,
Chris

From: (b) (6) (b) (6)
Sent: Thursday, July 20, 2017 7:54 PM
To: Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>
Subject: Re: WSP placement

Chris,

Thank you for reaching out. It definitely is always nice to bump into a South Georgia neighbor--(b) (6). Don did tell me to be on the lookout for a message from you.

I certainly would like to speak with you about this placement and how I could fit in to your team. Tomorrow, 07/21, at 1:00PM, Monday, 07/24, at 11:00AM, or Tuesday, 07/25, between 1:00PM and 3:00PM are great for me. Do any of these times work for you?

Thanks, again.

BTH

On Thu, Jul 20, 2017 at 3:52 PM, Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov> wrote:

Dear (b) (6),

I hope this note finds you well. My name is Chris Young, and I serve as the Secretary of Agriculture's Deputy Chief of Staff. Please call me Chris.

Always good to connect with another South Georgian. I am from (b) (6). After reading your resume, I think you'll find that we have a great deal in common... including (b) (6). I am a University of Georgia graduate, having earned my law degree there just a few years ago. I did my undergraduate at Georgia Tech, so we won't hold that against one another, deal?

(b) (6) shared with me your resume. I understand you are interested in a WSP placement with us this fall. Terrific! We should visit by phone as soon as possible. If selected, we would need to begin a couple of administrative processes as soon as possible so that you could begin on time. During our call, in addition to

July 25, 2017 Continued

Tuesday

regular interview questions, I would share with you what this particular placement would entail, the type of work you would do, and the people with whom you would interact.

If this sounds good to you, please let me know your availability tomorrow (Friday), Monday, and Tuesday.

All the best,

Chris



L. Christopher Young

Deputy Chief of Staff

United States Department of Agriculture

Office: [202.720.3631](tel:202.720.3631)

3:00 PM - 3:30 PM

mtg. w/ (b) (6) -- 208-A

(b) (6)

4:00 PM - 4:30 PM

call w/ (b) (6)
(b) (6)

July 26, 2017

Wednesday

All Day

(b) (6) - out

Please See Above

All Day

House & Senate IN Session

Please See Above

8:00 AM - 9:00 AM

Subcabinet Meeting -- 200-A Conference Room

Please note Subcabinet meeting time has changed to 8:00-9:00 am. Please allow 1 hour for the meeting.

Under Secretary may send Chief of Staff in their place when needed.

Conference Line: 888-844-9904

Access code: (b) (6)

9:00 AM - 9:30 AM

Calendar Review mtg. -- 208-A

10:00 AM - 10:30 AM

Mexico and Texas Briefing -- 221A

12:30 PM - 1:30 PM

Re-Cap of Working Lunch mtg. -- 208A

1:30 PM - 2:00 PM

re-cap on 7/21 Lincoln Dining Rm mtg. -- 208A

2:00 PM - 2:30 PM

mtg. w/ Maggie Lyons/Brandon Lipps -- 208A

From: Lyons, Maggie - OSEC, Washington, DC

Sent: Friday, July 21, 2017 5:04 PM

To: Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>

Cc: Lipps, Brandon - OSEC, Washington, DC <Brandon.Lipps@osec.usda.gov>

Subject: Time on Chris' schedule

Julie,

Could you please help Brandon and me find time on Chris' schedule next week (if at all possible)? Upon Heidi's recommendation, we need to (b) (5) Deliberative

Brandon and I are both down at FNS in Alexandria most of Monday but will work to be flexible around his schedule any other day next week.

Thank you,
Maggie

Maggie Lyons

Chief of Staff & Senior Advisor

July 26, 2017 Continued

Wednesday

Office of the Under Secretary
Food, Nutrition and Consumer Services (FNCS)
United States Department of Agriculture
Office: 202-720-3332
Cell: (b) (6)

3:00 PM - 4:00 PM

Calendar Review /Bus Tour Meeting -- 221A

July 27, 2017

Thursday

All Day

(b) (6) - out

Please See Above

All Day

House & Senate IN Session

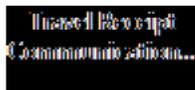
Please See Above

12:00 AM - 12:00 AM

(b) (6) Out of Office

12:00 AM - 12:00 AM

Travel - Mexico



All Day

(b) (6) - out

5:30 AM - 5:45 AM

depart for DCA

7:00 AM - 12:00 PM

AA 309 Departing DCA at 6:55a, arriving in MIA at 9:35am, departing on AA 4771 MIA at 10:30am
arriving at MID at 12:07pm
DCA-MIA AA 309 Confirmed 06:55AM/09:35AM
MIA-MID AA 4771* CONFIRMED 10:30AM/12:07PM

9:00 AM - 9:30 AM

Calendar Review mtg. -- 208-A

July 28, 2017

Friday

12:00 AM - 12:00 AM

(b) (6) - out

Please See Above

12:00 AM - 12:00 AM

House & Senate IN Session

Please See Above

All Day

(b) (6) Out of Office

Please See Above

All Day

Travel - Mexico

Please See Above

All Day

Julie - CDO

9:00 AM - 9:30 AM

Calendar Review mtg. -- 208-A

July 29, 2017

Saturday

All Day

(b) (6)

Out of Office

Please See Above

12:00 AM - 12:00 AM

Travel - Mexico

Please See Above

1:47 PM - 9:51 PM

Depart Cancun Delta Flight 536 at 1:47p - Arrive ATL 5:35p - Depart ATL Delta Flight 648 at 7:55p - Arrive DCA 9:51p

July 30, 2017

Sunday

All Day

(b) (6)

Out of Office

Please See Above

July 31, 2017

Monday

All Day

(b) (6)

Out of Office

Please See Above

12:00 AM - 12:00 AM

House & Senate in RECESS

9:00 AM - 10:30 AM

Bus Tours Overview and Scheduling Meeting -- 221A

10:30 AM - 11:00 AM

Weekly mtg. w/ Duane Williams -- 208-A

11:00 AM - 12:00 PM

Re-Cap of Working Lunch mtg. -- 208A

1:00 PM - 1:30 PM

Briefing on Office/Space Reallocation

4:00 PM - 4:15 PM

15 minute mtg. w/ DCoS Chris Young -- 208-A

4:30 PM - 5:00 PM

Meeting with Scheduling -- Your Office

I have things to discuss and

(b) (6)

June 1, 2017

Thursday

All Day	(b) (6) out of the office	Please See Above
All Day	House and Senate In RECESS	Please See Above
All Day	Travel	Please See Above
12:00 AM - 12:00 AM	(b) (6) - Great Falls, MT - Confirmation #'s	Please See Above
All Day	(b) (6) - out of office	
9:00 AM - 9:30 AM	Calendar Review mtg. -- 208-A	

June 2, 2017

Friday

12:00 AM - 12:00 AM (b) (6) out of the office Please See Above

12:00 AM - 12:00 AM House and Senate In RECESS Please See Above

All Day Travel Please See Above

All Day Julie - CDO

7:00 AM - 7:15 AM Sugar Briefing Conference Call
888-844-9904
Access Code: (b) (6)

9:00 AM - 9:30 AM Calendar Review mtg. -- 208-A

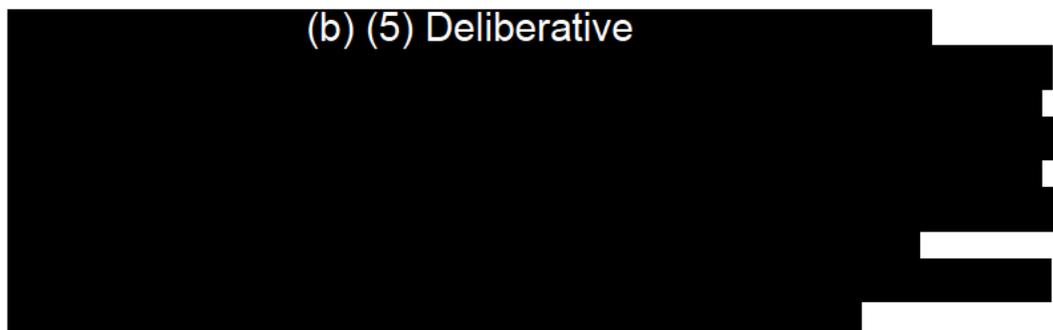
10:45 AM - 11:15 AM Sugar -- Dial in: 202-757-2100 Meeting ID: (b) (6)
Mr Secretary,

Note the set up for a sugar call tomorrow.

I think, (b) (5) Deliberative



(b) (5) Deliberative



June 2, 2017 Continued

Friday

jh

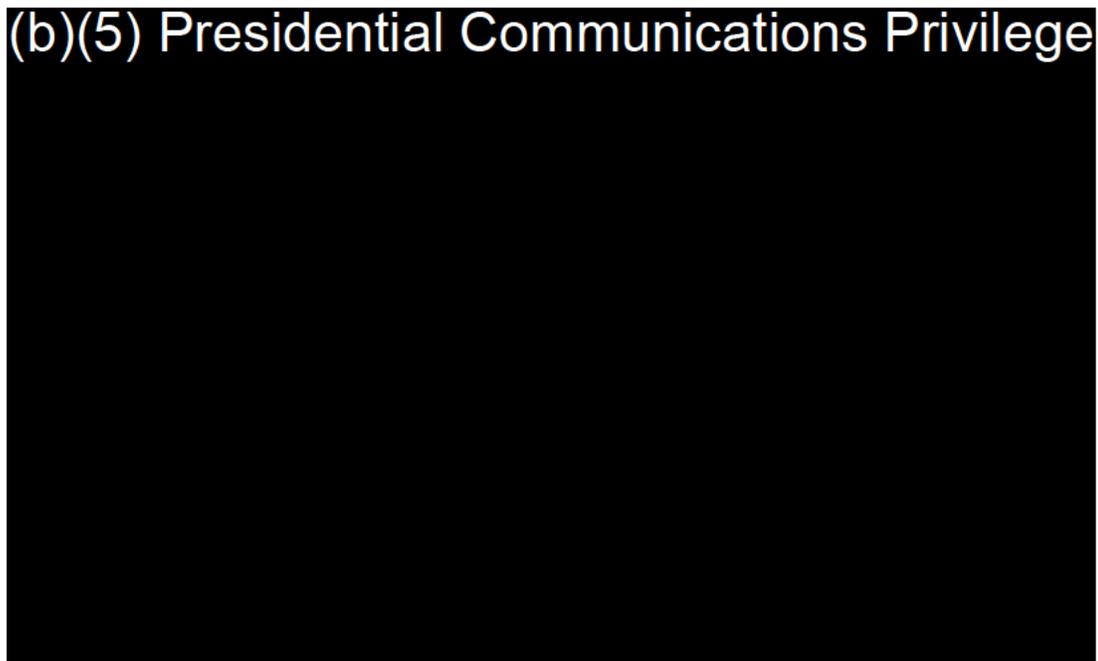
Sent from my iPad

Begin forwarded message:

From: "Cohn, Gary D. EOP/WHO" (b) (6)
To: "Cobaugh, CC M. EOP/USTR"
<Christina.M.Cobaugh@ustr.eop.gov>, "Bacak, Abigail R. EOP/USTR"
<Abigail.R.Bacak@ustr.eop.gov>, "Henry, Tina-Maria (Federal)"
(b) (6), "Hafemeister, Jason - OSEC, Washington, DC"
<Jason.Hafemeister1@osec.usda.gov>, "Katz, Jeremy L. EOP/WHO"
(b) (6), "Delahoyde, Magdelana A.
EOP/WHO" (b) (6), "Starling, Ray
A. EOP/WHO" (b) (6), "Lin, Merry S.
EOP/NSC" (b) (6), "ecomstock@doc.gov"
<ecomstock@doc.gov>, "Bomer Lauritsen, Sharon E. EOP/USTR"
<Sharon_E_BomerLauritsen@ustr.eop.gov>, "Strom, Natalie M.
EOP/WHO" (b) (6), "Curry, Cat E.
EOP/WHO" (b) (6), "Short, Marc T.
EOP/WHO" (b) (6), "Willems, Clete R.
EOP/NSC" (b) (6)
Subject: Call: Sugar Suspension Agreement Status

Tomorrow morning at 10:45 AM there will be a call on the status of the sugar suspension agreement.

(b)(5) Presidential Communications Privilege



June 2, 2017 Continued

Friday

Dial in #: 202-757-2100

Join Meeting ID: (b) (6)

Please let me know if you have any questions,
Kaitlyn

Principals:

Secretary Ross

Secretary Perdue

Ambassador Lighthizer

Gary Cohn

Marc Short

June 3, 2017

Saturday

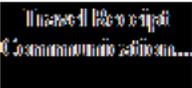
12:00 AM - 12:00 AM

Travel

Please See Above

12:00 AM - 12:00 AM

Travel - Boise, ID to Toronto, Canada



TRAVELER NOTICE - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change.

Travelers are responsible for verifying all fees charged by individual carriers.

Please visit the operating carrier website of your ticketed itinerary for applicable fees.

To view your trip via Viewtrip, please click [here](#)

[Printer Friendly](#)

Ticket Receipt	
Total Amount: 761.39 USD	
This ticket information applies to the following trip(s):	
Delta Air Lines Flight 1530 from Boise ID to Salt Lake City UT on June 03	
Delta Air Lines Flight 2797 from Salt Lake City UT to Toronto on June 03	
Delta Air Lines Flight 4196 from Toronto to Detroit MI on June 06 (Operated By: Endeavor Air Dba Delta Connection)	
Delta Air Lines Flight 771 from Detroit MI to Washington DC on June 06	
ElectronicTicket Number: 0068606252028	
Invoice Number: EZ0163465	
Ticket Amount: 761.39 USD	
Form of Payment: VI*****3392	

Travel Summary – Agency Record Locator L57Z4U					
Traveler					
YOUNG / LARRY C					
Reference number by traveler: A0R2EL					
Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type
06/03/2017	BOI-SLC	DL 1530	Confirmed	07:45 AM/08:53 AM	Economy / K
06/03/2017	SLC-YYZ	DL 2797	Confirmed	09:55 AM/03:41 PM	Economy / K
06/03/2017	YTZ	(b) (6)	Confirmed	06/03-06/06	
06/06/2017	YYZ-DTW	DL 4196	Confirmed	11:48 AM/01:09 PM	Economy / K
06/06/2017	DTW-DCA	DL 771	Confirmed	03:27 PM/04:57 PM	Economy / K

AIR - Saturday, June 3 2017 - Agency Record Locator L57Z4U		Add to Calendar Need Help?
Delta Air Lines Flight DL1530 Economy		Online check-in
Depart:	Air Term. (Gowen Fld) Boise, Idaho, United States 07:45 AM Saturday, June 3 2017	Weather
Arrive:	Salt Lake City International Airport, 2 - Terminal Unit 2 Salt Lake City, Utah, United States 08:53 AM Saturday, June 3 2017	Weather
Duration:	1 hour(s) and 8 minute(s) Non-stop	
Status:	Confirmed - Delta Air Lines Record Locator: F73H7N	
Equipment:	Boeing 737-800 (winglets) Passenger	
Seat:	18C (Non smoking) Confirmed	
FF Number:	XXXX007357 - YOUNG/LARRY C	
Distance:	290 miles / 466.61 kilometers	
CO2 Emissions:	159.5 lbs/72.5 kgs	
Remarks:	FOR UP TO DATE TRAVEL INFORMATION ON AIRLINE CHECK-IN/RESTRICTIONS/LIMITATIONS/SECURITY. PLEASE CHECK WWW.DELTA.COM	

AIR - Saturday, June 3 2017 - Agency Record Locator L57Z4U	
Delta Air Lines Flight DL2797 Economy Online check-in	
Depart:	Salt Lake City International Airport, 2 - Terminal Unit 2 Salt Lake City, Utah, United States 09:55 AM Saturday, June 3 2017 Weather
Arrive:	Pearson International Airport, Terminal 3 Toronto, Ontario, Canada 03:41 PM Saturday, June 3 2017 Weather
Duration:	3 hour(s) and 46 minute(s) Non-stop
Total duration:	5 hour(s) and 55 minute(s) including layover(s)
Status:	Confirmed - Delta Air Lines Record Locator: F73H7N
Meal:	Food For Purchase
Equipment:	Airbus Industrie A319
Seat:	15C (Non smoking) Confirmed
FF Number:	XXXX007357 - YOUNG/LARRY C
Distance:	1656 miles / 2664.504 kilometers
CO2 Emissions:	728.64 lbs/331.2 kgs

HOTEL - Saturday, June 3 2017	
Add to Calendar Need Help?	
(b) (6)	
Address:	(b) (6)
Tel:	
Fax:	
Check In/Check Out:	Saturday, June 3 2017 - Tuesday, June 6 2017
Status:	Confirmed
Number of Nights:	3
Rate per night:	CAD 299.00 plus tax and any additional fees
Guaranteed:	Yes
Confirmation:	121784261
CO2 Emissions:	Per night is approximately 63.8 lbs/29 kgs
Additional Information:	CORP**RT-299.00CAD **
Remarks:	CANCEL BY 6PM DAY OF ARRIVAL. HOTEL FAX NUMBER 1-416-8605008 CREDIT CARD REQUIRED AT CHECK IN

AIR - Tuesday, June 6 2017 - Agency Record Locator L57Z4U	
Add to Calendar Need Help?	
Delta Air Lines Flight DL4196 Economy Online check-in	
Depart:	Pearson International Airport, Terminal 3 Toronto, Ontario, Canada 11:48 AM Tuesday, June 6 2017 Weather
Arrive:	Wayne County, EM - E.M. McNamara Terminal Detroit, Michigan, United States 01:09 PM Tuesday, June 6 2017 Weather
Duration:	1 hour(s) and 21 minute(s) Non-stop
Status:	Confirmed - Delta Air Lines Record Locator: F73H7N
Equipment:	Canadair Regional Jet 900
*Operated By:	Endeavor Air Dba Delta Connection
Seat:	13B (Non smoking) Confirmed
FF Number:	XXXX007357 - YOUNG/LARRY C
Distance:	214 miles / 344.326 kilometers
CO2 Emissions:	117.7 lbs/53.5 kgs

AIR - Tuesday, June 6 2017 - Agency Record Locator L57Z4U	
Delta Air Lines Flight DL771 Economy Online check-in	

Depart:	Wayne County, EM - E.M. McNamara Terminal Detroit, Michigan, United States 03:27 PM Tuesday, June 6 2017	Weather
Arrive:	Ronald Reagan National, Terminal B Washington, District of Columbia, United States 04:57 PM Tuesday, June 6 2017	Weather
Duration:	1 hour(s) and 30 minute(s) Non-stop	
Total duration:	5 hour(s) and 9 minute(s) including layover(s)	
Status:	Confirmed - Delta Air Lines Record Locator: F73H7N	
Equipment:	Boeing (Douglas) MD-90	
Seat:	21B (Non smoking) Confirmed	
FF Number:	XXXX007357 - YOUNG/LARRY C	
Distance:	404 miles / 650.036 kilometers	
CO2 Emissions:	177.76 lbs/80.8 kgs	

Remarks

FOR 24/7 TRAVEL ASSISTANCE PLEASE CONTACT THE BCD TRAVEL TEAM AT 1-800-877-6120 FOR OUTSIDE THE US CALL COLLECT 770-829-2603 FOR THE HEARING IMPAIRED- PLEASE DIAL 711 TO ACCESS RELAY SERVICE- PROVIDE PHONE NUMBER OF 1-800-877-6120 TO ACCESS TRAVEL DUE TO RECENT CHANGES IN THE FY15 GOVERNMENT CITY PAIR PROGRAM/CPP YOUR AIR RESERVATIONS ARE SUBJECT TO CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST 48 HOURS PRIOR TO SCHEDULED DEPARTURE PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN ACCORDANCE WITH YOUR AGENCY'S BUSINESS RULES BUT NO LESS THAN 3 BUSINESS DAYS PRIOR TO DEPARTURE TO ENSURE TICKETING. THIS 48 HOUR CANCELLATION RULE DOES NOT APPLY TO INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS DOMESTIC CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE RESERVATIONS REQUIRE SEPARATE AIR TICKETS.

TICKET IS NON REFUNDABLE/NON TRANSFERABLE. CHANGES SUBJECT TO PENALTIES PLUS FARE INCREASE. SOME CARRIERS REQUIRE CANCELLATION PRIOR TO DEPARTURE OR YOUR TICKET MAY HAVE NO VALUE. CALL THE TRAVEL OFFICE FOR CHANGES OR CANCELLATION OF THIS TRIP CHECK WWW.CDC.GOV/TRAVEL FOR TRAVEL HEALTH ADVISORIES PROPER DOCUMENTATION IS REQUIRED FOR ENTRY INTO ARRIVAL COUNTRY CHECK WWW.DHS.GOV/TRAVEL-ALERTS FOR COUNTRY TRAVEL ADVISORIES ***US PASSPORT HOLDERS*** PLEASE VISIT WWW.CIC.GC.CA/ENGLISH/VISIT/BUSINESS-CHECKLIST.ASP TO REVIEW A LIST OF REQUIRED DOCUMENTS FOR TRAVEL TO/FROM CANADA CHECK-IN TIMES ARE 90 MINUTES PRIOR TO DEPARTURE FOR DOMESTIC FLIGHTS OR 120 MINUTES FOR INTERNATIONAL ELECTRONIC TICKET/S/ WILL BE ISSUED FOR THIS TRIP AIRPORT FEES MAY BE COLLECTED UPON ARRIVAL OR DEPARTURE. CHECKED BAGGAGE POLICIES VARY BASED ON CARRIER AND FINAL WITH YOUR TRAVEL CONSULTANT OR THE AIRLINES WEBSITE. STARTING MARCH 15 2016 VISA EXEMPT FOREIGN NATIONALS WHO FLY TO OR TRANSIT THROUGH CANADA WILL NEED AN ELECTRONIC TRAVEL AUTHORIZATION *ETA* EXCEPTIONS INCLUDE US CITIZENS AND FOREIGN NATIONALS WITH A VALID VISA PLEASE VISIT CANADA'S GOVERNMENT WEBPAGE ON IMMIGRATION AND CITIZENSHIP WWW.CIC.GC.CA/ENGLISH/VISIT/VISAS.ASP FOR FULL DETAILS AS A REMINDER TRAVELERS ARE RESPONSIBLE FOR VERIFYING REQUIREMENTS AND OBTAINING VISAS *IF APPLICABLE* PRIOR TO THE DEPARTURE DATE TICKET IS NONREFUNDABLE/NONTRANSFERABLE. CHANGES PERMITTED. CHANGES/CANCELLATIONS MAY RESULT IN A PENALTY.

THIS CARRIER REQUIRES FREQUENT FLIER ID UPON CHECK-IN FOR CREDIT.
 CANCEL/CHANGE REQUIRED PRIOR TO DEPARTURE TO AVOID LOSING VALUE OF TKT
 DESTINATION. FOR THE LATEST INFORMATION PLEASE CHECK

17May/01:40PM

TRAVELER NOTICE – Please check with your carrier(s) for travel documents required (Passport, VISA, etc.) and security requirements regarding permitted and prohibited articles and goods related to your travel.

Estimated trip total				979.33 USD
Air	Car	Hotel	Rail	Other
761.39 USD		217.94 USD		
Fare details: Ticketed				
Vendor	Fare information	Refund restrictions before departure	Change restrictions after ticketing	Ticket information
Air DL1530 03Jun DL2797 03Jun DL4196* 06Jun DL771 06Jun	Total: USD 761.39	REFUND RESTRICTIONS MAY APPLY	CHANGE RESTRICTIONS MAY APPLY	
All quotes are provider quotes excluding possible taxes and charges en route. Currency conversions shown in this itinerary receipt are done using the bank rate applicable at the date shown in the header of this document. Please note that some local taxes and charges may be invoiced during your trip and cannot be shown at time of reservation.				

Advice to Passengers

Transportation of Hazardous Materials

Federal law forbids the carriage of hazardous material aboard the aircraft, in your luggage, or on your person. A violation can result in 5 years imprisonment and penalties of \$250,000 or more (49 U.S.C 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials.

Forbidden Dangerous Items Examples:

Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative.

Note: Spare batteries and fuel cells are not permitted in checked or hold baggage. These items MUST be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.

This email was generated at 17May/6:40 PM UTC

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civil unrest, strikes, riots, thefts, pilferage, epidemics, quarantines, other diseases, climatic aberrations, or from any other cause beyond BCD Travel's control. Please see additional terms and conditions related to this itinerary at [Terms and Conditions](#).

June 4, 2017

Sunday

All Day

Travel - Boise, ID to Toronto, Canada
Please See Above

11:30 AM - 12:00 PM

Week Ahead Conference Call
SCHEDULE CHANGE*** the call will now take place at 11:30am.

is the call in information for the conference call on Sunday afternoon.

Chris, I have confirmed that you all will have no issue calling in from Canada.

888-844-9904
Access Code: (b) (6)

Thank you.

3:00 PM - 3:30 PM

Canada Briefing Conference Call
Please join the advance team for a call regarding the trip to Canada tomorrow.

Below is the call in information:

Chris will host the call with code (b) (6) .

888-844-9904

Access Code: (b) (6)

June 5, 2017

Monday

All Day

Travel - Boise, ID to Toronto, Canada
Please See Above

All Day

Senate Only In Session

9:00 AM - 9:30 AM

Calendar Review mtg. -- 208-A

5:45 PM - 6:15 PM

Week Ahead Follow Up Conference Call
Below is the call in information for the week ahead conference call tomorrow evening:

888-844-9904

Access Code: (b) (6)

June 6, 2017

Tuesday

- 12:00 AM - 12:00 AM** **Travel - Boise, ID to Toronto, Canada**
Please See Above

- 12:00 AM - 12:00 AM** **House and Senate IN Session**

- 5:00 PM - 6:00 PM** **Cabinet Affairs Outlook Report Due**

- 5:00 PM - 5:15 PM** **arrive DCA**

June 7, 2017

Wednesday

All Day

House and Senate IN Session

Please See Above

9:00 AM - 10:00 AM

Scheduling Meeting -- 221-A

9:00 AM - 9:30 AM

Calendar Review mtg. -- 208-A

10:30 AM - 11:00 AM

Conference Call re: Savannah Trilateral -- call in # 888-844-9904 - participant code: (b) (6)
CY – host code: (b) (6)

> On Jun 6, 2017, at 10:21, Brynn Grant (b) (6) @seda.org> wrote:

>

> Can we schedule a call for 10:30am or 2pm tomorrow, 6/7?

>

> Thinking we would charge each guest for lunch. Max \$35

>

> Plan to have draft electronic invite and invite list for lunch program by the end of today.

>

> -----Original Message-----

> From: Young, Chris - OSEC, Washington, DC [<mailto:Chris.Young@osec.usda.gov>]

> Sent: Tuesday, June 06, 2017 10:12 AM

> To: Brynn Grant

> Cc: Placek, Robert - OSEC, Washington, DC

> Subject: Re: QUICK QUESTION: Savannah AM June 21

>

> Awesome, I look forward to catching up with you when I get back to DC tomorrow. But let me take just a second to answer your questions. I am copying Rob on this email, simply because he will likely be the first to talk to you in the morning.

>

> Yes, let's go back to the original schedule. What you have outlined below is perfect.

>

> Are you OK with us making the dress code a business casual one? If the trio is going to be out on the ports facility, with the sun and the humidity, I think it's better to steer away from coat and tie. So in the invitation we can put strictly business casual.

>

> And yes, I think we should get the invitation out tomorrow or Thursday, which will be two weeks ahead of time. Rob can work with you on it first thing in the morning. And if we need to have our graphics design folks put something together, we can. In fact, I will send them a message right after I finish this one.

>

> As for meal cost, I think that's pretty good. I am not sure where the conversation was the last left. How are we paying for this? Are we asking registrants to pay the cost of the meal themselves? I figured that's what it might be, when they register. But I didn't want to assume. And I certainly didn't want to assume the WTC Savannah would cover the whole cost.

>

June 7, 2017 Continued

Wednesday

> Rob, remind me tomorrow to get a letter to Brynn officially asking her to moderate the session.

>

> I will definitely help write the questions and provide the run of show. We might tighten up that time a little bit, so we can get on the road by 130. That is to say, allow the moderated discussion to take place while lunch is being eaten.

>

>

>

> Sent from my iPhone

>

>> On Jun 6, 2017, at 09:42, Brynn Grant (b) (6) @seda.org> wrote:

>>

>> For the WTCSav program lunch, can we charge our guests for the meal? Estimating \$35 per person.

>>

>> I can deal with Rob on all of this if I need to. I realize you may not be able to respond.

>>

>>

>> -----Original Message-----

>> From: Brynn Grant

>> Sent: Monday, June 05, 2017 10:45 PM

>> To: Young, Chris - OSEC, Washington, DC

>> Subject: Re: Savannah AM June 21

>>

>> So we stick with the original plan but you guys start earlier with breakfast?

>>

>> Confirm or correct these times --

>>

>> 7:30-8:15 Breakfast at (b) (6)

>>

>> 8:30-10 Meeting

>>

>> 10:15 Depart for Port

>>

>> 10:30-11:15 Tour of Port

>>

>> 11:30 Press event on terminal

>> (Handled by Michawn and GPA team)

>>

>> 12:30 WTCSav Lunch at Chatham Club

>>

>> 1-1:30 WTCSav moderated panel

>>

>> 1:30-1:45 Q&A

>>

>> 2 Depart for farm tour

>>

>> We will provide invitation list for the lunch this week. At the end of last week's call, Rob said to keep the visit/events confidential for now except with those involved in

June 7, 2017 Continued

Wednesday

planning. But think we should try to get invitations out before the end of this week, if at all possible. I will follow up tomorrow to schedule another call.

>>

>> I talked to Trip about my moderating the panel and he is supportive but thinks it may require official request from the Secretary to ease others' possible resistance.

>>

>> Regardless of who moderates, can we expect you would provide guidance on the run of show and meaningful but appropriate questions?

>>

>> Hope all is going well in Canada! Zenita says hello Larry!

>>

>> BG

>>

>>

>> Sent from my iPhone

>>

>>> On Jun 5, 2017, at 9:34 AM, Young, Chris - OSEC, Washington, DC

<Chris.Young@osec.usda.gov> wrote:

>>>

>>> All,

>>>

>>> For our collective consideration...

>>>

>>> The Secretary wants to extend the breakfast with the two other ministers and morph it into a working session. Not a true negotiation but a business session nevertheless.

>>>

>>> So I'm thinking 0730 to 0815 breakfast. Transfer to a room with a large round table for the working netting. Go to 10. Depart for the rest of agenda.

>>>

>>> Brynn, I think this means we will need to combine with the WTC event and lunch into one longer program after the port tour.

>>>

>>> C.

>>>

1:00 PM - 1:30 PM

mtg. w/ Ray Starling re: performance plans -- 208-A

All:

As an SES, you are required to have a performance plan by which you will be evaluated at the end of this fiscal year. Mr. Alberto Vega has sent you a number of relevant documents that require your attention.

Critically, these documents must be reviewed, finalized, and executed by COB next Thursday, 8 June. We are required to have physically signed, actual copies.

(Heidi, you have to do this for me, as well.)

Julie is copied on here. She will be coordinating a time for us to meet – briefly – next week to accomplish this, either on Wednesday or Thursday. Ray, I realize you may have

June 7, 2017 Continued

Wednesday

some unique logistical challenges, but we will do the best we can under the circumstances.

Thanks, all.
Chris

1:30 PM - 2:00 PM

mtg. w/ Dr. Clovis re: performance plans -- 208-A
All:

As an SES, you are required to have a performance plan by which you will be evaluated at the end of this fiscal year. Mr. Alberto Vega has sent you a number of relevant documents that require your attention.

Critically, these documents must be reviewed, finalized, and executed by COB next Thursday, 8 June. We are required to have physically signed, actual copies.

(Heidi, you have to do this for me, as well.)

Julie is copied on here. She will be coordinating a time for us to meet – briefly – next week to accomplish this, either on Wednesday or Thursday. Ray, I realize you may have some unique logistical challenges, but we will do the best we can under the circumstances.

Thanks, all.
Chris

2:00 PM - 2:30 PM

mtg. w/ Bo Ryles -- 208A
From: Young, Chris - OSEC, Washington, DC
Sent: Monday, May 15, 2017 7:20 PM
To: Ryles, Bo <boryles@fourhcouncil.edu>
Cc: Michael Beatty <(b) (6)>; Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>
Subject: RE: A Dodge County 4-H'er

Hi Bo. Good to hear from you. I well remember you from my days working for Senator... then Governor (and now Secretary!) Perdue. Always good to connect with another South Georgian.

The best bet is June 7. I've asked my assistant, Ms. Julie Gordon, to schedule us some time.

Take care,
Chris

From: Ryles, Bo [<mailto:boryles@fourhcouncil.edu>]
Sent: Monday, May 15, 2017 11:26 AM
To: Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>
Cc: Michael Beatty <(b) (6)>

June 7, 2017 Continued
Wednesday

Subject: A Dodge County 4-H'er

Chris,
I hope your week is off to a great start. I appreciate our mutual friend (Mike Beatty) connecting us. I am part of the team with 4-H. If I count my years as a member, I am now on year 51 in 4-H. I grew up not too far from Ben Hill -over in Dodge County. I was a county agent in McDuffie and Clarke Counties before serving as Director of Georgia 4-H for 17 years. I maintain my faculty role at UGA and serve on the team at National 4-H Council.

I enjoyed working closely with State Senator Sonny Perdue as he was our 4-H host in the General Assembly. Governor Perdue was incredibly supportive of Georgia 4-H. He met with us often. I treasure our friendship. I know he will serve the nation well and bring incredible clarity to the work of USDA.

When Mike told me you and Heidi were part the central leadership team, my confidence in the Department only went up. I know the two of you will support the Secretary with a wealth of practical experience.

My work often brings me to D.C. I will be in town **June 6-9**. I would welcome the opportunity to spend 20 minutes with you to get better acquainted and discuss ideas. Let me know a time that works and I will plan accordingly.

Thank you,

Bo Ryles, Ed.D.

Senior Director, Strategic Partnerships
National 4-H Council
7100 Connecticut Avenue, Chevy Chase, MD 20815
M: (b) (6) | www.4-H.org

 **4-H GROWS HERE**



2:30 PM - 3:00 PM

Standing Mtg. w/ HR - re: Executive Resource Issues -- Chris's Office

From: Carr, Rhonda - DM

Sent: Thursday, April 13, 2017 2:34 PM

To: Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>; Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>

Cc: Moore, Patty - DM <Patty.Moore@dm.usda.gov>; Meighan, Terri - DM

June 7, 2017 Continued

Wednesday

Terri.Meighan@dm.usda.gov>

Subject: RE: Request for standing meeting

30 minutes and we may need a few weekly upfront but biweekly should be good. Thanks.

From: Young, Chris - OSEC, Washington, DC

Sent: Thursday, April 13, 2017 2:29 PM

To: Carr, Rhonda - DM <Rhonda.Carr@dm.usda.gov>; Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>

Cc: Moore, Patty - DM <Patty.Moore@dm.usda.gov>; Meighan, Terri - DM <Terri.Meighan@dm.usda.gov>

Subject: RE: Request for standing meeting

Julie, I asked Rhonda to add this.

Rhonda, do you think a 30-minute block weekly or biweekly is sufficient?

From: Carr, Rhonda - DM

Sent: Thursday, April 13, 2017 2:02 PM

To: Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>

Cc: Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>; Moore, Patty - DM <Patty.Moore@dm.usda.gov>; Meighan, Terri - DM <Terri.Meighan@dm.usda.gov>

Subject: Request for standing meeting

Hi Julie,

Just want to put on your radar....to schedule a standing meeting with Chris, Patty, Terri, and I to discuss Executive Resources issues. Tentatively starting in May.....Many thanks.

Rcc

RHONDA C. CARR | Deputy Director, Executive Resources Management

Division

Office of Human Resources Management | Departmental Management | U.S. Department of Agriculture

1400 Independence Avenue, SW | JLW Building | Room 309W

Washington, D.C. 20250

202/720-3967-Direct | (b) (6) Cell

rhonda.carr@dm.usda.gov

3:00 PM - 4:00 PM

mtg. w/ Josh/others -- S-310-J - USDA Operations Center
S-310-J, USDA Operations Center.

Yes, classified. Thanks!

June 7, 2017 Continued

Wednesday

Still waiting on program manager to confirm but let's go ahead and book.

It is in the building for this 1-hour brief. The off-site will come later.

From: Bornstein, Josh - DM
Sent: Monday, May 8, 2017 1:19 PM
To: Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>
Cc: Green, Heidi - OSEC, Washington, DC <Heidi.Green@osec.usda.gov>; Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>
Subject: No Go for Friday

Julie,

Hi again. Unfortunately, this Friday will not work for off-site visit Heidi and I had discussed this morning due to events at the location. We will reschedule shortly.

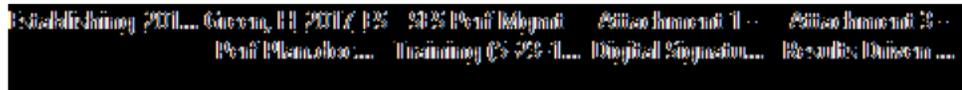
I would like to set up a one-hour brief here for the two of them on a related, classified matter. Can you please let me know some times that work the week of 5/22 and 5/29, and I will work with program contacts?

Thank you,
Josh

Josh Bornstein
(A) Director
Office of Homeland Security and Emergency Coordination
United States Department of Agriculture
Main: 202.720.2582
Direct: (b) (6)

5:30 PM - 6:00 PM

mtg. w/ Heidi re: performance plans -- 208-A



Good Morning Mr. Young,

I hope you are doing well.

Today I will be advising you on the process for establishing Ms. Green's FY 2017 performance plan. The appraisal period will be 4/25/17- 9/30/17. I took the liberty to add this information on the attached template. Ms. Green's plan should've been issued within 30 days of his appointment date of 4/25/17. As a newly appointed SES employee,

June 7, 2017 Continued

Wednesday

Ms. Green should review the PowerPoint presentation, USDA's "SES Perf Management Training" within 7 days of the receipt of this email. Upon completion, you should a) discuss developing the performance plan for FY 2017 with Ms. Green, b) ensure that you and Ms. Green sign and date the performance plan in Part I. Consultation, and c) provide the original plan to me by 6/20/17 and a copy to Ms. Green.

The attachments include the Guidance for Establishing the 2017 performance plans, the 2017 SES performance plan template, SES Performance Management Training, Guidelines for Digital Signatures and the Guidelines to write measurable results on the Results Driven Element.

Should you have any questions, please do not hesitate to contact me.

Respectfully,

Alberto Vega

**Executive Resources Operations
Performance Management**
Departmental Management/USDA
Room 4007 South Building
Washington, DC 20250
Mail Stop # 9621
Phone 202-720-8335
Fax 202-720-9148
[Customer Service Survey](#)

All:

As an SES, you are required to have a performance plan by which you will be evaluated at the end of this fiscal year. Mr. Alberto Vega has sent you a number of relevant documents that require your attention.

Critically, these documents must be reviewed, finalized, and executed by COB next Thursday, 8 June. We are required to have physically signed, actual copies.

(Heidi, you have to do this for me, as well.)

Julie is copied on here. She will be coordinating a time for us to meet – briefly – next week to accomplish this, either on Wednesday or Thursday. Ray, I realize you may have some unique logistical challenges, but we will do the best we can under the circumstances.

Thanks, all.
Chris

June 7, 2017 Continued

Wednesday

June 8, 2017

Thursday

All Day

House and Senate IN Session

Please See Above

12:00 AM - 12:00 AM

Travel - MS

Traveler

Passenger Name: e-Ticket Number: Reservation Number: Ticket Issue Date:

YOUNG, LARRY C 0068607956457 T5X09Q June 05, 2017

Remarks: AORFNI

Agency Details

Agency Information: Agency Phone: Agency IATA Number:

BCD GTS USDA

10301 Deerwood Park Blvd

Jacksonville, FL 32256

Usa

800-877-6120 10511196

Flight - Delta Air Lines (DL) - 2198 June 09, 2017

Confirmation Number:

G6MTDI

Status:

Confirmed

Fare Basis:

TDGDCA

Depart:

Jackson Medgar W Evers Intl Arpt (JAN)

Jackson

Terminal Not Available

5:10 PM

Arrive:

Hartsfield Jackson Intl Arpt (ATL)

Atlanta

Terminal S

7:32 PM

Class Of Service:

Economy

Carry-On:

1 Piece Plan

Bag 1 - NO FEE PERSONAL ITEM

Bag 1 - 25.00 USD UPTO50LB/23KG AND UPTO62LI/158LCM

Bag 2 - 35.00 USD UPTO50LB/23KG AND UPTO62LI/158LCM

Baggage Allowance:

0 Piece Plan

Applies to: JAN - WAS

Flight - Delta Air Lines (DL) - 374 June 09, 2017

Confirmation Number:

G6MTDI

Status:

Confirmed

Fare Basis:

TDGDCA

Depart:

Hartsfield Jackson Intl Arpt (ATL)

Atlanta

Terminal S

8:30 PM

Arrive:

Ronald Reagan National Arpt (DCA)

Washington

Terminal B

10:17 PM

Class Of Service:

Economy

Carry-On:

1 Piece Plan

Bag 1 - NO FEE PERSONAL ITEM

June 8, 2017 Continued

Thursday

Fare Information

Form Of Payment:

VIXXXXXXXXXXX3392

Fare: USD 163.72

Taxes and Carrier-imposed fees:

USD 12.28 US

USD 22.80 XT

Total: USD 198.80

Fare Calculation:

FC 9JUN JAN DL X/ATL DL WAS 163.72USD163.72END ZPJANATL XT 8.20ZP 5.60AY 9.00XFJAN4.5ATL4.5

Notes

Baggage discounts may apply based on frequent flyer status/online checkin/form of payment/military/etc.

IMPORTANT INFORMATION FOR TRAVELERS WITH ELECTRONIC TICKETS - PLEASE READ:

Carriage and other services provided by the carrier are subject to conditions of carriage, which are hereby incorporated by reference. These conditions may be obtained

from the issuing carrier. Passengers on a journey involving an ultimate destination or a stop in a country other than the country of departure are advised that international

treaties known as the Montreal Convention, or its predecessor, the Warsaw Convention, including its amendments (the Warsaw Convention System), may apply to the

entire journey, including any portion thereof within a country. For such passengers, the applicable treaty, including special contracts of carriage embodied in any applicable

tariffs, governs and may limit the liability of the carrier. The carriage of certain hazardous materials, like aerosols, fireworks, and flammable liquids, aboard the aircraft is

forbidden. If you do not understand these restrictions, further information may be obtained from your airline

June 8, 2017 Continued

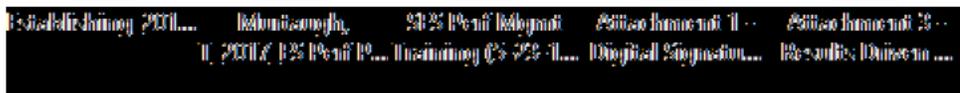
Thursday

9:00 AM - 9:30 AM

Calendar Review mtg. -- 208-A

10:30 AM - 11:00 AM

mtg. w/ Tim Murtaugh re: performance plans -- 208-A



Good Morning Mr. Young,

I hope you are doing well.

Today I will be advising you on the process for establishing Mr. Murtaugh's FY 2017 performance plan. The appraisal period will be **5/14/17- 9/30/17**. I took the liberty to add this information on the attached template. Mr. Murtaugh's plan should be issued within 30 days of his appointment date of 5/14/17. As a newly appointed SES employee, Mr. Murtaugh's should review the PowerPoint presentation, USDA's "SES Perf Management Training" within 7 days of the receipt of this email. Upon completion, you should a) discuss developing the performance plan for FY 2017 with Mr. Murtaugh, b) ensure that you and Mr. Murtaugh sign and date the performance plan in Part I. Consultation, and c) provide the original plan to me by **6/20/17** and a copy to Mr. Murtaugh.

The attachments include the Guidance for Establishing the 2017 performance plans, the 2017 SES performance plan template, SES Performance Management Training, Guidelines for Digital Signatures and the Guidelines to write measurable results on the Results Driven Element.

Should you have any questions, please do not hesitate to contact me.

Respectfully,

Alberto Vega

Executive Resources Operations
Performance Management
Departmental Management/USDA
Room 4007 South Building
Washington, DC 20250
Mail Stop # 9621
Phone 202-720-8335
Fax 202-720-9148
[Customer Service Survey](#)

June 8, 2017 Continued

Thursday

11:00 AM - 12:00 PM

mtg. re: Employee Recognition -- 208-A

> On May 20, 2017, at 1:41 AM, Williams, Duane - DM <Duane.Williams1@dm.usda.gov> wrote:

>

> Good morning Chris!

>

> This is a great idea. We have a similar project under way now for USDA Peace Corp volunteers and a veterans recognition program for RD employees in which we display pictures of veterans who work in RD. We can expand that program and refine it to fit the Secretary's vision. I look forward to the initial meeting of the planning group.

>

> Duane

>

> Director of Operations

> U.S. Department of Agriculture

>

>> On May 19, 2017, at 4:20 PM, Young, Chris - OSEC, Washington, DC

>> <Chris.Young@osec.usda.gov> wrote:

>>

>> All,

>>

>> Please look at the photos attached to this email. The Secretary noticed this particular wall at Ellsworth Air Force Base. The commanding officer noted that they rotate photos of employees and volunteers of the month or the year. It becomes a point of unit and personal pride for the persons displayed here.

>>

>> He would like us to work together as a team to determine how we may do something similarly at USDA. Both the physical display and the actual determination of persons to fit categories for recognition.

>>

>> Per the Secretary, I would like to convene a working committee of relevant folks to begin the process of thinking through what this would look like, where it would go, what realities and challenges we may have, and how we put it together. Of course I don't want to reinvent the wheel. There may be programs like this already out there that we can just amplify. Or we may just need some fresh new categories. Or we may just need a single display place.

>>

>> I will ask Julie to schedule a meeting for us as principles in the next couple of weeks. Certainly after initial meeting if we need to assign proxies in our offices, we can do that.

>>

>> Thank you for your attention to the matter.

1:00 PM - 2:00 PM

USDA Agricultural Outlook Forum (AOF) 2018 Preview - Thursday, June 8, 2017 -- Room 108A Whitten Building, 1:00 p.m. - 2:00 p.m. (EST)

Hello Everyone,

My apologies for any confusion and for the system canceling Thursday's meeting in my effort to send an invite to additional persons. **THE MEETING IS ON.**

June 8, 2017 Continued

Thursday

Thursday, June 8, 2017 is the start of several **Steering Committee Meetings** (two to three) for discussing the 2018 Agricultural Outlook Forum (AOF). This also begins the process where we have one meeting each week from now through December for **2018 AOF Planning Meetings**.

Chief Economist, Robert Johansson will be on hand to officially kick us off and lay the foundation for the weeks ahead.

Your feedback, thoughts, ideas and wealth of resources are needed for preparing AOF 2018.

NOTE: Please indicate if there are any changes in representation from your agency regarding who will attend the weekly planning meetings.

METING DETAILS

SUBJECT: USDA Agricultural Outlook Forum (AOF) 2018 Preview

MEETING DATE: Thursday, June 8, 2017

LOCATION & TIME: Room 108A Whitten Building, 1:00 p.m. – 2:00 p.m. (EST)

Regards,

Susan Carter

Chief Communications Officer

Agricultural Outlook Forum (AOF) Coordinator

Office of the Chief Economist (OCE) | United States Department of Agriculture (USDA)

1400 Independence Ave., SW Rm 4426B | Washington, DC 20250-1360

South Building, Mail Stop 3812

Office: 202-720-5447 | Cell: (b) (6)

scarter@oce.usda.gov | www.usda.gov/oce/

1:45 PM - 2:00 PM

Weekly mtg. w/ Duane Williams -- 208-A

2:00 PM - 2:30 PM

bi-weekly mtg. w/ Carmelita Fossum - Executive Services -- 208-A

We would be able to discuss any items or plans that the Executive Services Division support team assists Secretary Perdue, the immediate office of the Secretary as well as the Advance and scheduling teams with moving forward.

3:00 PM - 3:15 PM

call w/ Chris Beyerhelm -- (b) (6)

From: Beyerhelm, Chris - FSA, Washington, DC

Sent: Monday, June 05, 2017 5:55 PM

To: Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>

Subject: Follow up

June 8, 2017 Continued

Thursday

Hi Julie

I am glad to provide some background on this situation if needed --just let me know

Sent from my iPhone

Begin forwarded message:

(b) (6)

Subject: Request for Further Review and Final Agency Action

Good evening Mr. Beyerhelm,

(b) (6)

(b) (6)

(b) (6)

(b) (6)

(b) (6)

I look forward to any requests for further discussion.

Have a good evening.

(b) (6)

June 8, 2017 Continued

Thursday

(b) (6)

(b) (6)

3:30 PM - 4:30 PM

depart apron w/ FFAS Driver for DCA (FBO Signature Aviation) -- 1 General Aviation Terminal, Hangar 7,
WDC 20001 - phone # (b) (6)
(b) (6)

Julie,

I realized you were not included on this. Chris has asked for a car for Thursday evening to FBO Signature Aviation at Reagan airport to arrive there no later than 4:30pm. Thank you!

Lauren

From: Young, Chris - OSEC, Washington, DC
Sent: Tuesday, June 06, 2017 1:39 PM
To: (b) (6), (b) (7)(C) >; Sullivan, Lauren - OSEC, Washington, DC <Lauren.Sullivan@osec.usda.gov>
(b) (6), (b) (7)(C)
Bridgforth, Turner - OSEC, Washington, DC <Turner.Bridgforth@osec.usda.gov>
Subject: RE: Departing Reagan on Thursday

Thanks, Lauren. I will meet the Secretary at the FBO... which is Signature?

Could you please have a call-time for everyone else at the FBO at 1630, please? They need to be there and ready in case the boss arrives earlier.

Julie, based on what Lauren says about the FBO, could you please arrange a car for me on Thursday to Reagan, the general aviation FBO, not the commercial part of the airport, to arrive no later than 1630.

Nick, have you determined the dress code? For folks carrying suits, a soft-sided bag, unless it were a garment bag, may be difficult... unless they wear the same suit two days in a row.

From: (b) (6), (b) (7)(C) OSEC, Washington, DC

June 8, 2017 Continued

Thursday

Sent: Tuesday, June 6, 2017 12:36 PM

To: Sullivan, Lauren - OSEC, Washington, DC <Lauren.Sullivan@osec.usda.gov>

Cc: Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>; (b) (6), (b) (7)(C)
OSEC, Washington, DC (b) (6), (b) (7)(C)

(b) (6), (b) (7)(C) ridgforth, Turner - OSEC, Washington, DC
<Turner.Bridgforth@osec.usda.gov>

Subject: Re: Departing Reagan on Thursday

That's awesome.

1700 would be plenty of time if he leaves by 1630.

(b) (6), (b) (7)(C)

Assistant Special Agent-in-Charge

U.S Department of Agriculture

Executive Protection Operations

Desk (b) (6), (b) (7)(C)

Cell:

On Jun 6, 2017, at 12:32, Sullivan, Lauren - OSEC, Washington, DC

<Lauren.Sullivan@osec.usda.gov> wrote:

It is looking extremely likely that our waiver will be accepted to depart Reagan on Thursday evening. The Secretary will be at the White House with POTUS until 4:30pm. The pilots will need to secure a time slot for departure from Reagan. Do you all think it is safe to say he will be there by 5PM to depart at 5:15? Also, please be advised they have asked for everyone to travel with soft carryon bags that they may fit in the plane. It will be tight with the passengers on board. I will let you know as soon as I get the approval email. Chris, do we still want to suggest Senator Cochran's stop occur after they drop the Secretary for timing purposes?

On board will be:

Secretary Perdue, Chris Young, and (b) (6), (b) (7)(C)

U.S. Senator Thad Cochran

Kay Cochran (wife of U.S. Senator Thad Cochran)

U.S. Senator Roger Wicker

Daniel Ulmer, Staff, Office of U. S. Senator Thad Cochran

<image001.p

ng>

Lauren Sullivan

Director of Scheduling

Office of the Secretary

United States Department of Agriculture

Office: 202-720-1493

June 9, 2017

Friday

All Day	House and Senate IN Session	Please See Above
12:00 AM - 12:00 AM	Travel - MS	Please See Above
9:00 AM - 9:30 AM	Calendar Review mtg. -- 208-A	

June 10, 2017

Saturday

All Day

House and Senate IN Session

Please See Above

June 11, 2017

Sunday

All Day

House and Senate IN Session

Please See Above

June 12, 2017

Monday

All Day

House and Senate IN Session

Please See Above

9:00 AM - 9:30 AM

Calendar Review mtg. -- 208-A

10:30 AM - 11:00 AM

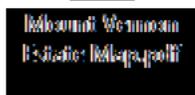
Weekly mtg. w/ Duane Williams -- 208-A

11:15 AM - 11:30 AM

depart apron w/ (b) (6), (b) (7)(C) Driver -- Mt. Vernon
(b) (6), (b) (7)(C) cell # (b) (6), (b) (7)(C)

12:00 PM - 3:00 PM

Visit to Mount Vernon with Chris Young -- Lunch at the Inn at noon then tour



Hi Chris and Julie,

For your visit to Mount Vernon on June 12, please enter the Mount Vernon estate via the Hearst Gate (marked G1 on the attached map), which is accessible from the east public parking lot that adjoins the Mount Vernon Circle. At the call box, press the call button to announce yourself to the Security Department. Proceed through the Hearst Gate (turning right) on to the Ann Pamela Cunningham administration building (#3 on the map) for visitor parking.

Please do not hesitate to contact me if you have any trouble or questions - I can be reached at 703.799.6813.

All best,
Jessa

Jessa Harding
Manager of Events, Research, and Stewardship Programs

George Washington's Mount Vernon
P.O. Box 110, Mount Vernon, Virginia 22121
O: 703.799.6813 C: (b) (6)
mountvernon.org | @mountvernon

Chris, perfect. 12 - 3 should cover us at the estate.

I'll make a reservation for us at the Inn for lunch.

Jessa Harding, copied, will send you details about how to get to our office, where to park, etc.

Looking forward to it, Chris!

Best,

June 12, 2017 Continued

Monday

Joe Bondi

Joe Bondi
Senior Vice President for Development

George Washington's Mount Vernon
P.O. Box 110, Mount Vernon, Virginia 22121
O: 703.799.8649 | C: (b) (6)
mountvernon.org | @mountvernon

-----Original Message-----

From: Young, Chris - OSEC, Washington, DC [<mailto:Chris.Young@osec.usda.gov>]
Sent: Tuesday, May 30, 2017 3:49 PM
To: Bondi, Joe (b) (6) [@mountvernon.org](mailto:(b) (6)@mountvernon.org)>
Cc: Flintoft, Joan (b) (6) [@mountvernon.org](mailto:(b) (6)@mountvernon.org)>; Gordon, Julie - OSEC
<Julie.Gordon@osec.usda.gov>
Subject: Re: Introductions

12th lunch with follow on meeting and tour is perfect. Do you suggest 12-3pm?

Julie, can you add a visit to Mount Vernon on the 12th for these times to my calendar, please? Invite Rob Placek. Could we reserve transport?

Sent from my iPhone

> On May 30, 2017, at 15:38, Bondi, Joe (b) (6) [@mountvernon.org](mailto:(b) (6)@mountvernon.org)> wrote:
>
> We may need a bi-lateral just to get this date!
>
> Let me offer a couple of options:
>
> I can't do the morning of the 12th, but we could start with lunch and then tour around
> in the afternoon.
>
> Others:
> May 6th I could do lunch and afternoon tour May 7th I could do morning
> tour and early-ish lunch May 9th I could rearrange my day to be
> available in either order May 16th I could do lunch and afternoon tour
>
> Anything stick?
>
> Thanks
> JB
>
>
>
>

June 12, 2017 Continued

Monday

> Joe Bondi
> Senior Vice President for Development
> _____
> George Washington's Mount Vernon
> P.O. Box 110, Mount Vernon, Virginia 22121
> O: 703.799.8649 | C: (b) (6)
> mountvernon.org | @mountvernon
>
>
> -----Original Message-----
> From: Young, Chris - OSEC, Washington, DC
> [<mailto:Chris.Young@osec.usda.gov>]
> Sent: Tuesday, May 30, 2017 3:32 PM
> To: Bondi, Joe (b) (6) @mountvernon.org>
> Cc: Flintoft, Joan (b) (6) @mountvernon.org>
> Subject: RE: Introductions
>
> This is like buying a house: offer/counteroffer. I'm actually in Atlanta on the 14th-15th
ahead of a trilateral ag summit.
>
> How about the 12th? Could easily do morning and stay for lunch. That would be
divine!
>
> Chris
>
> -----Original Message-----
> From: Bondi, Joe (b) (6) @mountvernon.org]
> Sent: Tuesday, May 30, 2017 3:23 PM
> To: Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>
> Cc: Flintoft, Joan (b) (6) @mountvernon.org>
> Subject: RE: Introductions
>
> Chris, I look forward to it and to meeting Rob.
>
> I am on a flight to Cleveland on the 13th, but might I counter with the 15th in the AM?
If you can stay as late as lunch, we'd be happy to host you at the Mount Vernon Inn.
>
> Best,
> JB
>
>
>
> Joe Bondi
> Senior Vice President for Development
> _____
> George Washington's Mount Vernon
> P.O. Box 110, Mount Vernon, Virginia 22121
> O: 703.799.8649 | C: (b) (6)
> mountvernon.org | @mountvernon
>

June 12, 2017 Continued

Monday

>
> -----Original Message-----
> From: Young, Chris - OSEC, Washington, DC
> [<mailto:Chris.Young@osec.usda.gov>]
> Sent: Tuesday, May 30, 2017 2:24 PM
> To: Bondi, Joe (b) (6) [@mountvernon.org](mailto:joebond@mountvernon.org)>
> Cc: Flintoft, Joan (b) (6) [@mountvernon.org](mailto:jflintoft@mountvernon.org)>
> Subject: RE: Introductions

>
> Dear Joe,
>
> Thank you for the invite! It would be beyond useful, thank you. Visiting as a tourist is one thing. Visiting with an eye toward events, etc., is something completely different.
>
> Would it be alright if I brought Rob Placek? He is my chief events and advance person, and ultimately he will be my internal partner on whatever we choose to do... hopefully many times over!
>
> Looking at my near-term calendar, what about 10 AM on Tuesday, June 13?

>
> Chris

>
>
>
>
> -----Original Message-----
> From: Bondi, Joe (b) (6) [@mountvernon.org](mailto:joebond@mountvernon.org)
> Sent: Tuesday, May 30, 2017 12:03 PM
> To: Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>;
> Melissa Stires <(b) (6)>
> Cc: Flintoft, Joan (b) (6) [@mountvernon.org](mailto:jflintoft@mountvernon.org)>
> Subject: RE: Introductions

>
> Moving Melissa to BCC out of respect for her inbox.
>
> Chris, this is exciting. We, too, are thinking along these lines.
>
> I wonder if it would be useful for you to come down to MV for an hour or two. I'd like to show you some things behind the scenes (like our current barn and plans for a new barn) as well as the Pioneer Farm if you didn't get a chance to see that on this visit.
>
> Maybe the visit could spark an idea. At the very least, you, me and Joan could do some brainstorming.
>
> If that sounds appealing and you think you could escape for a morning or afternoon, let's start to look at dates.

>
> Best,
> JB
>
>

June 12, 2017 Continued

Monday

>
> Joe Bondi
> Senior Vice President for Development
>
> _____
> George Washington's Mount Vernon
> P.O. Box 110, Mount Vernon, Virginia 22121
> O: 703.799.8649 | C: (b) (6)
> mountvernon.org | @mountvernon
>
>
> -----Original Message-----
> From: Young, Chris - OSEC, Washington, DC
> [mailto:Chris.Young@osec.usda.gov]
> Sent: Tuesday, May 30, 2017 11:56 AM
> To: Bondi, Joe (b) (6) @mountvernon.org>; Melissa Stires
> (b) (6) >
> Cc: Flintoft, Joan (b) (6) @mountvernon.org>
> Subject: RE: Introductions
>
> No worries, Joe.
>
> So great to meet you electronically. I echo your sentiment: any friend of Melissa's...
> but whatever she says, I promise I have an alibi!
>
> This past weekend, (b) (6)
> _____
>
> While there, though, I had a brainstorm, which is extremely dangerous. In fact, your
> email touched on my brainstorm. You noted that Mount Vernon is a working farm that
> practices the techniques common in the day and age of George Washington... and that is
> something that speaks to the Secretary and to our work.
>
> There ought to be something we could do together. I'm wide open as to the "what."
> Perhaps something around fall harvest time. Perhaps a farm-to-table dinner event with
> foreign agricultural attachés. Perhaps something brilliant that you all have thought of in
> the past but needed a Cabinet partner. This is a blank slate.
>
> Joan, a pleasure to meet you, too. My background is protocol and events. I served as
> Chief of Protocol of the State of Georgia for seven years, led, the Protocol School of
> Washington, and was, for many years, the elected president of Protocol & Diplomacy
> International. So I truly look forward to working with you.
>
> All the best,
> Chris
>
>
> -----Original Message-----
> From: Bondi, Joe (b) (6) @mountvernon.org]
> Sent: Monday, May 29, 2017 10:08 PM

June 12, 2017 Continued

Monday

> To: Melissa Stires (b) (6) >; Young, Chris - OSEC,
> Washington, DC <Chris.Young@osec.usda.gov>
> Cc: Flintoft, Joan (b) (6) <@mountvernon.org>
> Subject: RE: Introductions
>
> Ack, sorry for the misspelling. Secretary Perdue.
>
> JB
>
>
>
> Joe Bondi
> Senior Vice President for Development
>
> _____
> George Washington's Mount Vernon
> P.O. Box 110, Mount Vernon, Virginia 22121
> O: 703.799.8649 | C: (b) (6)
> mountvernon.org | @mountvernon
>
>
> -----Original Message-----
> From: Bondi, Joe
> Sent: Monday, May 29, 2017 10:06 PM
> To: Melissa Stires (b) (6) >; chris.young@osec.usda.gov
> Cc: Flintoft, Joan (b) (6) <@mountvernon.org>
> Subject: RE: Introductions
>
> Melissa, thank you for the link up and a very happy Memorial Day!
>
> Chris, it's nice to meet you here. We are aware that Secretary Purdue visited Mount
Vernon earlier this year and we are delighted you'd like to come back for an event. As
you know, Mount Vernon is a working farm, practicing the techniques studied and
perfected by George Washington, some of which are as relevant today as they were
then!
>
> I've copied Joan Flintoft who runs our office of Events & Protocol. She can assist with
anything you might be interested in doing here.
>
> I hope to meet you in person, Chris! Any friend of Melissa's is a good person indeed.
>
> Best,
> Joe Bondi
>
>
>
> Joe Bondi
> Senior Vice President for Development
>
> _____
> George Washington's Mount Vernon
> P.O. Box 110, Mount Vernon, Virginia 22121

June 12, 2017 Continued

Monday

> O: 703.799.8649 | C: (b) (6)
> mountvernon.org | @mountvernon
>
>
> -----Original Message-----
> From: Melissa Stires (b) (6)
> Sent: Monday, May 29, 2017 11:41 AM
> To: Bondi, Joe (b) (6) @mountvernon.org>
> Cc: chris.young@osec.usda.gov
> Subject: Introductions
>
> Dear Joe,
>
> I'd like to introduce you to my dear friend, Deputy Chief of Staff to Secretary Perdue. Chris was sharing photos of Mt. Vernon and I asked if he met you. He said he hadn't but would like to as he is interested in hosting an event there.
>
> I know you do not manage the events but I was hoping you could guide him to the right people and make sure they have the VIP treatment.
>
> Chris, Joe and I worked together for a decade at GW before taking this great career move to Mt. Vernon.
>
> I actually think you two will hit it off considering both of your affinity for flashy socks!
>
> Warmly,
>
> Melissa
>

2:45 PM - 3:00 PM

(b) (6), (b) (7)(C)
return to USDA w/ (b) (6), (b) (7)(C) -- USDA

4:30 PM - 4:45 PM

mtg. re: OAO -- 208-A

4:45 PM - 5:00 PM

mtg. w/ (b) (6)

June 13, 2017

Tuesday

All Day

House and Senate IN Session

Please See Above

9:00 AM - 10:00 AM

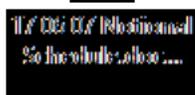
Scheduling Meeting -- 221-A

10:00 AM - 11:00 AM

Trilateral Production Meeting -- 221-A

11:00 AM - 12:00 PM

PRC Travel mtg. -- 221-A



(b) (5) Deliberative

Dear All:

Hope you had a restful weekend.

We are almost inside of two weeks of the Secretary's visit to the PRC. I know this is a fluid trip for lots of different reasons (especially given last week's successful negotiations), but I am a little concerned that I have not seen even a notional trip schedule to allow us to do more than block dates.

I would like to have an 11.00 am meeting tomorrow, Tuesday the 13th, to go through the proposed program, give feedback, etc.

Julie, I am not sure who all from FAS needs to be on this meeting, but let's start with those in the "To" line and take guidance from them as to who else. Please schedule this meeting for 221A.

Cheers, all.

Chris



L. Christopher Young
Deputy Chief of Staff

United States Department of Agriculture
Office: 202.720.3631

June 13, 2017 Continued

Tuesday

2:00 PM - 2:30 PM

mtg. w/ HR/FSIS folks re: personnel issue -- 208-A
From: Coley, Tonique - DM
Sent: Tuesday, May 30, 2017 5:35 PM
To: Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>
Subject: FSIS - (b) (6)

Hello Julie,

I work with Terri Meighan and was following up on a meeting that FSIS would like to have with Mr. Young. (b) (6)

Please let me know if any additional is needed.

Thanks,

Tonique Coley

Acting, Branch Chief, SES Branch
Office of Human Resources Management
United States Department of Agriculture
Room:305W
Office: 202-720-0027
Fax: 202-720-2744

[Customer Service Survey](#)

2:30 PM - 3:00 PM

China Security Briefing -- 208-A
Perfect, Josh.

From: Bornstein, Josh - DM
Sent: Thursday, June 8, 2017 1:59 PM
To: Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>
Cc: Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>; Murtaugh, Tim - OC, Washington, DC <Tim.Murtaugh@oc.usda.gov>; Placek, Robert - OSEC, Washington, DC <Robert.Placek@osec.usda.gov>; Westcott, Nick - OSEC, Washington, DC <Nick.Westcott@osec.usda.gov>; Crowe, Taylor - OSEC, Washington, DC <Taylor.Crowe@osec.usda.gov>; Carroll, Chad - OSEC, Washington, DC
(b) (6), (b) (7)(C)
(b) (6), (b) (7)(C) Maguire, Karen - DM <Karen.Maguire@dm.usda.gov>; McElfresh, Keith - DM <Keith.McElfresh@dm.usda.gov>; Linden, Gregory - DM <Gregory.Linden@dm.usda.gov>; O'Connor, Mike - DM <mike.oconnor@ocio.usda.gov>
Subject: RE: China briefing

Chris,

Copy. Including Keith McElfresh and Greg Linden as well on my team. (b) (5) Deliberative

June 13, 2017 Continued

Tuesday

(b) (5) Deliberative

Please advise if you have other instructions.

Thanks
Josh

Josh Bornstein
(A) Director
Office of Homeland Security and Emergency Coordination
United States Department of Agriculture
Main: 202.720.2582
Direct: (b) (6)

From: Young, Chris - OSEC, Washington, DC
Sent: Thursday, June 8, 2017 12:21 PM
To: Bornstein, Josh - DM <Josh.Bornstein@dm.usda.gov>; Maguire, Karen - DM <Karen.Maguire@dm.usda.gov>
Cc: Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>; Murtaugh, Tim - OC, Washington, DC <Tim.Murtaugh@oc.usda.gov>; Placek, Robert - OSEC, Washington, DC <Robert.Placek@osec.usda.gov>; Westcott, Nick - OSEC, Washington, DC <Nick.Westcott@osec.usda.gov>; Crowe, Taylor - OSEC, Washington, DC <Taylor.Crowe@osec.usda.gov>; (b) (6), (b) (7)(C)

(b) (6), (b) (7)(C)

Subject: China briefing
Importance: High

Dear Josh:

As you know, the Secretary is likely to travel to the PRC at the end of the month.

In addition to the Secretary, the following members of OSEC will likely travel:

Chris Young
Tim Murtaugh
Rob Placek
Nick Westcott
Taylor Crowe

All are required to be briefed in person from your team how and on what you deem appropriate.

June 13, 2017 Continued

Tuesday

(b) (5) Deliberative

Thank you,
Chris



L. Christopher Young
Deputy Chief of Staff

United States Department of Agriculture
Office: 202.720.3631

4:00 PM - 4:30 PM

Rural Prosperity Taskforce Walk-Through -- Whitten Patio

June 14, 2017

Wednesday

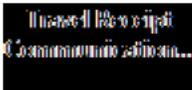
All Day

House and Senate IN Session

Please See Above

12:00 AM - 12:00 AM

GA - Travel



TRAVELER NOTICE - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change.

Travelers are responsible for verifying all fees charged by individual carriers.

Please visit the operating carrier website of your ticketed itinerary for applicable fees.

To view your trip via Viewtrip, please click [here](#)

[Printer Friendly](#)

Ticket Receipt	
Total Amount: 654.40 USD	
This ticket information applies to the following trip(s):	
Delta Air Lines Flight 2338 from Washington DC to Atlanta GA on June 14	
Delta Air Lines Flight 2041 from Atlanta GA to Savannah GA on June 16	
ElectronicTicket Number: 0068607958111	
Invoice Number: EZ0170270	
Ticket Amount: 654.40 USD	
Form of Payment: VJ*****3392	

Travel Summary – Agency Record Locator P6RH31					
Traveler					
YOUNG / LARRY C					
Reference number by traveler: A0RNSY					
Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type
06/14/2017	DCA-ATL	DL 2338	Confirmed	01:34 PM/03:34 PM	Economy / Y
06/14/2017	ATL	(b) (6)	Confirmed	06/14-06/16	
06/16/2017	ATL-SAV	DL 2041	Confirmed	09:40 AM/10:45 AM	Economy / Y
06/16/2017	SAV	(b) (6) Rst	Confirmed	06/16-06/21	

AIR - Wednesday, June 14 2017 - Agency Record Locator P6RH31		Add to Calendar Need Help?
Delta Air Lines Flight DL2338 Economy		Online check-in
Depart:	Ronald Reagan National, Terminal B Washington, District of Columbia, United States 01:34 PM Wednesday, June 14 2017	Weather
Arrive:	Hartsfield-Jackson ATL, S - Terminal South Atlanta, Georgia, United States 03:34 PM Wednesday, June 14 2017	Weather
Duration:	2 hour(s) and 0 minute(s) Non-stop	
Status:	Confirmed - Delta Air Lines Record Locator: HZ5WXH	
Equipment:	Airbus Industrie A321	
Seat:	19B (Non smoking) Confirmed	
FF Number:	XXXX007357 - YOUNG/LARRY C	
Distance:	546 miles / 878.514 kilometers	
CO2 Emissions:	240.24 lbs/109.2 kgs	
Remarks:	NO AISLE OR WINDOW SEATS AVAILABLE. A CENTER SEAT HAS BEEN ASSIGNED. FOR UP TO DATE TRAVEL INFORMATION ON AIRLINE CHECK-IN/RESTRICTIONS/LIMITATIONS/SECURITY. PLEASE CHECK WWW.DELTA.COM	

HOTEL - Wednesday, June 14 2017		Add to Calendar Need Help?
---------------------------------	--	--

(b) (6)	
Address:	(b) (6)
Tel:	
Fax:	
Check In/Check Out:	Wednesday, June 14 2017 - Friday, June 16 2017
Status:	Confirmed
Number of Persons:	1
Number of Rooms:	1
Number of Nights:	2
Rate per night:	USD 140.00 plus tax and any additional fees
Guaranteed:	Yes
Confirmation:	HY0044879360
Corp. Discount:	XXXX538
Frequent Guest ID:	XXXX983028X
CO2 Emissions:	Per night is approximately 63.8 lbs/29 kgs
Remarks:	CANCEL BY 4PM DAY OF ARRIVAL CREDIT CARD REQUIRED AT CHECK IN

AIR - Friday, June 16 2017 - Agency Record Locator P6RH31		Add to Calendar Need Help?
Delta Air Lines Flight DL2041 Economy		Online check-in
Depart:	Hartsfield-Jackson ATL, S - Terminal South Atlanta, Georgia, United States 09:40 AM Friday, June 16 2017	Weather
Arrive:	Savannah/Hilton Head Savannah, Georgia, United States 10:45 AM Friday, June 16 2017	Weather
Duration:	1 hour(s) and 5 minute(s) Non-stop	
Status:	Confirmed - Delta Air Lines Record Locator: HZ5WXH	
Equipment:	Boeing (Douglas) MD-88	
Seat:	17C (Non smoking) Confirmed	
FF Number:	XXXX007357 - YOUNG/LARRY C	
Distance:	214 miles / 344.326 kilometers	
CO2 Emissions:	117.7 lbs/53.5 kgs	

HOTEL - Friday, June 16 2017		Add to Calendar Need Help?
(b) (6)		
Address:	(b) (6)	
Tel:		
Fax:		
Check In/Check Out:	Friday, June 16 2017 - Wednesday, June 21 2017	
Status:	Confirmed	
Number of Nights:	5	
Rate per night:	USD 115.00 plus tax and any additional fees	
Guaranteed:	Yes	
Confirmation:	212132207	
Cancellation Policy:	MUST CANCEL BY 09 JUN 6P TO AVOID PENALTY	
CO2 Emissions:	Per night is approximately 63.8 lbs/29 kgs	
Additional Information:	SGLB**RT-115.00USD**	
Remarks:	FAX NUMBER: 912-201-2001 MUST CANCEL BY 09 JUN 6P TO AVOID PENALTY CREDIT CARD REQUIRED AT CHECK IN	

Remarks
FOR 24/7 TRAVEL ASSISTANCE PLEASE CONTACT THE BCD TRAVEL TEAM AT 1-800-877-6120

FOR OUTSIDE THE US CALL COLLECT 770-829-2603
 FOR THE HEARING IMPAIRED- PLEASE DIAL 711
 TO ACCESS RELAY SERVICE- PROVIDE PHONE
 NUMBER OF 1-800-877-6120 TO ACCESS TRAVEL
 DUE TO RECENT CHANGES IN THE FY15 GOVERNMENT CITY PAIR
 PROGRAM/PPP YOUR AIR RESERVATIONS ARE SUBJECT TO
 CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST
 48 HOURS PRIOR TO SCHEDULED DEPARTURE
 PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN
 ACCORDANCE WITH YOUR AGENCY'S BUSINESS RULES BUT NO LESS
 THAN 3 BUSINESS DAYS PRIOR TO DEPARTURE TO ENSURE TICKETING.
 THIS 48 HOUR CANCELLATION RULE DOES NOT APPLY TO
 INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS DOMESTIC
 CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE
 RESERVATIONS REQUIRE SEPARATE AIR TICKETS.

 CHECK-IN TIMES ARE 90 MINUTES PRIOR TO DEPARTURE
 FOR DOMESTIC FLIGHTS OR 120 MINUTES FOR INTERNATIONAL
 CHECKED BAGGAGE POLICIES VARY BASED ON CARRIER AND FINAL
 WITH YOUR TRAVEL CONSULTANT OR THE AIRLINES WEBSITE.
 ELECTRONIC TICKET/S/ WILL BE ISSUED FOR THIS TRIP
 DESTINATION. FOR THE LATEST INFORMATION PLEASE CHECK

09Jun/01:29PM

Estimated trip total					1,106.72 USD
Air	Car	Hotel	Rail	Other	
654.40 USD		452.32 USD			
Fare details: Ticketed					
Vendor	Fare information	Refund restrictions before departure	Change restrictions after ticketing	Ticket information	
Air DL2338 14Jun DL2041 16Jun	Total: USD 654.40	REFUND RESTRICTIONS MAY APPLY	CHANGE RESTRICTIONS MAY APPLY		
All quotes are provider quotes excluding possible taxes and charges en route. Currency conversions shown in this itinerary receipt are done using the bank rate applicable at the date shown in the header of this document. Please note that some local taxes and charges may be invoiced during your trip and cannot be shown at time of reservation.					

Advice to Passengers

Transportation of Hazardous Materials

Federal law forbids the carriage of hazardous material aboard the aircraft, in your luggage, or on your person. A violation can result in 5 years imprisonment and penalties of \$250,000 or more (49 U.S.C 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials.

Forbidden Dangerous Items Examples:

Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative.

Note: Spare batteries and fuel cells are not permitted in checked or hold baggage. These items MUST be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.

This email was generated at 09Jun/6:29 PM UTC

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lines, car rental companies, and other similar third parties providing accommodations, transportation, or other meeting and travel related services ("Suppliers"). Suppliers are independent and do not act for or on behalf of BCD Travel, are not employees of BCD Travel, and do not have a joint venture or partnership with BCD Travel. Suppliers have their own terms and conditions for the services they provide, and you agree to abide by the terms and conditions set forth in any and all documents for any such Supplier services, including, without limitation, all cancellation fees. By utilizing the services represented by this itinerary, you agree to the foregoing and also agree that neither BCD Travel or its parent, affiliates, subsidiaries, partners, agents, and their respective officers, directors, employees, and representatives shall be or become liable for any loss, cost, expense, injury, accident, or damage to person or property resulting directly or indirectly from (i) the acts or omissions of Suppliers, including, but not limited to, delays or cancellation of services, cessation of operations, breakdown in machinery or equipment, or changes in fares, itineraries, or schedules; and/or (ii) acts of God, dangers incident to the sea, fires, acts of government or other authorities, wars, acts of terrorism, civil unrest, strikes, riots, thefts, pilferage, epidemics, quarantines, other diseases, climatic aberrations, or from any other cause beyond BCD Travel's control. Please see additional terms and conditions related to this itinerary at [Terms and Conditions](#).

June 14, 2017 Continued

Wednesday

9:00 AM - 9:30 AM

Calendar Review mtg. -- 208-A

10:30 AM - 11:00 AM

Standing Mtg. w/ HR - re: Executive Resource Issues -- Chris's Office

From: Carr, Rhonda - DM

Sent: Thursday, April 13, 2017 2:34 PM

To: Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>; Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>

Cc: Moore, Patty - DM <Patty.Moore@dm.usda.gov>; Meighan, Terri - DM <Terri.Meighan@dm.usda.gov>

Subject: RE: Request for standing meeting

30 minutes and we may need a few weekly upfront but biweekly should be good. Thanks.

From: Young, Chris - OSEC, Washington, DC

Sent: Thursday, April 13, 2017 2:29 PM

To: Carr, Rhonda - DM <Rhonda.Carr@dm.usda.gov>; Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>

Cc: Moore, Patty - DM <Patty.Moore@dm.usda.gov>; Meighan, Terri - DM <Terri.Meighan@dm.usda.gov>

Subject: RE: Request for standing meeting

Julie, I asked Rhonda to add this.

Rhonda, do you think a 30-minute block weekly or biweekly is sufficient?

From: Carr, Rhonda - DM

Sent: Thursday, April 13, 2017 2:02 PM

To: Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>

Cc: Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>; Moore, Patty - DM <Patty.Moore@dm.usda.gov>; Meighan, Terri - DM <Terri.Meighan@dm.usda.gov>

Subject: Request for standing meeting

Hi Julie,

Just want to put on your radar....to schedule a standing meeting with Chris, Patty, Terri, and I to discuss Executive Resources issues. Tentatively starting in May.....Many thanks.

Rcc

RHONDA C. CARR | Deputy Director, Executive Resources Management

Division

Office of Human Resources Management | Departmental Management | U.S. Department of Agriculture

1400 Independence Avenue, SW | JLW Building | Room 309W

Washington, D.C. 20250

202/720-3967-Direct | (b) (6) Cell

rhonda.carr@dm.usda.gov

June 14, 2017 Continued

Wednesday

11:00 AM - 12:00 PM

USDA Emergency Coordinators Group Meeting [Wed. June 14, 2017] -- S310 Conference Room (Dial In:866-682-7728/Pin Code: (b) (6))

Good Afternoon USDA Emergency Coordinators,

The Emergency Programs Division (EPD) will host an Emergency Coordinator meeting/teleconference from **11:00AM – 1200PM EDT on Wednesday, June 14, 2017**. The agenda and slides for this upcoming meeting will be sent out prior to the meeting.

Who: Emergency Coordinator's

What: EC Meeting

Where: S310 Conference Room/1-866-682-7728, Passcode: (b) (6)

When: [Wednesday] June 14, 2017

NOTE: If you have any questions reference this meeting please contact the USDA Operations Center at (202) 720-5711 or OpsCenter@dm.usda.gov.

USDA Operations Center

Office: [\(202\) 720-5711](tel:(202)720-5711)

Fax: [\(202\) 205-2915](tel:(202)205-2915)

Email: opscenter@dm.usda.gov

1:30 PM - 2:00 PM

Team Huddle -- OSEC Bullpen

All,

Please hold today at 1:30pm for a team huddle this afternoon.

5:30 PM - 5:45 PM

depart for DCA

June 15, 2017

Thursday

All Day	House and Senate IN Session	Please See Above
All Day	GA - Travel	Please See Above
8:30 AM - 9:00 AM	Calendar Review mtg. -- 208-A All, I thought about it and we don't need to have these on Tuesdays given the standing scheduling meeting.	
	Chris	
2:00 PM - 3:00 PM	PDI Conference Call	

June 16, 2017

Friday

12:00 AM - 12:00 AM

House and Senate IN Session

Please See Above

12:00 AM - 12:00 AM

GA - Travel

Please See Above

12:00 AM - 12:00 AM

Travel - Hotel -- Savannah to Atlanta



Read email, You are...
unreadable text...
unreadable text...

All Day

Julie - CDO

9:00 AM - 9:30 AM

Calendar Review mtg. -- 208-A

10:15 AM - 10:45 AM

call w/ Don Bice/John Pirchio re: Green Book and Priorities -- 888-844-9904 - participant code: (b) (6)
Heidi – host code: (b) (6)

11:00 AM - 12:00 PM

Georgia conference call -- 1-888-844-9904 participants code (b) (6)

1:30 PM - 2:30 PM

Port Walk Through -- Port of Savannah
Georgia Port Authority

2 Main Street, Garden City, GA 31408

June 17, 2017

Saturday

All Day

Travel - Hotel -- Savannah to Atlanta
Please See Above

June 18, 2017

Sunday

All Day

Travel - Hotel -- Savannah to Atlanta

Please See Above

June 21, 2017

Wednesday

12:00 AM - 12:00 AM

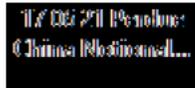
Travel - Hotel -- Savannah to Atlanta
Please See Above

All Day

House and Senate IN Session
Please See Above

8:00 AM - 8:30 AM

China logistics call -- 1-888-844-9904, (b) (6) #



9:00 AM - 9:30 AM

Calendar Review mtg. -- 208-A

9:30 AM - 10:30 AM

Scheduling Meeting -- 221-A
All,

Please note that the weekly scheduling meeting will take place on Wednesday at 9:30am.

For those who need to call in, below is the number:

888-844-9904

Access Code: (b) (6)

3:30 PM - 3:40 PM

Update Call w/Chris Young -- DLC to Call Chris

June 22, 2017

Thursday

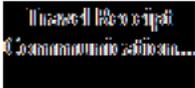
All Day

House and Senate IN Session

Please See Above

12:00 AM - 12:00 AM

Travel - China



TRAVELER NOTICE - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change.

Travelers are responsible for verifying all fees charged by individual carriers.

Please visit the operating carrier website of your ticketed itinerary for applicable fees.

To view your trip via Viewtrip, please click [here](#)

[Printer Friendly](#)

Ticket Receipt	
Total Amount: 189.30 USD	
This ticket information applies to the following trip(s):	
Air China Flight 1885 from Beijing to Shanghai on June 30	
ElectronicTicket Number: 9998607961319	
Invoice Number: EZ0174221	
Ticket Amount: 189.30 USD	
Form of Payment: VI*****3392	

Travel Summary – Agency Record Locator LHVGH0						
Traveler						
YOUNG / LARRY C						
Reference number by traveler: A0RTQV						
Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type	
06/22/2017	ATL-LAX	DL 2255	Confirmed	08:55 PM/10:40 PM	Premium Economy / S	
06/23/2017	LAX-PVG	DL 6475*	Confirmed	01:05 AM/06:00 AM +1	Business / D	
06/27/2017	SHA-PEK	MU 5105	Confirmed	10:00 AM/12:15 PM	Economy / Y	
06/30/2017	PEK-SHA	CA 1885	Confirmed	06:30 PM/08:40 PM	Economy / Y	
07/01/2017	PVG-LAX	DL 186	Confirmed	07:35 PM/04:55 PM	Business / D	
07/01/2017	LAX-ATL	DL 1354	Confirmed	10:30 PM/05:52 AM +1	Premium Economy / S	

AIR - Thursday, June 22 2017 - Agency Record Locator LHVGH0		Add to Calendar Need Help?
Delta Air Lines Flight DL2255 Premium Economy		Online check-in
Depart:	Hartsfield-Jackson ATL, S - Terminal South Atlanta, Georgia, United States	Weather
	08:55 PM Thursday, June 22 2017	

Arrive:	Los Angeles International Airport, Terminal 2 Los Angeles, California, United States 10:40 PM Thursday, June 22 2017	Weather
Duration:	4 hour(s) and 45 minute(s) Non-stop	
Status:	Confirmed - Delta Air Lines Record Locator: G5LNWZ	
Equipment:	Boeing 757-300 Passenger	
Seat:	15B (Non smoking) Confirmed	
FF Number:	XXXX007357 - YOUNG/LARRY C	
Distance:	1941 miles / 3123.069 kilometers	
CO2 Emissions:	854.04 lbs/388.2 kgs	
Remarks:	FOR UP TO DATE TRAVEL INFORMATION ON AIRLINE CHECK-IN/RESTRICTIONS/LIMITATIONS/SECURITY. PLEASE CHECK WWW.DELTA.COM	

AIR - Friday, June 23 2017 - Agency Record Locator LHVGH0

Delta Air Lines Flight DL6475 Business		Online check-in
Depart:	Los Angeles International Airport, B - Tom Bradley International Terminal Los Angeles, California, United States 01:05 AM Friday, June 23 2017	Weather
Arrive:	PuDong, Terminal 1 Shanghai, China 06:00 AM Saturday, June 24 2017	Weather
Duration:	13 hour(s) and 55 minute(s) Non-stop	
Total duration:	21 hour(s) and 4 minute(s) including layover(s)	
Status:	Confirmed - Delta Air Lines Record Locator: G5LNWZ	
Meal:	Dinner	
Equipment:	Boeing 777-300	
*Operated By:	China Eastern Airlines	
Seat:	Assigned at Check-in	
FF Number:	XXXX007357 - YOUNG/LARRY C	
Distance:	6468 miles / 10407.012 kilometers	
CO2 Emissions:	2,419.03 lbs/1,099.56 kgs	
Remarks:	SEAT ASSIGNMENT CONFIRMED:9D	

AIR - Tuesday, June 27 2017 - Agency Record Locator LHVGH0

[Add to Calendar](#) [Need Help?](#)

China Eastern Airlines Flight MU5105 Economy	
Depart:	Hongqiao, Terminal 2 Shanghai, China 10:00 AM Tuesday, June 27 2017
Arrive:	Beijing Capital International Airport, Terminal 2 Beijing, China 12:15 PM Tuesday, June 27 2017
Duration:	2 hour(s) and 15 minute(s) Non-stop
Status:	Confirmed
Equipment:	Airbus Industrie A330-300
Seat:	39D (Non smoking) Confirmed
Distance:	668 miles / 1074.812 kilometers
CO2 Emissions:	293.92 lbs/133.6 kgs
Remarks:	NO FREQUENT FLYER IN YOUR PROFILE FOR CARRIER BOOKED FOR UP TO DATE TRAVEL INFORMATION ON AIRLINE CHECK-IN/RESTRICTIONS/LIMITATIONS/SECURITY. PLEASE CHECK WWW.CHINAEASTERNMADRID.COM

AIR - Friday, June 30 2017 - Agency Record Locator LHVGH0	
Add to Calendar Need Help?	
Air China Flight CA1885 Economy	
Depart:	Beijing Capital International Airport, Terminal 3 Beijing, China 06:30 PM Friday, June 30 2017
Arrive:	Hongqiao, Terminal 2 Shanghai, China 08:40 PM Friday, June 30 2017
Duration:	2 hour(s) and 10 minute(s) Non-stop
Status:	Confirmed - Air China Record Locator: MK41ZC
Meal:	Meal
Equipment:	Boeing 737-800 Passenger
Seat:	15J (Non smoking) Confirmed
Distance:	668 miles / 1074.812 kilometers
CO2 Emissions:	293.92 lbs/133.6 kgs
Remarks:	FOR UP TO DATE TRAVEL INFORMATION ON AIRLINE CHECK-IN/RESTRICTIONS/LIMITATIONS/SECURITY. PLEASE CHECK WWW.AIRCHINA.COM NO FREQUENT FLYER IN YOUR PROFILE FOR CARRIER BOOKED

AIR - Saturday, July 1 2017 - Agency Record Locator LHVGH0		Add to Calendar Need Help?
Delta Air Lines Flight DL186 Business		Online check-in
Depart:	PuDong, Terminal 1 Shanghai, China 07:35 PM Saturday, July 1 2017	Weather
Arrive:	Los Angeles International Airport, B - Tom Bradley International Terminal Los Angeles, California, United States 04:55 PM Saturday, July 1 2017	Weather
Duration:	12 hour(s) and 20 minute(s) Non-stop	
Status:	Confirmed - Delta Air Lines Record Locator: G5LNWZ	
Meal:	Meal	
Equipment:	Boeing 777-200LR	
Seat:	06B (Non smoking) Confirmed	
FF Number:	XXXX007357 - YOUNG/LARRY C	
Distance:	6468 miles / 10407.012 kilometers	
CO2 Emissions:	2,419.03 lbs/1,099.56 kgs	

AIR - Saturday, July 1 2017 - Agency Record Locator LHVGH0		
Delta Air Lines Flight DL1354 Premium Economy		Online check-in
Depart:	Los Angeles International Airport, Terminal 2 Los Angeles, California, United States 10:30 PM Saturday, July 1 2017	Weather
Arrive:	Hartsfield-Jackson ATL, S - Terminal South Atlanta, Georgia, United States 05:52 AM Sunday, July 2 2017	Weather
Duration:	4 hour(s) and 22 minute(s) Non-stop	
Total duration:	22 hour(s) and 16 minute(s) including layover(s)	
Status:	Confirmed - Delta Air Lines Record Locator: G5LNWZ	
Equipment:	Boeing 757 Passenger	
Seat:	15D (Non smoking) Confirmed	
FF Number:	XXXX007357 - YOUNG/LARRY C	
Distance:	1941 miles / 3123.069 kilometers	
CO2 Emissions:	854.04 lbs/388.2 kgs	

Remarks

FOR 24/7 TRAVEL ASSISTANCE PLEASE CONTACT THE BCD TRAVEL TEAM AT 1-800-877-6120 FOR OUTSIDE THE US CALL COLLECT 770-829-2603 FOR THE HEARING IMPAIRED- PLEASE DIAL 711 TO ACCESS RELAY SERVICE- PROVIDE PHONE NUMBER OF 1-800-877-6120 TO ACCESS TRAVEL DUE TO RECENT CHANGES IN THE FY15 GOVERNMENT CITY PAIR PROGRAM/ CPP YOUR AIR RESERVATIONS ARE SUBJECT TO CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST 48 HOURS PRIOR TO SCHEDULED DEPARTURE PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN ACCORDANCE WITH YOUR AGENCY'S BUSINESS RULES BUT NO LESS THAN 3 BUSINESS DAYS PRIOR TO DEPARTURE TO ENSURE TICKETING. THIS 48 HOUR CANCELLATION RULE DOES NOT APPLY TO INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS DOMESTIC CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE RESERVATIONS REQUIRE SEPARATE AIR TICKETS.

CHECK WWW.CDC.GOV/TRAVEL FOR TRAVEL HEALTH ADVISORIES PROPER DOCUMENTATION IS REQUIRED FOR ENTRY INTO ARRIVAL COUNTRY
CHECK WWW.DHS.GOV/TRAVEL-ALERTS FOR COUNTRY TRAVEL ADVISORIES
CONTACT THE DESIGNATED GOVERNMENT AGENCY IN YOUR COUNTRY OF CITIZENSHIP FOR PASSPORT/VISA REQUIREMENTS. TRAVEL INTO U.S. MAY REQUIRE ESTA AUTHORIZATION. VISIT [HTTPS://ESTA.CBP.DHS.GOV](https://ESTA.CBP.DHS.GOV) FOR DETAILS.
CHECK-IN TIMES ARE 90 MINUTES PRIOR TO DEPARTURE FOR DOMESTIC FLIGHTS OR 120 MINUTES FOR INTERNATIONAL ELECTRONIC TICKET/S/ WILL BE ISSUED FOR THIS TRIP DELTA AIRLINES REQUIRES CUSTOMERS TO CHECK THEIR BAGS A MINIMUM OF 45 MINUTES PRIOR TO DEPARTURE. CUSTOMERS WHO DO NOT MEET THIS REQUIREMENT WILL BE RE ACCOMMODATED ON THE NEXT AVAILABLE FLIGHT/S AND WILL BE CHARGED THE CHANGE FEE. SEE WWW.DELTA.COM FOR ADDITIONAL INFORMATION. CHECKED BAGGAGE POLICIES VARY BASED ON CARRIER AND FINAL WITH YOUR TRAVEL CONSULTANT OR THE AIRLINES WEBSITE.
**
AIRPORT FEES MAY BE COLLECTED UPON ARRIVAL OR DEPARTURE. DESTINATION. FOR THE LATEST INFORMATION PLEASE CHECK

21Jun/11:12AM

TRAVELER NOTICE – Please check with your carrier(s) for travel documents required (Passport, VISA, etc.) and security requirements regarding permitted and prohibited articles and goods related to your travel.

Estimated trip total					189.30 USD
Air	Car	Hotel	Rail	Other	
189.30 USD					
Fare details: Ticketed					

Vendor	Fare information	Refund restrictions before departure	Change restrictions after ticketing	Ticket information
Air CA1885 30Jun	Total: USD 189.30	REFUND RESTRICTIONS MAY APPLY	CHANGE RESTRICTIONS MAY APPLY	
All quotes are provider quotes excluding possible taxes and charges en route. Currency conversions shown in this itinerary receipt are done using the bank rate applicable at the date shown in the header of this document. Please note that some local taxes and charges may be invoiced during your trip and cannot be shown at time of reservation.				

Advice to Passengers

Transportation of Hazardous Materials

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Forbidden Dangerous Items Examples:

Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative.

Note: Spare batteries and fuel cells are not permitted in checked or hold baggage. These items MUST be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.

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June 22, 2017 Continued

Thursday

9:00 AM - 9:30 AM

Calendar Review mtg. -- 208-A

June 23, 2017

Friday

All Day House and Senate IN Session Please See Above

All Day Travel - China Please See Above

9:00 AM - 9:30 AM Calendar Review mtg. -- 208-A

June 24, 2017

Saturday

All Day

House and Senate IN Session

Please See Above

All Day

Travel - China

Please See Above

10:00 AM - 3:00 PM

USDA Family Day Picnic -- George Washington Carver Center, 5601 Sunnyside Avenue, Beltsville, MD



usda family day...

You and your family are invited to USDA's first family tailgate picnic!

Please join Secretary Perdue and Mrs. Perdue for USDA's Family Day picnic on **Saturday, June 24, 2017** from 10:00 a.m. to 3:00 p.m., at the George Washington Carver Center, 5601 Sunnyside Avenue, Beltsville, MD. Please see the flyer below (also attached for printing and posting) for more information about this exciting event.

In the very near future, a representative from each Agency will be named for coordination of attendance, planning, and communication of information on Agency colors, food, tents, and other activities.

Secretary Perdue and Mrs. Perdue are excited and looking forward to seeing you there.

June 25, 2017

Sunday

All Day

House and Senate IN Session

Please See Above

All Day

Travel - China

Please See Above

June 26, 2017

Monday

All Day House and Senate IN Session
Please See Above

All Day Travel - China
Please See Above

12:00 AM - 12:00 AM (b) (6) out

9:00 AM - 9:00 AM Calendar Review mtg. -- 208-A
Please see instructions below:

From your hotel room in Beijing, please dial 9 (or 8) – to get an outside line and then 8531-3000 to contact the U.S. Embassy. Please introduce yourself to the operator and note that you are on a TDY with Secretary Perdue’s delegation and would like to be connected to a conference line in the United State. Please provide the 1-888 number and passcode to the operator.

From your hotel room in Shanghai , please dial 9 (or 8) – to get an outside line and then 6433-6880 to contact the U.S. Consulate. Please introduce yourself to the operator and note that you are on a TDY with Secretary Perdue’s delegation and would like to be connected to a conference line in the United State. Please provide the 1-888 number and passcode to the operator. If you encounter issues with connecting with the U.S. Consulate, please call the Embassy in Beijing.

All, I thought about it and we don’t need to have these on Tuesdays given the standing scheduling meeting.

Chris

June 27, 2017

Tuesday

All Day House and Senate IN Session Please See Above

All Day Travel - China Please See Above

12:00 AM - 12:00 AM (b) (6) - out Please See Above

All Day (b) (6) - out after 12:45p

11:00 AM - 12:00 PM

China Briefing



11:00 AM - 12:00 PM
China Briefing

Please come at 11am to the Secretary's office for the China briefing. I will place the call to Chris and he will lead the call and walk through the calendar and final agenda.

(b) (5) Deliberative

June 28, 2017

Wednesday

All Day

House and Senate IN Session

Please See Above

All Day

Travel - China

Please See Above

9:00 AM - 9:30 AM

Calendar Review mtg. -- 208-A

Please see instructions below:

From your hotel room in Beijing, please dial 9 (or 8) – to get an outside line and then 8531-3000 to contact the U.S. Embassy. Please introduce yourself to the operator and note that you are on a TDY with Secretary Perdue’s delegation and would like to be connected to a conference line in the United State. Please provide the 1-888 number and passcode to the operator.

From your hotel room in Shanghai , please dial 9 (or 8) – to get an outside line and then 6433-6880 to contact the U.S. Consulate. Please introduce yourself to the operator and note that you are on a TDY with Secretary Perdue’s delegation and would like to be connected to a conference line in the United State. Please provide the 1-888 number and passcode to the operator. If you encounter issues with connecting with the U.S. Consulate, please call the Embassy in Beijing.

All, I thought about it and we don’t need to have these on Tuesdays given the standing scheduling meeting.

Chris

June 29, 2017

Thursday

All Day House and Senate IN Session Please See Above

All Day Travel - China Please See Above

9:00 AM - 9:30 AM Calendar Review mtg. -- 208-A

June 30, 2017

Friday

12:00 AM - 12:00 AM	House and Senate IN Session	Please See Above
All Day	Travel - China	Please See Above
All Day	Julie - CDO	
9:00 AM - 9:30 AM	Calendar Review mtg. -- 208-A	

May 1, 2017

Monday

12:00 AM - 12:00 AM

House and Senate IN Session

10:00 AM - 10:30 AM

Calendar Review mtg. -- 208-A

4:30 PM - 5:30 PM

Electronic Briefing Book Training -- 434W

Please come to a training session for the Electronic Briefing Book this afternoon in 434W.

We will begin migrating towards using this system in the coming weeks- so it is important that you all feel comfortable and know how to use the system. Thank you!

May 2, 2017

Tuesday

All Day

House and Senate IN Session

Please See Above

9:00 AM - 10:00 AM

Scheduling Meeting -- 221-A

10:30 AM - 11:00 AM

Weekly mtg. w/ Duane Williams -- 208-A

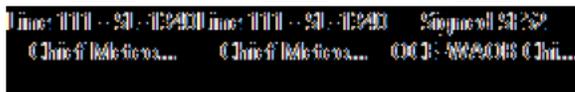
12:30 PM - 1:00 PM

*URGENT MEETING -- 208A

This is the same meeting request send a few minutes ago. I accidentally sent out from the Secretary's calendar. Please come to Chris' office at 12:30 today.

2:30 PM - 3:00 PM

mtg. w/ OCE/HR re: hiring -- 208-A



Julie,

Good evening! As discussed earlier today, I would like to facilitate a meeting with Rob Johansson, Chief Economist, and Chris. Rob has a request to fill the Chief Meteorologist position. Attached you will find the position description, evaluation, and request (SF-52). I have included Shirley Brown, Rob's secretary, to assist in the scheduling.

Please let me know if you need any information. Thank you for your flexibility with the process.

Terri E. Meighan

Director, Human Resources Operations Division

U.S. Department of Agriculture/Departmental Management

The Whitten Federal Building

1400 Independence Avenue, SW., Room 315-W Washington, DC 20250

Phone: 202-720-2655

Click here to see what's new in HR: [HROD SharePoint Site](#)

5:00 PM - 6:00 PM

Cabinet Affairs Outlook Report Due

May 3, 2017

Wednesday

All Day

House and Senate IN Session

Please See Above

9:00 AM - 9:30 AM

Calendar Review mtg. -- 208-A

10:00 AM - 10:30 AM

mtg. w/ Dan Jiron -- 208A

Dear Dan, I've copied Julie Gordon, my assistant, on this email. I'd like for her to find 15 minutes we could visit on Wednesday, if possible. I want to review the Idaho itinerary, once you've made those revisions. And please remind me I have a question related to Interior.

Thanks,
Chris

10:30 AM - 11:00 AM

Standing Mtg. w/ HR - re: Executive Resource Issues -- Chris's Office

From: Carr, Rhonda - DM

Sent: Thursday, April 13, 2017 2:34 PM

To: Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>; Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>

Cc: Moore, Patty - DM <Patty.Moore@dm.usda.gov>; Meighan, Terri - DM <Terri.Meighan@dm.usda.gov>

Subject: RE: Request for standing meeting

30 minutes and we may need a few weekly upfront but biweekly should be good. Thanks.

From: Young, Chris - OSEC, Washington, DC

Sent: Thursday, April 13, 2017 2:29 PM

To: Carr, Rhonda - DM <Rhonda.Carr@dm.usda.gov>; Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>

Cc: Moore, Patty - DM <Patty.Moore@dm.usda.gov>; Meighan, Terri - DM <Terri.Meighan@dm.usda.gov>

Subject: RE: Request for standing meeting

Julie, I asked Rhonda to add this.

Rhonda, do you think a 30-minute block weekly or biweekly is sufficient?

From: Carr, Rhonda - DM

Sent: Thursday, April 13, 2017 2:02 PM

To: Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>

Cc: Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>; Moore, Patty - DM <Patty.Moore@dm.usda.gov>; Meighan, Terri - DM <Terri.Meighan@dm.usda.gov>

Subject: Request for standing meeting

Hi Julie,

Just want to put on your radar....to schedule a standing meeting with Chris, Patty, Terri, and I to discuss Executive Resources issues. Tentatively starting in May.....Many thanks.

May 3, 2017 Continued

Wednesday

Rcc

RHONDA C. CARR | Deputy Director, Executive Resources Management
Division
Office of Human Resources Management | Departmental Management | U.S. Department
of Agriculture
1400 Independence Avenue, SW | JLW Building | Room 309W
Washington, D.C. 20250
202/720-3967-Direct | (b) (6) Cell
rhonda.carr@dm.usda.gov

11:00 AM - 11:45 AM

mtg. - EO on Taskforce -- Heidi's office

2:00 PM - 2:30 PM

mtg. w/ Rhonda Carr/Patty Moore/Terri Meighan re: catch-up -- 208-A

3:00 PM - 3:30 PM

mtg. w/ (b) (6), (b) (7)(C)
Sir,

I would like to get on your schedule sometime this week to get an After action Review from you ref EPO. That way if I need to make any changes I can be ahead of the game. I think you got a good look at how we operate last week. If there anything we can do any better for your team and the secretary???

Thanks,

(b) (6), (b) (7)(C)

(b) (6), (b) (7)(C)

Special Agent in Charge
Executive Protection Operations

(b) (6), (b) (7)(C)

Office: (b) (6), (b) (7)(C)

Cell: (b) (6), (b) (7)(C)

4:00 PM - 4:30 PM

Iowa Conference Call -- 208A

Please come to Chris' office for a call with Rob and Nick to discuss the Iowa trip. Thank you.

May 4, 2017

Thursday

12:00 AM - 12:00 AM

House and Senate IN Session

Please See Above

12:00 AM - 12:00 AM

Des Moines, Iowa Travel

Ticket Receipt	
Total Amount: 701.60 USD	
This ticket information applies to the following trip(s):	
Delta Air Lines Flight 639 from Washington DC to Atlanta GA on May 04	
Delta Air Lines Flight 2541 from Atlanta GA to Des Moines IA on May 04	
Delta Air Lines Flight 4485 from Des Moines IA to Minneapolis MN on May 05 (Operated By: Skywest Db	
Delta Connection)	
Delta Air Lines Flight 1776 from Minneapolis MN to Washington DC on May 05	
ElectronicTicket Number: 0068605725762	
Invoice Number: EZ0157982	
Ticket Amount: 701.60 USD	
Form of Payment: VI*****3392	

Travel Summary – Agency Record Locator RS5JPS					
Traveler					
YOUNG / LARRY C					
Reference number by traveler: A0Q8NP					
Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type
05/04/2017	DCA-ATL	DL 639	Confirmed	06:59 AM/08:54 AM	Economy / Q
05/04/2017	ATL-DSM	DL 2541	Confirmed	09:40 AM/10:50 AM	Economy / Q
05/04/2017	DSM	(b) (6)	Confirmed	05/04-05/05	
05/05/2017	DSM-MSP	DL 4485*	Confirmed	06:01 PM/07:15 PM	Economy / Q
05/05/2017	MSP-DCA	DL 1776	Confirmed	07:57 PM/11:32 PM	Economy / Q

AIR - Thursday, May 4 2017 - Agency Record Locator RS5JPS		Add to Calendar Need Help?
Delta Air Lines Flight DL639 Economy		Online check-in
Depart:	Ronald Reagan National, Terminal B Washington, District of Columbia, United States 06:59 AM Thursday, May 4 2017	Weather
Arrive:	Hartsfield-Jackson ATL, S - Terminal South Atlanta, Georgia, United States 08:54 AM Thursday, May 4 2017	Weather
Duration:	1 hour(s) and 55 minute(s) Non-stop	
Status:	Confirmed - Delta Air Lines Record Locator: GYE4AI	
Equipment:	Airbus Industrie A320	
Seat:	16C (Non smoking) Confirmed	
FF Number:	XXXX007357 - YOUNG/LARRY C	
Distance:	546 miles / 878.514 kilometers	
CO2 Emissions:	240.24 lbs/109.2 kgs	
Remarks:	FOR UP TO DATE TRAVEL INFORMATION ON AIRLINE CHECK-IN/RESTRICTIONS/LIMITATIONS/SECURITY. PLEASE CHECK WWW.DELTA.COM	

AIR - Thursday, May 4 2017 - Agency Record Locator RS5JPS		Online check-in
Delta Air Lines Flight DL2541 Economy		Online check-in
Depart:	Hartsfield-Jackson ATL, S - Terminal South Atlanta, Georgia, United States 09:40 AM Thursday, May 4 2017	Weather
Arrive:	Des Moines International Airport Des Moines, Iowa, United States 10:50 AM Thursday, May 4 2017	Weather
Duration:	2 hour(s) and 10 minute(s) Non-stop	
Total duration:	4 hour(s) and 51 minute(s) including layover(s)	
Status:	Confirmed - Delta Air Lines Record Locator: GYE4AI	

Equipment:	Boeing (Douglas) MD-88
Seat:	16C (Non smoking) Confirmed
FF Number:	XXXX007357 - YOUNG/LARRY C
Distance:	742 miles / 1193.878 kilometers
CO2 Emissions:	326.48 lbs/148.4 kgs

HOTEL - Thursday, May 4 2017 [Add to Calendar](#) [Need Help?](#)

(b) (6)	
Address:	(b) (6)
Tel:	
Fax:	
Check In/Check Out:	Thursday, May 4 2017 - Friday, May 5 2017
Status:	Confirmed
Number of Persons:	1
Number of Rooms:	1
Number of Nights:	1
Rate per night:	USD 107.00 plus tax and any additional fees
Guaranteed:	Yes
Confirmation:	95290408
Corp. Discount:	XXXXV
CO2 Emissions:	Per night is approximately 63.8 lbs/29 kgs
Remarks:	CANCEL 24 HOURS PRIOR TO ARRIVAL. CREDIT CARD REQUIRED AT CHECK IN

AIR - Friday, May 5 2017 - Agency Record Locator RS5JPS [Add to Calendar](#) [Need Help?](#)

Delta Air Lines Flight DL4485 Economy Online check-in	
Depart:	Des Moines International Airport Des Moines, Iowa, United States 06:01 PM Friday, May 5 2017 Weather
Arrive:	St Paul Intl, Terminal 1 Minneapolis, Minnesota, United States 07:15 PM Friday, May 5 2017 Weather
Duration:	1 hour(s) and 14 minute(s) Non-stop
Status:	Confirmed - Delta Air Lines Record Locator: GYE4AI
Equipment:	Canadair Regional Jet 700
*Operated By:	Skywest Dba Delta Connection
Seat:	12B (Non smoking) Confirmed
FF Number:	XXXX007357 - YOUNG/LARRY C
Distance:	232 miles / 373.288 kilometers
CO2 Emissions:	127.6 lbs/58 kgs

AIR - Friday, May 5 2017 - Agency Record Locator RS5JPS [Add to Calendar](#) [Need Help?](#)

Delta Air Lines Flight DL1776 Economy Online check-in	
Depart:	St Paul Intl, Terminal 1 Minneapolis, Minnesota, United States 07:57 PM Friday, May 5 2017 Weather
Arrive:	Ronald Reagan National, Terminal B Washington, District of Columbia, United States 11:32 PM Friday, May 5 2017 Weather
Duration:	2 hour(s) and 35 minute(s) Non-stop
Total duration:	4 hour(s) and 31 minute(s) including layover(s)
Status:	Confirmed - Delta Air Lines Record Locator: GYE4AI
Meal:	Refreshments for Purchase
Equipment:	Boeing 717-200
Seat:	14B (Non smoking) Confirmed

FF Number:	XXXX007357 - YOUNG/LARRY C
Distance:	928 miles / 1493.152 kilometers
CO2 Emissions:	408.32 lbs/185.6 kgs

Remarks

FOR 24/7 TRAVEL ASSISTANCE PLEASE CONTACT THE BCD TRAVEL TEAM AT 1-800-877-6120
 FOR OUTSIDE THE US CALL COLLECT 770-829-2603
 FOR THE HEARING IMPAIRED- PLEASE DIAL 711 TO ACCESS RELAY SERVICE- PROVIDE PHONE NUMBER OF 1-800-877-6120 TO ACCESS TRAVEL
 DUE TO RECENT CHANGES IN THE FY15 GOVERNMENT CITY PAIR PROGRAM/CPP YOUR AIR RESERVATIONS ARE SUBJECT TO CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST 48 HOURS PRIOR TO SCHEDULED DEPARTURE
 PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN ACCORDANCE WITH YOUR AGENCY'S BUSINESS RULES BUT NO LESS THAN 3 BUSINESS DAYS PRIOR TO DEPARTURE TO ENSURE TICKETING. THIS 48 HOUR CANCELLATION RULE DOES NOT APPLY TO INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS DOMESTIC CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE RESERVATIONS REQUIRE SEPARATE AIR TICKETS.

 ELECTRONIC TICKET/S/ WILL BE ISSUED FOR THIS TRIP
 CHECK-IN TIMES ARE 90 MINUTES PRIOR TO DEPARTURE FOR DOMESTIC FLIGHTS OR 120 MINUTES FOR INTERNATIONAL
 CHECKED BAGGAGE POLICIES VARY BASED ON CARRIER AND FINAL WITH YOUR TRAVEL CONSULTANT OR THE AIRLINES WEBSITE.
 DESTINATION. FOR THE LATEST INFORMATION PLEASE CHECK

02May/09:45AM

Estimated trip total				821.44 USD
Air	Car	Hotel	Rail	Other
701.60 USD		119.84 USD		

Fare details: Ticketed				
Vendor	Fare information	Refund restrictions before departure	Change restrictions after ticketing	Ticket information
Air DL639 04May DL2541 04May DL4485* 05May DL1776 05May	Total: USD 701.60	REFUND RESTRICTIONS MAY APPLY	CHANGE RESTRICTIONS MAY APPLY	

All quotes are provider quotes excluding possible taxes and charges en route. Currency conversions shown in this itinerary receipt are done using the bank rate applicable at the date shown in the header of this document. Please note that some local taxes and charges may be invoiced during your trip and cannot be shown at time of reservation.

Advice to Passengers

Transportation of Hazardous Materials

Federal law forbids the carriage of hazardous material aboard the aircraft, in your luggage, or on your person. A violation can result in 5 years imprisonment and penalties of \$250,000 or more (49 U.S.C 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials.

Forbidden Dangerous Items Examples:

Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage

and certain smoking materials carried on your person. For further information, contact your airline representative.

Note: Spare batteries and fuel cells are not permitted in checked or hold baggage. These items MUST be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.

This email was generated at 02May/2:45 PM UTC

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May 4, 2017 Continued

Thursday

9:00 AM - 9:30 AM

Calendar Review mtg. -- 208-A

9:00 AM - 9:30 AM

Copy: FW: Agency Heads meeting -- 200-A Conference Room

-----Original Appointment-----

From: Trollinger, Shelia - OSEC

Sent: Monday, February 06, 2017 6:57 PM

To: Trollinger, Shelia - OSEC; Clovis, Sam - OSEC, Washington, DC; Klippenstein, Brian - OSEC, Washington, DC; Jordan, Leonard - NRCS, Washington, DC; Higgins, Holly - FAS; Beyerhelm, Chris - FSA, Washington, DC; Manzano, Heather - RMA; McLean, Christopher - RD, Washington, DC; Parker, Chad - RD, Washington, DC; Davis, Rich - RD, Washington, DC; Shahin, Jessica - FNS; Haven, Jackie - CNPP; Jacobs-Young, Chavonda - ARS; Bohman, Mary - ERS; Hamer, Hubert - NASS; Ramaswamy, Sonny - NIFA; Summers, Bruce - AMS; Shea, Kevin - APHIS; Jones, Randall - GIPSA; Young, Mike - FSA, Kansas City, MO; Tidwell, Tom -FS; Young, Mike - OSEC, Washington, DC

Cc: Rollerson, Cherylene - OSEC; Howerton, Jacqueline - OSEC; Cohen, Sinclair - OSEC, Washington, DC

Subject: Agency Heads meeting

When: Occurs every 2 week(s) on Thursday effective 2/9/2017 until 6/29/2017 from 9:00 AM to 9:30 AM (UTC-05:00) Eastern Time (US & Canada).

Where: 200-A Conference Room

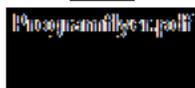
10:00 AM - 12:00 PM

2017 Unsung Hero Award Program (please share attached program flyer) -- USDA, Whitten Patio



2017 Unsung Hero Award Winners:

Rupert Richards, AMS
Tinene Frazier, APHIS
Colleen McMahan, ARS
Jarvis Alexander, US Forest Service Region-4 Law Enforcement Team, FS
Kimberly Lightley, FS
John Piche, FS
Karen Malkin, FSA
Tifanii Dahl, FSA
Jill Snyder and Kelly Clines, FSA
John Froehlich, FSIS
Charles Jackson, GIPSA



May 4, 2017 Continued

Thursday

The Organization of Professional Employees of the U.S. Department of Agriculture in partnership with the USDA invites you to celebrate the 2017 Unsung Hero Award Winners and recognize the many and varied public service contributions of our USDA employees. Join us Thursday May 4th in the Patio of the Whitten building with The Honorable Sonny Perdue, USDA Secretary and Unsung Hero Award Winners.

Please encourage your colleagues to join us! If you have any additional questions or would like to request a reasonable accommodation, you may contact Dana Manning at Dana.Manning@dm.usda.gov or (202)720-4898. Thank you for helping OPEDA and the USDA to appropriately recognize the many important contributions made by USDA employees across the nation.

5:15 PM - 5:45 PM

URGENT AND MANDATORY Phone Call -- 208A

May 5, 2017

Friday

All Day	Des Moines, Iowa Travel	Please See Above
12:00 AM - 12:00 AM	Senate Only In Session	
All Day	Julie - CDO	
9:00 AM - 9:30 AM	Calendar Review mtg. -- 208-A	

May 6, 2017

Saturday

12:00 AM - 12:00 AM

Des Moines, Iowa Travel

Please See Above

All Day

Senate Only In Session

Please See Above

May 7, 2017

Sunday

All Day

Senate Only In Session

Please See Above

May 8, 2017
Monday

All Day	Senate Only In Session Please See Above
8:00 AM - 8:30 AM	IT - Vic coming by to work on your iphone issue
9:00 AM - 9:30 AM	Calendar Review mtg. -- 208-A
11:00 AM - 12:00 PM	OAO Status Meeting with Chris Young -- 209-A
1:00 PM - 1:30 PM	mtg. w/ Jaime Wood/Michael Alston re: USDA Military Veteran Ag Liaison -- 208-A WHAT: Military Veteran Agricultural Liaison Update to CoS WHEN: TBD WHERE: CoS Office WHO: DUS Mike Alston & Ms. Jaime Wood, Special Advisor to USDA Military Agriculture Liaison WHY: To inform/update CoS on USDA veterans-to-agriculture initiatives (employment, education, entrepreneurship). The MVAL position was created during the 2014 Farm Bill to increase USDA outreach to the veteran demographic; considering veterans as a viable backfill for the ag industry and employment base at USDA. We've made great strides since 2014 and look forward to sharing the updates with the CoS.
1:30 PM - 2:00 PM	mtg. w/ Jeleen Briscoe, Acting CoS for DM -- 208-A My understanding is that the last DM Chief of Staff and the OSEC Deputy Chief of Staff coordinated closely, so I am mainly interested in how I can help you! Looking forward to the collaboration. 😊

Hey there, Chris and Julie,

Thank you for setting up the meeting--I'm looking forward to it! I saw it was moved--no worries. Here is my proposed agenda, but I'm open to whatever Chris needs to cover as well:

- 1) (b) (5) Deliberative [Redacted]
- 2) (b) (5) Deliberative [Redacted]
- 3) (b) (5) Deliberative [Redacted]
- 4) (b) (5) Deliberative [Redacted]
- 5) (b) (5) Deliberative [Redacted]

May 8, 2017 Continued

Monday

Johanna "Jeleen" Briscoe, VMD
Acting Chief of Staff
Acting Director for Asian American and Pacific Islander Affairs
Office of the Assistant Secretary for Administration
U.S. Department of Agriculture
[1400 Independence Avenue, SW](#), 240-W
[Washington D.C. 20250](#)
Office (202) 260-8260
Cell (b) (6)
Johanna.Briscoe@osec.usda.gov

2:45 PM - 3:00 PM

depart w/ Abbey (OCR Driver, (b) (6), (b) (7)(C))

3:00 PM - 3:30 PM

Chris and Abbey to House Ag to meet with Matt and Bart for hearing rundown
Leave at 2:40 p.m.

3:00 PM - 3:30 PM

Visit to Committee Room

Thanks. We'll need to leave at 2:40. Jackie, can you reserve the OCR car to go to 1300 Longworth on Monday, returning around 3:40 p.m.?

Thanks!



Abbey L. Fretz

Acting Deputy Assistant Secretary for Congressional
Relations –
Office of Congressional Relations

United States Department of Agriculture
Office: (202) 720-9962

From: Gordon, Julie - OSEC
Sent: Wednesday, May 03, 2017 9:16 AM
To: Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>; Fretz, Abbey - OSEC, Washington, DC <Abbey.L.Fretz@aphis.usda.gov>
Subject: RE: USDA Visits

Hey Abbey,

Let me know how I can help.



Julie Gordon

Special Assistant – Office of the Secretary

United States Department of Agriculture
Office: 202-720-3631
Cell: (b) (6)

May 8, 2017 Continued

Monday

From: Young, Chris - OSEC, Washington, DC
Sent: Wednesday, May 03, 2017 9:00 AM
To: Fretz, Abbey - OSEC, Washington, DC <Abbey.L.Fretz@aphis.usda.gov>
Cc: Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>
Subject: RE: USDA Visits

Thanks, Abbey. I think I can do Monday at 3.00 pm. Julie, let's move my meeting with Jeleen to 1.30 pm, please.

As for staffing, I'll have an answer soon. Heidi and I actually spoke of that this morning. I think (b) (5) Deliberative .

From: Fretz, Abbey - OSEC, Washington, DC
Sent: Tuesday, May 2, 2017 7:07 PM
To: Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>
Subject: FW: USDA Visits

Matt Schertz offered to walk us through a rundown of things in the Committee room for the Secretary's hearing on the 17th. Would Monday the 8th at 10 or 3 work for you to go up there for half an hour?

Also, do you have any guidance on who the Secretary wants to staff him at that hearing? Rob J. usually would go with him when it was strictly an economic hearing and is asking.



Abbey L. Fretz

Acting Deputy Assistant Secretary for Congressional
Relations –
Office of Congressional Relations

United States Department of Agriculture
Office: (202) 720-9962

From: Schertz, Matt [<mailto:Matt.Schertz@mail.house.gov>]

May 8, 2017 Continued

Monday

To: Fretz, Abbey - OSEC, Washington, DC <Abbey.L.Fretz@aphis.usda.gov>; Fischer, Bart <Bart.Fischer@mail.house.gov>; Keener, Emily <Emily.Keener@mail.house.gov>
Subject: RE: USDA Visits

Abbey,

Would Monday at 10am or 3pm work for yall?

Matt

Matt Schertz
Staff Director
House Agriculture Committee
202-225-0421 office
(b) (6) cell

From: Fretz, Abbey - OSEC, Washington, DC [<mailto:Abbey.L.Fretz@aphis.usda.gov>]
Sent: Tuesday, April 25, 2017 6:28 PM
To: Schertz, Matt <Matt.Schertz@mail.house.gov>; Fischer, Bart <Bart.Fischer@mail.house.gov>; Keener, Emily <Emily.Keener@mail.house.gov>
Subject: USDA Visits

Matt and Bart,

Thanks for chatting with me today. May 16th looks great for a meeting between Secretary Perdue and the Chairman if he is available.

Also, Chris Young and I would like to take you up on your offer for a hearing walk through the week of recess. Let me know if any days/times are better than others.

Best,
Abbey

Abbey L. Fretz
Acting Deputy Assistant Secretary for Congressional Relations - Office of
Congressional Relations
United States Department of Agriculture
(202) 720-9962

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May 8, 2017 Continued

Monday

message in error, please notify the sender and delete the email immediately.

3:45 PM - 4:00 PM

return to USDA

May 9, 2017

Tuesday

All Day

Senate Only In Session

Please See Above

9:00 AM - 10:00 AM

Scheduling Meeting -- 221-A

11:00 AM - 11:30 AM

Meeting to Discuss FFA Internships -- 208A

Riley Pagett and Ashley Willits (National FFA Eastern Region VP) will come for a meeting to discuss the internship program at USDA.

2 visitors will be coming for a meeting with Chris at 11am on Tuesday. I sent him a calendar invite so he should have it.

From: Pagett, Riley (b) (6) [REDACTED]@ffa.org]

Sent: Friday, May 05, 2017 10:42 AM

To: Sullivan, Lauren - OSEC, Washington, DC <Lauren.Sullivan@osec.usda.gov>

Subject: Re: 90th National FFA Convention & Expo RSVP

11:00 on the 9th is perfect.

It will just be myself and Ashley Willits, National FFA Eastern Region VP. She's an FFA member from New York studying agricultural education at Tarleton Uni. in Texas.

Sent from my iPhone

On May 5, 2017, at 10:40 AM, Sullivan, Lauren - OSEC, Washington, DC <Lauren.Sullivan@osec.usda.gov> wrote:

Riley,

Chris would be more than happy to meet the national officers on Tuesday, May 9 to discuss the internship program at USDA. Does 11:00am work for a half hour meeting? Please let me know and if you could, please send me the participants names and titles. Thank you!

Hope you have a nice weekend.

Best,
Lauren

From: Pagett, Riley (b) (6) [REDACTED]@ffa.org]

Sent: Friday, May 05, 2017 9:22 AM

To: Sullivan, Lauren - OSEC, Washington, DC <Lauren.Sullivan@osec.usda.gov>

Subject: RE: 90th National FFA Convention & Expo RSVP

Hi Lauren,

Thanks for the email and official acceptance of the invitation. As you know, we are all very excited to host the Secretary in October. More importantly – to begin this working

May 9, 2017 Continued

Tuesday

relationship.

Speaking of which – and I know this is last minute, but might the Secretary or Chris or Heidi have any time to meet with one of our national officers on Tuesday, May 9. We'd like to discuss a broad MOU and also the internship program at USDA that Chris has often alluded to. If this isn't possible, we totally understand – just got Ashley's travel confirmed this morning and wanted to see if we could make it work.

Thanks,
Riley

RILEY W. PAGETT
Director, Advocacy & Government Relations

P 317-802-4330 | C (b) (6) | E (b) (6) @ffa.org

National FFA Organization Headquarters Operations
1410 King Street, Suite 400, Alexandria, VA 22314

From: Sullivan, Lauren - OSEC, Washington, DC [<mailto:Lauren.Sullivan@osec.usda.gov>]
Sent: Wednesday, May 3, 2017 7:42 PM
To: Pagett, Riley (b) (6) @ffa.org>
Subject: 90th National FFA Convention & Expo RSVP

Hi Riley,

I wanted to accept this invitation for the Secretary to attend the National FFA Convention in October. I recognize this is a ways away ☺ but I look forward to working with you in the coming weeks and months to nail down particulars.

Thank you!
<image001.png>

Lauren Sullivan

260 of 478

May 9, 2017 Continued

Tuesday

Director of Scheduling
Office of the Secretary

United States Department of Agriculture
Office: 202-720-1493

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11:30 AM - 12:00 PM

Weekly mtg. w/ Duane Williams -- 208-A

1:00 PM - 1:30 PM

mtg. w/ Malcom Shorter -- 208-A

Good morning, Malcom. My apologies for a tardy reply. I was in Iowa on Thursday and Friday.

Julie, this is a priority for me. Can we try to find some time tomorrow afternoon, please?

Chris

From: Shorter, Malcom - DM
Sent: Thursday, May 4, 2017 1:38 PM
To: Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>
Subject: Operational Updates/Discussions

Good Afternoon Chris,

I'm looking for an opportunity to get on your calendar to discuss operations/administration issues, align aiming stakes, and chat about how you want/prefer to discuss or be briefed on issues. I will make myself available at your convenience. Thank you.

Regards,

Malcom

Malcom A. Shorter
Acting Assistant Secretary

May 9, 2017 Continued

Tuesday

for Administration (ASA)

2:00 PM - 2:30 PM

Meeting with Duane Williams, Josh Bornstein, (b) (6), (b) (7)(C) -- 208-A

May 10, 2017

Wednesday

All Day

Senate Only In Session

Please See Above

12:00 AM - 12:00 AM

Travel - Cincinnati, OH

TRAVELER NOTICE - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change.

Travelers are responsible for verifying all fees charged by individual carriers.

Please visit the operating carrier website of your ticketed itinerary for applicable fees.

To view your trip via Viewtrip, please click [here](#)

[Printer Friendly](#)

Ticket Receipt	
Total Amount: 658.40 USD	
This ticket information applies to the following trip(s):	
Delta Air Lines Flight 4248 from Washington DC to Cincinnati OH on May 10 (Operated By: Gojet Airlines Dba Delta Connection)	
Delta Air Lines Flight 6280 from Cincinnati OH to Washington DC on May 11 (Operated By: Gojet Airlines Dba Delta Connection)	
ElectronicTicket Number: 0068606248950	
Invoice Number: EZ0159620	
Ticket Amount: 658.40 USD	
Form of Payment: VJ*****3392	

Travel Summary – Agency Record Locator JK5L58					
Traveler					
YOUNG / LARRY C					
Reference number by traveler: A0QPZ0					
Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type
05/10/2017	DCA-CVG	DL 4248*	Confirmed	01:32 PM/03:06 PM	Economy / Y
05/10/2017	CVG	(b) (6)	Confirmed	05/10-05/11	
05/11/2017	CVG-DCA	DL 6280*	Confirmed	08:59 PM/10:26 PM	Economy / Y

AIR - Wednesday, May 10 2017 - Agency Record Locator JK5L58		Add to Calendar Need Help?
Delta Air Lines Flight DL4248 Economy		Online check-in
Depart:	Ronald Reagan National, Terminal B Washington, District of Columbia, United States 01:32 PM Wednesday, May 10 2017	Weather
Arrive:	Cinci./Nrthm Kentucky, Terminal 3 Cincinnati, Ohio, United States 03:06 PM Wednesday, May 10 2017	Weather
Duration:	1 hour(s) and 34 minute(s) Non-stop	
Status:	Confirmed - Delta Air Lines Record Locator: GYCDFX	
Equipment:	Canadair Regional Jet 700	
*Operated By:	Gojet Airlines Dba Delta Connection	
Seat:	12A (Non smoking) Confirmed	
FF Number:	XXXX007357 - YOUNG/LARRY C	
Distance:	410 miles / 659.69 kilometers	
CO2 Emissions:	180.4 lbs/82 kgs	
Remarks:	FOR UP TO DATE TRAVEL INFORMATION ON AIRLINE CHECK-IN/RESTRICTIONS/LIMITATIONS/SECURITY. PLEASE CHECK WWW.DELTA.COM	

HOTEL - Wednesday, May 10 2017		Add to Calendar Need Help?
(b) (6)		

Address:	(b) (6)
Tel:	
Fax:	
Check In/Check Out:	Wednesday, May 10 2017 - Thursday, May 11 2017
Status:	Confirmed
Number of Persons:	1
Number of Rooms:	1
Number of Nights:	1
Rate per night:	USD 136.00 plus tax and any additional fees
Guaranteed:	Yes
Confirmation:	HY0042439296
Corp. Discount:	XXXX538
Frequent Guest ID:	XXXX83028X
CO2 Emissions:	Per night is approximately 63.8 lbs/29 kgs
Remarks:	CANCEL BY 6PM DAY OF ARRIVAL. CREDIT CARD REQUIRED AT CHECK IN

AIR - Thursday, May 11 2017 - Agency Record Locator JK5L58		Add to Calendar Need Help?
Delta Air Lines Flight DL6280 Economy		Online check-in
Depart:	Cinci./Nrthm Kentucky, Terminal 3 Cincinnati, Ohio, United States 08:59 PM Thursday, May 11 2017	Weather
Arrive:	Ronald Reagan National, Terminal B Washington, District of Columbia, United States 10:26 PM Thursday, May 11 2017	Weather
Duration:	1 hour(s) and 27 minute(s) Non-stop	
Status:	Confirmed - Delta Air Lines Record Locator: GYCDFX	
Equipment:	Canadair Regional Jet 700	
*Operated By:	Gojet Airlines Dba Delta Connection	
Seat:	12A (Non smoking) Confirmed	
FF Number:	XXXX007357 - YOUNG/LARRY C	
Distance:	410 miles / 659.69 kilometers	
CO2 Emissions:	180.4 lbs/82 kgs	

Remarks
<p>FOR 24/7 TRAVEL ASSISTANCE PLEASE CONTACT THE BCD TRAVEL TEAM AT 1-800-877-6120 FOR OUTSIDE THE US CALL COLLECT 770-829-2603 FOR THE HEARING IMPAIRED- PLEASE DIAL 711 TO ACCESS RELAY SERVICE- PROVIDE PHONE NUMBER OF 1-800-877-6120 TO ACCESS TRAVEL DUE TO RECENT CHANGES IN THE FY15 GOVERNMENT CITY PAIR PROGRAM/CPP YOUR AIR RESERVATIONS ARE SUBJECT TO CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST 48 HOURS PRIOR TO SCHEDULED DEPARTURE PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN ACCORDANCE WITH YOUR AGENCY'S BUSINESS RULES BUT NO LESS THAN 3 BUSINESS DAYS PRIOR TO DEPARTURE TO ENSURE TICKETING. THIS 48 HOUR CANCELLATION RULE DOES NOT APPLY TO INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS DOMESTIC CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE RESERVATIONS REQUIRE SEPARATE AIR TICKETS.</p> <p>*****</p> <p>ELECTRONIC TICKET/S/ WILL BE ISSUED FOR THIS TRIP CHECK-IN TIMES ARE 90 MINUTES PRIOR TO DEPARTURE FOR DOMESTIC FLIGHTS OR 120 MINUTES FOR INTERNATIONAL CHECKED BAGGAGE POLICIES VARY BASED ON CARRIER AND FINAL WITH YOUR TRAVEL CONSULTANT OR THE AIRLINES WEBSITE. DESTINATION. FOR THE LATEST INFORMATION PLEASE CHECK</p>

05May/11:49AM

Estimated trip total				818.20 USD
Air	Car	Hotel	Rail	Other
658.40 USD		159.80 USD		
Fare details: Ticketed				
Vendor	Fare information	Refund restrictions before departure	Change restrictions after ticketing	Ticket information
Air DL4248* 10May DL6280* 11May	Total: USD 658.40	REFUND RESTRICTIONS MAY APPLY	CHANGE RESTRICTIONS MAY APPLY	
All quotes are provider quotes excluding possible taxes and charges en route. Currency conversions shown in this itinerary receipt are done using the bank rate applicable at the date shown in the header of this document. Please note that some local taxes and charges may be invoiced during your trip and cannot be shown at time of reservation.				

Advice to Passengers

Transportation of Hazardous Materials

Federal law forbids the carriage of hazardous material aboard the aircraft, in your luggage, or on your person. A violation can result in 5 years imprisonment and penalties of \$250,000 or more (49 U.S.C. 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials.

Forbidden Dangerous Items Examples:

Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative.

Note: Spare batteries and fuel cells are not permitted in checked or hold baggage. These items MUST be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.

This email was generated at 05May/4:49 PM UTC

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May 10, 2017 Continued

Wednesday

- 9:00 AM - 9:30 AM** **Calendar Review mtg. -- 208-A**

- 12:00 PM - 12:15 PM** **depart noon for DCA - 1:32p flight - DL 4248**

- 4:30 PM - 5:00 PM** **Conference Call RE: Cincinnati -- 208A**

May 11, 2017

Thursday

All Day	Senate Only In Session	Please See Above
12:00 AM - 12:00 AM	Travel - Cincinnati, OH	Please See Above
8:00 AM - 8:30 AM	Follow up Conference Call regarding South Dakota and Nebraska -- 208A	
9:00 AM - 9:30 AM	Calendar Review mtg. -- 208-A	

May 12, 2017

Friday

All Day

Senate Only In Session

Please See Above

9:00 AM - 9:30 AM

Calendar Review mtg. -- 208-A

9:30 AM - 10:00 AM

mtg. w/ Jason -- 208A

Sure.

Julie, can you find some time early Friday afternoon, please, before 2.30 pm?

From: Hafemeister, Jason - OSEC, Washington, DC

Sent: Wednesday, May 10, 2017 5:49 PM

To: Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>

Cc: Willbrand, Zhulieta - OSEC, Washington, DC <zhulieta.z.willbrand@osec.usda.gov>

Subject: Hi Chris

Do you have some time on Friday to check in with us on how we are setting and preparing meetings for the Secretary? He has been in place for a couple of weeks so it might be a good time to check and see if our standard operating procedures are syncing up with what he needs.

Let us know. Thanks,

jh

10:00 AM - 10:30 AM

Standing Mtg. w/ HR - re: Executive Resource Issues -- Chris's Office

From: Carr, Rhonda - DM

Sent: Thursday, April 13, 2017 2:34 PM

To: Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>; Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>

Cc: Moore, Patty - DM <Patty.Moore@dm.usda.gov>; Meighan, Terri - DM <Terri.Meighan@dm.usda.gov>

Subject: RE: Request for standing meeting

30 minutes and we may need a few weekly upfront but biweekly should be good. Thanks.

From: Young, Chris - OSEC, Washington, DC

Sent: Thursday, April 13, 2017 2:29 PM

To: Carr, Rhonda - DM <Rhonda.Carr@dm.usda.gov>; Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>

Cc: Moore, Patty - DM <Patty.Moore@dm.usda.gov>; Meighan, Terri - DM <Terri.Meighan@dm.usda.gov>

Subject: RE: Request for standing meeting

Julie, I asked Rhonda to add this.

Rhonda, do you think a 30-minute block weekly or biweekly is sufficient?

From: Carr, Rhonda - DM

May 12, 2017 Continued

Friday

Sent: Thursday, April 13, 2017 2:02 PM

To: Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>

Cc: Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>; Moore, Patty - DM <Patty.Moore@dm.usda.gov>; Meighan, Terri - DM <Terri.Meighan@dm.usda.gov>

Subject: Request for standing meeting

Hi Julie,

Just want to put on your radar....to schedule a standing meeting with Chris, Patty, Terri, and I to discuss Executive Resources issues. Tentatively starting in May.....Many thanks.

Rec

RHONDA C. CARR | Deputy Director, Executive Resources Management
Division

Office of Human Resources Management | Departmental Management | U.S. Department
of Agriculture

1400 Independence Avenue, SW | JLW Building | Room 309W

Washington, D.C. 20250

202/720-3967-Direct | (b) (6) Cell

rhonda.carr@dm.usda.gov

10:30 AM - 11:00 AM

mtg. w/ Forest Service CoS & Liaison -- 208-A

From: Young, Chris - OSEC, Washington, DC

Sent: Friday, April 28, 2017 1:26 PM

To: Upchurch, Jim - OSEC <Jim.Upchurch@osec.usda.gov>

Cc: Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>

Subject: Re: Meeting with FS COS

Sure Jim. Julie will schedule.

Sent from my iPhone

On Apr 28, 2017, at 08:40, Upchurch, Jim - OSEC <Jim.Upchurch@osec.usda.gov> wrote:

Hi Chris, We met when you came to the Department Chief of Staff meeting the other day and I was representing the Forest Service. Our Forest Service Chief of Staff would like the opportunity to meet with you so I was checking to see if you had a time next week that we could stop by so that Angela Coleman (FS Chief of Staff) could introduce herself to you. Thanks if advance...Jim

Jim Upchurch | Forest Service Liaison | Office of the Under Secretary
Natural Resources and Environment | United States Department of Agriculture

May 12, 2017 Continued

Friday

1400 Independence Avenue, SW – Suite 240E | Washington, DC 20250-0108
202.720.7173 o | 202.720.5469 f | (b) (6) c
jim.upchurch@osec.usda.gov

11:30 AM - 11:45 AM

mtg. w/ Ella -- 208-A
Absolutely on both counts.

How about Friday midmorning?

From: Mizrahi, Ella - OC, Washington, DC
Sent: Wednesday, May 10, 2017 1:37 PM
To: Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>
Cc: Rich, Michawn - OC, Washington, DC <Michawn.Rich@oc.usda.gov>
Subject: Photo Project

Hi Chris,
Hope you're doing well!

The prints for the photo project came back from printing services this morning, and they look great! We've also ordered the frames, and they will be picked up between 1pm and 3pm this Friday. I've contacted executive services and am working with them now to get someone to stay a little later on Friday to help put the photos into the frames (adjusting the matting as necessary) and hang them up on the walls. If this works out, we'll be able to have them up by Monday for the Secretary!

In order to do this, I'll need to work with the person from executive services on Friday afternoon to hang the photos in the right places. I know that we went over tentative locations to hang them, but I want to make sure that they go exactly where you want them to. Do you think you might have time to go over the exact locations before Friday afternoon? Do you think it will be ok for us to be working in the 'room formerly known as the cage' and the scheduling office during this time on Friday?

Ella



Ella Mizrahi

Press Assistant – Office of Communications

United States Department of Agriculture

Office: (202) 720-5555

Cell: (b) (6)

1:00 PM - 4:00 PM

National Gallery Installation

No, sorry for the confusion. I just meant I have to be done by 3 pm, as in I have to go to an offsite meeting. Apologies all.

From: Garner, Holly [<mailto:H-Garner@NGA.GOV>]

May 12, 2017 Continued

Friday

Sent: Tuesday, May 2, 2017 4:05 PM

To: Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>; (b) (6), (b) (7)(C)

(b) (6), (b) (7)(C) Hoffman, ThomasH - DM

<THOMASH.HOFFMAN@dm.usda.gov>

Cc: Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>; Fossum, Carmelnita - DM

<Carmelnita.Fossum@dm.usda.gov>; Tillman, Robin - DM

<Robin.Tillman@dm.usda.gov>; Beans, Cheryl - DM <Cheryl.Beans@ocio.usda.gov>

Subject: RE: update

My hope is that will happen but we do have 5 works to install.

To help make the appointment go as quickly and efficiently as possible, can you please send me locations were things will go (photos would be terrific if you have them)? And let me know the nature of the wall (concrete, drywall, wood panel, etc.)? This will help us plan better so we can hopefully complete the install by 3pm.

I've added this to our calendar and will forward on the security details to Tom once assignments are made.

Thanks,
Holly

From: Young, Chris - OSEC, Washington, DC [<mailto:Chris.Young@osec.usda.gov>]

Sent: Tuesday, May 02, 2017 3:52 PM

To: Garner, Holly <H-Garner@NGA.GOV>; (b) (6), (b) (7)(C)

(b) (6), (b) (7)(C) Hoffman, ThomasH - DM

<THOMASH.HOFFMAN@dm.usda.gov>

Cc: Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>; Fossum, Carmelnita - DM

<Carmelnita.Fossum@dm.usda.gov>; Tillman, Robin - DM

<Robin.Tillman@dm.usda.gov>; Beans, Cheryl - DM <Cheryl.Beans@ocio.usda.gov>

Subject: RE: update

That time works, as well. However, we would have to be done by 3.00 pm (at least for me).

From: Garner, Holly [<mailto:H-Garner@NGA.GOV>]

Sent: Tuesday, May 2, 2017 3:24 PM

To: (b) (6), (b) (7)(C) Young, Chris - OSEC,
Washington, DC <Chris.Young@osec.usda.gov>; Hoffman, ThomasH - DM

<THOMASH.HOFFMAN@dm.usda.gov>

Cc: Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>; Fossum, Carmelnita - DM

<Carmelnita.Fossum@dm.usda.gov>; Tillman, Robin - DM

<Robin.Tillman@dm.usda.gov>; Beans, Cheryl - DM <Cheryl.Beans@ocio.usda.gov>

Subject: RE: update

Apologies everyone! I made a typo in my email. We can come in the afternoon on the 12th at 1:30 (I mistakenly added that extra zero). Since the Secretary is out that day, hopefully it will still work for you?

Thanks,

May 12, 2017 Continued

Friday

Holly

From: (b) (6), (b) (7)(C)
Sent: Tuesday, May 02, 2017 2:26 PM
To: Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>; Hoffman, ThomasH - DM <THOMASH.HOFFMAN@dm.usda.gov>; Garner, Holly <H-Garner@NGA.GOV>
Cc: Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>; Fossum, CarmelNita - DM <CarmelNita.Fossum@dm.usda.gov>; Tillman, Robin - DM <Robin.Tillman@dm.usda.gov>; Beans, Cheryl - DM <Cheryl.Beans@ocio.usda.gov>
Subject: RE: update

That works.

I will inform the Officers. Tom, just let me know the make and model of the vehicle being driven, as well as the individual names.

Thanks

(b) (6), (b) (7)(C)

*Director
(HQ & NCR Security)
Protective Operations Division
Office of Operations*

(b) (6), (b) (7)(C)

From: Young, Chris - OSEC, Washington, DC
Sent: Tuesday, May 02, 2017 2:11 PM
To: Hoffman, ThomasH - DM <THOMASH.HOFFMAN@dm.usda.gov>; Garner, Holly <H-Garner@NGA.GOV>
Cc: Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>; Fossum, CarmelNita - DM <CarmelNita.Fossum@dm.usda.gov>; Tillman, Robin - DM <Robin.Tillman@dm.usda.gov>; Beans, Cheryl - DM <Cheryl.Beans@ocio.usda.gov>;
(b) (6), (b) (7)(C)
Subject: RE: update

You can use the apron if preferred.
be in that day.

(b) (6), (b) (7)(C)

is copied here. The Secretary will not

From: Hoffman, ThomasH - DM
Sent: Tuesday, May 2, 2017 1:59 PM
To: Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>; Garner, Holly <H-Garner@NGA.GOV>
Cc: Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>; Fossum, CarmelNita - DM <CarmelNita.Fossum@dm.usda.gov>; Tillman, Robin - DM <Robin.Tillman@dm.usda.gov>; Beans, Cheryl - DM <Cheryl.Beans@ocio.usda.gov>
Subject: RE: update

Consider it done. We will coordinate delivery through NGA, Security for access to one of

May 12, 2017 Continued

Friday

the side parking lots to minimize the distance the artwork travels on Friday March 12th at 10:30 am.

From: Young, Chris - OSEC, Washington, DC
Sent: Tuesday, May 02, 2017 1:55 PM
To: Garner, Holly <H-Garner@NGA.GOV>; Hoffman, ThomasH - DM <THOMASH.HOFFMAN@dm.usda.gov>
Cc: Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>; Fossum, CarmelNita - DM <CarmelNita.Fossum@dm.usda.gov>; Tillman, Robin - DM <Robin.Tillman@dm.usda.gov>; Beans, Cheryl - DM <Cheryl.Beans@ocio.usda.gov>
Subject: RE: update

May 12 at 10.30 would be perfect.

The Secretary is out of the office that day, and I am not traveling with him. So I can be here.

Tom, can you, in conjunction with the good folks in OES, work with Holly to arrange what she and her crews may need?

Julie, can you place a note on my calendar for 10.30 am next Friday, the 12th, for National Gallery installation?

Thanks, all.
Chris

From: Garner, Holly [<mailto:H-Garner@NGA.GOV>]
Sent: Tuesday, May 2, 2017 1:46 PM
To: Hoffman, ThomasH - DM <THOMASH.HOFFMAN@dm.usda.gov>
Cc: Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>
Subject: Re: update

Good afternoon!

We have some dates for delivery and installation. Can you please review and let me know if any options work for you?

May dates:

[11 - 10:30](#) or [1:30](#)

[12 - 10:30](#)

[18 - 1:30](#)

[19 - 10:30](#) or [1:30](#)

Several works had very flimsy frames and needed new ones or, what we call a build-out, so that it would hold the plexi. Thanks for your patience while we addressed those issues with the frames.

May 12, 2017 Continued

Friday

Best,
Holly

Sent from my iPhone

On Apr 19, 2017, at 6:27 PM, Hoffman, ThomasH - DM
<THOMASH.HOFFMAN@dm.usda.gov> wrote:

Thanks so much for the update. The Secretarial Suite will look complete with the addition of the fine art from the NGA. We are indebted to you! I can't wait to see the artwork installed

Sent from my iPhone

On Apr 19, 2017, at 5:46 PM, Garner, Holly <H-Garner@NGA.GOV> wrote:

Hi Tom and Chris,

I wanted to let you know the plexi has arrived for the loan. I heard from our frame conservator today and he needs to work on several of the frames and possibly find a new frame for one work before they can be glazed. I hope to have a better timeline when I hear back from him but wanted to give you an update now.

Thanks,
Holly

From: Hoffman, ThomasH - DM [<mailto:THOMASH.HOFFMAN@dm.usda.gov>]
Sent: Wednesday, April 12, 2017 4:49 PM
To: Garner, Holly <H-Garner@NGA.GOV>
Cc: MacDougall, Lisa <L-MACDOUGALL@NGA.GOV>; Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>; Fossum, CarmelNita - DM <CarmelNita.Fossum@dm.usda.gov>
Subject: RE: update

We sincerely appreciate the update and thanks for the quick reply. Have a good evening all.

Tom

From: Garner, Holly [<mailto:H-Garner@NGA.GOV>]
Sent: Wednesday, April 12, 2017 4:45 PM
To: Hoffman, ThomasH - DM <THOMASH.HOFFMAN@dm.usda.gov>
Cc: MacDougall, Lisa <L-MACDOUGALL@NGA.GOV>; Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>; Fossum, CarmelNita - DM <CarmelNita.Fossum@dm.usda.gov>
Subject: Re: update

Hello all. We are still awaiting a plexi order to arrive for several of the loans. Once that is in, I will coordinate the work with our art handlers and conservators and be in touch with

May 12, 2017 Continued

Friday

you about installation.

We will, of course do our best to meet your timeline but it is unlikely the loans will be deliverable within the next two weeks. I will follow up on the plexi order tomorrow.

Kind regards,
Holly

Sent from my iPhone

On Apr 12, 2017, at 4:33 PM, Hoffman, ThomasH - DM
<THOMASH.HOFFMAN@dm.usda.gov> wrote:

Holly and Lisa, this is Tom Hoffman from USDA checking in. Please let me know if there is anything I can do to assist with the logistics. I will help coordinate access to the Secretarial Suite and delivery with Security.

Do not hesitate to call me on my cell at (b) (6) or at my desk on 202-720-8290. Please do let us know when you have a tentative schedule.

Kind regards,
Tom

Thomas H. Hoffman, AIA, LEED AP
Director
Facilities Management Division
Office of Operations
United States Department of Agriculture
202-720-8290 (desk)
(b) (6) (cell)
202-720-5019 (fax)
thomash.hoffman@dm.usda.gov

From: Young, Chris - OSEC, Washington, DC
Sent: Monday, April 10, 2017 12:40 PM
To: h-garner@nga.gov
Cc: MacDougall, Lisa <L-MACDOUGALL@NGA.GOV>; Hoffman, ThomasH - DM <THOMASH.HOFFMAN@dm.usda.gov>
Subject: update

Hi there, Holly. Lisa MacDougall shared with me your contact information.

I work in the Secretary's office at the US Department of Agriculture. We now expect our new Secretary to arrive the evening of Monday, 24 April. I simply wanted to take a moment and check in on the status of the pieces that the National Gallery is so graciously lending to this office. I didn't know whether or not you expected the pieces to be ready for installation in the next two weeks. We are working feverishly to finalize the details of his office, thereby avoiding any potential disruptions once he is aboard. If you thought you might be ready, I wanted to prepare for that eventuality.

May 12, 2017 Continued

Friday

Thank you,
Chris

PS – Lisa has been an absolute delight with whom to work! Extremely knowledgeable and helpful. Thanks to her and your whole team.

L. Christopher Young
Senior Advisor
Office of the Secretary
U.S. Department of Agriculture
Washington, DC 20250

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May 13, 2017

Saturday

All Day

Senate Only In Session

Please See Above

May 14, 2017

Sunday

All Day

Senate Only In Session

Please See Above

May 15, 2017
Monday

12:00 AM - 12:00 AM

Senate Only In Session

Please See Above

9:00 AM - 9:30 AM

Calendar Review mtg. -- 208-A

10:30 AM - 11:00 AM

Weekly mtg. w/ Duane Williams -- 208-A

11:00 AM - 11:30 AM

mtg. w/ Greg DiNapoli -- 208A

11:30 AM - 11:45 AM

mtg. w/ Ella -- 208-A
Hi Julie

3:00 PM - 3:30 PM

mtg. w/ Jonathan Alboum/Kate Baun re: personnel issues -- 208-A



(b) (6)



(b) (6)

Julie,

Good afternoon, I would like to facilitate a meeting with Jonathan Alboum, Chief Information Officer, and Chris Young. (b) (6)

Attached you will find the position description, evaluation, and request (SF-52). I have included Kate Baun, to assist in the scheduling.

Please let me know if you need any information. Thank you for your flexibility with the process.

Zakee Gordon
Office of Human Resources Management
Executive Resources Management Division
Room 2-W, J. L. Whitten Building
14th St. & Independence Ave., S.W.
202-720-1057 (b) (6)



May 15, 2017 Continued

Monday

3:30 PM - 4:00 PM

mtg. w/ Winona Lake Scott re: personnel issues -- 208-A



(b) (6)

Julie,

Good afternoon, I would like to facilitate a meeting with Winona Lake Scott, Acting Deputy Assistant for Civil Rights, and Chris Young. (b) (6).

Attached you will find the position description, and request (SF-52). I have included Gabriella Bolanos, to assist in the scheduling.

Please let me know if you need any information. Thank you for your flexibility with the process.

Zakee Gordon
Office of Human Resources Management
Executive Resources Management Division
Room 2-W, J. L. Whitten Building
14th St. & Independence Ave., S.W.
202-720-1057 / (b) (6)



4:00 PM - 5:00 PM

International Travel mtg. -- 221-A

Zhulieta, could you please forward to appropriate FAS folks? Thank you!

May 16, 2017

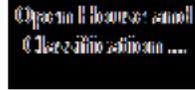
Tuesday

12:00 AM - 12:00 AM

House and Senate IN Session

All Day

Open House and Classification Workshop -- Whitten Patio



Good Morning,

Please come out and meet your OHRM Human Resources representatives on Tuesday, May 16, 2017, on the Whitten Building Patio. Times are outlined in the attached flyer. All staff members will be onsite and available to address your questions and concerns.

A classification workshop is also being offered twice that day, once at 10:00 and again at 2:30. Details are also outlined in the attached flyer.

Hope to see you Tuesday, May 16, at the Open House. Please let us know if you have any questions.

Patty

Patricia L Moore
Director, Executive Resources Management Division
OHRM, Room 309W
202-720-8629

9:00 AM - 10:00 AM

Scheduling Meeting -- 221-A

10:30 AM - 11:00 AM

Standing Mtg. w/ HR - re: Executive Resource Issues -- Chris's Office

From: Carr, Rhonda - DM

Sent: Thursday, April 13, 2017 2:34 PM

To: Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>; Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>

Cc: Moore, Patty - DM <Patty.Moore@dm.usda.gov>; Meighan, Terri - DM <Terri.Meighan@dm.usda.gov>

Subject: RE: Request for standing meeting

30 minutes and we may need a few weekly upfront but biweekly should be good. Thanks.

From: Young, Chris - OSEC, Washington, DC

Sent: Thursday, April 13, 2017 2:29 PM

To: Carr, Rhonda - DM <Rhonda.Carr@dm.usda.gov>; Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>

May 16, 2017 Continued

Tuesday

Cc: Moore, Patty - DM <Patty.Moore@dm.usda.gov>; Meighan, Terri - DM <Terri.Meighan@dm.usda.gov>
Subject: RE: Request for standing meeting

Julie, I asked Rhonda to add this.

Rhonda, do you think a 30-minute block weekly or biweekly is sufficient?

From: Carr, Rhonda - DM
Sent: Thursday, April 13, 2017 2:02 PM
To: Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>
Cc: Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>; Moore, Patty - DM <Patty.Moore@dm.usda.gov>; Meighan, Terri - DM <Terri.Meighan@dm.usda.gov>
Subject: Request for standing meeting

Hi Julie,

Just want to put on your radar....to schedule a standing meeting with Chris, Patty, Terri, and I to discuss Executive Resources issues. Tentatively starting in May.....Many thanks.

Rco

RHONDA C. CARR | Deputy Director, Executive Resources Management
Division
Office of Human Resources Management | Departmental Management | U.S. Department of Agriculture
1400 Independence Avenue, SW | JLW Building | Room 309W
Washington, D.C. 20250
202/720-3967-Direct | (b) (6) Cell
rhonda.carr@dm.usda.gov

11:00 AM - 11:30 AM

mtg. w/ (b) (6) re: Personnel Issues -- 208-A



(b) (6)

Julie ... Good Afternoon. Hope all is well.

The initial e-mail regarding subject meeting had 4 actions to be discussed. (b) (6)

(b) (6)

Please note that

he will present the following:

Weeks
Martin

May 16, 2017 Continued
Tuesday

Rivera-Hall

I have those attached for your convenience.

Respectfully request an e-mail of acknowledgment to this follow-up.

Thank you,
Tina

Respectfully,

 Tina
Bailey
Assistant
to
the
Chief
Forest
Service
Washington
Office

Phone:
202-205-8439

Cell:
(b)(6)

tcbailey@fs.fed.us

201
14th
Street
SW
Washington,
DC
20250

www.fs.fed.us



Caring for
the
land
and
serving
people

May 16, 2017 Continued

Tuesday

5:30 PM - 7:00 PM

(b) (6)

May 17, 2017

Wednesday

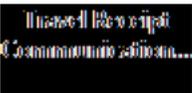
All Day

House and Senate IN Session

Please See Above

12:00 AM - 12:00 AM

Travel - SD



TRAVELER NOTICE - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change.

Travelers are responsible for verifying all fees charged by individual carriers.

Please visit the operating carrier website of your ticketed itinerary for applicable fees.

To view your trip via Viewtrip, please click [here](#)

[Printer Friendly](#)

Ticket Receipt	
Total Amount: 869.60 USD	
This ticket information applies to the following trip(s):	
Delta Air Lines Flight 6294 from Washington DC to Minneapolis MN on May 17 (Operated By: Gojet Airlines Dba Delta Connection)	
Delta Air Lines Flight 4452 from Minneapolis MN to Rapid City SD on May 17 (Operated By: Skywest Dba Delta Connection)	
Delta Air Lines Flight 4699 from Rapid City SD to Minneapolis MN on May 21 (Operated By: Skywest Dba Delta Connection)	
Delta Air Lines Flight 1187 from Minneapolis MN to Washington DC on May 21	
ElectronicTicket Number: 0068606250804	
Invoice Number: EZ0161963	
Ticket Amount: 869.60 USD	
Form of Payment: VI*****3392	

Travel Summary – Agency Record Locator KFVG4I					
Traveler					
YOUNG / LARRY C					
Reference number by traveler: A0QX95					
Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type
05/17/2017	IAD-MSP	DL 6294*	Confirmed	01:01 PM/02:49 PM	Economy / M
05/17/2017	MSP-RAP	DL 4452*	Confirmed	04:40 PM/05:30 PM	Economy / M
05/17/2017	RAP	(b) (6)	Confirmed	05/17-05/19	
05/19/2017	LBF	(b) (6)	Confirmed	05/19-05/20	
05/20/2017	RAP	(b) (6)	Confirmed	05/20-05/21	
05/21/2017	RAP-MSP	DL 4699*	Confirmed	12:30 PM/03:10 PM	Economy / Y
05/21/2017	MSP-DCA	DL 1187	Confirmed	05:50 PM/09:28 PM	Economy / Y

AIR - Wednesday, May 17 2017 - Agency Record Locator KFVG4I		Add to Calendar Need Help?
Delta Air Lines Flight DL6294 Economy		Online check-in
Depart:	Dulles Intl Washington, District of Columbia, United States 01:01 PM Wednesday, May 17 2017	Weather
Arrive:	St Paul Intl, Terminal 1 Minneapolis, Minnesota, United States 02:49 PM Wednesday, May 17 2017	Weather
Duration:	2 hour(s) and 48 minute(s) Non-stop	
Status:	Confirmed - Delta Air Lines Record Locator: G4H4RW	
Meal:	Refreshments for Purchase	
Equipment:	Canadair Regional Jet 700	
*Operated By:	Gojet Airlines Dba Delta Connection	
Seat:	12C (Non smoking) Confirmed	

FF Number:	XXXX007357 - YOUNG/LARRY C
Distance:	906 miles / 1457.754 kilometers
CO2 Emissions:	398.64 lbs/181.2 kgs
Remarks:	FOR UP TO DATE TRAVEL INFORMATION ON AIRLINE CHECK-IN/RESTRICTIONS/LIMITATIONS/SECURITY. PLEASE CHECK WWW.DELTA.COM

AIR - Wednesday, May 17 2017 - Agency Record Locator KFIG4I

Delta Air Lines Flight DL4452 Economy		Online check-in
Depart:	St Paul Intl, Terminal 1 Minneapolis, Minnesota, United States 04:40 PM Wednesday, May 17 2017	Weather
Arrive:	Rapid City Regional Airport Rapid City, South Dakota, United States 05:30 PM Wednesday, May 17 2017	Weather
Duration:	1 hour(s) and 50 minute(s) Non-stop	
Total duration:	6 hour(s) and 28 minute(s) including layover(s)	
Status:	Confirmed - Delta Air Lines Record Locator: G4H4RW	
Equipment:	Canadair Regional Jet	
*Operated By:	Skywest Dba Delta Connection	
Seat:	08C (Non smoking) Confirmed	
FF Number:	XXXX007357 - YOUNG/LARRY C	
Distance:	488 miles / 785.192 kilometers	
CO2 Emissions:	214.72 lbs/97.6 kgs	

HOTEL - Wednesday, May 17 2017

[Add to Calendar](#) [Need Help?](#)

(b) (6)	
Address:	(b) (6)
Tel:	(b) (6)
Fax:	(b) (6)
Check In/Check Out:	Wednesday, May 17 2017 - Friday, May 19 2017
Status:	Confirmed
Number of Persons:	1
Number of Rooms:	1
Number of Nights:	2
Rate per night:	USD 159.00 plus tax and any additional fees
Guaranteed:	Yes
Confirmation:	3343155778
Cancellation Policy:	Cancel 2 days prior to arrival local hotel time to avoid any charges.
CO2 Emissions:	Per night is approximately 63.8 lbs/29 kgs
Additional Information:	ZD112119461
Remarks:	CREDIT CARD REQUIRED AT CHECK IN

HOTEL - Friday, May 19 2017

[Add to Calendar](#) [Need Help?](#)

(b) (6)	
Address:	(b) (6)
Tel:	(b) (6)
Fax:	(b) (6)
Check In/Check Out:	Friday, May 19 2017 - Saturday, May 20 2017
Status:	Confirmed
Number of Nights:	1
Rate per night:	USD 90.00 plus tax and any additional fees
Guaranteed:	Yes
Confirmation:	1319534
CO2 Emissions:	Per night is approximately 63.8 lbs/29 kgs

Additional Information:	SGLB**RT-90.00USD**
Remarks:	FAX NUMBER: 402-376-1133 MUST CANCEL 24HR PRIOR TO ARRIVAL CANCEL 24 HOURS PRIOR TO ARRIVAL CREDIT CARD REQUIRED AT CHECK IN

HOTEL - Saturday, May 20 2017		Add to Calendar Need Help?
(b) (6) Address:	(b) (6)	
Tel:		
Fax:		
Check In/Check Out:	Saturday, May 20 2017 - Sunday, May 21 2017	
Status:	Confirmed	
Number of Persons:	1	
Number of Rooms:	1	
Number of Nights:	1	
Rate per night:	USD 131.00 plus tax and any additional fees	
Guaranteed:	Yes	
Confirmation:	92515229	
Corp. Discount:	XXXXV	
CO2 Emissions:	Per night is approximately 63.8 lbs/29 kgs	
Remarks:	CANCEL 24 HOURS PRIOR TO ARRIVAL. HOTEL FAX NUMBER 402-376-3000 CREDIT CARD REQUIRED AT CHECK IN	

AIR - Sunday, May 21 2017 - Agency Record Locator KFBVG4I		Add to Calendar Need Help?
Delta Air Lines Flight DL4699 Economy		Online check-in
Depart:	Rapid City Regional Airport Rapid City, South Dakota, United States 12:30 PM Sunday, May 21 2017	Weather
Arrive:	St Paul Intl, Terminal 1 Minneapolis, Minnesota, United States 03:10 PM Sunday, May 21 2017	Weather
Duration:	1 hour(s) and 40 minute(s) Non-stop	
Status:	Confirmed - Delta Air Lines Record Locator: G4H4RW	
Equipment:	Canadair Regional Jet	
*Operated By:	Skywest Dba Delta Connection	
Seat:	08C (Non smoking) Confirmed	
FF Number:	XXXX007357 - YOUNG/LARRY C	
Distance:	488 miles / 785.192 kilometers	
CO2 Emissions:	214.72 lbs/97.6 kgs	

AIR - Sunday, May 21 2017 - Agency Record Locator KFBVG4I		Add to Calendar Need Help?
Delta Air Lines Flight DL1187 Economy		Online check-in
Depart:	St Paul Intl, Terminal 1 Minneapolis, Minnesota, United States 05:50 PM Sunday, May 21 2017	Weather
Arrive:	Ronald Reagan National, Terminal B Washington, District of Columbia, United States 09:28 PM Sunday, May 21 2017	Weather
Duration:	2 hour(s) and 38 minute(s) Non-stop	
Total duration:	6 hour(s) and 58 minute(s) including layover(s)	
Status:	Confirmed - Delta Air Lines Record Locator: G4H4RW	
Meal:	Refreshments for Purchase	
Equipment:	Boeing (Douglas) MD-90	
Seat:	27C (Non smoking) Confirmed	

FF Number:	XXXX007357 - YOUNG/LARRY C
Distance:	928 miles / 1493.152 kilometers
CO2 Emissions:	408.32 lbs/185.6 kgs

Remarks

FOR 24/7 TRAVEL ASSISTANCE PLEASE CONTACT THE BCD TRAVEL TEAM AT 1-800-877-6120
 FOR OUTSIDE THE US CALL COLLECT 770-829-2603
 FOR THE HEARING IMPAIRED- PLEASE DIAL 711 TO ACCESS RELAY SERVICE- PROVIDE PHONE NUMBER OF 1-800-877-6120 TO ACCESS TRAVEL
 DUE TO RECENT CHANGES IN THE FY15 GOVERNMENT CITY PAIR PROGRAM/CPP YOUR AIR RESERVATIONS ARE SUBJECT TO CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST 48 HOURS PRIOR TO SCHEDULED DEPARTURE
 PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN ACCORDANCE WITH YOUR AGENCY'S BUSINESS RULES BUT NO LESS THAN 3 BUSINESS DAYS PRIOR TO DEPARTURE TO ENSURE TICKETING. THIS 48 HOUR CANCELLATION RULE DOES NOT APPLY TO INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS DOMESTIC CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE RESERVATIONS REQUIRE SEPARATE AIR TICKETS.

 CHECK-IN TIMES ARE 90 MINUTES PRIOR TO DEPARTURE FOR DOMESTIC FLIGHTS OR 120 MINUTES FOR INTERNATIONAL ELECTRONIC TICKET/S/ WILL BE ISSUED FOR THIS TRIP
 CHECKED BAGGAGE POLICIES VARY BASED ON CARRIER AND FINAL DESTINATION. FOR THE LATEST INFORMATION PLEASE CHECK WITH YOUR TRAVEL CONSULTANT OR THE AIRLINES WEBSITE.

12May/08:24AM

Estimated trip total				1,479.96 USD
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Air	Car	Hotel	Rail	Other
869.60 USD		610.36 USD		

Fare details: Ticketed

Vendor	Fare information	Refund restrictions before departure	Change restrictions after ticketing	Ticket information
Air DL6294* 17May DL4452* 17May DL4699* 21May DL1187 21May	Total: USD 869.60	REFUND RESTRICTIONS MAY APPLY	CHANGE RESTRICTIONS MAY APPLY	

All quotes are provider quotes excluding possible taxes and charges en route. Currency conversions shown in this itinerary receipt are done using the bank rate applicable at the date shown in the header of this document. Please note that some local taxes and charges may be invoiced during your trip and cannot be shown at time of reservation.

Advice to Passengers

Transportation of Hazardous Materials

Federal law forbids the carriage of hazardous material aboard the aircraft, in your luggage, or on your person. A violation can result in 5 years imprisonment and penalties of \$250,000 or more (49 U.S.C 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials.

Forbidden Dangerous Items Examples:

Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage

and certain smoking materials carried on your person. For further information, contact your airline representative.

Note: Spare batteries and fuel cells are not permitted in checked or hold baggage. These items MUST be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.

This email was generated at 12May/1:24 PM UTC

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May 17, 2017 Continued

Wednesday

9:00 AM - 9:30 AM

Calendar Review mtg. -- 208-A

11:00 AM - 11:15 AM

depart for IAD - 1:01p flight - w/ FFAS Driver, (b) (6), (b) (7)
(C)

May 18, 2017

Thursday

All Day	House and Senate IN Session	Please See Above
All Day	Travel - SD	Please See Above
9:00 AM - 9:30 AM	Calendar Review mtg. -- 208-A	
2:00 PM - 3:00 PM	PDI Conference Call	

May 19, 2017

Friday

All Day	House and Senate IN Session	Please See Above
All Day	Travel - SD	Please See Above
9:00 AM - 9:30 AM	Calendar Review mtg. -- 208-A	
1:00 PM - 1:30 PM	Rural Prosperity Taskforce Mtg. -- 888-844-9904 Code: (b) (6)	

May 20, 2017

Saturday

All Day **House and Senate IN Session** **Please See Above**

All Day **Travel - SD** **Please See Above**

May 22, 2017

Monday

All Day

House and Senate IN Session

Please See Above

9:00 AM - 9:30 AM

Calendar Review mtg. -- 208-A

10:30 AM - 11:00 AM

Weekly mtg. w/ Duane Williams -- 208-A

11:00 AM - 11:30 AM

mtg. w/ Lilia McFarland -- 208-A

From: McFarland, Lilia - FSA, Washington, DC

Sent: Monday, May 15, 2017 9:56 AM

To: Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>

Subject: FFA

Hey Chris,

I just had a great meeting with Riley Pagett, FFA, following up on your meeting with him last week.

I'd love to connect with you when you've got time/opportunity to see how I can be helpful in getting the follow up cooking in earnest.

What's the best way to get your thoughts on a few things?

Thanks in advance!

Sincerely,

Lilia McFarland
New and Beginning Farmer and Rancher Program Coordinator
U.S. Department of Agriculture
Phone: (202) 401-7169
Email: lilia.mcfarland@wdc.usda.gov

Learn more about USDA's work to support the next generation of farmers and ranchers at www.usda.gov/newfarmers.

4:00 PM - 4:30 PM

mtg. w/ Thomas Christensen/Leonard Jordan re: personnel issues -- 208-A



(b) (5) Deliberative

Good morning Julie,

I'm the HR Specialist that services NRCS. (b) (5) Deliberative

I have included Deborah Miles, Executive Assistant

May 22, 2017 Continued

Monday

to Thomas Christensen the Associate Chief for Operations, Joyce Hawkins, Executive Assistant to Acting Chief Leonard Jordan, to assist in scheduling a meeting to discuss these actions and Melissa Drummond the Chief Human Resources Officer, the POC for all SES actions. Please let me know if you need anything else.

Thank you

Penni S. Scriven
SES Hiring Team-FNCS/Forest Service/NRCS
US Department of Agriculture
Departmental Management
Human Resources Operations Division
1400 Independence Ave. SW Room 325-W
Washington DC 20250
202-260-8782 (Office)
(b) (6) (Cell) – Telework Tues & Fri
202-720-2772 (Fax)
Penni.Scriven@dm.usda.gov
Click here to see what's new in HROD: [HROD SharePoint Site](#)

May 23, 2017
Tuesday

All Day

House and Senate IN Session

Please See Above

9:00 AM - 10:00 AM

Scheduling Meeting -- 221-A

10:30 AM - 11:00 AM

mtg. w/ David Byrd -- 208-A

Best way for me to respond quickly is to call my personal cell, (b) (6), my HUD desk phone 202-402-5973, or my HUD email above.



Daniel Byrd 2017
T&A Information:

Daniel L. Byrd
dlb@itc.state.gov

1:00 PM - 2:00 PM

Rural Prosperity Task Force LOGISTICS Planning -- 208A

All,

Based on confirmed and pending Cabinet participation, we are now good for a June 8 Rural Prosperity Task Force kickoff meeting. We need to have a logistics planning meeting tomorrow. This isn't a policy content meeting, rather one to lay out how things will look, feel, sound, etc. I would appreciate your attendance.

In some instances, I have invited multiple people from an office. If all can't attend, that's perfectly fine.

Blake and Carly, I'm not sure how we will socialize this with the Hill and IGA stakeholders. So if you think it would be beneficial, please attend.

Chris

2:00 PM - 2:30 PM

mtg. w/ APHIS Leadership re: personnel -- 208-A



(b) (5) Deliberative

Julie,

APHIS leadership needs to meet with Chris early next week. (b) (5) Deliberative

please let us know if this could be a priority on his schedule due to the time constraints with specific moves that may follow.

As always, thank you for your continued assistance with this process.

Respectfully,

May 23, 2017 Continued

Tuesday



Terri E. Meighan

Deputy Director, Operations – Executive Resources Management Division
Office of Human Resources Management
United States Department of Agriculture/ Room: 315-W

Office: 202-720-2655

Cell: (b) (6)

Click here to see what's new in HROD: [HROD SharePoint Site](#)

4:00 PM - 5:00 PM

Monthly Team Meeting -- S-310-J - Operations Center Exec SCIF

May 24, 2017

Wednesday

All Day

House and Senate IN Session

Please See Above

All Day

(b) (6) - out sick

9:00 AM - 9:30 AM

Calendar Review mtg. -- 208-A

10:00 AM - 11:00 AM

Canada/Mexico/USA Trilateral Planning Meeting -- 208A

Zhulieta, I am not sure who from FAS needs to be in attendance, but please forward as necessary.

11:00 AM - 12:00 PM

mtg. w/ Rhonda Carr/Kimm Hobbs/Joycelyn Davis - re: performance management -- 208A

3:00 PM - 3:30 PM

Canada Trip Timeline Meeting with FAS -- 208A

May 25, 2017

Thursday

12:00 AM - 12:00 AM

House and Senate IN Session

Please See Above

9:00 AM - 9:30 AM

Calendar Review mtg. -- 208-A

1:30 PM - 2:00 PM

mtg. w/ Josh Bornstein/others re: a continuity of operations briefing -- 200A - Heidi's office

Hi Julie,

Can you please let me know a time where Heidi and Chris are available for a continuity of operations brief? This will be unclassified and can occur in 200-A or in our space – your choice.

This will take 30 minutes. Ideally, week of 5/15 (not Monday or Friday) or 5/22.

Participants:

Josh Bornstein – (A) Director, OHSEC

Mike O'Connor – Associate Director, OHSEC

John Aucott – Chief, Continuity and Planning Division, OHSEC

Thank you,

Josh

Josh Bornstein

(A) Director

Office of Homeland Security and Emergency Coordination

United States Department of Agriculture

Main: 202.720.2582

Direct: (b) (6)

May 26, 2017

Friday

All Day

(b) (6) out

All Day

Senate Only In Session

8:00 AM - 11:00 AM

60 Day Strategy Meeting -- 108-A & Call in number below
888-844-9904
Code: (b) (6)

9:00 AM - 9:30 AM

Calendar Review mtg. -- 208-A

11:30 AM - 12:00 PM

Rural Prosperity Task Force Logistics Follow-up -- 208A

2:00 PM - 2:30 PM

mtg. w/ Heidi, Tim, Stephen, Turner - re: Outreach -- 208-A - Chris's office

May 29, 2017

Monday

12:00 AM - 12:00 AM

Heidi out of the office

12:00 AM - 12:00 AM

House and Senate In RECESS

May 30, 2017

Tuesday

All Day

Heidi out of the office

Please See Above

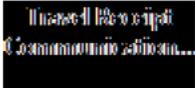
All Day

House and Senate In RECESS

Please See Above

12:00 AM - 12:00 AM

Travel



TRAVELER NOTICE - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change.

Travelers are responsible for verifying all fees charged by individual carriers.

Please visit the operating carrier website of your ticketed itinerary for applicable fees.

To view your trip via Viewtrip, please click [here](#)

[Printer Friendly](#)

Ticket Receipt	
Total Amount:	0.00 USD
Invoice Number:	

Travel Summary – Agency Record Locator WVQ3M4					
Traveler					
YOUNG / LARRY C					
Reference number by traveler: A0QZBL					
Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type
05/30/2017	DCA-SLC	DL 664	Confirmed	04:55 PM/07:36 PM	Premium Economy / W
05/30/2017	SLC-GTF	DL 4760*	Confirmed	08:20 PM/09:52 PM	Premium Economy / W
05/30/2017	GTF	(b) (6)	Confirmed	05/30-05/31	
06/01/2017	BOI	(b) (6) Dwtm	Confirmed	06/01-06/03	

AIR - Tuesday, May 30 2017 - Agency Record Locator WVQ3M4		Add to Calendar Need Help?
Delta Air Lines Flight DL664 Premium Economy		Online check-in
Depart:	Ronald Reagan National, Terminal B Washington, District of Columbia, United States 04:55 PM Tuesday, May 30 2017	Weather
Arrive:	Salt Lake City International Airport, 2 - Terminal Unit 2 Salt Lake City, Utah, United States 07:36 PM Tuesday, May 30 2017	Weather
Duration:	4 hour(s) and 41 minute(s) Non-stop	
Status:	Confirmed - Delta Air Lines Record Locator: H37X9W	
Meal:	Food For Purchase	
Equipment:	Boeing 757 Passenger	
Seat:	Assigned at Check-in	
FF Number:	XXXX007357 - YOUNG/LARRY C	
Distance:	1845 miles / 2968.605 kilometers	
CO2 Emissions:	811.8 lbs/369 kgs	
Remarks:	FOR UP TO DATE TRAVEL INFORMATION ON AIRLINE CHECK-IN/RESTRICTIONS/LIMITATIONS/SECURITY. PLEASE CHECK WWW.DELTA.COM	

AIR - Tuesday, May 30 2017 - Agency Record Locator WVQ3M4		Online check-in
Delta Air Lines Flight DL4760 Premium Economy		Weather
Depart:	Salt Lake City International Airport, 2 - Terminal Unit 2 Salt Lake City, Utah, United States 08:20 PM Tuesday, May 30 2017	Weather
Arrive:	Great Falls International Airport Great Falls, Montana, United States 09:52 PM Tuesday, May 30 2017	Weather

Duration:	1 hour(s) and 32 minute(s) Non-stop
Total duration:	6 hour(s) and 57 minute(s) including layover(s)
Status:	Confirmed - Delta Air Lines Record Locator: H37X9W
Equipment:	Canadair Regional Jet
*Operated By:	Skywest Dba Delta Connection
Seat:	Assigned at Check-in
FF Number:	XXXX007357 - YOUNG/LARRY C
Distance:	463 miles / 744.967 kilometers
CO2 Emissions:	203.72 lbs/92.6 kgs

HOTEL - Tuesday, May 30 2017 [Add to Calendar](#) [Need Help?](#)

(b) (6)	
Address:	(b) (6)
Tel:	
Fax:	
Check In/Check Out:	Tuesday, May 30 2017 - Wednesday, May 31 2017
Status:	Confirmed
Number of Persons:	1
Number of Rooms:	1
Number of Nights:	1
Rate per night:	USD 91.00 plus tax and any additional fees
Guaranteed:	Yes
Confirmation:	62327277
CO2 Emissions:	Per night is approximately 63.8 lbs/29 kgs
Additional Information:	CD-FEDROOMS INTERN
Remarks:	CANCEL BY 6PM DAY OF ARRIVAL. CREDIT CARD REQUIRED AT CHECK IN

HOTEL - Thursday, June 1 2017 [Add to Calendar](#) [Need Help?](#)

(b) (6)	
Address:	(b) (6)
Tel:	
Fax:	
Check In/Check Out:	Thursday, June 1 2017 - Saturday, June 3 2017
Status:	Confirmed
Number of Persons:	1
Number of Rooms:	1
Number of Nights:	2
Rate per night:	USD 189.00 plus tax and any additional fees
Guaranteed:	Yes
Confirmation:	80849776
Frequent Guest ID:	XXXX39413
CO2 Emissions:	Per night is approximately 63.8 lbs/29 kgs
Additional Information:	ZD703979304
Remarks:	CANCEL 24 HOURS PRIOR TO ARRIVAL. CREDIT CARD REQUIRED AT CHECK IN

Remarks
FOR 24/7 TRAVEL ASSISTANCE PLEASE CONTACT
THE BCD TRAVEL TEAM AT 1-800-877-6120
FOR OUTSIDE THE US CALL COLLECT 770-829-2603
FOR THE HEARING IMPAIRED- PLEASE DIAL 711
TO ACCESS RELAY SERVICE- PROVIDE PHONE
NUMBER OF 1-800-877-6120 TO ACCESS TRAVEL
DUE TO RECENT CHANGES IN THE FY15 GOVERNMENT CITY PAIR

PROGRAM/CPP YOUR AIR RESERVATIONS ARE SUBJECT TO CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST 48 HOURS PRIOR TO SCHEDULED DEPARTURE
PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN ACCORDANCE WITH YOUR AGENCY'S BUSINESS RULES BUT NO LESS THAN 3 BUSINESS DAYS PRIOR TO DEPARTURE TO ENSURE TICKETING. THIS 48 HOUR CANCELLATION RULE DOES NOT APPLY TO INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS DOMESTIC CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE RESERVATIONS REQUIRE SEPARATE AIR TICKETS.

CHECK-IN TIMES ARE 90 MINUTES PRIOR TO DEPARTURE FOR DOMESTIC FLIGHTS OR 120 MINUTES FOR INTERNATIONAL
ELECTRONIC TICKET/S/ WILL BE ISSUED FOR THIS TRIP
CHECKED BAGGAGE POLICIES VARY BASED ON CARRIER AND FINAL WITH YOUR TRAVEL CONSULTANT OR THE AIRLINES WEBSITE.
DESTINATION. FOR THE LATEST INFORMATION PLEASE CHECK

25May/10:35AM

Estimated trip total				1,041.31 USD
Air	Car	Hotel	Rail	Other
514.80 USD		526.51 USD		
Fare details: Ticketed				
Vendor	Fare information	Refund restrictions before departure	Change restrictions after ticketing	Ticket information
Air DL664 30May DL4760* 30May	Total: USD 514.80	REFUND RESTRICTIONS MAY APPLY	CHANGE RESTRICTIONS MAY APPLY	
All quotes are provider quotes excluding possible taxes and charges en route. Currency conversions shown in this itinerary receipt are done using the bank rate applicable at the date shown in the header of this document. Please note that some local taxes and charges may be invoiced during your trip and cannot be shown at time of reservation.				

Advice to Passengers

Transportation of Hazardous Materials

Federal law forbids the carriage of hazardous material aboard the aircraft, in your luggage, or on your person. A violation can result in 5 years imprisonment and penalties of \$250,000 or more (49 U.S.C 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials.

Forbidden Dangerous Items Examples:

Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative.

Note: Spare batteries and fuel cells are not permitted in checked or hold baggage. These items MUST be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.

This email was generated at 25May/3:34 PM UTC

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without limitation, all cancellation fees. By utilizing the services represented by this itinerary, you agree to the foregoing and also agree that neither BCD Travel or its parent, affiliates, subsidiaries, partners, agents, and their respective officers, directors, employees, and representatives shall be or become liable for any loss, cost, expense, injury, accident, or damage to person or property resulting directly or indirectly from (i) the acts or omissions of Suppliers, including, but not limited to, delays or cancellation of services, cessation of operations, breakdown in machinery or equipment, or changes in fares, itineraries, or schedules; and/or (ii) acts of God, dangers incident to the sea, fires, acts of government or other authorities, wars, acts of terrorism, civil unrest, strikes, riots, thefts, pilferage, epidemics, quarantines, other diseases, climatic aberrations, or from any other cause beyond BCD Travel's control. Please see additional terms and conditions related to this itinerary at [Terms and Conditions](#).

May 30, 2017 Continued

Tuesday

12:00 AM - 12:00 AM

(b) (6) - Great Falls, MT - Confirmation #'s
Confirmation # for 5/30-5/31 – 62327277

Confirmation # for 5/31-6/1 - 1306316

All Day

(b) (6) - out

9:00 AM - 10:00 AM

Scheduling Meeting -- 221-A

1:00 PM - 1:30 PM

APLU Briefing -- 200A

2:20 PM - 2:30 PM

Weekly mtg. w/ Duane Williams -- 208-A

3:00 PM - 3:15 PM

preparation for departure for DCA - 4:55p flight

3:30 PM - 3:45 PM

depart for DCA w/ (b) (6), (b) (7)(C)

4:00 PM - 4:30 PM

Savannah Planning Call



(b) (6), (b) (7)(C)
- Duane Williams
||,

I may not be available for the whole call, because I'll be heading to/at the airport to fly out west. Brynn's initial (terrific) draft is attached.

888-844-9904 and the access code is: (b) (6)

May 31, 2017

Wednesday

All Day (b) (6) out of the office Please See Above

All Day House and Senate In RECESS Please See Above

All Day Travel Please See Above

All Day (b) (6) - Great Falls, MT - Confirmation #'s Please See Above

All Day (b) (6) - out

9:00 AM - 9:30 AM Calendar Review mtg. -- 208-A

2:00 PM - 3:30 PM FW: USDA Meeting on Personnel Sections of M-17-22 -- USDA HQ

-----Original Appointment-----

From: Seidner, Rob B. EOP/OMB [mailto:Robert_B_Seidner@omb.eop.gov]

Sent: Thursday, May 11, 2017 4:19 PM

To: Seidner, Rob B. EOP/OMB; Jeanquart, Bobbi - DM; Harry, Sharntay - DM; Wiggins, Marsha A - DM

Subject: USDA Meeting on Personnel Sections of M-17-22

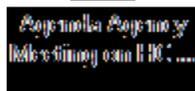
When: Wednesday, May 31, 2017 2:00 PM-3:30 PM (UTC-05:00) Eastern Time (US & Canada).

Where: USDA HQ

Per your request

Please let me know the address and room number or other instructions for when we arrive/info needed to submit information in advance for security. Please remember we would like representatives from your GC and components to participate. The Agency Reform Plan SAO is also invited to attend.

Rob Seidner
Performance Manager, Human Capital Policy
Office of Management & Budget
Executive Office of the President of the U.S.
(202) 395-4633



May 31, 2017 Continued

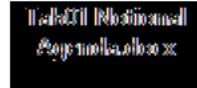
Wednesday

4:45 PM - 5:30 PM

Canada Trip Countdown Meeting -- 5091-S and call-in

Meeting to review the attached notional agenda and raise any outstanding questions in preparation for the June 5 Canada trip.

Please forward invite as needed.



Call-in number:

1-888-844-9904 or 1-816-423-4261

Access: (b) (6)

November 1, 2017

Wednesday

All Day

House & Senate IN Session

Please See Above

12:00 AM - 12:00 AM

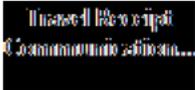
Travel - Kansas City MO



Denise O'Dell, Events Manager

Agriculture Future of America

P: 816-472-4232 ext. 18 | C: (b) (6) | F: 816-472-4239



TRAVELER NOTICE - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change.

Travelers are responsible for verifying all fees charged by individual carriers.

Please visit the operating carrier website of your ticketed itinerary for applicable fees.

To view your trip via Viewtrip, please click [here](#)

[Printer Friendly](#)

Ticket Receipt

Total Amount: 419.60 USD

This ticket information applies to the following trip(s):

Delta Air Lines Flight 2158 from Washington DC to Atlanta GA on November 01
 Delta Air Lines Flight 1926 from Atlanta GA to Kansas City MO on November 01
 Delta Air Lines Flight 731 from Kansas City MO to Detroit MI on November 03
 Delta Air Lines Flight 592 from Detroit MI to Washington DC on November 03

ElectronicTicket Number: 0067006361478
 Invoice Number: EZ0131251
 Ticket Amount: 419.60 USD
 Form of Payment: VJ*****3392

Travel Summary – Agency Record Locator Q10T9K

Traveler

YOUNG / LARRY C

Reference number by traveler: A0WE2J

Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type
11/01/2017	DCA-ATL	DL 2158	Confirmed	04:15 PM/06:11 PM	Economy / U
11/01/2017	ATL-MCI	DL 1926	Confirmed	07:05 PM/08:11 PM	Economy / U
11/03/2017	MCI-DTW	DL 731	Confirmed	06:17 AM/09:09 AM	Economy / U
11/03/2017	DTW-DCA	DL 592	Confirmed	10:20 AM/11:44 AM	Economy / U

AIR - Wednesday, November 1 2017 - Agency Record Locator Q10T9K

[Add to Calendar](#) [Need Help?](#)

Delta Air Lines Flight DL2158 Economy

[Online check-in](#)

Depart:	Ronald Reagan National, Terminal B Washington, District of Columbia, United States 04:15 PM Wednesday, November 1 2017	Weather
Arrive:	Hartsfield-Jackson ATL, S - Terminal South Atlanta, Georgia, United States 06:11 PM Wednesday, November 1 2017	Weather
Duration:	1 hour(s) and 56 minute(s) Non-stop	
Status:	Confirmed - Delta Air Lines Record Locator: GSDZLL	
Equipment:	Airbus Industrie A321	
Seat:	18A (Non smoking) Confirmed	
FF Number:	XXXX007357 - YOUNG/LARRY C	
Distance:	546 miles / 878.514 kilometers	
CO2 Emissions:	240.24 lbs/109.2 kgs	
Remarks:	FOR UP TO DATE TRAVEL INFORMATION ON AIRLINE CHECK-IN/RESTRICTIONS/LIMITATIONS/SECURITY. PLEASE CHECK WWW.DELTA.COM	

AIR - Wednesday, November 1 2017 - Agency Record Locator Q10T9K

Delta Air Lines Flight DL1926 Economy

[Online check-in](#)

Depart:	Hartsfield-Jackson ATL, S - Terminal South Atlanta, Georgia, United States 07:05 PM Wednesday, November 1 2017	Weather
Arrive:	Kansas City International Airport, B - Terminal Building B Kansas City, Missouri, United States 08:11 PM Wednesday, November 1 2017	Weather
Duration:	2 hour(s) and 6 minute(s) Non-stop	
Total duration:	4 hour(s) and 55 minute(s) including layover(s)	
Status:	Confirmed - Delta Air Lines Record Locator: GSDZLL	
Equipment:	Boeing 737-900 Passenger	
Seat:	16C (Non smoking) Confirmed	
FF Number:	XXXX007357 - YOUNG/LARRY C	
Distance:	691 miles / 1111.819 kilometers	
CO2 Emissions:	304.04 lbs/138.2 kgs	

AIR - Friday, November 3 2017 - Agency Record Locator Q10T9K [Add to Calendar](#) [Need Help?](#)

Delta Air Lines Flight DL731 Economy [Online check-in](#)

Depart:	Kansas City International Airport, B - Terminal Building B Kansas City, Missouri, United States 06:17 AM Friday, November 3 2017	Weather
Arrive:	Wayne County, EM - E.M. McNamara Terminal Detroit, Michigan, United States 09:09 AM Friday, November 3 2017	Weather
Duration:	1 hour(s) and 52 minute(s) Non-stop	
Status:	Confirmed - Delta Air Lines Record Locator: GSDZLL	
Equipment:	Boeing 717-200	
Seat:	18C (Non smoking) Confirmed	
FF Number:	XXXX007357 - YOUNG/LARRY C	
Distance:	627 miles / 1008.843 kilometers	
CO2 Emissions:	275.88 lbs/125.4 kgs	

AIR - Friday, November 3 2017 - Agency Record Locator Q10T9K

Delta Air Lines Flight DL592 Economy [Online check-in](#)

Depart:	Wayne County, EM - E.M. McNamara Terminal Detroit, Michigan, United States 10:20 AM Friday, November 3 2017	Weather
Arrive:	Ronald Reagan National, Terminal B Washington, District of Columbia, United States 11:44 AM Friday, November 3 2017	Weather
Duration:	1 hour(s) and 24 minute(s) Non-stop	
Total duration:	4 hour(s) and 27 minute(s) including layover(s)	
Status:	Confirmed - Delta Air Lines Record Locator: GSDZLL	
Equipment:	Airbus Industrie A319	
Seat:	17D (Non smoking) Confirmed	
FF Number:	XXXX007357 - YOUNG/LARRY C	
Distance:	404 miles / 650.036 kilometers	
CO2 Emissions:	177.76 lbs/80.8 kgs	

Remarks

FOR 24/7 TRAVEL ASSISTANCE PLEASE CONTACT THE BCD TRAVEL TEAM AT 1-800-877-6120 FOR OUTSIDE THE US CALL COLLECT 770-829-2603 FOR THE HEARING IMPAIRED- PLEASE DIAL 711 TO ACCESS RELAY SERVICE- PROVIDE PHONE NUMBER OF 1-800-877-6120 TO ACCESS TRAVEL DUE TO RECENT CHANGES IN THE FY15 GOVERNMENT CITY PAIR PROGRAM/CPP YOUR AIR RESERVATIONS ARE SUBJECT TO CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST 48 HOURS PRIOR TO SCHEDULED DEPARTURE

PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN ACCORDANCE WITH YOUR AGENCY'S BUSINESS RULES BUT NO LESS THAN 3 BUSINESS DAYS PRIOR TO DEPARTURE TO ENSURE TICKETING. THIS 48 HOUR CANCELLATION RULE DOES NOT APPLY TO INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS DOMESTIC CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE RESERVATIONS REQUIRE SEPARATE AIR TICKETS.

ELECTRONIC TICKET/S/ WILL BE ISSUED FOR THIS TRIP
CHECK-IN TIMES ARE 90 MINUTES PRIOR TO DEPARTURE FOR DOMESTIC FLIGHTS OR 120 MINUTES FOR INTERNATIONAL
CHECKED BAGGAGE POLICIES VARY BASED ON CARRIER AND FINAL WITH YOUR TRAVEL CONSULTANT OR THE AIRLINES WEBSITE.
DESTINATION. FOR THE LATEST INFORMATION PLEASE CHECK

27Oct/11:07AM

Estimated trip total	419.60 USD
-----------------------------	-------------------

Air	Car	Hotel	Rail	Other
419.60 USD				

Fare details: Ticketed

Vendor	Fare information	Refund restrictions before departure	Change restrictions after ticketing	Ticket information
Air DL2158 01Nov DL1926 01Nov DL731 03Nov DL592 03Nov	Total: USD 419.60	REFUND RESTRICTIONS MAY APPLY	CHANGE RESTRICTIONS MAY APPLY	

All quotes are provider quotes excluding possible taxes and charges en route. Currency conversions shown in this itinerary receipt are done using the bank rate applicable at the date shown in the header of this document. Please note that some local taxes and charges may be invoiced during your trip and cannot be shown at time of reservation.

Advice to Passengers

Transportation of Hazardous Materials

Federal law forbids the carriage of hazardous material aboard the aircraft, in your luggage, or on your person. A violation can result in 5 years imprisonment and penalties of \$250,000 or more (49 U.S.C 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials.

Forbidden Dangerous Items Examples:

Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative.

Note: Spare batteries and fuel cells are not permitted in checked or hold baggage. These items MUST be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.
This email was generated at 27Oct/4:07 PM UTC

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November 1, 2017 Continued

Wednesday

All Day

(b) (6) - out

8:00 AM - 9:00 AM

Subcabinet Meeting -- 200-A Conference Room

Please note Subcabinet meeting time has changed to 8:00-9:00 am. Please allow 1 hour for the meeting.

Under Secretary may send Chief of Staff in their place when needed.

Conference Line: 888-844-9904

Access code: (b) (6)

8:30 AM - 9:00 AM

Pathways/Internship Meeting -- 208A

9:00 AM - 10:00 AM

Senior Staff Mtg. Call numbers below -- OSEC Bullpen; see phone numbers below
All:

Going forward, we can use the conference line number below.

Conference Line:

1-888-844-9904

Code: (b) (6)

The **phone number for the phone** is (b) (6). We can use this when there is only one person calling in.

10:00 AM - 10:30 AM

Calendar Review mtg. -- 208-A

November 1, 2017 Continued

Wednesday

10:30 AM - 11:00 AM

Weekly mtg. w/ Duane Williams -- 208-A

11:00 AM - 1:00 PM

do not schedule

1:00 PM - 1:30 PM

mtg. w/ (b) (6) re: Personnel Issue -- 208A Chris's Office

1:30 PM - 2:00 PM

Standing Mtg. w/ HR - re: Executive Resource Issues -- Chris's Office

From: Carr, Rhonda - DM

Sent: Thursday, April 13, 2017 2:34 PM

To: Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>; Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>

Cc: Moore, Patty - DM <Patty.Moore@dm.usda.gov>; Meighan, Terri - DM <Terri.Meighan@dm.usda.gov>

Subject: RE: Request for standing meeting

30 minutes and we may need a few weekly upfront but biweekly should be good. Thanks.

From: Young, Chris - OSEC, Washington, DC

Sent: Thursday, April 13, 2017 2:29 PM

To: Carr, Rhonda - DM <Rhonda.Carr@dm.usda.gov>; Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>

Cc: Moore, Patty - DM <Patty.Moore@dm.usda.gov>; Meighan, Terri - DM <Terri.Meighan@dm.usda.gov>

Subject: RE: Request for standing meeting

Julie, I asked Rhonda to add this.

Rhonda, do you think a 30-minute block weekly or biweekly is sufficient?

From: Carr, Rhonda - DM

Sent: Thursday, April 13, 2017 2:02 PM

To: Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>

Cc: Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>; Moore, Patty - DM <Patty.Moore@dm.usda.gov>; Meighan, Terri - DM <Terri.Meighan@dm.usda.gov>

Subject: Request for standing meeting

Hi Julie,

Just want to put on your radar....to schedule a standing meeting with Chris, Patty, Terri, and I to discuss Executive Resources issues. Tentatively starting in May.....Many thanks.

Rcc

RHONDA C. CARR | Deputy Director, Executive Resources Management
Division

Office of Human Resources Management | Departmental Management | U.S. Department
of Agriculture

1400 Independence Avenue, SW | JLW Building | Room 309W
Washington, D.C. 20250

November 1, 2017 Continued

Wednesday

202/720-3967-Direct | (b) (6) Cell
rhonda.carr@dm.usda.gov

2:45 PM - 3:00 PM

depart USDA for DCA w/ (b) (6), (b) (7)(C)
(b) (6), (b) (7)

4:15 PM - 8:11 PM

depart DCA at 4:15p on Delta flight 2158 - arrive Atlanta 6:11p - depart Atlanta at 7:05p on Delta flight 1926 - arrive Kansas City MO at 8:11p

8:15 PM - 8:45 PM

Hotel: #442264749 Arrive 11/1/17 and Depart 11/3/17, King Room Non-Smoking (b) (6)
(b) (6)

A driver will meet you at your arriving gate, with your name on a sign. He will assist with bags, and transport to the (b) (6)

Ground Transportation: 11/1/17 - #431468

Carey Transportation
Phone: 816-471-1234

November 3, 2017

Friday

All Day	House & Senate IN Session Please See Above
12:00 AM - 12:00 AM	Travel - Kansas City MO Please See Above
All Day	Julie - CDO
4:45 AM - 5:00 AM	Ground Transportation: 11/3/17 - #431468-2 / depart hotel at 4:45am On 11/3/17, a car will be on the Front Drive of the Hotel, and the driver will be in the Lobby with a sign again. Carey Transportation Phone: 816-471-1234
6:17 AM - 11:44 AM	depart Kansas City MO at 6:17a on Delta flight 731 - arrive Detroit at 9:09a - depart Detroit at 10:20a on Delta flight 592 - arrive DCA at 11:44a
9:00 AM - 9:30 AM	Calendar Review mtg. -- 208-A
12:15 PM - 12:30 PM	office arrival
1:00 PM - 2:00 PM	Meeting with David Townsend
2:00 PM - 2:30 PM	Scheduling Meeting -- 208A Please come to Chris' office for a scheduling meeting today at 2PM.
2:30 PM - 3:00 PM	mtg. on FFA Internship Follow-Up -- 208-A
3:00 PM - 3:30 PM	mtg. w/ Carly - Tribal Relations mtg. -- 208-A
3:30 PM - 4:00 PM	Veterans Day mtg. -- 208A Please have the full Veterans Day program, etc., to receive final approval. I expect the invitation to go out no later than tomorrow, please.

November 4, 2017

Saturday

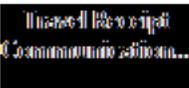
All Day

House & Senate IN Session

Please See Above

12:00 AM - 12:00 AM

Official Travel - CA



TRAVELER NOTICE - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change.

Travelers are responsible for verifying all fees charged by individual carriers.

Please visit the operating carrier website of your ticketed itinerary for applicable fees.

To view your trip via Viewtrip, please click [here](#)

[Printer Friendly](#)

Ticket Receipt	
Total Amount: 909.60 USD	
This ticket information applies to the following trip(s):	
Delta Air Lines Flight 1671 from Washington DC to Minneapolis MN on November 04	
Delta Air Lines Flight 1858 from Minneapolis MN to Sacramento CA on November 04	
Delta Air Lines Flight 2500 from Santa Ana CA to Atlanta GA on November 06	
Delta Air Lines Flight 2612 from Atlanta GA to Washington DC on November 06	
ElectronicTicket Number: 0067006362968-969	
Invoice Number: EZ0133092	
Ticket Amount: 909.60 USD	
Form of Payment: VI*****3392	

Travel Summary – Agency Record Locator NHSLTE					
Traveler					
YOUNG / LARRY C					
Reference number by traveler: A0WQ37					
Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type
11/04/2017	DCA-MSP	DL 1671	Confirmed	02:45 PM/04:26 PM	Economy / L
11/04/2017	MSP-SMF	DL 1858	Confirmed	05:55 PM/08:02 PM	Economy / L
11/04/2017	SAC	(b) (6)	Confirmed	11/04-11/05	
11/05/2017	BFL	(b) (6)	Confirmed	11/05-11/06	
11/06/2017	SNA-ATL	DL 2500	Confirmed	01:20 PM/08:30 PM	Economy / Y
11/06/2017	ATL-DCA	DL 2612	Confirmed	10:05 PM/11:49 PM	Economy / Y

AIR - Saturday, November 4 2017 - Agency Record Locator NHSLTE		Add to Calendar Need Help?
Delta Air Lines Flight DL1671 Economy		Online check-in
Depart:	Ronald Reagan National, Terminal B Washington, District of Columbia, United States 02:45 PM Saturday, November 4 2017	Weather
Arrive:	St Paul Intl, Terminal 1 Minneapolis, Minnesota, United States 04:26 PM Saturday, November 4 2017	Weather
Duration:	2 hour(s) and 41 minute(s) Non-stop	
Status:	Confirmed - Delta Air Lines Record Locator: H8W3FL	
Meal:	Refreshments for Purchase	
Equipment:	Airbus Industrie A319	
Seat:	17C (Non smoking) Confirmed	
FF Number:	XXXX007357 - YOUNG/LARRY C	
Distance:	928 miles / 1493.152 kilometers	
CO2 Emissions:	408.32 lbs/185.6 kgs	
Remarks:	FOR UP TO DATE TRAVEL INFORMATION ON AIRLINE CHECK-IN/RESTRICTIONS/LIMITATIONS/SECURITY. PLEASE CHECK WWW.DELTA.COM	

AIR - Saturday, November 4 2017 - Agency Record Locator NHLSTE

Delta Air Lines Flight DL1858 Economy		Online check-in
Depart:	St Paul Intl, Terminal 1 Minneapolis, Minnesota, United States 05:55 PM Saturday, November 4 2017	Weather
Arrive:	Sacramento International Airport, Terminal A Sacramento, California, United States 08:02 PM Saturday, November 4 2017	Weather
Duration:	4 hour(s) and 7 minute(s) Non-stop	
Total duration:	8 hour(s) and 16 minute(s) including layover(s)	
Status:	Confirmed - Delta Air Lines Record Locator: H8W3FL	
Meal:	Food For Purchase	
Equipment:	Airbus Industrie A320	
Seat:	16C (Non smoking) Confirmed	
FF Number:	XXXX007357 - YOUNG/LARRY C	
Distance:	1513 miles / 2434.417 kilometers	
CO2 Emissions:	665.72 lbs/302.6 kgs	

HOTEL - Saturday, November 4 2017

		Add to Calendar Need Help?
(b) (6)		
Address:	(b) (6)	
Tel:	(b) (6)	
Fax:	(b) (6)	
Check In/Check Out:	Saturday, November 4 2017 - Sunday, November 5 2017	
Status:	Confirmed	
Number of Persons:	1	
Number of Rooms:	1	
Number of Nights:	1	
Rate per night:	USD 174.00 plus tax and any additional fees	
Guaranteed:	Yes	
Confirmation:	97620817	
Frequent Guest ID:	XXXX65108	
CO2 Emissions:	Per night is approximately 63.8 lbs/29 kgs	
Remarks:	CANCEL 48 HOURS PRIOR TO ARRIVAL CREDIT CARD REQUIRED AT CHECK IN	

HOTEL - Sunday, November 5 2017

		Add to Calendar Need Help?
(b) (6)		
(b) (6)		
Tel:	(b) (6)	
Fax:	(b) (6)	
Check In/Check Out:	Sunday, November 5 2017 - Monday, November 6 2017	
Status:	Confirmed	
Number of Persons:	1	
Number of Rooms:	1	
Number of Nights:	1	
Rate per night:	USD 100.00 plus tax and any additional fees	
Guaranteed:	Yes	
Confirmation:	3401903685	
Corp. Discount:	XXXX0428	
Frequent Guest ID:	XXXX39413	
CO2 Emissions:	Per night is approximately 63.8 lbs/29 kgs	
Additional Information:	ZD112119461	
Remarks:	CANCEL BY 4PM DAY OF ARRIVAL CREDIT CARD REQUIRED AT CHECK IN	

AIR - Monday, November 6 2017 - Agency Record Locator NHLSTE

		Add to Calendar Need Help?
--	--	--

Delta Air Lines Flight DL2500 Economy		Online check-in
Depart:	John Wayne Airport Santa Ana, California, United States 01:20 PM Monday, November 6 2017	Weather
Arrive:	Hartsfield-Jackson ATL, S - Terminal South Atlanta, Georgia, United States 08:30 PM Monday, November 6 2017	Weather
Duration:	4 hour(s) and 10 minute(s) Non-stop	
Status:	Confirmed - Delta Air Lines Record Locator: H8W3FL	
Meal:	Food For Purchase	
Equipment:	Boeing 757 Passenger	
Seat:	25E (Non smoking) Confirmed	
FF Number:	XXXX007357 - YOUNG/LARRY C	
Distance:	1913 miles / 3078.017 kilometers	
CO2 Emissions:	841.72 lbs/382.6 kgs	
Remarks:	NO AISLE OR WINDOW SEATS AVAILABLE. A CENTER SEAT HAS BEEN ASSIGNED.	

AIR - Monday, November 6 2017 - Agency Record Locator NHSLTE		
Delta Air Lines Flight DL2612 Economy		Online check-in
Depart:	Hartsfield-Jackson ATL, S - Terminal South Atlanta, Georgia, United States 10:05 PM Monday, November 6 2017	Weather
Arrive:	Ronald Reagan National, Terminal B Washington, District of Columbia, United States 11:49 PM Monday, November 6 2017	Weather
Duration:	1 hour(s) and 44 minute(s) Non-stop	
Total duration:	7 hour(s) and 28 minute(s) including layover(s)	
Status:	Confirmed - Delta Air Lines Record Locator: H8W3FL	
Equipment:	Airbus Industrie A320	
Seat:	18A (Non smoking) Confirmed	
FF Number:	XXXX007357 - YOUNG/LARRY C	
Distance:	546 miles / 878.514 kilometers	
CO2 Emissions:	240.24 lbs/109.2 kgs	

Remarks

FOR 24/7 TRAVEL ASSISTANCE PLEASE CONTACT THE BCD TRAVEL TEAM AT 1-800-877-6120 FOR OUTSIDE THE US CALL COLLECT 770-829-2603 FOR THE HEARING IMPAIRED- PLEASE DIAL 711 TO ACCESS RELAY SERVICE- PROVIDE PHONE NUMBER OF 1-800-877-6120 TO ACCESS TRAVEL DUE TO RECENT CHANGES IN THE FY15 GOVERNMENT CITY PAIR PROGRAM/CPP YOUR AIR RESERVATIONS ARE SUBJECT TO CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST 48 HOURS PRIOR TO SCHEDULED DEPARTURE PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN ACCORDANCE WITH YOUR AGENCY'S BUSINESS RULES BUT NO LESS THAN 3 BUSINESS DAYS PRIOR TO DEPARTURE TO ENSURE TICKETING. THIS 48 HOUR CANCELLATION RULE DOES NOT APPLY TO INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS DOMESTIC CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE RESERVATIONS REQUIRE SEPARATE AIR TICKETS.

ELECTRONIC TICKET/S/ WILL BE ISSUED FOR THIS TRIP CHECK-IN TIMES ARE 90 MINUTES PRIOR TO DEPARTURE FOR DOMESTIC FLIGHTS OR 120 MINUTES FOR INTERNATIONAL CHECKED BAGGAGE POLICIES VARY BASED ON CARRIER AND FINAL WITH YOUR TRAVEL CONSULTANT OR THE AIRLINES WEBSITE. DESTINATION. FOR THE LATEST INFORMATION PLEASE CHECK

02Nov/09:09AM

Estimated trip total				1,221.21 USD
Air	Car	Hotel	Rail	Other
909.60 USD		311.61 USD		
Fare details: Ticketed				
Vendor	Fare information	Refund restrictions before departure	Change restrictions after ticketing	Ticket information
Air DL1671 04Nov DL1858 04Nov DL2500 06Nov DL2612 06Nov	Total: USD 909.60	REFUND RESTRICTIONS MAY APPLY	CHANGE RESTRICTIONS MAY APPLY	
All quotes are provider quotes excluding possible taxes and charges en route. Currency conversions shown in this itinerary receipt are done using the bank rate applicable at the date shown in the header of this document. Please note that some local taxes and charges may be invoiced during your trip and cannot be shown at time of reservation.				

Advice to Passengers

Transportation of Hazardous Materials

Federal law forbids the carriage of hazardous material aboard the aircraft, in your luggage, or on your person. A violation can result in 5 years imprisonment and penalties of \$250,000 or more (49 U.S.C 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials.

Forbidden Dangerous Items Examples:

Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative.

Note: Spare batteries and fuel cells are not permitted in checked or hold baggage. These items MUST be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.

This email was generated at 02Nov/2:09 PM UTC

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November 4, 2017 Continued

Saturday

2:45 PM - 8:02 PM

depart DCA at 2:45p on Delta flight 1671 - arrive Minneapolis at 4:26p - depart Minneapolis at 5:55p - arrive Sacramento 8:02p

8:15 PM - 9:15 PM

(b) (6)

November 5, 2017

Sunday

All Day House & Senate IN Session Please See Above

All Day Official Travel - CA Please See Above

8:00 PM - 9:00 PM (b) (6)

November 6, 2017

Monday

All Day	House & Senate IN Session	Please See Above
12:00 AM - 12:00 AM	Official Travel - CA	Please See Above
9:00 AM - 9:30 AM	Calendar Review mtg. -- 208-A	
1:20 PM - 11:49 PM	depart Santa Ana at 1:20p on Delta flight 2500 - arrive Atlanta 8:30p - depart Atlanta at 10:05p on Delta flight 2612 - arrive DCA 11:49p	

November 7, 2017

Tuesday

All Day House & Senate IN Session
Please See Above

9:00 AM - 10:00 AM Scheduling Meeting -- 221-A

10:00 AM - 11:00 AM Personnel: FSA State Committee Update Meeting -- 208A

10:30 AM - 11:00 AM Communications Strategy Meeting

11:00 AM - 12:00 PM FFA Follow-Up mtg. -- 208A

12:00 PM - 1:00 PM hold - lunch/office time

1:00 PM - 1:30 PM IT to activate MacBook

1:30 PM - 2:00 PM Weekly Mtg. w/ Don Bice -- 208-A - Chris's Office

2:00 PM - 3:00 PM USDA Performance Review Board (PRB) Orientation -- So 0320
Hi All,

The orientation for all PRB members is scheduled for November 7th at 2:00 PM in OGC's training room 0320 located in the South Building (3rd wing, basement). Please see the attached document for the agenda. For those needing to call in, let me know and I will provide you with a conference line number.

The schedule of PRB activities will be updated next week to include panel review assignments and information for the full PRB meeting.

Contact me with any questions about the meeting and schedule of activities.

Appreciate your patience with this process!

Kimm Hobbs
P: 202-690-3238
C: (b) (6)

[X]

3:00 PM - 3:30 PM hold

3:30 PM - 4:00 PM mtg. w/ Holly Higgins re: FAS org. -- 208A

November 7, 2017 Continued

Tuesday

4:00 PM - 4:30 PM

Scheduling Meeting Re:Travel -- 209A

4:30 PM - 5:00 PM

Scheduling and Advance Briefing with Mr. McKinney, Mr. Ibach, and Ms. Hazlett

5:00 PM - 6:00 PM

Cabinet Affairs Outlook Report Due

5:00 PM - 5:30 PM

Scheduling Meeting -- 208A

Need to discuss a few changes/updates to NYC

November 8, 2017

Wednesday

All Day House & Senate IN Session Please See Above

All Day (b) (6) - out

8:00 AM - 9:00 AM Initial Japan/Korea Planning Mtg. -- 221-A

8:00 AM - 9:00 AM Subcabinet Meeting -- 200-A Conference Room

Please note Subcabinet meeting time has changed to 8:00-9:00 am. Please allow 1 hour for the meeting.

Under Secretary may send Chief of Staff in their place when needed.

Conference Line: 888-844-9904

Access code: (b) (6)

9:00 AM - 9:30 AM Calendar Review mtg. -- 208-A

9:30 AM - 10:00 AM hold

10:00 AM - 10:30 AM 4 H Event Discussion -- 208A

10:30 AM - 11:00 AM Standing wkly. mtg. re: Exec. Resources -- 208A

11:00 AM - 11:15 AM depart USDA for DCA w/ (b) (6), (b) (7)(C)
(b) (6), (b) (7)

12:28 PM - 2:27 PM depart DCA at 12:28p on Delta flight 820 - arrive Atlanta 2:27p

November 9, 2017

Thursday

12:00 AM - 12:00 AM

House & Senate IN Session

Please See Above

All Day

(b) (6) - out

All Day

(b) (6) - out on annual leave

9:00 AM - 9:30 AM

Calendar Review mtg. -- 208-A

November 10, 2017

Friday

All Day House & Senate In RECESS

All Day Veterans Day Holiday Observed - Federal Holiday

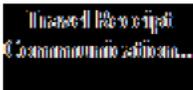
9:00 AM - 9:30 AM Calendar Review mtg. -- 208-A

November 12, 2017

Sunday

12:00 AM - 12:00 AM

CY - Official Travel - Albany, NY



TRAVELER NOTICE - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change.

Travelers are responsible for verifying all fees charged by individual carriers.

Please visit the operating carrier website of your ticketed itinerary for applicable fees.

To view your trip via Viewtrip, please click [here](#)

[Printer Friendly](#)

Ticket Receipt

Total Amount: 357.20 USD

This ticket information applies to the following trip(s):

American Airlines Flight 5107 from Albany NY to Washington DC on November 13 (Operated By: Psa Airlines As American Eagle)

ElectronicTicket Number: 0017006364406

Invoice Number: EZ0134837

Ticket Amount: 357.20 USD

Form of Payment: VI*****3392

Travel Summary – Agency Record Locator R7L700

Traveler

YOUNG / LARRY C

Reference number by traveler: A0WQP4

Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type
11/12/2017	ALB	(b) (6)	Confirmed	11/12-11/13	
11/13/2017	ALB-DCA	AA 5107*	Confirmed	01:17 PM/02:44 PM	Economy / Y

HOTEL - Sunday, November 12 2017

[Add to Calendar](#) [Need Help?](#)

(b) (6)	
Address:	(b) (6)
Tel:	
Fax:	
Check In/Check Out:	Sunday, November 12 2017 - Monday, November 13 2017
Status:	Confirmed
Number of Persons:	1
Number of Rooms:	1
Number of Nights:	1
Rate per night:	USD 115.00 plus tax and any additional fees
Guaranteed:	Yes
Confirmation:	71407677
Frequent Guest ID:	XXXX65108
CO2 Emissions:	Per night is approximately 63.8 lbs/29 kgs
Remarks:	CANCEL 2 DAYS PRIOR TO ARRIVAL CREDIT CARD REQUIRED AT CHECK IN

AIR - Monday, November 13 2017 - Agency Record Locator R7L700

[Add to Calendar](#) [Need Help?](#)

American Airlines Flight AA5107 Economy		Online check-in
Depart:	Albany International Airport Albany, New York, United States 01:17 PM Monday, November 13 2017	Weather
Arrive:	Ronald Reagan National, Terminal C Washington, District of Columbia, United States 02:44 PM Monday, November 13 2017	Weather
Duration:	1 hour(s) and 27 minute(s) Non-stop	

Status:	Confirmed - American Airlines Record Locator: TSADLH
Equipment:	Canadair Regional Jet 700
*Operated By:	Psa Airlines As American Eagle
Seat:	Assigned at Check-in
Distance:	318 miles / 511.662 kilometers
CO2 Emissions:	139.92 lbs/63.6 kgs
Remarks:	SEAT ASSIGNMENT RESTRICTED TO AIRPORT/ONLINE CHECK-IN. FOR UP TO DATE TRAVEL INFORMATION ON AIRLINE CHECK-IN/RESTRICTIONS/LIMITATIONS/SECURITY. PLEASE CHECK WWW.AA.COM NO FREQUENT FLYER IN YOUR PROFILE FOR CARRIER BOOKED

Remarks

FOR 24/7 TRAVEL ASSISTANCE PLEASE CONTACT THE BCD TRAVEL TEAM AT 1-800-877-6120 FOR OUTSIDE THE US CALL COLLECT 770-829-2603 FOR THE HEARING IMPAIRED- PLEASE DIAL 711 TO ACCESS RELAY SERVICE- PROVIDE PHONE NUMBER OF 1-800-877-6120 TO ACCESS TRAVEL DUE TO RECENT CHANGES IN THE FY15 GOVERNMENT CITY PAIR PROGRAM/PPP YOUR AIR RESERVATIONS ARE SUBJECT TO CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST 48 HOURS PRIOR TO SCHEDULED DEPARTURE PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN ACCORDANCE WITH YOUR AGENCY'S BUSINESS RULES BUT NO LESS THAN 3 BUSINESS DAYS PRIOR TO DEPARTURE TO ENSURE TICKETING. THIS 48 HOUR CANCELLATION RULE DOES NOT APPLY TO INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS DOMESTIC CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE RESERVATIONS REQUIRE SEPARATE AIR TICKETS.

CHECK-IN TIMES ARE 90 MINUTES PRIOR TO DEPARTURE FOR DOMESTIC FLIGHTS OR 120 MINUTES FOR INTERNATIONAL ELECTRONIC TICKET/S/ WILL BE ISSUED FOR THIS TRIP CHECKED BAGGAGE POLICIES VARY BASED ON CARRIER AND FINAL DESTINATION. FOR THE LATEST INFORMATION PLEASE CHECK WITH YOUR TRAVEL CONSULTANT OR THE AIRLINES WEBSITE.

08Nov/08:59AM

Estimated trip total				488.30 USD
Air	Car	Hotel	Rail	Other
357.20 USD		131.10 USD		
Fare details: Ticketed				
Vendor	Fare information	Refund restrictions before departure	Change restrictions after ticketing	Ticket information
Air AA5107* 13Nov	Total: USD 357.20	REFUND RESTRICTIONS MAY APPLY	CHANGE RESTRICTIONS MAY APPLY	
All quotes are provider quotes excluding possible taxes and charges en route. Currency conversions shown in this itinerary receipt are done using the bank rate applicable at the date shown in the header of this document. Please note that some local taxes and charges may be invoiced during your trip and cannot be shown at time of reservation.				

Advice to Passengers

Transportation of Hazardous Materials

Federal law forbids the carriage of hazardous material aboard the aircraft, in your luggage, or on your person. A violation can result in 5 years imprisonment and penalties of \$250,000 or more (49 U.S.C 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials.

Forbidden Dangerous Items Examples:

Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up

to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative.

Note: Spare batteries and fuel cells are not permitted in checked or hold baggage. These items MUST be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.
This email was generated at 08Nov/2:59 PM UTC

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November 12, 2017 Continued

Sunday

2:57 PM - 5:15 PM

depart Atlanta at 2:57p on Delta flight 2033 - arrive Albany NY 5:15p

November 13, 2017

Monday

- 12:00 AM - 12:00 AM** **CY - Official Travel - Albany, NY**
Please See Above
- 12:00 AM - 12:00 AM** **House & Senate IN Session**
- 9:00 AM - 9:30 AM** **Calendar Review mtg. -- 208-A**
- 1:17 PM - 2:44 PM** **depart Albany at 1:17p on American flight 5107 - arrive DCA at 2:44p**
- 3:00 PM - 3:15 PM** **office arrival**

November 14, 2017

Tuesday

All Day	House & Senate IN Session Please See Above
9:00 AM - 10:00 AM	Scheduling Meeting -- 221-A
10:00 AM - 11:00 AM	Personnel: FSA State Committee Update Meeting -- 208A
11:00 AM - 11:30 AM	USDA Civil Rights Overview -- 200A
11:30 AM - 1:00 PM	hold - office time/lunch
1:00 PM - 1:30 PM	Conference Consideration Mtg. -- 208A
1:30 PM - 2:00 PM	Weekly Mtg. w/ Don Bice -- 208-A - Chris's Office
2:00 PM - 2:45 PM	Communications Strategy Meeting
3:30 PM - 4:30 PM	Schedule Review
5:00 PM - 6:00 PM	Personnel: FSA State Committee Update (Part 2) -- 208A

November 15, 2017

Wednesday

All Day

House & Senate IN Session

Please See Above

All Day

(b) (6) - out

8:00 AM - 10:00 AM

Personnel: State FSA Committees + MRP Boards
8-9:30 FSA Committees

9:30-10 MRP Boards (Mangos, watermelons, mushrooms)

8:00 AM - 9:00 AM

Subcabinet Meeting -- 200-A Conference Room

Please note Subcabinet meeting time has changed to 8:00-9:00 am. Please allow 1 hour for the meeting.

Under Secretary may send Chief of Staff in their place when needed.

Conference Line: 888-844-9904

Access code: (b) (6)

10:00 AM - 10:30 AM

Calendar Review mtg. -- 208-A

11:30 AM - 12:00 PM

Standing Mtg. w/ HR - re: Executive Resource Issues -- Chris's Office

From: Carr, Rhonda - DM

Sent: Thursday, April 13, 2017 2:34 PM

To: Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>; Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>

Cc: Moore, Patty - DM <Patty.Moore@dm.usda.gov>; Meighan, Terri - DM <Terri.Meighan@dm.usda.gov>

Subject: RE: Request for standing meeting

30 minutes and we may need a few weekly upfront but biweekly should be good.
Thanks.

From: Young, Chris - OSEC, Washington, DC

Sent: Thursday, April 13, 2017 2:29 PM

To: Carr, Rhonda - DM <Rhonda.Carr@dm.usda.gov>; Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>

Cc: Moore, Patty - DM <Patty.Moore@dm.usda.gov>; Meighan, Terri - DM <Terri.Meighan@dm.usda.gov>

Subject: RE: Request for standing meeting

Julie, I asked Rhonda to add this.

November 15, 2017 Continued

Wednesday

Rhonda, do you think a 30-minute block weekly or biweekly is sufficient?

From: Carr, Rhonda - DM
Sent: Thursday, April 13, 2017 2:02 PM
To: Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>
Cc: Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>; Moore, Patty - DM <Patty.Moore@dm.usda.gov>; Meighan, Terri - DM <Terri.Meighan@dm.usda.gov>
Subject: Request for standing meeting

Hi Julie,

Just want to put on your radar....to schedule a standing meeting with Chris, Patty, Terri, and I to discuss Executive Resources issues. Tentatively starting in May.....Many thanks.

Rco

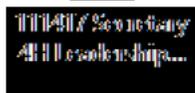
RHONDA C. CARR | Deputy Director, Executive Resources Management
Division
Office of Human Resources Management | Departmental Management | U.S.
Department of Agriculture
1400 Independence Avenue, SW | JLW Building | Room 309W
Washington, D.C. 20250
202/720-3967-Direct | (b) (6) Cell
rhonda.carr@dm.usda.gov

2:00 PM - 2:30 PM

Surrogate Travel Mtg. -- 208A

3:30 PM - 4:00 PM

Meeting with 4H Leadership



November 16, 2017

Thursday

12:00 AM - 12:00 AM

House & Senate IN Session

Please See Above

9:00 AM - 9:30 AM

Calendar Review mtg. -- 208-A

10:00 AM - 10:30 AM

Scheduling and Advance Briefing with Mr. McKinney -- 208A

11:00 AM - 11:30 AM

Follow Up Internship (FFA/4-H/AFA) mtg. -- 208-A

11:45 AM - 1:15 PM

Lunch w/ Charlie Thornton -- USDA People's Buffet - upstairs

Happy to come there as he mentioned that. Time is fine as well!

Thanks!

Charlie

From: Gordon, Julie - OSEC [<mailto:Julie.Gordon@osec.usda.gov>]

Sent: Thursday, October 12, 2017 10:48 AM

To: Thornton, Charlie

Subject: RE: Greetings

Perfect!

Would you like to come here or meet somewhere off campus? Let me know and I will be happy to make the reservations. Also, thinking about 11:45a, as Chris will need to be back for a 1:30p meeting.

Thank you!

Julie Gordon

Special Assistant - Office of the Secretary

United States Department of Agriculture

Office: 202-720-3631

Cell: (b) (6)

From: Thornton, Charlie [<mailto:cthorton@CFTC.gov>]

Sent: Thursday, October 12, 2017 10:44 AM

To: Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>

Subject: RE: Greetings

The 31st works for me!

November 16, 2017 Continued

Thursday

From: Gordon, Julie - OSEC [<mailto:Julie.Gordon@osec.usda.gov>]
Sent: Thursday, October 12, 2017 8:40 AM
To: Thornton, Charlie
Subject: RE: Greetings

Mr. Thornton,

Chris is available M-F the week of Oct. 30 – Nov. 3.

Please let me know if one of those days will work for you.

Look forward to hearing from you.

Julie

Julie Gordon

Special Assistant – Office of the Secretary

United States Department of Agriculture
Office: 202-720-3631
Cell: (b) (6)

From: Young, Chris - OSEC, Washington, DC
Sent: Thursday, October 12, 2017 6:06 AM
To: Thornton, Charlie <cth Thornton@CFTC.gov>
Cc: Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>
Subject: RE: Greetings

Good morning, Charlie.

I'm presently in London. I've copied Julie so she can help us find a time for lunch. Would love to welcome you over to USDA. However, my travel schedule is intense into early-to-mid November. So we realistically may be looking at three or four weeks. We'll find a time, though.

-Chris

From: Thornton, Charlie [<mailto:cth Thornton@CFTC.gov>]
Sent: Wednesday, October 11, 2017 3:59 PM
To: Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>
Subject: RE: Greetings

November 16, 2017 Continued

Thursday

Circling back on this. Should I reach out to Julie? Hope your travels are going well!!

We just went to Georgia and we happened to meet with Commissioner Black. Will have to fill you in.

Charlie

From: Thornton, Charlie
Sent: Wednesday, September 27, 2017 10:46 AM
To: 'Young, Chris - OSEC, Washington, DC'
Subject: RE: Greetings

Completely understand. Happy to work with her to find a time.

From: Young, Chris - OSEC, Washington, DC [<mailto:Chris.Young@osec.usda.gov>]
Sent: Wednesday, September 27, 2017 10:12 AM
To: Thornton, Charlie
Subject: RE: Greetings

Good morning, Charlie. Hope you are well.

I'd like to get together, too, but I'm fairly packed through the end of October. (A long international trip is thrown in there.) I'll have Julie, my assistant, try to find some time. Maybe we could do lunch here at USDA.

From: Thornton, Charlie [<mailto:cthorton@CFTC.gov>]
Sent: Tuesday, September 26, 2017 1:29 PM
To: Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>
Subject: Greetings

Chris,

(b) (6) I hope that you are settling in. I would like to take you up on that offer to meet. Would you have time in the next couple of weeks?

Best,
Charlie

N. Charles Thornton III
Director, Office of Legislative Affairs
U.S. Commodity Futures Trading Commission
1155 21st Street, NW | Washington DC 20581 | Tel: 202.418.5145

November 16, 2017 Continued

Thursday

2:00 PM - 3:00 PM

PDI Conference Call

4:00 PM - 4:30 PM

Touch Base re: 11/25 Event -- 208A

Sounds good. Julie, is there a half hour block that Chris is available for us to touch base on this on maybe Thursday?

Thank you!
Lauren

From: Young, Chris - OSEC, Washington, DC
Sent: Tuesday, November 14, 2017 12:13 PM
To: Sullivan, Lauren - OSEC, Washington, DC <Lauren.Sullivan@osec.usda.gov>; McFarland, Lilia - FSA, Washington, DC <Lilia.McFarland@wdc.usda.gov>
Cc: Rodgers, Meghan - OC, Washington, DC <Meghan.Rodgers@oc.usda.gov>
Subject: RE: Nov 25th Details

Lilia,

Let's circle the wagons later this week to see how this is shaping up.

C.

From: Sullivan, Lauren - OSEC, Washington, DC
Sent: Monday, November 6, 2017 4:40 PM
To: Ryles, Bo <boryles@fourhcouncil.edu>; McFarland, Lilia - FSA, Washington, DC <Lilia.McFarland@wdc.usda.gov>
Cc: Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>
Subject: RE: Nov 25th Details

Hi Bo,

I will get final answers for you in the coming days and send along. I am including the information that I know now below:

- What time will the Secretary be arriving?
What time will he speak?
- Will the Secretary's office provide an introduction or will we need to write one from what we find on the USDA website?
I have attached a bio of the Secretary
- Who on his staff will be accompanying him? Will Mrs. Perdue be with him? Will they be coming in separate vehicles?
I am also including Chris Young, as he will be accompanying the Secretary. I will find out of Mrs. Perdue plans to attend.
- How long will he be speaking?
I believe he will speak for about 15 minutes
- Will he need a green room or will he be going directly to the assembly?
A hold room would be great for him to review his remarks for a few minutes upon arrival
- Are there specific protocol issues we need to be prepared to address?
- Please confirm that he does not need lodging.

November 16, 2017 Continued

Thursday

No lodging is needed

Chris, feel free to add in anything I missed.

Thank you!

Best,
Lauren

From: Ryles, Bo [<mailto:boryles@fourhcouncil.edu>]
Sent: Monday, November 06, 2017 4:18 PM
To: McFarland, Lilia - FSA, Washington, DC <Lilia.McFarland@wdc.usda.gov>
Cc: Sullivan, Lauren - OSEC, Washington, DC <Lauren.Sullivan@osec.usda.gov>
Subject: Nov 25th Details

Lilia,
Dr. Susan Stewart has provided the details relative to National 4-H Congress assembly. The team posed a questions that I hope you can help us answer.

From Dr Stewart:

The Saturday morning assembly will begin at 8 am in the Regency Ballroom. The speaker for that assembly is Dr. Andrew Lovett, a principal from City of Atlanta Schools who has worked with 4-H on a service learning experience. Dr. Lovett is a 4-H alum from Dougherty County. His comments will last 10-15 minutes.

We listed the Secretary after Dr. Lovett. The program always builds to the highest level individual on the program. Our current agenda is:

MC/Welcome – Nathan Lindsey, Oklahoma
American Pledge – Brian Potts, Nebraska
4-H Pledge – McKenna Carnahan, Wyoming
Introduction of 4-H Entertainment – Davis C. Smith, Arkansas
4-H Entertainment – Kyle Sellers, Georgia
Introduction of Speaker – Angel Austin, Georgia
Speaker Dr. Andrew Lovett
Principal, Benteen Elementary School
Introduction of Secretary Perdue
Speaker The Honorable Sonny Perdue
United States Secretary of Agriculture
Announcements – Lindsey Scott, South Carolina

Questions to make the Secretary's appearance seamless:

- What time will the Secretary be arriving? We will have a group of Congress leadership youth meet him at the door and escort him to the Assembly.
- Will the Secretary's office provide an introduction or will we need to write one from what we find on the USDA website?
- Who on his staff will be accompanying him? Will Mrs. Perdue be with him? Will they be coming in separate vehicles? Please ask all to enter the hotel through the front door on Peachtree Street. I will arrange for parking on the front drive for the

November 16, 2017 Continued

Thursday

number of vehicles expected.

- How long will he be speaking?
- Will he need a green room or will he be going directly to the assembly?
- Are there specific protocol issues we need to be prepared to address?
- Please confirm that he does not need lodging.

Please call as needed. Thank you.

Sincerely,
Bo

Bo Ryles, EdD.
Sr Director/ National 4-H Council
Sr Director/ National 4-H Council
7100 Connecticut Av. Chevy Chase MD 20815
O: 706 542 3390. M: (b) (6)

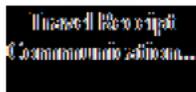
www.4-H.org

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November 20, 2017
Monday

12:00 AM - 12:00 AM

CY - travel - GA



TRAVELER NOTICE - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change. Travelers are responsible for verifying all fees charged by individual carriers. Please visit the operating carrier website of your ticketed itinerary for applicable fees.

To view your trip via Viewtrip, please click [here](#)

[Printer Friendly](#)

Ticket Receipt

Total Amount: 421.40 USD
This ticket information applies to the following trip(s):

Delta Air Lines Flight 2490 from Washington DC to Atlanta GA on November 20
Delta Air Lines Flight 1963 from Atlanta GA to Washington DC on November 27

ElectronicTicket Number: 0067007642225
Invoice Number: EZ0136563
Ticket Amount: 421.40 USD
Form of Payment: VI*****3392

Travel Summary – Agency Record Locator VLJ65E

Traveler
YOUNG / LARRY C

Reference number by traveler: A0VBB2

Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type
11/20/2017	DCA-ATL	DL 2490	Confirmed	07:15 PM/09:14 PM	Premium Economy / S
11/20/2017	ATL	Hertz Rent-A-Car	Confirmed	11/20-11/27	Full Size 2/4 Door
11/20/2017	ATL	(b) (6) Atlanta	Confirmed	11/20-11/21	
11/24/2017	ATL	(b) (6) Atlanta	Confirmed	11/24-11/27	
11/27/2017	ATL-DCA	DL 1963	Confirmed	01:34 PM/03:20 PM	Premium Economy / S

November 20, 2017 Continued

Monday

AIR - Monday, November 20 2017
Record Locator VLJ65E

Delta Air Lines Flight DL2490 Pre

Depart: Ronald R
Terminal I
Washingt
Columbia

Arrive:

Duration:
Status:
Equipment:
Seat:
FF Number:
Distance:
CO2 Emissions:

CAR - Monday, November 20 2017

Hertz Rent-A-Car

Pick Up: Atlanta H
Rental Ca
College P
United St
[530-2925](tel:530-2925)

Drop Off:

Type:
Status:
Weekly Rate:
Extra Day Fee:
Extra Day Allowance:
Mileage Allowance:
Estimated Total:
Confirmation:
Corp. Discount:
Frequent Renter ID:
CO2 Emissions:

Special Information:
Remarks:

November 20, 2017 Continued

Monday

HOTEL - Monday, November 20

(b) (6)

Address:

Tel:

Fax:

Check In/Check Out:

Status:

Number of Persons:

Number of Rooms:

Number of Nights:

Rate per night:

Guaranteed:

Confirmation:

Corp. Discount:

Frequent Guest ID:

Cancellation Policy:

CO2 Emissions:

Remarks:

HOTEL - Friday, November 24

(b) (6)

Address:

Tel:

Fax:

Check In/Check Out:

Status:

Number of Persons:

Number of Rooms:

Number of Nights:

Rate per night:

Guaranteed:

Confirmation:

Corp. Discount:

Frequent Guest ID:

Cancellation Policy:

CO2 Emissions:

Remarks:

AIR - Monday, November 27 20
Record Locator VLJ65E

Delta Air Lines Flight DL1963 Pre

Depart: Hartsfield:
Terminal 5
Atlanta, G
States

Arrive:

November 20, 2017 Continued

Monday

Remarks

FOR 24/7 TRAVEL ASSISTANCE PLEASE
THE BCD TRAVEL TEAM AT 1-800-877-
FOR OUTSIDE THE US CALL COLLECT
FOR THE HEARING IMPAIRED- PLEASE
TO ACCESS RELAY SERVICE- PROVIDE
NUMBER OF 1-800-877-6120 TO ACCESS
DUE TO RECENT CHANGES IN THE FY
PROGRAM/PPP YOUR AIR RESERVATION
CANCELLATION BY THE AIRLINES IF NOT
48 HOURS PRIOR TO SCHEDULED DEPARTURE
PLEASE ENSURE ALL NECESSARY ARRANGEMENTS
ACCORDANCE WITH YOUR AGENCY'S POLICY
THAN 3 BUSINESS DAYS PRIOR TO DEPARTURE
THIS 48 HOUR CANCELLATION RULE
INTERNATIONAL RESERVATIONS UNLESS
CONNECTIONS ON MORE THAN ONE
RESERVATIONS REQUIRE SEPARATE

CHECK-IN TIMES ARE 90 MINUTES PRIOR
FOR DOMESTIC FLIGHTS OR 120 MINUTES
CHECKED BAGGAGE POLICIES VARY
WITH YOUR TRAVEL CONSULTANT OR
ELECTRONIC TICKET/S/ WILL BE ISSUED
DESTINATION. FOR THE LATEST INFORMATION

16Nov/09:23AM

Estimated trip total

Air	Car
421.40 USD	364.86 USD

Fare details: Ticketed

Vendor	Fare information
Air	Total:
DL2490 20Nov	USD 421.40
DL1963 27Nov	

All quotes are provider quotes excluding taxes and fees
this itinerary receipt are done using the base fare
that some local taxes and charges may be applicable

Advice to Passengers

Transportation of Hazardous Materials

Federal law forbids the carriage of hazardous materials that
result in 5 years imprisonment and penalties for the carriage of
compressed gases, flammable liquids and

Forbidden Dangerous Items Examples

Paints, lighter fluid, fireworks, tear gases, aerosols, and
quantities (up to 70 ounces total) of medicine, alcohol, and
on your person. For further information, contact your travel agent

Note: Spare batteries and fuel cells are not allowed in checked
baggage. If your carry-on bag is gate checked, you must check it

November 20, 2017 Continued

Monday

This email was generated at 16Nov/3:23

BCD Travel acts only as an agent for the airlines, hotels, bus companies, railroads, tour operators, cruise lines, car rental companies, and other similar third parties providing accommodations, transportation, or other meeting and travel related services ("Suppliers"). Suppliers are independent and do not act for or on behalf of BCD Travel, are not employees of BCD Travel, and do not have a joint venture or partnership with BCD Travel. Suppliers have their own terms and conditions for the services they provide, and you agree to abide by the terms and conditions set forth in any and all documents for any such Supplier services, including, without limitation, all cancellation fees. By utilizing the services represented by this itinerary, you agree to the foregoing and also agree that neither BCD Travel or its parent, affiliates, subsidiaries, partners, agents, and their respective officers, directors, employees, and representatives shall be or become liable for any loss, cost, expense, injury, accident, or damage to person or property resulting directly or indirectly from (i) the acts or omissions of Suppliers, including, but not limited to, delays or cancellation of services, cessation of operations, breakdown in machinery or equipment, or changes in fares, itineraries, or schedules; and/or (ii) acts of God, dangers incident to the sea, fires, acts of government or other authorities, wars, acts of terrorism, civil unrest, strikes, riots, thefts, pilferage, epidemics, quarantines, other diseases, climatic aberrations, or from any other cause beyond BCD Travel's control. Please see additional terms and conditions related to this itinerary at [Terms and Conditions](#).

12:00 AM - 12:00 AM

Heidi out of the office

12:00 AM - 12:00 AM

House & Senate In RECESS

10:00 AM - 1:00 PM

FY2018 Q2 Strategy Meeting -- 221A
888-844-9904

Access: (b) (6)

DELIBERATIVE, PRE-DECISIONAL

Dear Colleagues,

Please read this email carefully.

On Monday morning, 20 November, 9:00 am until we finish (likely around 11:30 am), we will hold an in-person FY18 Q2 Strategy Meeting in 221-A. This meeting will prioritize messages and messaging mediums (e.g., events, media interviews, announcements, etc.) for the first three months of 2018. Your attendance is mandatory, unless you have previously been approved for leave. A call-in line will be provided on the calendar invitation, but the strong preference is that you attend in person. This is not a proxy event: if you are on this email, you were intentionally asked to be a part of this discussion.

To prepare for the meeting, please focus your thoughts on:

- (b) (5) Deliberative

and

November 20, 2017 Continued

Monday

- (b) (5) Deliberative

(b) (5) Deliberative

- Rebeckah, Policy Group – Campbell, Klip, Peter, Kailee
- Tim, Comms Group – Michawn, Meghan, Jake
- Joby, Stakeholders Group – Abbey, Peter, Turner, Diane
- Lauren, Logistics Group – Rob, Bethany, Nick, Sa,

Please have those documents submitted to Campbell and me by close of business on Friday.

These discussions will also set the similar priorities for the subcabinet.

Thank you,
Chris

L. Christopher Young

Deputy Chief of Staff

United States Department of Agriculture
Office: 202.720.3631

5:45 PM - 6:00 PM

depart for DCA

7:15 PM - 9:14 PM

depart DCA at 7:15p on Delta flight 2490 - arrive Atlanta at 9:14p

November 21, 2017

Tuesday

- All Day CY - travel - GA Please See Above
- All Day (b) (6) out of the office Please See Above
- All Day House & Senate In RECESS Please See Above

November 22, 2017

Wednesday

- All Day CY - travel - GA Please See Above

- All Day (b) (6) out of the office Please See Above

- All Day House & Senate In RECESS Please See Above

- All Day (b) (6) out

November 23, 2017

Thursday

All Day	CY - travel - GA	Please See Above
All Day	(b) (6) out of the office	Please See Above
All Day	House & Senate In RECESS	Please See Above
All Day	Thanksgiving Day - Federal Holiday	

November 24, 2017

Friday

All Day	CY - travel - GA	Please See Above
12:00 AM - 12:00 AM	(b) (6) out of the office	Please See Above
12:00 AM - 12:00 AM	House & Senate In RECESS	Please See Above
All Day	(b) (6) - out on annual leave	

November 25, 2017
Saturday

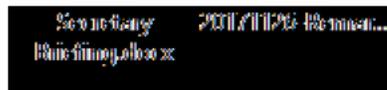
All Day

CY - travel - GA

Please See Above

8:30 AM - 10:30 AM

National 4H Youth Congress -- Hyatt Regency Atlanta, 265 Peachtree Street, NE, Atlanta, 30303, Regency Ballroom



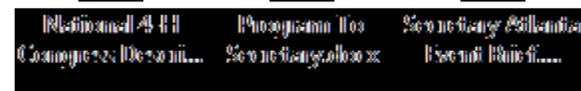
[Secretary Atlanta Event Brief.docx](#) [Secretary Briefing.docx](#) [National 4-H Congress Description.pdf](#) [Program To Secretary.docx](#)

Contact:
Susan Stewart
S. Stewart and Associates, Inc.
PO Box 367
Alpharetta, GA 30009
Phone 770-619-1232

The Saturday morning assembly will begin at 8 am in the Regency Ballroom. The speaker for that assembly is Dr. Andrew Lovett, a principal from City of Atlanta Schools who has worked with 4-H on a service learning experience. Dr. Lovett is a 4-H alum from Dougherty County. The Secretary will speak at 8:30am.

We listed the Secretary after Dr. Lovett. The program always builds to the highest level individual on the program. Our current agenda is:

- MC/Welcome – Nathan Lindsey, Oklahoma
- American Pledge – Brian Potts, Nebraska
- 4-H Pledge – McKenna Carnahan, Wyoming
- Introduction of 4-H Entertainment – Davis C. Smith, Arkansas
- 4-H Entertainment – Kyle Sellers, Georgia
- Introduction of Speaker – Angel Austin, Georgia
- Speaker Dr. Andrew Lovett
Principal, Benteen Elementary School
- Introduction of Secretary Perdue -
- Speaker The Honorable Sonny Perdue
United States Secretary of Agriculture
- Announcements – Lindsey Scott, South Carolina



November 26, 2017

Sunday

All Day

CY - travel - GA

Please See Above

November 27, 2017

Monday

12:00 AM - 12:00 AM

CY - travel - GA

Please See Above

All Day

Senate ONLY IN Session

8:30 AM - 9:30 AM

Senior Staff Mtg. Call numbers below -- OSEC Bullpen; see phone numbers below

All:

Going forward, we can use the conference line number below.

Conference Line:

1-888-844-9904

Code: (b) (6)

The **phone number for the phone** is (b) (6). We can use this when there is only one person calling in.

11:30 AM - 11:45 AM

Sec. arrival to office

1:00 PM - 3:00 PM

FYI -- (b) (6) Retirement Celebration -- Whitten Patio



(b) (6)

3:30 PM - 4:00 PM

mtg. w/ Inga Bumbarly-Langston -- 208-A

3:45 PM - 4:00 PM

office arrival

4:00 PM - 4:30 PM

HR mtg. -- 208A

4:30 PM - 5:15 PM

Japan/Korea Timeline Meeting -- 208A

Zhulietta, I only had OSEC on the original meeting invite, Can you please pass on to the appropriate people in FAS? Thank you!

Lauren

5:30 PM - 6:00 PM

Calendar Review mtg. -- 208-A

November 28, 2017

Tuesday

12:00 AM - 12:00 AM

House & Senate IN Session

8:00 AM - 9:00 AM

Weekly Mission Area Chiefs of Staff Meeting -- 200-A Conference Room

To: Mission Area Chiefs of Staff

From: L. Christopher Young, Deputy Chief of Staff, U.S. Department of Agriculture

Re: Weekly Chiefs Meeting

Effective next Tuesday, 28 November, and then every Tuesday morning thereafter, we will hold a mandatory weekly mission area chiefs of staff meeting. The meeting will be from 8:00 – 9:00 am and take place in the Secretary's conference room (200-A). Ms. Julie Gordon, my executive assistant, will send out a calendar invitation shortly.

At the initial meeting, Heidi and I will outline the purpose and what you should come each week prepared to discuss. In general, though, we want to unify our messaging across the Department. To that end, each week you should bring a one-month rolling set of announcements and events for your constituent agencies. We will also consider in more depth items that the subcabinet will cover on Wednesdays.

Your attendance is required. Should you be on leave or otherwise unable to attend, please ensure that your mission area is appropriately represented.

L. Christopher Young

Deputy Chief of Staff

United States Department of Agriculture
Office: 202.720.3631

8:15 AM - 8:30 AM

Scheduling Questions

9:00 AM - 10:00 AM

Scheduling Meeting -- 221-A

10:00 AM - 10:30 AM

follow-up w/ Rachel -- 208A

10:30 AM - 11:00 AM

bi-weekly mtg. w/ Diane Cullo -- 208A

November 28, 2017 Continued

Tuesday

11:00 AM - 1:00 PM

USDA Regulation Status Readout Mtg. -- 221A
DELIBERATIVE, PRE-DECISIONAL

All,

As a reminder to keep the ball rolling: (b) (5) Deliberative

I will ask Julie to schedule a one-hour status readout meeting with this group the week of the 27th.

L. Christopher Young

Deputy Chief of Staff

United States Department of Agriculture
Office: 202.720.3631

1:00 PM - 1:30 PM

Weekly mtg. w/ Duane Williams -- 208-A

2:00 PM - 2:30 PM

mtg. w/ CY and Don B. -- Heidi's office

3:30 PM - 4:00 PM

PRB Process Close Out Mtg. -- 208A

4:00 PM - 4:30 PM

Follow up scheduling meeting to discuss Florida and Arkansas -- 208A

4:30 PM - 5:30 PM

State Lists Discussion -- 208A

Great work, everyone. Proud of everyone's efforts. We almost made it to the end!

Next steps:

1 (b) (5) Deliberative

2

1

3

2

November 29, 2017
Wednesday

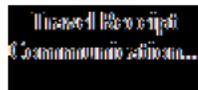
All Day

House & Senate IN Session

Please See Above

12:00 AM - 12:00 AM

Chris - official travel - Phoenix AZ



TRAVELER NOTICE - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change. Travelers are responsible for verifying all fees charged by individual carriers. **Please visit the operating carrier website of your ticketed itinerary for applicable fees.**

To view your trip via Viewtrip, please click [here](#)

[Printer Friendly](#)

Ticket Receipt

Total Amount: 645.60 USD

This ticket information applies to the following trip(s):

- Delta Air Lines Flight 2460 from Washington DC to Atlanta GA on November 29
- Delta Air Lines Flight 2618 from Atlanta GA to Phoenix AZ on November 29
- Delta Air Lines Flight 1546 from Phoenix AZ to Atlanta GA on December 01
- Delta Air Lines Flight 2909 from Atlanta GA to Washington DC on December 01

ElectronicTicket Number: 0067007642718
 Invoice Number: EZ0137256
 Ticket Amount: 645.60 USD
 Form of Payment: VI*****3392

Travel Summary – Agency Record Locator TD8CCA

Traveler

YOUNG / LARRY C

Reference number by traveler: A0X0BH

Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type
11/29/2017	DCA-ATL	DL 2460	Confirmed	11:03 AM/01:05 PM	Premium Economy / S
11/29/2017	ATL-PHX	DL 2618	Confirmed	02:32 PM/04:50 PM	Economy / L
12/01/2017	PHX-ATL	DL 1546	Confirmed	11:34 AM/05:10 PM	Economy / L
12/01/2017	ATL-DCA	DL 2909	Confirmed	05:51 PM/07:34 PM	Premium Economy / S

November 29, 2017 Continued

Wednesday

AIR - Wednesday, November 29, 2017
Record Locator TD8CCA

Delta Air Lines Flight DL2460 Pre

Depart: Ronald Reagan
Terminal I
Washington
Columbia

Arrive:

Duration:
Status:
Equipment:
Seat:
FF Number:
Distance:
CO2 Emissions:

AIR - Wednesday, November 29, 2017

Delta Air Lines Flight DL2618 Ecc

Depart: Hartsfield-Jackson
Terminal S
Atlanta, Georgia
States

Arrive:

Duration:
Total duration:
Status:

Meal:
Equipment:
Seat:
FF Number:
Distance:
CO2 Emissions:

November 29, 2017 Continued

Wednesday

**AIR - Friday, December 1 2017
Record Locator TD8CCA**

Delta Air Lines Flight DL1546 Ecc

Depart: Sky Harb
Phoenix, /
States

Arrive:

Duration:
Status:

Meal:
Equipment:
Seat:
FF Number:
Distance:
CO2 Emissions:

AIR - Friday, December 1 2017

Delta Air Lines Flight DL2909 Pre

Depart: Hartsfield-
Terminal :
Atlanta, G
States

Arrive:

Duration:
Total duration:
Status:
Equipment:
Seat:
FF Number:
Distance:
CO2 Emissions:

Remarks

FOR 24/7 TRAVEL ASSISTANCE PLEASE
THE BCD TRAVEL TEAM AT 1-800-877-
FOR OUTSIDE THE US CALL COLLECT
FOR THE HEARING IMPAIRED- PLEASE
TO ACCESS RELAY SERVICE- PROVIDE
NUMBER OF 1-800-877-6120 TO ACCE
DUE TO RECENT CHANGES IN THE FY
PROGRAM/PPP YOUR AIR RESERVAT
CANCELLATION BY THE AIRLINE IS A

November 29, 2017 Continued

Wednesday

21Nov/12:55PM

Estimated trip total

Air	Car
645.60 USD	

Fare details: Ticketed

Vendor	Fare informatio
Air	Total:
DL2460 29Nov	USD 645.60
DL2618 29Nov	
DL1546 01Dec	
DL2909 01Dec	

All quotes are provider quotes excluding taxes and fees. All quotes on this itinerary receipt are done using the best available rates. Please note that some local taxes and charges may be

Advice to Passengers

Transportation of Hazardous Materials

Federal law forbids the carriage of hazard materials. Carriage of hazardous materials result in 5 years imprisonment and penal fines. Hazardous materials include compressed gases, flammable liquids and solids, toxic liquids and solids, and other hazardous materials.

Forbidden Dangerous Items Examples

Paints, lighter fluid, fireworks, tear gases, and other hazardous materials. Quantities (up to 70 ounces total) of medicine and medical supplies on your person. For further information, contact your travel agent.

Note: Spare batteries and fuel cells are not allowed in checked baggage. If your carry-on bag is gate checked, it must be checked at the gate.

This email was generated at 21Nov/6:55

BCD Travel acts only as an agent for the airlines, hotels, bus companies, railroads, tour operators, cruise lines, car rental companies, and other similar third parties providing accommodations, transportation, or other meeting and travel related services ("Suppliers"). Suppliers are independent and do not act for or on behalf of BCD Travel, are not employees of BCD Travel, and do not have a joint venture or partnership with BCD Travel. Suppliers have their own terms and conditions for the services they provide, and you agree to abide by the terms and conditions set forth in any and all documents for any such Supplier services, including, without limitation, all cancellation fees. By utilizing the services represented by this itinerary, you agree to the foregoing and also agree that neither BCD Travel or its parent, affiliates, subsidiaries, partners, agents, and their respective officers, directors, employees, and representatives shall be or become liable for any loss, cost, expense, injury, accident, or damage to person or property resulting directly or indirectly from (i) the acts or omissions of Suppliers, including, but not limited to, delays or cancellation of services, cessation of operations, breakdown in machinery or equipment, or changes in fares, itineraries, or schedules; and/or (ii) acts of God, dangers incident to the sea, fires, acts of government or other authorities, wars, acts of terrorism, civil unrest, strikes, riots, thefts, pilferage, epidemics, quarantines, other diseases, climatic aberrations, or from any other cause beyond BCD Travel's control. Please see additional terms and conditions related to this itinerary at [Terms and Conditions](#).

November 29, 2017 Continued

Wednesday

All Day

(b) (6) out

8:00 AM - 9:00 AM

Subcabinet Meeting -- 200-A Conference Room

Please note Subcabinet meeting time has changed to 8:00-9:00 am. Please allow 1 hour for the meeting.

Under Secretary may send Chief of Staff in their place when needed.

Conference Line: 888-844-9904

Access code: (b) (6)

9:00 AM - 9:30 AM

Calendar Review mtg. -- 208-A

9:30 AM - 9:45 AM

depart USDA for DCA

11:00 AM - 11:30 AM

Communications Strategy Meeting -- 200A

11:03 AM - 4:50 PM

depart DCA at 11:03a on Delta flight 2460 - arrive Atlanta at 1:05p - depart Atlanta at 2:32p on Delta flight 2618 - arrive Phoenix 4:50p

1:00 PM - 1:30 PM

mtg. w/ Carly re: State Directors -- 208-A

5:30 PM - 6:00 PM

(b) (6)

Confirmation number: 3393877782

Phone # (b) (6)

November 30, 2017

Thursday

All Day

House & Senate IN Session

Please See Above

All Day

Chris - official travel - Phoenix AZ

Please See Above

8:30 AM - 9:30 AM

Senior Staff Mtg. Call numbers below -- OSEC Bullpen; see phone numbers below

All:

Going forward, we can use the conference line number below.

Conference Line:

1-888-844-9904

Code: (b) (6)

The phone number for the phone is (b) (6). We can use this when there is only one person calling in.

9:00 AM - 9:30 AM

Calendar Review mtg. -- 208-A

12:30 PM - 1:30 PM

ERS Brown Bag #4: What role do food access and the cost of a healthy diet play in Americans' food choice? -- 200-A

October 1, 2017

Sunday

11:00 AM - 11:30 AM

**USDA Civil Rights Review
Civil Rights Review: 11- 11:30am Stephen, Tami Trost, Arlean Leland, Winona Scott**

October 2, 2017

Monday

12:00 AM - 12:00 AM

House and Senate IN Session

11:00 AM - 11:30 AM

Staff Pre-brief before G7 Meeting with the Secretary -- 221A

11:30 AM - 12:00 PM

Shared Cost & Modernization -- Heidi's Office

1:00 PM - 1:30 PM

mtg. w/ (b) (6) -- 208A - Chris's office



(b) (6)

(b) (6)

Can we please set up 30 minutes for Chris to meet with (b) (6). FYI (b) (6) is out of town next Mon., Tue., Wed. but available before/after that. I've copied him on this email. Also include me on the invite. ☺

Thanks!

Diane

From: Young, Chris - OSEC, Washington, DC
Sent: Tuesday, September 12, 2017 4:52 PM
To: Cullo, Diane - OSEC, Washington, DC <Diane.Cullo@osec.usda.gov>
Subject: RE: MVAL/Vets2Ag Initiative

yes

From: Cullo, Diane - OSEC, Washington, DC
Sent: Tuesday, September 12, 2017 4:51 PM
To: Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>
Subject: MVAL/Vets2Ag Initiative

Attached is (b) (6) resume and bio. This would be an initial 120-day detail from the (b) (6). He's superb. I'd like to bring him over to meet with you. May I set up with Julie?

He'll help our roll out and if all works out can bring him over permanently once I have budget in place.

Diane

2:00 PM - 2:30 PM

Calendar Review mtg. -- 208-A

October 2, 2017 Continued

Monday

3:00 PM - 3:30 PM

Communications Strategy Meeting --

3:30 PM - 4:00 PM

G7 Summit/Europe Briefing -- 200A

October 3, 2017

Tuesday

All Day	House and Senate IN Session Please See Above
9:00 AM - 10:00 AM	Scheduling Meeting -- 221-A
12:10 PM - 12:30 PM	Transit to British Ambassador's Residence
12:30 PM - 1:30 PM	Lunch with Sir Kim Darroch, UK Ambassador to the United States -- The British Ambassador's Residence, (b) (6)    The following information is redacted: * (b) (6)
2:15 PM - 2:45 PM	Weekly Mtg. w/ Don Bice -- 208-A - Chris's Office
3:30 PM - 4:00 PM	OPPE Briefing Diane will run through OPPE structure, staffing, etc
4:15 PM - 4:45 PM	mtg. w/ Jannine Miller re: Infrastructure Events -- Chris's office Scheduling request for Chris

From: Miller, Jannine - OSEC, Washington, DC
Sent: Friday, September 29, 2017 3:00 PM
To: Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>
Cc: Rollins, Blake - OSEC, Washington, DC <Blake.Rollins@osec.usda.gov>; Hudson, Bethany - OSEC, Washington DC <Bethany.Hudson@osec.usda.gov>
Subject: Re: "Infrastructure" events

Yes, certainly! Something tells me that you'll also be dealing with another 15 things on Monday and Tuesday, too ;-)) but I'm thankful to be getting in the cue for just a few mins of your time - won't take more than 10 mins. I'll work with Bethany on scheduling.

Thanks for all you're handling, Chris - appreciate you!!

Jannine

Jannine Miller
Senior Advisor for Rural Infrastructure
Office of the Secretary of Agriculture
Jannine.Miller@osec.usda.gov
202-597-0486

On Sep 29, 2017, at 12:55 PM, Young, Chris - OSEC, Washington, DC

October 3, 2017 Continued

Tuesday

<Chris.Young@osec.usda.gov> wrote:

Monday or Tuesday is going to be far, far better. My computer completely crashed today, which is one of about fifteen various situations.

From: Miller, Jannine - OSEC, Washington, DC
Sent: Friday, September 29, 2017 9:43:20 AM
To: Young, Chris - OSEC, Washington, DC
Cc: Rollins, Blake - OSEC, Washington, DC
Subject: "Infrastructure" events

Hi Chris,

Thanks for working to get some good events lined up related to the Infrastructure initiative. As I mentioned at the Sr. Staff mtg today, there are a few additional aspects you & I should circle-up on, particularly related to (b) (5) Deliberative

When might be good for you to touch base? I'll be available today by phone (cell is (b) (6)) and I'll be back in the office on Monday, if that's better for you.

Thanks so much!
Jannine

Jannine Miller
Senior Advisor for Rural Infrastructure
Office of the Secretary of Agriculture
Jannine.Miller@osec.usda.gov
202-597-0486

5:00 PM - 6:00 PM

Cabinet Affairs Outlook Report Due

October 4, 2017

Wednesday

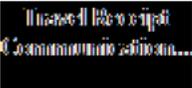
All Day

House and Senate IN Session

Please See Above

12:00 AM - 12:00 AM

Travel - Raleigh NC



TRAVELER NOTICE - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change.

Travelers are responsible for verifying all fees charged by individual carriers.

Please visit the operating carrier website of your ticketed itinerary for applicable fees.

To view your trip via Viewtrip, please click [here](#)

[Printer Friendly](#)

Ticket Receipt

Total Amount: 464.40 USD

This ticket information applies to the following trip(s):

Delta Air Lines Flight 6308 from Washington DC to Raleigh / Durham NC on October 04 (Operated By: Gojet Airlines Dba Delta Connection)

Delta Air Lines Flight 6271 from Raleigh / Durham NC to Washington DC on October 06 (Operated By: Gojet Airlines Dba Delta Connection)

ElectronicTicket Number: 0068613178385

Invoice Number: EZ0122572

Ticket Amount: 464.40 USD

Form of Payment: VJ*****3392

Travel Summary – Agency Record Locator JZFSJO

Traveler

YOUNG / LARRY C

Reference number by traveler: A0VO3E

Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type
10/04/2017	DCA-RDU	DL 6308*	Confirmed	04:40 PM/05:51 PM	Economy / H
10/04/2017	RDU	(b) (6)	Confirmed	10/04-10/06	
10/06/2017	RDU-DCA	DL 6271*	Confirmed	10:50 AM/12:00 PM	Economy / L

AIR - Wednesday, October 4 2017 - Agency Record Locator JZFSJO

[Add to Calendar](#) [Need Help?](#)

Delta Air Lines Flight DL6308 Economy

[Online check-in](#)

Depart:	Ronald Reagan National, Terminal B Washington, District of Columbia, United States 04:40 PM Wednesday, October 4 2017	Weather
Arrive:	Raleigh-Durham International Airport, Terminal 2 Raleigh / Durham, North Carolina, United States 05:51 PM Wednesday, October 4 2017	Weather
Duration:	1 hour(s) and 11 minute(s) Non-stop	
Status:	Confirmed - Delta Air Lines Record Locator: HQPYWO	
Equipment:	Canadair Regional Jet 700	
*Operated By:	Gojet Airlines Dba Delta Connection	
Seat:	10A (Non smoking) Confirmed	
FF Number:	XXXX007357 - YOUNG/LARRY C	
Distance:	227 miles / 365.243 kilometers	
CO2 Emissions:	124.85 lbs/56.75 kgs	
Remarks:	FOR UP TO DATE TRAVEL INFORMATION ON AIRLINE CHECK-IN/RESTRICTIONS/LIMITATIONS/SECURITY. PLEASE CHECK WWW.DELTA.COM	

HOTEL - Wednesday, October 4 2017

[Add to Calendar](#) [Need Help?](#)

(b) (6)

Address:	(b) (6)
Tel:	
Fax:	
Check In/Check Out:	Wednesday, October 4 2017 - Friday, October 6 2017
Status:	Confirmed
Number of Persons:	1
Number of Rooms:	1
Number of Nights:	2
Rate per night:	USD 100.00 plus tax and any additional fees
Guaranteed:	Yes
Confirmation:	622244792
Corp. Discount:	XXXX36
CO2 Emissions:	Per night is approximately 63.8 lbs/29 kgs
Remarks:	CANCEL 48 HOURS PRIOR TO ARRIVAL CREDIT CARD REQUIRED AT CHECK IN

AIR - Friday, October 6 2017 - Agency Record Locator JZFSJO		Add to Calendar Need Help?
Delta Air Lines Flight DL6271 Economy		Online check-in
Depart:	Raleigh-Durham International Airport, Terminal 2 Raleigh / Durham, North Carolina, United States 10:50 AM Friday, October 6 2017	Weather
Arrive:	Ronald Reagan National, Terminal B Washington, District of Columbia, United States 12:00 PM Friday, October 6 2017	Weather
Duration:	1 hour(s) and 10 minute(s) Non-stop	
Status:	Confirmed - Delta Air Lines Record Locator: HQPYWO	
Equipment:	Canadair Regional Jet 700	
*Operated By:	Gojet Airlines Dba Delta Connection	
Seat:	09B (Non smoking) Confirmed	
FF Number:	XXXX007357 - YOUNG/LARRY C	
Distance:	227 miles / 365.243 kilometers	
CO2 Emissions:	124.85 lbs/56.75 kgs	

Remarks

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 FOR OUTSIDE THE US CALL COLLECT 770-829-2603
 FOR THE HEARING IMPAIRED- PLEASE DIAL 711 TO ACCESS RELAY SERVICE- PROVIDE PHONE NUMBER OF 1-800-877-6120 TO ACCESS TRAVEL
 DUE TO RECENT CHANGES IN THE FY15 GOVERNMENT CITY PAIR PROGRAM/PPP YOUR AIR RESERVATIONS ARE SUBJECT TO CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST 48 HOURS PRIOR TO SCHEDULED DEPARTURE
 PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN ACCORDANCE WITH YOUR AGENCY'S BUSINESS RULES BUT NO LESS THAN 3 BUSINESS DAYS PRIOR TO DEPARTURE TO ENSURE TICKETING. THIS 48 HOUR CANCELLATION RULE DOES NOT APPLY TO INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS DOMESTIC CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE RESERVATIONS REQUIRE SEPARATE AIR TICKETS.

 ELECTRONIC TICKET/S/ WILL BE ISSUED FOR THIS TRIP
 CHECK-IN TIMES ARE 90 MINUTES PRIOR TO DEPARTURE FOR DOMESTIC FLIGHTS OR 120 MINUTES FOR INTERNATIONAL
 CHECKED BAGGAGE POLICIES VARY BASED ON CARRIER AND FINAL DESTINATION. FOR THE LATEST INFORMATION PLEASE CHECK WITH YOUR TRAVEL CONSULTANT OR THE AIRLINES WEBSITE.

29Sep/10:53AM

Estimated trip total	691.40 USD
-----------------------------	-------------------

Air	Car	Hotel	Rail	Other
464.40 USD		227.00 USD		
Fare details: Ticketed				
Vendor	Fare information	Refund restrictions before departure	Change restrictions after ticketing	Ticket information
Air DL6308* 04Oct DL6271* 06Oct	Total: USD 464.40	REFUND RESTRICTIONS MAY APPLY	CHANGE RESTRICTIONS MAY APPLY	
All quotes are provider quotes excluding possible taxes and charges en route. Currency conversions shown in this itinerary receipt are done using the bank rate applicable at the date shown in the header of this document. Please note that some local taxes and charges may be invoiced during your trip and cannot be shown at time of reservation.				

Advice to Passengers

Transportation of Hazardous Materials

Federal law forbids the carriage of hazardous material aboard the aircraft, in your luggage, or on your person. A violation can result in 5 years imprisonment and penalties of \$250,000 or more (49 U.S.C 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials.

Forbidden Dangerous Items Examples:

Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative.

Note: Spare batteries and fuel cells are not permitted in checked or hold baggage. These items **MUST** be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.
This email was generated at 29Sep/3:53 PM UTC

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October 4, 2017 Continued

Wednesday

8:00 AM - 9:00 AM

Subcabinet Meeting -- 221-A Conference Room

Meeting location has changed to 221-A Conference Room, just for October 4th meeting.

Thank you,
Shelia

Under Secretary may send Chief of Staff in their place when needed.

Conference Line: 888-844-9904

Access code: (b) (6)

9:00 AM - 9:30 AM

Calendar Review mtg. -- 208-A

9:45 AM - 10:15 AM

mtg. re: onboarding procedures -- 208A

10:30 AM - 11:30 AM

Mandatory Onboarding Meeting -- 208-A - Chris's office

12:00 PM - 12:45 PM

HG/CY - mtg. w/ Carly -- Heidi's office

12:50 PM - 1:20 PM

Walk to Jefferson Auditorium --

1:00 PM - 3:00 PM

SES All-Hands Meeting - CY speak approx 2p-3p -- Jefferson Auditorium

3:15 PM - 3:30 PM

Transit to DCA

4:40 PM - 5:51 PM

DL 6308 departing DCA at 4:40pm, arriving RDU at 5:51pm

6:00 PM - 6:30 PM

(b) (6) Durham NC --
confirmation # 622244792
(b) (6)

October 5, 2017

Thursday

12:00 AM - 12:00 AM House and Senate IN Session Please See Above

All Day Travel - Raleigh NC Please See Above

All Day (b) (6) - out on annual leave

9:00 AM - 9:30 AM Calendar Review mtg. -- 208-A

October 6, 2017

Friday

12:00 AM - 12:00 AM

Travel - Raleigh NC

Please See Above

All Day

Julie - CDO

All Day

Senate ONLY IN Session

8:00 AM - 8:30 AM

Calendar Review Meeting -- 208A

All,

Please come to Chris' office tomorrow morning at 8:00am for the daily scheduling meeting.

For those who will need to call in, the number is below:

888-844-9904

Access Code: (b) (6)

9:00 AM - 9:30 AM

Calendar Review mtg. -- 208-A

10:50 AM - 12:00 PM

depart Raleigh Delta flight 6271 at 10:50a - arrive DCA at 12 noon

12:30 PM - 12:45 PM

office arrival

October 9, 2017

Monday

All Day

Columbus Day

All Day

House & Senate In RECESS

9:00 AM - 9:30 AM

Calendar Review mtg. -- 208-A

October 10, 2017

Tuesday

12:00 AM - 12:00 AM

House ONLY IN Session

12:00 AM - 12:00 AM

(b) (6) - out

12:00 AM - 12:00 AM

Travel - NYC



Another...
and Receipt for...
Travel Receipt
Communication...

To view your trip via Viewtrip, please click [here](#)

[Printer Friendly](#)

Ticket Receipt	
Total Amount: 168.00 USD	
This ticket information applies to the following trip(s):	
Amtrak Train 2166 from Union Station to New York Penn Station on October 10	
Ticket Number: 5543351117452	
Invoice Number: EZ0124045	
Ticket Amount: 168.00 USD	
Form of Payment: VJ*****3392	

Travel Summary – Agency Record Locator R6XZPC					
Traveler					
YOUNG / LARRY C					
Reference number by traveler: A0V798					
Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type
10/10/2017	WAS/NYP	2V 2166	Confirmed	01:00 PM/03:46 PM	Business
10/10/2017	NYC	(b) (6)	Confirmed	10/10-10/11	

RAIL - Tuesday, October 10 2017		Add to Calendar Need Help?
Amtrak Train Number 2166		
Depart:	Union Station, United States 01:00 PM Tuesday, October 10 2017	Weather
Arrive:	New York Penn Station, United States 03:46 PM Tuesday, October 10 2017	Weather
Duration:	2 hour(s) and 46 minute(s)	
Class of Service:	Business	
Confirmation:	Not Available	
CO2 Emissions:	Per passenger mile is approximately 0.42 lbs/0.19 kgs	
Remarks:	THIS RESERVATION HAS BEEN TICKETED WITH AMTRAK DIRECT. THE TICKET CAN BE PICKED UP AT THE STATION OR AT ANY QUIK-TRAK KIOSK. YOUR AMTRAK CONFIRMATION NUMBER IS 4FB593 TICKET COST: \$168.00	

HOTEL - Tuesday, October 10 2017		Add to Calendar Need Help?
(b) (6)		
Address:	45 East 33rd Street New York, NY 10016 United States	
Tel:	+1 (212) 755-1108	
Fax:	+1 (212) 429-8965	
Check In/Check Out:	Tuesday, October 10 2017 - Wednesday, October 11 2017	
Status:	Confirmed	
Number of Persons:	1	
Number of Rooms:	1	
Number of Nights:	1	
Rate per night:	USD 426.55 plus tax and any additional fees	
Guaranteed:	Yes	
Confirmation:	3385688917	
Frequent Guest ID:	XXXX39413	
CO2 Emissions:	Per night is approximately 63.8 lbs/29 kgs	
Additional Information:	ZD703979304	
Remarks:	CREDIT CARD REQUIRED AT CHECK IN	

Remarks

YOUR AMTRAK CONFIRMATION IS *4FB531*
 YOUR AMTRAK CONFIRMATION IS *4FB593*
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 TO ACCESS RELAY SERVICE- PROVIDE PHONE
 NUMBER OF 1-800-877-6120 TO ACCESS TRAVEL
 DUE TO RECENT CHANGES IN THE FY15 GOVERNMENT CITY PAIR
 PROGRAM/PPP YOUR AIR RESERVATIONS ARE SUBJECT TO
 CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST
 48 HOURS PRIOR TO SCHEDULED DEPARTURE
 PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN
 ACCORDANCE WITH YOUR AGENCY'S BUSINESS RULES BUT NO LESS
 THAN 3 BUSINESS DAYS PRIOR TO DEPARTURE TO ENSURE TICKETING.
 THIS 48 HOUR CANCELLATION RULE DOES NOT APPLY TO
 INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS DOMESTIC
 CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE
 RESERVATIONS REQUIRE SEPARATE AIR TICKETS.

 ELECTRONIC TICKET/S/ WILL BE ISSUED FOR THIS TRIP
 CHECK-IN TIMES ARE 90 MINUTES PRIOR TO DEPARTURE
 FOR DOMESTIC FLIGHTS OR 120 MINUTES FOR INTERNATIONAL
 YOUR AMTRAK RESERVATION NUMBER IS .
 AMTRAK TICKETS ARE NON REFUNDABLE IF LOST OR STOLEN
 OR IF RESERVATION IS NOT CANCELED PRIOR TO DEPARTURE.
 AMTRAK CANCELLATION POLICIES VARY. FOR ADDITIONAL
 INFORMATION VISIT WWW.AMTRAK.COM OR CALL 800-835-8725
 YOUR TICKET HAS BEEN ISSUED ELECTRONICALLY WITH AMTRAK
 YOU WILL NOT RECEIVE A PAPER TICKET. PLEASE PROCEED TO A
 QUICK-TRAK KIOSK AND SWIPE YOUR CREDIT CARD TO PRINT
 YOUR TICKET FOR BOARDING
 PENALTIES MAY APPLY FOR CHANGE/CANCELLATION

05Oct/07:18AM

Estimated trip total **661.01 USD**

Air	Car	Hotel	Rail	Other
		493.01 USD	168.00 USD	

Fare details: Ticketed

Vendor	Fare information	Refund restrictions before departure	Change restrictions after ticketing	Ticket information
Rail 2V2166 10Oct	Total: USD 168.00	REFUND RESTRICTIONS MAY APPLY	CHANGE RESTRICTIONS MAY APPLY	

All quotes are provider quotes excluding possible taxes and charges en route. Currency conversions shown in this itinerary receipt are done using the bank rate applicable at the date shown in the header of this document. Please note that some local taxes and charges may be invoiced during your trip and cannot be shown at time of reservation.

This email was generated at 05Oct/12:18 PM UTC

October 10, 2017 Continued

Tuesday

8:00 AM - 9:00 AM

Meeting with Deputy Secretary Steve Censky -- 200A

9:00 AM - 10:00 AM

Scheduling Meeting -- 221-A

10:00 AM - 10:30 AM

mtg. w/ Bryce Quick -- 208-A - Chris's office
Morning, Bryce.

Sorry, I was traveling on Friday. If you still need to chat, Julie can pencil that in around 10 am today.

From: Quick, Bryce - FAS
Sent: Friday, October 6, 2017 11:14 AM
To: Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>
Subject: osec budget guidance

Good morning Chris! I need to ask you a very quick question regarding OSEC TFAA travel funding. If you have a minute it shouldn't take long. Thanks, Bryce

11:00 AM - 12:00 PM

Swearing in Ceremony -- The Whitten Patio

12:20 PM - 12:50 PM

Transit to Union Station

1:00 PM - 4:00 PM

Amtrak Train 2V 2166 Departing Union Station at 1:00pm, arriving to NY Penn Station at 3:46pm

5:00 PM - 5:45 PM

(b) (6) New York/Mid-Town - confirmation # 3385688917 -- (b) (6)
(b) (6)

TRAVELER NOTICE - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change.

Travelers are responsible for verifying all fees charged by individual carriers.

Please visit the operating carrier website of your ticketed itinerary for applicable fees.

To view your trip via Viewtrip, please click [here](#)

[Printer Friendly](#)

Ticket Receipt	
Total Amount: 9,917.26 USD	
This ticket information applies to the following trip(s):	
Delta Air Lines Flight 402 from New York NY to London on October 11	
ElectronicTicket Number: 0068613865217	
Invoice Number: EZ0123102	
Ticket Amount: 4,019.10 USD	
Form of Payment: VI*****3392	
This ticket information applies to the following trip(s):	
Delta Air Lines Flight 109 from Madrid to Atlanta GA on October 18	
Delta Air Lines Flight 2909 from Atlanta GA to Washington DC on October 18	
ElectronicTicket Number: 0068613865218	
Invoice Number: EZ0123103	
Ticket Amount: 4,354.76 USD	
Form of Payment: VI*****3392	
This ticket information applies to the following trip(s):	
Alitalia Flight 221 from London to Milan on October 13 (Operated By: Alitalia City Liner Spa)	
Alitalia Flight 2061 from Milan to Rome on October 15	
ElectronicTicket Number: 0558613865219	
Invoice Number: EZ0123104	
Ticket Amount: 801.00 USD	
Form of Payment: VI*****3392	
This ticket information applies to the following trip(s):	
Alitalia Flight 60 from Rome to Madrid on October 16	
ElectronicTicket Number: 0558613865220	
Invoice Number: EZ0123105	
Ticket Amount: 742.40 USD	
Form of Payment: VI*****3392	

Travel Summary – Agency Record Locator PSGRDA						
Traveler						
YOUNG / LARRY C						
Reference number by traveler: A0V6TK						
Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type	
10/11/2017	JFK-LHR	DL 402	Confirmed	08:30 PM/08:45 AM +1	Business / I	
10/13/2017	LCY-LIN	AZ 221*	Confirmed	04:30 PM/07:25 PM	Economy / Y	
10/15/2017	LIN-FCO	AZ 2061	Confirmed	05:00 PM/06:10 PM	Economy / Y	
10/16/2017	FCO-MAD	AZ 60	Confirmed	02:30 PM/05:05 PM	Economy / Y	
10/18/2017	MAD-ATL	DL 109	Confirmed	11:00 AM/02:55 PM	Business / D	

10/18/2017	ATL-DCA	DL 2909	Confirmed	05:30 PM/07:17 PM	Premium Economy / S
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AIR - Wednesday, October 11 2017 - Agency Record Locator PSGRDA [Add to Calendar](#) [Need Help?](#)

Delta Air Lines Flight DL402 Business		Online check-in
Depart:	John F Kennedy Intl, Terminal 4 New York, New York, United States 08:30 PM Wednesday, October 11 2017	Weather
Arrive:	Heathrow, Terminal 3 London, United Kingdom 08:45 AM Thursday, October 12 2017	Weather
Duration:	7 hour(s) and 15 minute(s) Non-stop	
Status:	Confirmed - Delta Air Lines Record Locator: JMOXOB	
Meal:	Dinner	
Equipment:	Boeing 767-300 Winglets	
Seat:	06D (Non smoking) Confirmed	
FF Number:	XXXX007357 - YOUNG/LARRY C	
Distance:	3440 miles / 5534.96 kilometers	
CO2 Emissions:	1,286.56 lbs/584.8 kgs	
Remarks:	FOR UP TO DATE TRAVEL INFORMATION ON AIRLINE CHECK-IN/RESTRICTIONS/LIMITATIONS/SECURITY. PLEASE CHECK WWW.DELTA.COM	

AIR - Friday, October 13 2017 - Agency Record Locator PSGRDA [Add to Calendar](#) [Need Help?](#)

Alitalia Flight AZ221 Economy		Online check-in
Depart:	City Airport London, United Kingdom 04:30 PM Friday, October 13 2017	Weather
Arrive:	Linate Milan, Italy 07:25 PM Friday, October 13 2017	Weather
Duration:	1 hour(s) and 55 minute(s) Non-stop	
Status:	Confirmed - Alitalia Record Locator: EAVXHW	
Meal:	Refreshment	
Equipment:	Embraer 190	
*Operated By:	Alitalia Cityliner Spa	
Seat:	07C (Non smoking, Aisle) Confirmed	
Distance:	594 miles / 955.746 kilometers	
CO2 Emissions:	261.36 lbs/118.8 kgs	
Remarks:	NO FREQUENT FLYER IN YOUR PROFILE FOR CARRIER BOOKED FOR UP TO DATE TRAVEL INFORMATION ON AIRLINE CHECK-IN/RESTRICTIONS/LIMITATIONS/SECURITY. PLEASE CHECK WWW.ALITALIA.IT/EN/HOME.ASP	

AIR - Sunday, October 15 2017 - Agency Record Locator PSGRDA [Add to Calendar](#) [Need Help?](#)

Alitalia Flight AZ2061 Economy		Online check-in
Depart:	Linate Milan, Italy 05:00 PM Sunday, October 15 2017	Weather
Arrive:	Fiumicino, Terminal 1 Rome, Italy 06:10 PM Sunday, October 15 2017	Weather
Duration:	1 hour(s) and 10 minute(s) Non-stop	
Status:	Confirmed - Alitalia Record Locator: EAVXHW	
Meal:	Refreshment	
Equipment:	Airbus Industrie A319	
Seat:	07C (Non smoking, Aisle) Confirmed	
Distance:	292 miles / 469.828 kilometers	
CO2 Emissions:	160.6 lbs/73 kgs	
Remarks:	NO FREQUENT FLYER IN YOUR PROFILE FOR CARRIER BOOKED	

AIR - Monday, October 16 2017 - Agency Record Locator PSGRDA

Alitalia Flight AZ60 Economy		Online check-in
Depart:	Fiumicino, Terminal 1 Rome, Italy 02:30 PM Monday, October 16 2017	Weather
Arrive:	Barajas, Terminal 2 Madrid, Spain 05:05 PM Monday, October 16 2017	Weather
Duration:	2 hour(s) and 35 minute(s) Non-stop	
Total duration:	24 hour(s) and 4 minute(s) including layover(s)	
Status:	Confirmed - Alitalia Record Locator: EAVXHW	
Meal:	Refreshment	
Equipment:	Airbus Industrie A321	
Distance:	826 miles / 1329.034 kilometers	
CO2 Emissions:	363.44 lbs/165.2 kgs	
Remarks:	NO FREQUENT FLYER IN YOUR PROFILE FOR CARRIER BOOKED	

AIR - Wednesday, October 18 2017 - Agency Record Locator PSGRDA

[Add to Calendar](#) [Need Help?](#)

Delta Air Lines Flight DL109 Business		Online check-in
Depart:	Barajas, Terminal 1 Madrid, Spain 11:00 AM Wednesday, October 18 2017	Weather
Arrive:	Hartsfield-Jackson ATL, Terminal I Atlanta, Georgia, United States 02:55 PM Wednesday, October 18 2017	Weather
Duration:	9 hour(s) and 55 minute(s) Non-stop	
Status:	Confirmed - Delta Air Lines Record Locator: JMOXOB	
Meal:	Lunch	
Equipment:	Boeing 767-400 Passenger	
Seat:	05A (Non smoking) Confirmed	
FF Number:	XXXX007357 - YOUNG/LARRY C	
Distance:	4323 miles / 6955.707 kilometers	
CO2 Emissions:	1,616.8 lbs/734.91 kgs	

AIR - Wednesday, October 18 2017 - Agency Record Locator PSGRDA

Delta Air Lines Flight DL2909 Premium Economy		Online check-in
Depart:	Hartsfield-Jackson ATL, S - Terminal South Atlanta, Georgia, United States 05:30 PM Wednesday, October 18 2017	Weather
Arrive:	Ronald Reagan National, Terminal B Washington, District of Columbia, United States 07:17 PM Wednesday, October 18 2017	Weather
Duration:	1 hour(s) and 47 minute(s) Non-stop	
Total duration:	14 hour(s) and 16 minute(s) including layover(s)	
Status:	Confirmed - Delta Air Lines Record Locator: JMOXOB	
Equipment:	Airbus Industrie A321	
Seat:	Assigned at Check-in	
FF Number:	XXXX007357 - YOUNG/LARRY C	
Distance:	546 miles / 878.514 kilometers	
CO2 Emissions:	240.24 lbs/109.2 kgs	

Remarks

FOR 24/7 TRAVEL ASSISTANCE PLEASE CONTACT
THE BCD TRAVEL TEAM AT 1-800-877-6120
FOR OUTSIDE THE US CALL COLLECT 770-829-2603
FOR THE HEARING IMPAIRED- PLEASE DIAL 711
TO ACCESS RELAY SERVICE- PROVIDE PHONE

NUMBER OF 1-800-877-6120 TO ACCESS TRAVEL
 DUE TO RECENT CHANGES IN THE FY15 GOVERNMENT CITY PAIR
 PROGRAM/PPP YOUR AIR RESERVATIONS ARE SUBJECT TO
 CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST
 48 HOURS PRIOR TO SCHEDULED DEPARTURE
 PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN
 ACCORDANCE WITH YOUR AGENCY'S BUSINESS RULES BUT NO LESS
 THAN 3 BUSINESS DAYS PRIOR TO DEPARTURE TO ENSURE TICKETING.
 THIS 48 HOUR CANCELLATION RULE DOES NOT APPLY TO
 INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS DOMESTIC
 CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE
 RESERVATIONS REQUIRE SEPARATE AIR TICKETS.

 CHECK WWW.CDC.GOV/TRAVEL FOR TRAVEL HEALTH ADVISORIES
 PROPER DOCUMENTATION IS REQUIRED FOR ENTRY INTO
 ARRIVAL COUNTRY

CHECK WWW.DHS.GOV/TRAVEL-ALERTS
 FOR COUNTRY TRAVEL ADVISORIES
 CONTACT THE DESIGNATED GOVERNMENT AGENCY IN YOUR
 COUNTRY OF CITIZENSHIP FOR PASSPORT/VISA REQUIREMENTS.
 TRAVEL INTO U.S. MAY REQUIRE ESTA AUTHORIZATION.
 VISIT [HTTPS://ESTA.CBP.DHS.GOV](https://ESTA.CBP.DHS.GOV) FOR DETAILS.

CHECK-IN TIMES ARE 90 MINUTES PRIOR TO DEPARTURE
 FOR DOMESTIC FLIGHTS OR 120 MINUTES FOR INTERNATIONAL
 CHECKED BAGGAGE POLICIES VARY BASED ON CARRIER AND FINAL
 WITH YOUR TRAVEL CONSULTANT OR THE AIRLINES WEBSITE.
 RECONFIRM INTERNATIONAL FLIGHTS 72HRS PRIOR TO TRAVEL
 CHECK IN 2 1/2 HOURS PRIOR FOR INTERNATIONAL TRAVEL
 A PASSPORT VALID 6 MONTHS BEYOND INTENDED STAY
 IS REQUIRED FOR THIS ITINERARY
 A VALID PASSPORT AND VISA REQUIRED FOR THIS ITINERARY
 ADVISED OF DOCUMENT REQUIREMENTS FOR THIS ITINERARY
 **

ELECTRONIC TICKET/S/ WILL BE ISSUED FOR THIS TRIP
 AISLE PREFERRED SEATING NOT AVAILABLE AT TIME OF BOOKING.
 SEATING RESTRICTED TO AIRPORT CHECK IN ONLY
 PLEASE CHECK AT THE GATE FOR YOUR DESIRED SEATING.
 AIRPORT FEES MAY BE COLLECTED UPON ARRIVAL
 OR DEPARTURE.
 DESTINATION. FOR THE LATEST INFORMATION PLEASE CHECK

02Oct/07:54PM

TRAVELER NOTICE – Please check with your carrier(s) for travel documents required (Passport, VISA, etc.) and security requirements regarding permitted and prohibited articles and goods related to your travel.

Estimated trip total					9,917.26 USD
Air	Car	Hotel	Rail	Other	
9,917.26 USD					
Fare details: Ticketed					
Vendor	Fare information	Refund restrictions before departure	Change restrictions after ticketing	Ticket information	
Air DL402 11Oct	Total: USD 4,019.10	REFUND RESTRICTIONS MAY APPLY	CHANGE RESTRICTIONS MAY APPLY		
Air DL109 18Oct DL2909 18Oct	Total: USD 4,354.76	REFUND RESTRICTIONS MAY APPLY	CHANGE RESTRICTIONS MAY APPLY		
Air AZ221* 13Oct AZ2061 15Oct	Total: USD 801.00	REFUND RESTRICTIONS MAY APPLY	CHANGE RESTRICTIONS MAY APPLY		

Air AZ60 16Oct	Total: USD 742.40	REFUND RESTRICTIONS MAY APPLY	CHANGE RESTRICTIONS MAY APPLY	
All quotes are provider quotes excluding possible taxes and charges en route. Currency conversions shown in this itinerary receipt are done using the bank rate applicable at the date shown in the header of this document. Please note that some local taxes and charges may be invoiced during your trip and cannot be shown at time of reservation.				

Advice to Passengers

Transportation of Hazardous Materials

Federal law forbids the carriage of hazardous material aboard the aircraft, in your luggage, or on your person. A violation can result in 5 years imprisonment and penalties of \$250,000 or more (49 U.S.C 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials.

Forbidden Dangerous Items Examples:

Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative.

Note: Spare batteries and fuel cells are not permitted in checked or hold baggage. These items MUST be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.
This email was generated at 03Oct/12:54 AM UTC

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October 11, 2017 Continued

Wednesday

8:00 AM - 9:00 AM

Subcabinet Meeting -- 200-A Conference Room

Please note Subcabinet meeting time has changed to 8:00-9:00 am. Please allow 1 hour for the meeting.

Under Secretary may send Chief of Staff in their place when needed.

Conference Line: 888-844-9904

Access code: (b) (6)

9:00 AM - 9:30 AM

Calendar Review mtg. -- 208-A

4:30 PM - 5:30 PM

Transit to John F. Kennedy International Airport (JFK)

8:30 PM - 12:00 AM

DL 402 Departing JFK at 8:30pm to arrive at LHR London at 8:45am

October 13, 2017

Friday

12:00 AM - 12:00 AM	House ONLY IN Session	Please See Above
All Day	Travel -- Europe w/ the Sec.	Please See Above
9:00 AM - 9:30 AM	Calendar Review mtg. -- 208-A	
4:30 PM - 7:30 PM	AZ 221 Departing LCY at 4:30pm arriving at LIN (Milan) at 7:25pm	

October 14, 2017

Saturday

All Day

Travel -- Europe w/ the Sec.

Please See Above

October 15, 2017

Sunday

All Day

Travel -- Europe w/ the Sec.

Please See Above

October 16, 2017

Monday

All Day	Travel -- Europe w/ the Sec.	Please See Above
12:00 AM - 12:00 AM	Senate ONLY IN Session	
9:00 AM - 9:30 AM	Calendar Review mtg. -- 208-A	
2:30 PM - 5:00 PM	AZ 60 Departing FCO at 2:30pm arriving in MAD at 5:05pm	

October 18, 2017

Wednesday

12:00 AM - 12:00 AM

Travel -- Europe w/ the Sec.

Please See Above

All Day

Senate ONLY IN Session

Please See Above

5:00 AM - 7:17 PM

DL 109 Departing MAD at 11:00am, arriving in ATL at 2:55pm, Departing ATL at 5:30pm on DL 2909 to arrive at DCA at 7:17pm

8:00 AM - 9:00 AM

Subcabinet Meeting -- 200-A Conference Room

Please note Subcabinet meeting time has changed to 8:00-9:00 am. Please allow 1 hour for the meeting.

Under Secretary may send Chief of Staff in their place when needed.

Conference Line: 888-844-9904

Access code: (b) (6)

9:00 AM - 9:30 AM

Calendar Review mtg. -- 208-A

11:00 AM - 12:00 PM

Secretary's Executive Resources Board Meeting - Updated with agenda and handouts -- 221-A
Changing the October meeting date from the 11th to 18th.

Secretary's Executive Resources Board (SERB) Members and Advisers,

We will discuss the following:

- Approve/Disapprove September 7th meeting minutes (handout)
- FY 2018 SES Performance Plans and SES critical element weights (handout)
- Proposal (b) (5) Deliberative (handout)
- Performance Review Board Composition



Do not copy, paste, or print...
2018 03:31 Pending... 03:31 Play Settings ...

Let me know if you have any questions or concerns.

Thank you,

Kimm Hobbs
OHRM/ERMD
202-690-3238

October 19, 2017

Thursday

All Day Senate ONLY IN Session Please See Above

7:00 AM - 12:30 PM do not schedule

9:00 AM - 9:15 AM Z

11:45 AM - 12:00 PM mtg. w/ Arlean Leland -- 208-A - Chris's office

12:30 PM - 1:00 PM mtg. w/ JG, Lauren & Rob - re: travel -- Chris's office
Immediate Office Non-commercial travel

1:00 PM - 2:00 PM mtg. re: Evaluations -- 208-A - Chris's office
Makes sense to me.

From: Meighan, Terri - DM
Sent: Tuesday, October 10, 2017 11:18 AM
To: Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>; Moore, Patty - DM <Patty.Moore@dm.usda.gov>; Wiggins, Marsha A - DM <Marsha.Wiggins@dm.usda.gov>
Cc: Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>; Hobbs, Kimm - DM <Kimm.Hobbs@dm.usda.gov>
Subject: RE: evals

Chris,

Good morning. Our team is working on a streamlined approach to get you and Heidi through this evaluation period. We are working to get all performance plans in hard for your review and an automated Share drive where you can access them for appraisals, if needed. We hope to be on your calendar early next week to walk you through everything.

If you can have Julie find an hour (at most) on your calendar, we would greatly appreciate it.

Respectfully,

Terri

From: Young, Chris - OSEC, Washington, DC
Sent: Tuesday, October 10, 2017 10:19 AM
To: Moore, Patty - DM <Patty.Moore@dm.usda.gov>; Wiggins, Marsha A - DM <Marsha.Wiggins@dm.usda.gov>; Meighan, Terri - DM <Terri.Meighan@dm.usda.gov>
Cc: Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>
Subject: evals

Hi all,

Just wanted to confirm with you that Heidi and I are splitting the task. She will be doing

October 19, 2017 Continued

Thursday

the subcabinet in its entirety, so all of the acting deputy unders (e.g., Hafemeister, Johannson, Rottenburg, Scott, etc.). I will be doing the noncareer OSEC team and the supporting network.

That all being said, I still haven't received any prompt to complete any evaluations. Heidi hasn't either.

Chris



L. Christopher Young
Deputy Chief of Staff

United States Department of Agriculture
Office: 202.720.3631

2:00 PM - 3:00 PM

PDI Conference Call

3:30 PM - 4:30 PM

Scheduling Meeting -- 221-A

4:30 PM - 5:00 PM

mtg. on FFA Convention Canada/Mexico -- Chris's office
Julie,

Can you set up a meeting that will involve Lilia, Sam, Michawn, and me, for Thursday afternoon, please? 30 minutes.

Sent from my iPhone

On Oct 16, 2017, at 22:37, McFarland, Lilia - FSA, Washington, DC
<Lilia.McFarland@wdc.usda.gov> wrote:

The team has this all lined up! The Secretary will have a meeting with the international students and their leadership while he's there, and then you and I will see them twice – once to discuss the importance of agriculture education, and once to talk about ag trade.

Also FYI: Bethany and I are coordinating so that you'll get an easy care package of key materials in one place (both yours and the Secretary's schedules, some resources for the sessions where you have a role, judging materials, etc.) Thursday when you get back and get ready to turn to this in earnest.

Sincerely,

October 19, 2017 Continued

Thursday

Lilia McFarland
New and Beginning Farmer and Rancher Program Coordinator
U.S. Department of Agriculture
Phone: (202) 401-7169
Email: lilia.mcfarland@wdc.usda.gov

Learn more about USDA's work to support the next generation of farmers and ranchers at www.usda.gov/newfarmers.

From: Young, Chris - OSEC, Washington, DC
Sent: Sunday, October 15, 2017 4:58 PM
To: Brewster, Ryan - FAS <Ryan.Brewster@fas.usda.gov>; Sullivan, Lauren - OSEC, Washington, DC <Lauren.Sullivan@osec.usda.gov>
Cc: McFarland, Lilia - FSA, Washington, DC <Lilia.McFarland@wdc.usda.gov>
Subject: RE: FFA Convention Canada/Mexico

Fantastic.

Lilia, I believe we will be meeting with them on Thursday or Friday, but I'd like to have time for the Secretary to at least shake their hands and take a photo. Or maybe even invite them to the lunch he is attending? (Both Canadian and Mexican.)

From: Brewster, Ryan - FAS
Sent: Friday, October 13, 2017 4:24 PM
To: Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>; Sullivan, Lauren - OSEC, Washington, DC <Lauren.Sullivan@osec.usda.gov>
Cc: McFarland, Lilia - FSA, Washington, DC <Lilia.McFarland@wdc.usda.gov>
Subject: RE: FFA Convention Canada/Mexico

Chris, Just let you know that the Mexican embassy found funding to get 2 students to the FFA convention.

The Mexican Delegation will be:
SAGARPA Official:
Luis Martinez
Mexico's candidate participants – students are:
Daniela Rivas
Nelly Vidal

Hope the Europe trip is going well.
Ryan

Ryan Brewster
Acting Chief of Staff
Foreign Agricultural Service
U.S. Department of Agriculture
(202) 720-3935
ryan.brewster@fas.usda.gov

From: Young, Chris - OSEC, Washington, DC

October 19, 2017 Continued

Thursday

Sent: Tuesday, October 10, 2017 8:15 AM
To: Brewster, Ryan - FAS
Cc: McFarland, Lilia - FSA, Washington, DC; Brusky, Nicholas - FAS
Subject: RE: FFA Convention Canada/Mexico

Understood.

Lilia, can you work with Riley, please, to add time to my Thursday or Friday schedule (with you, too, of course) with at least the Canadian students.

Chris

From: Brewster, Ryan - FAS
Sent: Wednesday, October 4, 2017 3:00 PM
To: Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>
Cc: McFarland, Lilia - FSA, Washington, DC <Lilia.McFarland@wdc.usda.gov>; Brusky, Nicholas - FAS <nicholas.brusky@fas.usda.gov>
Subject: FFA Convention Canada/Mexico

Chris, I just wanted to make you aware of the status of the Canada and Mexico delegations to the FFA convention. The Canada delegation has 3 students and 1 advisor and they have set an itinerary.

Mexico has run into financial constraints and is only planning on sending one representative from the embassy and no students.

Please give me or Lilia a call to discuss, or let us know and we can stop by your office.

Thanks
Ryan

(202) 690-8064

Ryan Brewster
Acting Chief of Staff
Foreign Agricultural Service
U.S. Department of Agriculture
(202) 690-8064
ryan.brewster@fas.usda.gov

October 20, 2017

Friday

12:00 AM - 12:00 AM Senate ONLY IN Session Please See Above

All Day Julie - CDO

9:00 AM - 9:30 AM Calendar Review mtg. -- 208-A

10:00 AM - 12:00 PM Spouses' Ethics and Protocol Briefing -- Secretary of War Suite (230A), EEOB

10:15 AM - 10:30 AM depart apron w (b) (6), (b) (7), (C) - EEOB (b) (6)

1:15 PM - 2:15 PM Lunch w/ Elizabeth Pinkerton -- Navy Mess
Julile,

We are all set for lunch in the Navy Mess 11/20 at 1:15.

Want to double check with you. Chris will stay on complex between his meetings and lunch, correct? Otherwise I will need submit a new WAVES for him.

-----Original Message-----

From: Gordon, Julie - OSEC [<mailto:Julie.Gordon@osec.usda.gov>]
Sent: Wednesday, October 11, 2017 2:27 PM
To: Neville, Kathryn E. EOP/WHO (b) (6)
Subject: RE: Lunch

He said 1:15p would be fine. Thank you!

Julie Gordon

Special Assistant - Office of the Secretary

United States Department of Agriculture
Office: 202-720-3631
Cell: (b) (6)

Hi Julie!

The 20th and 23rd both work for Elizabeth. Please let me know which is best for Chris.

KN

-----Original Message-----

From: Young, Chris - OSEC, Washington, DC [<mailto:Chris.Young@osec.usda.gov>]
Sent: Wednesday, October 4, 2017 4:28 PM

October 20, 2017 Continued

Friday

To: Neville, Kathryn E. EOP/WHO (b) (6)
Cc: Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>
Subject: Re: Lunch

Hi Kathryn. I have copied my assistant, Julie Gordon. She can help find a time. I'm on the road most of the next two weeks, but Friday the 20th or Monday the 23rd may work.

Best,
Chris

Sent from my iPhone

> On Oct 4, 2017, at 16:10, Neville, Kathryn E. EOP/WHO (b) (6) wrote:
>
> Chris,
>
> Elizabeth Pinkerton would like to host you for lunch at the Navy Mess. Mondays, Wednesdays and Fridays are usually best for her. Do you have a couple of dates in the next couple of weeks that work for you and I can coordinate a time?
>
> Thanks!
>
> Kathryn Neville
> Special Assistant
> President's Commission on White House Fellowships
> Office: (b) (6) | Cell: (b) (6)
> (b) (6)
>
>

2:30 PM - 2:45 PM

return to USDA w/ (b) (6), (b) (7)(C)
(b) (6)

3:00 PM - 3:30 PM

mtg. w/ Josh (b) (6), (b) (7)(C)
Julie,

Due to the team's travel, could we plan on Friday instead of Thursday for (b) (6), (b) (7)(C) and me to talk to Chris?

Thanks,
Josh

Julie,

Hi!

October 20, 2017 Continued

Friday

I need 10 mins or less with Chris on Thursday afternoon if at all possible. This can be in his office. If (b) (6) is in, I'd like him to be there, too.

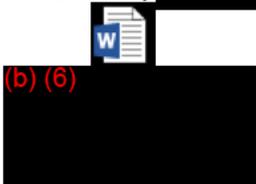
Thanks,
Josh

Josh Bornstein
Acting Director
Office of Homeland Security and Emergency Coordination
United States Department of Agriculture
Main: 202.720.2582
Desk: 202.690.0822

USDA 24/7 Operations Center: 202.720.5711 and OpsCenter@dm.usda.gov

3:30 PM - 4:00 PM

interview w/ (b) (6) -- 208-A - Chris's office



October 23, 2017

Monday

12:00 AM - 12:00 AM

House & Senate IN Session

All Day

(b) (6) - out on annual leave

9:00 AM - 9:30 AM

Communications Strategy Meeting

9:30 AM - 10:00 AM

FFA Overview and Update

10:00 AM - 10:30 AM

Schedule Review

10:45 AM - 11:00 AM

Meeting -- 208A

11:30 AM - 12:30 PM

scheduling and advance briefing for Ted McKinney -- Chris's office

2:30 PM - 3:30 PM

Initial Colombia/Panama ATM (OSEC) Planning Meeting -- 221A
Zhulieta, please forward as necessary for FAS.

Lauren/Bethany, we will likely need to engage a conference line for this meeting.

4:00 PM - 4:30 PM

Undersecretary Onboarding -- 208A

October 24, 2017

Tuesday

All Day

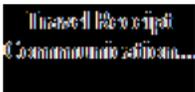
House & Senate IN Session

Please See Above

12:00 AM - 12:00 AM

Travel - Indianapolis IN

NEW departure time: depart DCA at 7:45p on Delta flight 4702 – Tues. 10/24 – arrive Indianapolis IN at 9:38p



TRAVELER NOTICE - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change.

Travelers are responsible for verifying all fees charged by individual carriers.

Please visit the operating carrier website of your ticketed itinerary for applicable fees.

To view your trip via Viewtrip, please click [here](#)

[Printer Friendly](#)

Ticket Receipt	
Total Amount: 515.00 USD	
This ticket information applies to the following trip(s):	
American Airlines Flight 5172 from Washington DC to Indianapolis IN on October 24 (Operated By: Psa Airlines As American Eagle)	
ElectronicTicket Number: 0017006030678	
Invoice Number: EZ0129183	
Ticket Amount: 253.20 USD	
Form of Payment: VI*****3392	
This ticket information applies to the following trip(s):	
Delta Air Lines Flight 1613 from Indianapolis IN to Atlanta GA on October 28	
Delta Air Lines Flight 2909 from Atlanta GA to Washington DC on October 28	
ElectronicTicket Number: 0067006030679	
Invoice Number: EZ0129184	
Ticket Amount: 261.80 USD	
Form of Payment: VI*****3392	

Travel Summary – Agency Record Locator N9G0LE					
Traveler					
YOUNG / LARRY C					
Reference number by traveler: A0VOGG					
Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type
10/24/2017	DCA-IND	AA 5172*	Confirmed	03:00 PM/04:45 PM	Economy / Y
10/28/2017	IND-ATL	DL 1613	Confirmed	02:15 PM/03:45 PM	Premium Economy / S
10/28/2017	ATL-DCA	DL 2909	Confirmed	05:30 PM/07:15 PM	Premium Economy / S

AIR - Tuesday, October 24 2017 - Agency Record Locator N9G0LE		Add to Calendar Need Help?
American Airlines Flight AA5172 Economy		Online check-in
Depart:	Ronald Reagan National, Terminal C Washington, District of Columbia, United States 03:00 PM Tuesday, October 24 2017	Weather
Arrive:	Indianapolis International Airport Indianapolis, Indiana, United States 04:45 PM Tuesday, October 24 2017	Weather
Duration:	1 hour(s) and 45 minute(s) Non-stop	
Status:	Confirmed - American Airlines Record Locator: VXTIWW	
Equipment:	Canadair Regional Jet 700	
*Operated By:	Psa Airlines As American Eagle	
Seat:	17A (Non smoking, Window) Confirmed	
Distance:	498 miles / 801.282 kilometers	
CO2 Emissions:	219.12 lbs/99.6 kgs	
Remarks:	FOR UP TO DATE TRAVEL INFORMATION ON AIRLINE CHECK-IN/RESTRICTIONS/LIMITATIONS/SECURITY.	

PLEASE CHECK WWW.AA.COM
NO FREQUENT FLYER IN YOUR PROFILE FOR CARRIER BOOKED

AIR - Saturday, October 28 2017 - Agency Record Locator N9G0LE [Add to Calendar](#) [Need Help?](#)

Delta Air Lines Flight DL1613 Premium Economy		Online check-in
Depart:	Indianapolis International Airport Indianapolis, Indiana, United States 02:15 PM Saturday, October 28 2017	Weather
Arrive:	Hartsfield-Jackson ATL, S - Terminal South Atlanta, Georgia, United States 03:45 PM Saturday, October 28 2017	Weather
Duration:	1 hour(s) and 30 minute(s) Non-stop	
Status:	Confirmed - Delta Air Lines Record Locator: H4YD6E	
Equipment:	Boeing (Douglas) MD-88	
Seat:	Assigned at Check-in	
FF Number:	XXXX007357 - YOUNG/LARRY C	
Distance:	432 miles / 695.088 kilometers	
CO2 Emissions:	190.08 lbs/86.4 kgs	

AIR - Saturday, October 28 2017 - Agency Record Locator N9G0LE [Add to Calendar](#) [Need Help?](#)

Delta Air Lines Flight DL2909 Premium Economy		Online check-in
Depart:	Hartsfield-Jackson ATL, S - Terminal South Atlanta, Georgia, United States 05:30 PM Saturday, October 28 2017	Weather
Arrive:	Ronald Reagan National, Terminal B Washington, District of Columbia, United States 07:15 PM Saturday, October 28 2017	Weather
Duration:	1 hour(s) and 45 minute(s) Non-stop	
Total duration:	5 hour(s) and 0 minute(s) including layover(s)	
Status:	Confirmed - Delta Air Lines Record Locator: H4YD6E	
Equipment:	Airbus Industrie A321	
Seat:	Assigned at Check-in	
FF Number:	XXXX007357 - YOUNG/LARRY C	
Distance:	546 miles / 878.514 kilometers	
CO2 Emissions:	240.24 lbs/109.2 kgs	

Remarks

FOR 24/7 TRAVEL ASSISTANCE PLEASE CONTACT
THE BCD TRAVEL TEAM AT 1-800-877-6120
FOR OUTSIDE THE US CALL COLLECT 770-829-2603
FOR THE HEARING IMPAIRED- PLEASE DIAL 711
TO ACCESS RELAY SERVICE- PROVIDE PHONE
NUMBER OF 1-800-877-6120 TO ACCESS TRAVEL
DUE TO RECENT CHANGES IN THE FY15 GOVERNMENT CITY PAIR
PROGRAM/CPP YOUR AIR RESERVATIONS ARE SUBJECT TO
CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST
48 HOURS PRIOR TO SCHEDULED DEPARTURE
PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN
ACCORDANCE WITH YOUR AGENCY'S BUSINESS RULES BUT NO LESS
THAN 3 BUSINESS DAYS PRIOR TO DEPARTURE TO ENSURE TICKETING.
THIS 48 HOUR CANCELLATION RULE DOES NOT APPLY TO
INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS DOMESTIC
CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE
RESERVATIONS REQUIRE SEPARATE AIR TICKETS.

ELECTRONIC TICKET/S/ WILL BE ISSUED FOR THIS TRIP
CHECK-IN TIMES ARE 90 MINUTES PRIOR TO DEPARTURE
FOR DOMESTIC FLIGHTS OR 120 MINUTES FOR INTERNATIONAL
CHECKED BAGGAGE POLICIES VARY BASED ON CARRIER AND FINAL

WITH YOUR TRAVEL CONSULTANT OR THE AIRLINES WEBSITE.
DESTINATION. FOR THE LATEST INFORMATION PLEASE CHECK

20Oct/07:43PM

Estimated trip total **515.00 USD**

Air	Car	Hotel	Rail	Other
515.00 USD				

Fare details: Ticketed

Vendor	Fare information	Refund restrictions before departure	Change restrictions after ticketing	Ticket information
Air AA5172* 24Oct	Total: USD 253.20	REFUND RESTRICTIONS MAY APPLY	CHANGE RESTRICTIONS MAY APPLY	
Air DL1613 28Oct DL2909 28Oct	Total: USD 261.80	REFUND RESTRICTIONS MAY APPLY	CHANGE RESTRICTIONS MAY APPLY	

All quotes are provider quotes excluding possible taxes and charges en route. Currency conversions shown in this itinerary receipt are done using the bank rate applicable at the date shown in the header of this document. Please note that some local taxes and charges may be invoiced during your trip and cannot be shown at time of reservation.

Advice to Passengers

Transportation of Hazardous Materials

Federal law forbids the carriage of hazardous material aboard the aircraft, in your luggage, or on your person. A violation can result in 5 years imprisonment and penalties of \$250,000 or more (49 U.S.C 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials.

Forbidden Dangerous Items Examples:

Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative.

Note: Spare batteries and fuel cells are not permitted in checked or hold baggage. These items MUST be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.
This email was generated at 21Oct/12:43 AM UTC

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October 24, 2017 Continued

Tuesday

9:00 AM - 10:00 AM

Scheduling Meeting -- 221-A

11:00 AM - 11:30 AM

Tribal Issue Briefing

- Information on the OTR event (10 minutes) – who , what, and where
- Relevant policy briefing (20 minutes)

11:30 AM - 12:30 PM

Meeting with Don Bice (catch up)

1:00 PM - 2:00 PM

MANDATORY Meeting- TIME CHANGED TO 1PM -- Chris' Office

All,

Please come to Chris' office at 3pm for a mandatory meeting re: travel.

Below is the conference line if you are calling in-

888-844-9904

Access Code: (b) (6)

6:00 PM - 6:15 PM

depart for DCA w/ (b) (6), (b) (7)(C)
(b) (6), (b) (7)(C)

7:45 PM - 9:38 PM

AA flight 4702 departs DCA at 7:45p arrives Indianapolis at 9:38p

9:38 PM - 9:53 PM

arrive Indianapolis

October 25, 2017

Wednesday

All Day House & Senate IN Session Please See Above

All Day Travel - Indianapolis IN Please See Above

All Day (b) (6) - out

8:00 AM - 9:00 AM Subcabinet Meeting -- 200-A Conference Room

Please note Subcabinet meeting time has changed to 8:00-9:00 am. Please allow 1 hour for the meeting.

Under Secretary may send Chief of Staff in their place when needed.

Conference Line: 888-844-9904

Access code: (b) (6)

9:15 AM - 10:15 AM Agency Heads Meeting -- 200-A Conference Room

9:30 AM - 10:00 AM Calendar Review mtg. -- 208-A

11:30 AM - 12:00 PM **Sec Perdue: Meet with National FFA Leadership Team -- Indiana Convention Center, Room 208**
USDA: Park under the canopy off of Maryland Street (north side entrance of the convention center). Will meet Riley Pagett and walk to Room 208.

Upon arrival to Convention, Secretary Perdue and team will meet with National FFA leadership team.

12:00 PM - 1:30 PM **Sec. Perdue: Foundation Convention Welcome Lunch -- Indiana Convention Center; Room 201-204**
To attend and Secretary to provide brief remarks. In attendance, 75 plus business and industry sponsors and select students and state officers from the area.

2:00 PM - 3:00 PM **Sec. Perdue: #SpeakAg Dialougues | SPEAKING -- Indiana Convention Center**

3:00 PM - 3:45 PM **Sec. Perdue | National FFA Expo Walkthrough -- Indiana Convention Center**
Collegiate host to walkthrough with Secretary Perdue and team.

3:45 PM - 5:00 PM **Sec Perdue: Worktime -- (b) (6)**

October 25, 2017 Continued

Wednesday

5:00 PM - 5:30 PM

Sec. Perdue: Canada, Mexico to meet with USDA and WH -- Westin Boardroom

Participants:

Delegation (students) from Canada

Delegation (students) from Mexico

USDA – (Sec. Perdue, Deputy Chief of Staff Chris Young, New and Beginning Farmer Coordinator Lilia McFarland, Ray Starling with the White House).

5:30 PM - 6:30 PM

Sec. Perdue: Next Generation Agriculture Dinner -- Westin Board Room

Next Generation Agriculture Dinner | Wed. Oct. 25 | 5:30-6:30 p.m. | Westin Boardroom

Cassie Franks	State Vice President	Colorado FFA Association
Kyle Garner	State President	Florida FFA Association
Brooks Fletcher	State Vice President	Georgia FFA Association
Owen Coon	State Vice President	Indiana FFA Association
Zach Hamilton	State President	Iowa FFA Association
Kristin Klager	State Vice President	Michigan FFA Association
Laetitia Ray	State President	Nevada FFA Association
Sydney Wilson	State President	New Hampshire FFA Association
Annalisa Miller	State Vice President	New Mexico FFA Association
Amos Lanier	State Vice President	North Carolina FFA Association
Kolesen McCoy	State Secretary	Ohio FFA Association
Justin Kurtz	State Sentinel	Pennsylvania FFA Association

6:45 PM - 7:15 PM

Sec. Perdue: Presser -- Pacers Square (fourth floor) Bankers Life Fieldhouse

6:45 – 7:15 p.m. : Press Conference

Pacers Square (fourth floor)

Bankers Life Fieldhouse

To speak with rural and farm broadcasters and other press at Convention about USDA's presence at Convention. We could have FFA members in the audience if that's something that you're interested in. We can pull in our communications teams here when this becomes a little more concrete.

7:25 PM - 7:55 PM

Sec. Perdue: Opening Session 1B | SPEAKING @ 7:25 p.m. -- Bankers Life Fieldhouse

7:25 p.m. : Session 1B

Bankers Life Fieldhouse (session starts at 6:45, flow below, Sec. Perdue to appear at 7:25)

Convention attendees in attendance

Session Flow:

Reflections

Theme Video

National Officer Walk-In

Opening Ceremonies

Presentation of the Flags

National Anthem

National President Convention Welcome

Past President Reflections

National FFA Chorus and Band Grand Entry

October 25, 2017 Continued

Wednesday

[Secretary Perdue brings remarks here, around 7:25 p.m.](#)
Recognition of the Smith Hughes Act, 100 Years
National FFA Advisor Greetings, Dr. Steve Brown
Band number
Keynote Speaker
Closing Ceremonies

8:00 PM - 10:00 PM

(b) (6)

October 26, 2017

Thursday

12:00 AM - 12:00 AM

House & Senate IN Session

Please See Above

All Day

Travel - Indianapolis IN

Please See Above

8:00 AM - 9:00 AM

Chris Young: Breakfast 411 -- Indiana Convention Center

Room set up – Event registration will take place outside the 500 Ballroom. Guest tables will seat 10 people per table. The panelists will be seated throughout the room with easy access to the stage. Stools will be placed on the stage for the panelists with a wireless microphone placed on each stool.

Attendees – Approximately 250 – a mix of FFA members, advisors, state FFA and agricultural education leaders, business and industry leaders, donors/sponsors and guests.

Event attire – professional

10/26 Event Tentative Schedule

- 7:45 a.m. – panelists and speakers meet at room
- 8 a.m. – breakfast welcome – Mark Poeschl
- 8:05 a.m. – reflections by FFA member
- 8:10 a .m. – served, plated breakfast
- 8:15 a .m. – call Ray to stage for remarks
- 8:22 a.m. - Mark thank Ray and start program
- 8:50 a.m. – call for questions
- 9:05 a.m. – wrap up

300 guests (mostly sponsors, donors, guests, but also FFA members and advisors).

Speaking: Ray Starling, The White House

9:00 AM - 9:30 AM

Calendar Review mtg. -- 208-A

9:00 AM - 9:30 AM

Meet with John Bowne FFA Chapter -- Indiana Convention Center, Visit Indy Boardroom (third floor)

9:30 AM - 10:30 AM

Chris Young: Agricultural Education in North America -- Indianapolis Convention Center, Visit Indy Boardroom

Agricultural Education in North America

Agriculture and Agri-Food Canada, Embassy of Canada

Agricultural Office, Embassy of Mexico

U.S. Department of Agriculture

Globally minded **FFA members, teachers, and alumni** are invited to meet with young farmers from Canada and Mexico, and representatives from those Embassies, and the U.S. Department of Agriculture, to learn ways other countries educate their students about agriculture and to share best practices for engaging youth in food and agriculture right here in America.

October 26, 2017 Continued

Thursday

Open to 50 people. Big group then small groups.

11:00 AM - 12:00 PM

HOLD: Chris Young: New and Beginning Farmers Unite -- Westin Boardroom
Roundtable with 15 students who opted in.

Share resources available to students interested in returning to or pursuing agricultural pursuits and what they should know about new and beginning farmer programs.

Panelists:
Chris Young
Lilia McFarland

12:00 PM - 1:15 PM

HOLD: Chris Young: CEO Roundtable & Lunch -- Bankers Life Fieldhouse

1:30 PM - 5:00 PM

Chris Young: Star in Agricultural Placement Finalist Judging -- Hilton Hotel, Circle City Center 4, 5, 6, 7
Details to come from Brett Evans, National FFA Education Specialist, upon registration.

Riley will notify upon registration completion.

5:30 PM - 7:00 PM

Chris Young: National FFA Foundation Sponsors and Donors Appreciation Dinner -- Downtown Marriott Grand Ballroom

October 27, 2017

Friday

All Day

Travel - Indianapolis IN

Please See Above

12:00 AM - 12:00 AM

Senate ONLY IN Session

8:30 AM - 9:30 AM

Chris Young: Agriscience Fair Open House -- Indiana Convention Center, Hall A

9:30 AM - 10:00 AM

Chris Young: Meet Trent McKnight, AgriCorps -- Indiana Convention Center, Room 208
Hi Chris,

Cannot believe it's already October. That means Convention is super near. And again, I'm pumped to have you all attend. Thanks for letting me juggle your schedule some. Lots of exciting things to come by having you all spend time with our student members. You all are the best.

One of our former national FFA presidents, Trent McKnight, is the co-founder of [AgriCorps](#), an organization that connects agricultural professionals to the demand for school-based agricultural education in developing countries. They're currently located in Ghana and have done work all over Africa and South America. Trent will be at the National FFA Convention & Expo in October, and he and Mark Poeschl, were wondering if we might be able to make time in your schedule to meet with him to discuss what they're doing overseas and how they can connect to the ideals and goals of USDA.

I didn't want to plug something in to your schedule without asking first as this would be a bit separate from the other things you'll be participating in and hosting at Convention. But, we could make 9:30-10:00 am work for you all to meet on Friday, October 27th.

Thoughts?

Thanks,
Riley

10:00 AM - 10:30 AM

Calendar Review mtg. -- 208-A

10:30 AM - 11:30 AM

Chris Young: Honorary Degree Reception | BRING GREETINGS -- Omni Severin Hotel, Severin Ballroom (first floor)

Dr. Brown, national advisor, to welcome award winners (honorary degree, VIP, and service citation) then to introduce Chris to bring 3-5 minutes worth of greetings and congratulatory remarks on behalf of USDA.

12:30 PM - 1:30 PM

Chris Young: Lunch-and-Learn: All Things Agricultural Trade -- Westin Boardroom
Participants:

October 27, 2017 Continued

Friday

Canada

Mexico

USDA

10 state FFA officers

Total – 15+- people

2:00 PM - 3:00 PM

Leadership Meeting - FFA + USDA + Mexico + Canada -- Westin Boardroom (third floor)
Spend time meeting with Mark Poeschl, National FFA CEO.

Attendees:

Mark Poeschl, FFA

Chris Young, USDA

Lilia McFarland, USDA

Amy Antonini, Canada

Luis, Mexico

Riley will take students out of the room for this particular meeting.

3:00 PM - 4:00 PM

Chris Young: My USDA Opportunities -- Westin Boardroom

My USDA Opportunities

Chris Young, Deputy Chief of Staff, U.S. Department of Agriculture
Lilia McFarland, New and Beginning Farmer Coordinator, U.S. Department of Agriculture

National FFA and the U.S. Department of Agriculture recently teamed up to expose more young people to unique careers in food and agriculture. Part of that commitment was the creation of an internship program for current and former FFA members at USDA headquarters in Washington, D.C. Come discuss other internship, shadow, and learning opportunities with Secretary Sonny Perdue's right hand man and one of the creators of those programs.

Open to 15 students.

October 28, 2017

Saturday

12:00 AM - 12:00 AM	Travel - Indianapolis IN	Please See Above
All Day	Senate ONLY IN Session	Please See Above
8:00 AM - 11:00 AM	Chris Young: Eighth General Session American FFA Degree Ceremony SHAKING HANDS -- Lucas Oil Stadium We will have you backstage to shake hands of the nearly 4,000 American FFA Degree recipients.	
12:45 PM - 1:00 PM	depart for Indianapolis Airport for a 2:15p departure	
2:15 PM - 3:45 PM	depart Indianapolis for Atlanta on Delta flight 1613 - arrive Atlanta 3:45p	
5:30 PM - 7:15 PM	depart Atlanta at 5:30p on Delta flight 2909 - arrive DCA at 7:15p	
7:45 PM - 8:00 PM	home arrival	

October 29, 2017

Sunday

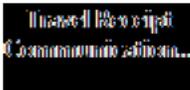
All Day

Senate ONLY IN Session

Please See Above

12:00 AM - 12:00 AM

Travel - Omaha NE



TRAVELER NOTICE - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change.

Travelers are responsible for verifying all fees charged by individual carriers.

Please visit the operating carrier website of your ticketed itinerary for applicable fees.

To view your trip via Viewtrip, please click [here](#)

[Printer Friendly](#)

Ticket Receipt

Total Amount: 243.90 USD

This ticket information applies to the following trip(s):

Delta Air Lines Flight 6088 from Washington DC to Omaha NE on October 29 (Operated By: Republic Airline Delta Connection)
Delta Air Lines Flight 5907 from Omaha NE to Washington DC on October 30 (Operated By: Republic Airline Delta Connection)

ElectronicTicket Number: 0067006360934
Invoice Number: EZ0130572
Ticket Amount: 243.90 USD
Form of Payment: VJ*****3392

Travel Summary – Agency Record Locator K3KQXA

Traveler

YOUNG / LARRY C

Reference number by traveler: A0WFCE

Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type
10/29/2017	DCA-OMA	DL 6088*	Confirmed	08:45 AM/11:00 AM	First / R
10/29/2017	OMA	(b) (6)	Confirmed	10/29-10/30	
10/30/2017	OMA-DCA	DL 5907*	Confirmed	11:00 AM/02:29 PM	First / R

AIR - Sunday, October 29 2017 - Agency Record Locator K3KQXA

[Add to Calendar](#) [Need Help?](#)

Delta Air Lines Flight DL6088 First

[Online check-in](#)

Depart:	Ronald Reagan National, Terminal B Washington, District of Columbia, United States 08:45 AM Sunday, October 29 2017	Weather
Arrive:	Eppley Airfield Omaha, Nebraska, United States 11:00 AM Sunday, October 29 2017	Weather
Duration:	3 hour(s) and 15 minute(s) Non-stop	
Status:	Confirmed - Delta Air Lines Record Locator: HL96CF	
Equipment:	Embraer 175	
*Operated By:	Republic Airline Delta Connection	
Seat:	03A (Non smoking) Confirmed	
FF Number:	XXXX007357 - YOUNG/LARRY C	
Distance:	1008 miles / 1621.872 kilometers	
CO2 Emissions:	443.52 lbs/201.6 kgs	

HOTEL - Sunday, October 29 2017

[Add to Calendar](#) [Need Help?](#)

(b) (6)	
Address:	(b) (6)
Tel:	
Fax:	
Check In/Check Out:	Sunday, October 29 2017 - Monday, October 30 2017
Status:	Confirmed

Number of Persons:	1
Number of Rooms:	1
Number of Nights:	1
Rate per night:	USD 109.00 plus tax and any additional fees
Guaranteed:	Yes
Confirmation:	91432816
Frequent Guest ID:	XXXX65108
CO2 Emissions:	Per night is approximately 63.8 lbs/29 kgs
Remarks:	CANCEL 48 HOURS PRIOR TO ARRIVAL CREDIT CARD REQUIRED AT CHECK IN

AIR - Monday, October 30 2017 - Agency Record Locator K3KQXA [Add to Calendar](#) [Need Help?](#)

Delta Air Lines Flight DL5907 First		Online check-in
Depart:	Eppley Airfield Omaha, Nebraska, United States 11:00 AM Monday, October 30 2017	Weather
Arrive:	Ronald Reagan National, Terminal B Washington, District of Columbia, United States 02:29 PM Monday, October 30 2017	Weather
Duration:	2 hour(s) and 29 minute(s) Non-stop	
Status:	Confirmed - Delta Air Lines Record Locator: HL96CF	
Equipment:	Embraer 170	
*Operated By:	Republic Airline Delta Connection	
Seat:	03A (Non smoking) Confirmed	
FF Number:	XXXX007357 - YOUNG/LARRY C	
Distance:	1008 miles / 1621.872 kilometers	
CO2 Emissions:	443.52 lbs/201.6 kgs	

Remarks

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ELECTRONIC TICKET/S/ WILL BE ISSUED FOR THIS TRIP CHECK-IN TIMES ARE 90 MINUTES PRIOR TO DEPARTURE FOR DOMESTIC FLIGHTS OR 120 MINUTES FOR INTERNATIONAL CHECKED BAGGAGE POLICIES VARY BASED ON CARRIER AND FINAL DESTINATION. FOR THE LATEST INFORMATION PLEASE CHECK WITH YOUR TRAVEL CONSULTANT OR THE AIRLINES WEBSITE.

26Oct/09:00AM

Estimated trip total				373.25 USD
Air	Car	Hotel	Rail	Other
243.90 USD		129.35 USD		
Fare details: Ticketed				
Vendor	Fare information	Refund restrictions before departure	Change restrictions after ticketing	Ticket information

Air DL6088* 29Oct DL5907* 30Oct	Total: USD 243.90	REFUND RESTRICTIONS MAY APPLY	CHANGE RESTRICTIONS MAY APPLY	
All quotes are provider quotes excluding possible taxes and charges en route. Currency conversions shown in this itinerary receipt are done using the bank rate applicable at the date shown in the header of this document. Please note that some local taxes and charges may be invoiced during your trip and cannot be shown at time of reservation.				

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Forbidden Dangerous Items Examples:

Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative.

Note: Spare batteries and fuel cells are not permitted in checked or hold baggage. These items MUST be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.
This email was generated at 26Oct/2:00 PM UTC

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October 29, 2017 Continued

Sunday

8:45 AM - 11:00 AM

depart DCA at 8:45a for Omaha NE on Delta flight 6088 - arrive Omaha NE 11a

11:30 AM - 12:00 PM

(b) (6)

October 30, 2017

Monday

12:00 AM - 12:00 AM	Senate ONLY IN Session	Please See Above
12:00 AM - 12:00 AM	Travel - Omaha NE	Please See Above
9:00 AM - 9:30 AM	Calendar Review mtg. -- 208-A	
9:30 AM - 9:45 AM	depart for Omaha Airport	
11:00 AM - 2:29 PM	depart Omaha for DCA at 11a on Delta flight 5907 - arrive DCA at 2:29p	
2:30 PM - 3:00 PM	Transit to USDA	
3:00 PM - 3:15 PM	office arrival	
3:15 PM - 4:00 PM	office time	
4:00 PM - 4:30 PM	Communications Strategy Meeting --	
4:30 PM - 5:00 PM	Scheduling Meeting	
5:00 PM - 5:30 PM	Scheduling Meeting -- 208A Please come to Chris' office for a scheduling meeting tomorrow at 5pm. Thanks!	

October 31, 2017

Tuesday

12:00 AM - 12:00 AM	House & Senate IN Session
8:00 AM - 9:00 AM	Mtg. w/ Carly Miller Avocado Board FSA
9:00 AM - 10:00 AM	2018 Foreign Travel Overview -- 200A
10:00 AM - 11:00 AM	Scheduling Meeting -- 221-A
11:00 AM - 11:15 AM	mtg. w/ Carly/OGC -- 208-A
11:15 AM - 1:00 PM	do not schedule
1:00 PM - 1:30 PM	mandatory mtg. w/ CY -- 208A
2:00 PM - 2:30 PM	AMS Boards & FACAs All, after GMO labeling policy time we will discuss AMS Board and FACAs with the Secretary from 2-2:30.
	Thank you, Campbell
2:30 PM - 3:00 PM	Scheduling and Advance Briefing with DepSec Censky -- 208A

October 31, 2017 Continued

Tuesday

3:15 PM - 3:45 PM

FFA Convention Follow Up -- 208-A

FFA convention follow up? I'd like to have one person from communications there. Probably Michawn.

Lilia, in amongst everything that we have to discuss, please don't let me forget the internship and shadowing aspect.

4:00 PM - 4:30 PM

Weekly Mtg. w/ Don Bice -- 208-A - Chris's Office

4:30 PM - 5:00 PM

mtg. w/ Dan Jiron -- 208-A - Chris's office

From: Lockwood, Amanda - OSEC

Sent: Tuesday, October 17, 2017 5:49 PM

To: Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>

Subject: Meeting request

Good evening Julie,

Dan Jiron would like to meet with Chris Young once he returns from travel. The subject matter is Forest Service Retirement Eligibility. 15 minutes will be sufficient. We can connect in the morning when you have a chance to find a time.

Thank you,

--Amanda

5:00 PM - 5:30 PM

mtg. w/ Turner/Blake re: OEIA 60 Days and Out Events -- Chris's office

Yes, 10/30 is good for us.

From: Gordon, Julie - OSEC

Sent: Monday, October 16, 2017 4:11 PM

To: Bridgforth, Turner - OSEC, Washington, DC <Turner.Bridgforth@osec.usda.gov>

Cc: Rollins, Blake - OSEC, Washington, DC <Blake.Rollins@osec.usda.gov>

Subject: RE: IGA 60 days an out Events

Chris is on travel until Thurs. 10/19 and then leaves again on Mon. 10/23. Could we schedule for Monday 10/30?



Julie Gordon

Special Assistant – Office of the Secretary

United States Department of Agriculture

Office: 202-720-3631

Cell: (b) (6)

October 31, 2017 Continued

Tuesday

From: Bridgforth, Turner - OSEC, Washington, DC
Sent: Monday, October 16, 2017 4:09 PM
To: Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>
Cc: Rollins, Blake - OSEC, Washington, DC <Blake.Rollins@osec.usda.gov>; Sullivan, Lauren - OSEC, Washington, DC <Lauren.Sullivan@osec.usda.gov>
Subject: IGA 60 days an out Events

Good afternoon Julie,

Can Blake and I get 30 min on Chris's calendar sometime next week?

We have around 50+ events that hare happening in the next 60 days, and we would like to get clearance on from Chris.

Thank you,

Turner



Henry Turner Bridgforth
Deputy Director of External and Intergovernmental Affairs

United States Department of Agriculture
Cell: (b) (6)

5:30 PM - 6:00 PM

Scheduling Meeting -- 208A

September 1, 2017

Friday

All Day	House & Senate in RECESS	Please See Above
All Day	(b) (6) - out	Please See Above
All Day	RV Tour w/ Sec.	Please See Above
9:00 AM - 9:30 AM	Calendar Review mtg. -- 208-A	

September 2, 2017

Saturday

All Day	House & Senate in RECESS	Please See Above
All Day	(b) (6) - out	Please See Above
All Day	RV Tour w/ Sec.	Please See Above
6:00 AM - 9:00 AM	DL 1819 Departing Manchester 6:00am to arrive in ATL at 8:49am	

September 3, 2017

Sunday

All Day	House & Senate in RECESS	Please See Above
All Day	(b) (6) - out	Please See Above
All Day	RV Tour w/ Sec.	Please See Above

September 4, 2017

Monday

12:00 AM - 12:00 AM	House & Senate in RECESS	Please See Above
All Day	(b) (6) - out	Please See Above
All Day	RV Tour w/ Sec.	Please See Above
All Day	LABOR DAY FEDERAL HOLIDAY	
9:00 AM - 9:30 AM	Calendar Review mtg. -- 208-A	

September 5, 2017

Tuesday

All Day

(b) (6) - out

Please See Above

12:00 AM - 12:00 AM

RV Tour w/ Sec.

Please See Above

12:00 AM - 12:00 AM

House & Senate IN Session

7:30 AM - 9:00 AM

DL 2638 Departing ATL at 7:25am, Arriving to DCA at 9:09am

Traveler					
PERDUE / GEORGE E					
Reference number by traveler: A0T8Y1					
Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type
09/05/2017	ATL-DCA	DL 2638	Confirmed	07:25 AM/09:09 AM	

September 5, 2017 Continued

Tuesday

9:30 AM - 9:45 AM office arrival

11:00 AM - 12:00 PM Scheduling Meeting -- 221-A

1:00 PM - 2:00 PM HR Executive Group Meeting -- 208-A - Chris's office

2:30 PM - 3:30 PM Re-Org/Hill Meetings Briefing -- 200A

3:30 PM - 4:00 PM (b) (6) interview

4:00 PM - 4:30 PM Interview with (b) (6)

5:00 PM - 6:00 PM Cabinet Affairs Outlook Report Due

5:00 PM - 5:15 PM mtg. w/ Holly/Jason re: Canada -- 208-A - Chris's office
Let's talk about it next week.

Julie, can you please add a 15-minute visit with Holly and Jason re: Canada?

-----Original Message-----

From: Higgins, Holly S [<mailto:Holly.Higgins@fas.usda.gov>]
Sent: Thursday, August 31, 2017 9:02 AM
To: Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>; Hafemeister, Jason - OSEC, Washington, DC <Jason.Hafemeister1@osec.usda.gov>; Willbrand, Zhulieta - OSEC, Washington, DC <zhulieta.z.willbrand@osec.usda.gov>
Cc: Green, Heidi - OSEC, Washington, DC <Heidi.Green@osec.usda.gov>; Sullivan, Lauren - OSEC, Washington, DC <Lauren.Sullivan@osec.usda.gov>; Rollins, Blake - OSEC, Washington, DC <Blake.Rollins@osec.usda.gov>
Subject: RE: NASDA/MacAulay

Hi Chris - (b) (5) Deliberative

Unfortunately, I am not available on 9/14 and we were tentatively planning to have Daniel Whitley (our sr FAS policy lead) accompany the Secretary.

(b) (5) Deliberative

Let me know if you want to discuss or have questions.
Thanks.

September 5, 2017 Continued

Tuesday

Holly S. Higgins
Acting Administrator
Foreign Agricultural Service
O: 202-720-3935
C: (b) (6)

-----Original Message-----

From: Young, Chris - OSEC, Washington, DC [<mailto:Chris.Young@osec.usda.gov>]
Sent: Wednesday, August 30, 2017 9:48 PM
To: Hafemeister, Jason - OSEC, Washington, DC; Higgins, Holly S; Willbrand, Zhulieta - OSEC, Washington, DC
Cc: Green, Heidi - OSEC, Washington, DC; Sullivan, Lauren - OSEC, Washington, DC; Rollins, Blake - OSEC, Washington, DC
Subject: NASDA/MacAulay

Dear colleagues,

(b) (5) Deliberative
[Redacted]

Any (b) (5) Deliberative ?

(b) (5) Deliberative
[Redacted] Holly, I am thinking s (b) (5) Deliberative

Sent from my iPhone

5:15 PM - 5:30 PM

mtg. w/ Lauren/Bethany

September 6, 2017

Wednesday

All Day

(b) (6) - out

Please See Above

All Day

House & Senate IN Session

Please See Above

8:00 AM - 9:00 AM

Subcabinet Meeting -- 200-A Conference Room

Please note Subcabinet meeting time has changed to 8:00-9:00 am. Please allow 1 hour for the meeting.

Under Secretary may send Chief of Staff in their place when needed.

Conference Line: 888-844-9904

Access code: (b) (6)

9:00 AM - 9:30 AM

Calendar Review mtg. -- 208-A

10:00 AM - 10:30 AM

Communications Strategy Meeting

10:30 AM - 11:00 AM

Standing Mtg. w/ HR - re: Executive Resource Issues -- Chris's Office

From: Carr, Rhonda - DM

Sent: Thursday, April 13, 2017 2:34 PM

To: Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>; Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>

Cc: Moore, Patty - DM <Patty.Moore@dm.usda.gov>; Meighan, Terri - DM <Terri.Meighan@dm.usda.gov>

Subject: RE: Request for standing meeting

30 minutes and we may need a few weekly upfront but biweekly should be good. Thanks.

From: Young, Chris - OSEC, Washington, DC

Sent: Thursday, April 13, 2017 2:29 PM

To: Carr, Rhonda - DM <Rhonda.Carr@dm.usda.gov>; Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>

Cc: Moore, Patty - DM <Patty.Moore@dm.usda.gov>; Meighan, Terri - DM <Terri.Meighan@dm.usda.gov>

Subject: RE: Request for standing meeting

Julie, I asked Rhonda to add this.

Rhonda, do you think a 30-minute block weekly or biweekly is sufficient?

From: Carr, Rhonda - DM

Sent: Thursday, April 13, 2017 2:02 PM

To: Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>

September 6, 2017 Continued

Wednesday

Cc: Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>; Moore, Patty - DM <Patty.Moore@dm.usda.gov>; Meighan, Terri - DM <Terri.Meighan@dm.usda.gov>
Subject: Request for standing meeting

Hi Julie,

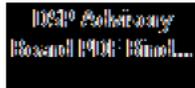
Just want to put on your radar....to schedule a standing meeting with Chris, Patty, Terri, and I to discuss Executive Resources issues. Tentatively starting in May.....Many thanks.

Roo

RHONDA C. CARR | Deputy Director, Executive Resources Management
Division
Office of Human Resources Management | Departmental Management | U.S. Department of Agriculture
1400 Independence Avenue, SW | JLW Building | Room 309W
Washington, D.C. 20250
202/720-3967-Direct | (b) (6) Cell
rhonda.carr@dm.usda.gov

11:00 AM - 12:00 PM

Advisory Board Meeting -- 221-A

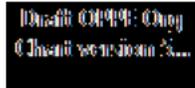


12:00 PM - 1:00 PM

Congressmen Bishop & Scott - The Lincoln Dining Rm

12:00 PM - 1:00 PM

Lunch with Congressmen Bishop and Scott -- The Lincoln Dining Room



2:30 PM - 3:15 PM

mtg. w/ Carly re: Subcab Onboarding -- 208-A - Chris's office
From: Miller, Carly - OSEC, Washington, DC
Sent: Thursday, August 31, 2017 12:02 PM
To: Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>
Subject: Subcabinet Onboarding

Chris, please see attached for the WHLO onboarding process. I have physical copies of both the WHLO onboarding briefing book and new appointee briefing book (I'm

September 6, 2017 Continued

Wednesday

assuming you've already got one of these) if you would prefer.

One area of note- (b) (5) Deliberative

[REDACTED]

I look forward to hearing your thoughts.

Thanks!

3:30 PM - 4:00 PM

mtg. w/ Abbey/Joby - re: furniture -- 208-A - Chris's office

4:00 PM - 5:00 PM

HOLD Team Interview with (b) (6)

5:15 PM - 5:45 PM

mtg. w/ Bethany/Lauren re: scheduling/scheduling requests -- Chris's office

7:00 PM - 9:00 PM

(b) (6)

September 7, 2017

Thursday

12:00 AM - 12:00 AM

(b) (6) - out

Please See Above

All Day

House & Senate IN Session

Please See Above

9:00 AM - 9:30 AM

Calendar Review mtg. -- 208-A

9:30 AM - 9:45 AM

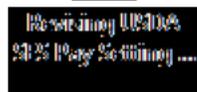
mtg. w/ Chris/Carly -- 200A - Heidi's office

10:00 AM - 10:30 AM

Weekly mtg. w/ Duane Williams -- 208-A

11:00 AM - 12:00 PM

Secretary's Executive Resources Board - September 2017 Updated with Agenda and Handout -- 221-A



Everyone –

For this meeting we will discuss the following items:

1. FY 2017 SES and SL/ST compensation plan (handout to be shared at the meeting)
2. FY 2018 SES performance plans and SES critical element weights
3. Proposal to Revise USDA's SES Pay Setting Policy (handout)
4. October 4th USDA Executive Forum

objattph://"

If you have questions or concerns, please let me know.

Thank you,

Kimm Hobbs
OHRM/ERMD
202-690-3238

2:00 PM - 3:00 PM

HOLD OPPE

4:30 PM - 5:00 PM

mtg. w/ Don Bice -- 208-A - Chris's office

September 8, 2017

Friday

All Day	House & Senate IN Session Please See Above
All Day	Julie - CDO
7:45 AM - 8:00 AM	Walk over to South Building (310-Sub-basement)
8:00 AM - 9:30 AM	Subcabinet Meeting -- Ops Center (S-310 Sub-basement of South Building)
9:30 AM - 10:30 AM	Personnel Discussion Meeting -- 208-A - Chris's office 1280-1298 Jefferson Dr SW Washington DC 20004 United States
10:30 AM - 11:00 AM	Calendar Review mtg. -- 208-A 1280-1298 Jefferson Dr SW Washington DC 20004 United States
12:00 PM - 4:00 PM	HOLD (Treasury) -- 2600 Rock Creek Dr NW, Washington 20008
12:00 PM - 1:00 PM	Senior Staff - Noon -- OSEC Bullpen All:

There will be a Senior Staff meeting at noon today. Thank you!

Going forward, we can use the conference line number below.

Conference Line:

1-888-844-9904

Code: (b) (6)

The **phone number for the phone is 202-205-3370**. We can use this when there is only one person calling in

September 9, 2017

Saturday

All Day

House & Senate IN Session

Please See Above

September 11, 2017

Monday

All Day	House & Senate IN Session Please See Above
9:00 AM - 9:30 AM	Calendar Review mtg. -- 208-A
11:00 AM - 12:00 PM	HR Executive Group Meeting -- 208-A - Chris's office
11:30 AM - 12:00 PM	Mtg. on Fire Funding 90 Day Plan -- 200A - Heidi's office
3:30 PM - 4:00 PM	Scheduling Meeting to Discuss TX and Charleston, WV trip -- 208A
4:30 PM - 5:00 PM	mtg. w/ Josh Bornstein -- 208-A - Chris's office Thanks, Josh.

1. We're set for 4.30 pm. (b) (5) Deliberative [redacted]
[redacted] Note that I will be in a meeting with the Secretary immediately prior to this, so forgive any potential tardiness.

2. Lauren will reach out to you, but we are looking at 1400 on Wednesday for FEMA. (b) (5) Deliberative [redacted] ?

3. (b) (5) Deliberative [redacted]

4. (b) (5) Deliberative [redacted] ?



[redacted]
[redacted]

Chris,

Want to meet at 4pm? My day (week) is a mess with all that is going on. I'm sure yours is, too. Alan should be at USDA by 2pm I believe and is hoping to join us for the call.

Wed looks good for FEMA. Very flexible on that. Once we look at X1 calendar tomorrow I can make final preparations with the team there.

Regarding subcabinet - I think (b) (5) Deliberative [redacted]

September 11, 2017 Continued

Monday

(b) (5) Deliberative

(b) (5) Deliberative

Please let me know if 4pm is good tomorrow.

Josh

-----Original Message-----

From: Young, Chris - OSEC, Washington, DC

Sent: Sunday, September 10, 2017 6:43 PM

To: Bornstein, Josh - DM <Josh.Bornstein@dm.usda.gov>

Cc: Green, Heidi - OSEC, Washington, DC <Heidi.Green@osec.usda.gov>; Sullivan, Lauren - OSEC, Washington, DC <Lauren.Sullivan@osec.usda.gov>; Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>

Subject: This week

Josh:

A few things for this week.

First, after Alan gets back from Texas tomorrow, let's find a time for the three of us to chat about the upcoming two weeks. This will include overall response to Irma, the Secretary's trip to Texas, and other related matters.

Second, we will try to find a time for the Secretary to visit FEMA headquarters this week. I am thinking Wednesday. But we can look at that more strategically tomorrow.

Third, we will likely (b) (5) Deliberative

Details and confirmations tomorrow.

Fourth, obviously the news about Jose is no longer as good as we thought. The latest forecast models show that it will turn back to the United States by Thursday and head our way for next weekend. So one more to monitor.

Chris

Sent from my iPhone

September 12, 2017

Tuesday

All Day

House & Senate IN Session

Please See Above

9:00 AM - 10:30 AM

Initial Europe Planning Meeting -- 221A

Zhuljeta, please forward and invite whomever is appropriate from FAS. Since posts are +5 and +6 hours from EDT, we will have this meeting in the morning with the expectation that they will participate. With three countries involved, I made the meeting for 90 minutes.

I would like to go over a broad logistical outline of the visit, including goals, objectives, and suggested meetings.

11:00 AM - 12:00 PM

Scheduling Meeting -- 221-A

1:00 PM - 1:30 PM

Weekly mtg. w/ Duane Williams -- 208-A

1:30 PM - 2:00 PM

Weekly Mtg. w/ Don Bice -- 208-A - Chris's Office

2:00 PM - 2:30 PM

Scheduling Meeting

2:30 PM - 3:00 PM

Communications Strategy Meeting --

3:00 PM - 3:30 PM

bi-weekly mtg. w/ Diane Cullo -- 208A

4:00 PM - 4:30 PM

Scheduling Meeting -- 208A

September 13, 2017

Wednesday

All Day

House & Senate IN Session

Please See Above

8:00 AM - 9:00 AM

Subcabinet Meeting -- 200-A Conference Room

Please note Subcabinet meeting time has changed to 8:00-9:00 am. Please allow 1 hour for the meeting.

Under Secretary may send Chief of Staff in their place when needed.

Conference Line: 888-844-9904

Access code: (b) (6)

9:00 AM - 9:30 AM

Calendar Review mtg. -- 208-A

10:30 AM - 11:00 AM

Call with Ashley Gunn

3:00 PM - 3:30 PM

Scheduling Meeting RE Next Week's Travel -- 208A

4:00 PM - 4:30 PM

Meeting Re: Public Schedule for the Secretary -- 208A

September 14, 2017

Thursday

12:00 AM - 12:00 AM

House & Senate IN Session

Please See Above

10:00 AM - 11:30 AM

Harvey/Irma: Inaugural Meeting of the Multi Agency Coordination (MAC) Group - Thursday September 14, 2017, from 10:00 – 11:30 -- S-310 Conference Room

Good Morning,

Mr. Alan Mackey, Special Assistant to the Secretary, will convene the inaugural meeting of the Multi Agency Coordination (MAC) Group for Hurricanes Harvey and Irma tomorrow, Thursday September 14, 2017, from 10:00 – 11:30 am, in S-310.

Due to the size of the room and the large number of participants, we request that only one representative from each agency and office attend. Participants are asked to attend in person, a teleconference line will not be provided.

An agenda will follow as soon as possible.

Scott R. Linsky
Chief, National Security Policy Staff
USDA Office of Homeland Security and Emergency Coordination
(202) 260-0106 (office)
(b) (6) (cell)

11:00 AM - 11:30 AM

Calendar Review mtg. -- 208-A

12:45 PM - 1:30 PM

Vic coming by to fix your computer

3:15 PM - 4:15 PM

mtg. w/ John Pirchio -- 200-A - Conference Room
Julie –

As a follow-up to the Shared Cost Program Advisory Committee meeting we had last week with both Heidi and Chris, I need to see if the both of them are available either Wednesday or Thursday this week for a 1 hour meeting to hear program managers describe and justify their programs.

Thanks,

John Pirchio
Director
OCFO – Budget Division
Room 3427-S
john.pirchio@usda.gov
(202) 720-1208 Office
(b) (6) Cell

September 14, 2017 Continued

Thursday

4:00 PM - 4:30 PM

Follow Up Scheduling Meeting -- 208A

4:30 PM - 5:00 PM

mtg. w/ Dr. Bartuska -- 208-A - Chris's office

From: Bartuska, Ann - OSEC, Washington, DC

Sent: Friday, September 08, 2017 2:53 PM

To: Simmons, Michele - OSEC <Michele.Simmons@osec.usda.gov>

Subject: meeting with Chris Young

Please see if you can get 30 mins with Chris mid-next week to discuss tentative ratings from my Direct SES report – I have 4. Ann

Ann M. Bartuska, Ph. D

Acting Under Secretary for

Research, Education and Economics

USDA

202-720-1542

September 15, 2017

Friday

12:00 AM - 12:00 AM	Senate ONLY IN Session
9:00 AM - 9:30 AM	Calendar Review mtg. -- 208-A
9:30 AM - 9:45 AM	depart apron w/ (b) (6), (b) (7)(C) -- Dept. of Treasury, 1500 PA Ave NW (b) (6)
10:00 AM - 12:00 PM	hold

September 16, 2017

Saturday

All Day

Senate ONLY IN Session

Please See Above

12:00 AM - 12:00 AM

(b) (6)

12:00 AM - 12:00 AM

Travel - to Atlanta, Orlando

1:40 PM - 3:34 PM

DL 1257 - DCA to ATL

3:45 PM - 4:00 PM

(b) (6)

September 17, 2017

Sunday

All Day Senate ONLY IN Session Please See Above

All Day (b) (6) Please See Above

All Day Travel - to Atlanta, Orlando Please See Above

September 18, 2017

Monday

All Day	Senate ONLY IN Session	Please See Above
12:00 AM - 12:00 AM	(b) (6)	Please See Above
12:00 AM - 12:00 AM	Travel - to Atlanta, Orlando	Please See Above
6:30 AM - 6:45 AM	turn in rental car	
6:55 AM - 8:22 AM	DL 1818 - ATL to Orlando FL	
2:46 PM - 4:54 PM	Jetblue flight B6724 - Orlando to DCA	

September 19, 2017

Tuesday

All Day

Senate ONLY IN Session

Please See Above

9:00 AM - 10:00 AM

Scheduling Meeting -- 221-A

11:30 AM - 12:00 PM

Communications Strategy Meeting -- 200A

1:45 PM - 2:00 PM

pre-brief w/ Patty Moore - for 2p -- 208-A

2:00 PM - 2:30 PM

call w/ (b) (6) Personnel Issues
1-888-844-9904
Access code: (b) (6)

Chris – host code: (b) (6)

3:00 PM - 4:00 PM

SES Forum Discussion -- 208-A - Chris's office

September 20, 2017

Wednesday

12:00 AM - 12:00 AM

Senate ONLY IN Session

Please See Above

12:00 AM - 12:00 AM

Official Travel - Houston TX

8:00 AM - 9:00 AM

Subcabinet Meeting -- 200-A Conference Room

Please note Subcabinet meeting time has changed to 8:00-9:00 am. Please allow 1 hour for the meeting.

Under Secretary may send Chief of Staff in their place when needed.

Conference Line: 888-844-9904

Access code: (b) (6)

9:00 AM - 9:30 AM

Calendar Review mtg. -- 208-A

9:30 AM - 9:45 AM

depart apron for DCA w/ (b) (6), (b) (7)(C)
(b) (6)

11:10 AM - 1:00 PM

depart DCA on Delta 735 to Atlanta - arrive 1p

1:40 PM - 2:49 PM

depart Atlanta on Delta flight 1123 - arrive Houston 2:49p

3:30 PM - 4:00 PM

(b) (6)

Confirmation #: (b) (6)

September 21, 2017

Thursday

12:00 AM - 12:00 AM	Official Travel - Houston TX	Please See Above
12:00 AM - 12:00 AM	House & Senate In RECESS	
2:00 PM - 3:00 PM	PDI Conference Call	
5:35 PM - 9:25 PM	depart Houston on Delta flight 6239 - arrive Detroit 9:25p	
10:05 PM - 11:34 PM	depart Detroit on Delta flight 551 - arrive DCA 11:34p	

September 22, 2017

Friday

12:00 AM - 12:00 AM

House & Senate In RECESS

Please See Above

All Day

Julie - CDO

10:30 AM - 10:45 AM

call w/ Don DeMaria
(b) (6)

September 25, 2017

Monday

12:00 AM - 12:00 AM

House & Senate IN Session

All Day

(b) (6) - out on leave

9:00 AM - 9:30 AM

Calendar Review mtg. -- 208-A

10:30 AM - 11:00 AM

mtg. w/ Michele Esch/Tracey Troutman - re: CFC Campaign -- 208-A - Chris's office
On Sep 20, 2017, at 09:51, Esch, Michele - ARS <Michele.Esch@ARS.USDA.GOV> wrote:

Chris,

I mentioned the Combined Federal Campaign to Heidi this morning at subcabinet and she recommended to talk to you about upcoming needs, events, etc. REE is the lead mission area this year and I'd like to introduce you to our Campaign Manager, Tracey Troutman (who also happens to be another Georgia native). Can we schedule a time to meet soon? The campaign technically kicks off on October 2nd and we have some rapidly approaching needs from the Secretary.

Thanks so much!
Michele

11:15 AM - 11:45 AM

Weekly mtg. w/ Duane Williams -- 208-A

11:45 AM - 12:00 PM

Communications Strategy Meeting --

1:00 PM - 1:30 PM

mtg. w/ Nicholas Brusky -- 208-A - Chris's office
Julie,

Thank you for arranging my brief meeting with Chris on Monday. I have been working with Lilia McFarland from FSA and our Mexico and Canada desk officers to plan for the engagement of the Mexicans and Canadians at this convention. We have come up with a few options that I would like to discuss with Chris to make sure we are in line with the Secretary's wishes for this event.

Sincerely,

Nick Brusky
Confidential Assistant
USDA Foreign Agricultural Service
Room 5601-S
202-401-0015 Office
(b) (6) Cell

September 25, 2017 Continued

Monday

1:30 PM - 2:00 PM

bi-weekly mtg. w/ Diane Cullo -- 208A

2:30 PM - 3:00 PM

mtg. w/ Zhulieta

From: Young, Chris - OSEC, Washington, DC

Sent: Monday, September 18, 2017 11:55 AM

To: Willbrand, Zhulieta - OSEC, Washington, DC <zhulieta.z.willbrand@osec.usda.gov>

Cc: Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>

Subject: Re: (b) (5) Deliberative

Friday. Julie can book us some time.

Sent from my iPhone

On Sep 18, 2017, at 11:49, Willbrand, Zhulieta - OSEC, Washington, DC <zhulieta.z.willbrand@osec.usda.gov> wrote:

Happy Monday, Chris!

Finally spoke with OCFO. As expected there are some funds left over. After accounting for Joe Alexander, William Russell, and Brent McNeely's salaries through the end of FY17, there are total of \$120,000 left. These are all funds left from FFAS's budget, so we need to be mindful of any plans FPAC may have. Would you (b) (5) Deliberative
I would hope to (b) (5) Deliberative

Thank you!

Zhulieta

From: Young, Chris - OSEC, Washington, DC

Sent: Thursday, September 14, 2017 11:34 AM

To: Willbrand, Zhulieta - OSEC, Washington, DC <zhulieta.z.willbrand@osec.usda.gov>

Subject: RE: (b) (5) Deliberative

I'll be standing by.

From: Willbrand, Zhulieta - OSEC, Washington, DC

Sent: Thursday, September 14, 2017 11:01 AM

To: Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>

Subject: RE: (b) (5) Deliberative

Yes, pleeeeeeaaase! Pretty please with a charry on top! I will try to get (b) (5) Deliberative
(b) (5) Deliberative. Thank you! Thank you! Thank you! Thank you! Thank you! Thank you! Thank you!

From: Young, Chris - OSEC, Washington, DC

Sent: Thursday, September 14, 2017 9:42 AM

To: Willbrand, Zhulieta - OSEC, Washington, DC <zhulieta.z.willbrand@osec.usda.gov>

Subject: RE: (b) (5) Deliberative

September 25, 2017 Continued

Monday

Well, if you say pretty please!

(b) (5) Deliberative

When we took down the drapes in the Secretary's office simply to have them cleaned – and only cleaned, not replaced – we learned they had not been cleaned in 25 years, which included time in service when people smoked in that office.

Simple answer: I'm ready when you are. Let me know when you want to chat about it.

From: Willbrand, Zhulieta - OSEC, Washington, DC
Sent: Wednesday, September 13, 2017 5:08 PM
To: Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>
Subject: (b) (5) Deliberative

Hi Chris,

(b) (5) Deliberative

We were very conservative with the FFAS mission area funds this year, so I'm assuming (b) (5) Deliberative. If there (b) (5) Deliberative, I would like to (b) (5) Deliberative

I know you are super busy but if you get some free time I would greatly appreciate any creative advice or a recommendation for a (b) (5) Deliberative

Thank you!

Zhulieta

4:00 PM - 4:30 PM

mtg. regarding The Front Porch -- 208A - Chris's office
From: Wilkins, Jake - OSEC, Washington, DC
Sent: Tuesday, September 19, 2017 3:30 PM
To: Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>
Cc: Williams, Duane - DM <Duane.Williams1@dm.usda.gov>
Subject: RE: front porch

That works for me—just let me know! (b) (5) Deliberative

—just spitballing as the ideas come.

--
 Jake Wilkins

Office of Communications

United States Department of Agriculture
Office: (202)720-2168
Cell: (b) (6)

463 of 478

September 25, 2017 Continued

Monday

From: Young, Chris - OSEC, Washington, DC
Sent: Tuesday, September 19, 2017 3:26 PM
To: Wilkins, Jake - OSEC, Washington, DC <Jake.Wilkins@osec.usda.gov>
Cc: Williams, Duane - DM <Duane.Williams1@dm.usda.gov>
Subject: RE: front porch

Duane, Jake and I can walk through and put something together preliminary, so that we can some stuff on paper and your folks can work on it. Maybe Tom Hoffman can join us??

From: Wilkins, Jake - OSEC, Washington, DC
Sent: Tuesday, September 19, 2017 3:05 PM
To: Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>
Cc: Williams, Duane - DM <Duane.Williams1@dm.usda.gov>
Subject: Re: front porch

Hey Duane-- if you're out of town through this week, let's meet Monday morning to knock this out?

--

Jake Wilkins
Office of Communications
U.S. Department of Agriculture
Office: (202) 720-2168
Cell: (b) (6)

September 25, 2017 Continued

Monday

On Sep 19, 2017, at 3:01 PM, Young, Chris - OSEC, Washington, DC
<Chris.Young@osec.usda.gov> wrote:

Jake and Duane, why don't y'all get together, (b) (5) Deliberative
[REDACTED] ? (Well, after I approve... ☺)

From: Wilkins, Jake - OSEC, Washington, DC
Sent: Tuesday, September 19, 2017 3:00 PM
To: Williams, Duane - DM <Duane.Williams1@dm.usda.gov>; Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>
Cc: Murtaugh, Tim - OC, Washington, DC <Tim.Murtaugh@oc.usda.gov>; Rich, Michawn - OC, Washington, DC <Michawn.Rich@oc.usda.gov>; Rodgers, Meghan - OC, Washington, DC <Meghan.Rodgers@oc.usda.gov>; Blair, David D. - OC, Washington, DC <David.D.Blair@oc.usda.gov>; Rhee, Peter - OC, Washington DC <Peter.Rhee@oc.usda.gov>
Subject: RE: front porch

Hey Duane!

Great to be connected-- As we brainstormed with Chris, the thought that came across our mind was (b) (5) Deliberative
[REDACTED]

(b) (5) Deliberative
[REDACTED]

Glad to move to a smaller thread to figure out what is possible. Any and all suggestions are welcome!

--
<image001.jpg> Jake Wilkins
>

Office of Communications

United States Department of Agriculture
Office: (202)720-2168
Cell: (b) (6)

September 25, 2017 Continued

Monday

From: Williams, Duane - DM
Sent: Tuesday, September 19, 2017 2:58 PM
To: Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>
Cc: Wilkins, Jake - OSEC, Washington, DC <Jake.Wilkins@osec.usda.gov>; Murtaugh, Tim - OC, Washington, DC <Tim.Murtaugh@oc.usda.gov>; Rich, Michawn - OC, Washington, DC <Michawn.Rich@oc.usda.gov>; Rodgers, Meghan - OC, Washington, DC <Meghan.Rodgers@oc.usda.gov>; Blair, David D. - OC, Washington, DC <David.D.Blair@oc.usda.gov>
Subject: Re: front porch

Ok, no problem. I will wait to hear from you Jake and let's make it happen.

Director of Operations
U.S. Department of Agriculture

On Sep 19, 2017, at 1:47 PM, Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov> wrote:

Dear Team

I asked Jake Wilkins to head a special project related to the Front Porch.

We want to make it more welcoming, more friendly, less stodgy. Part of that is the furniture change that is ongoing. For instance, the stuffy sofa will soon give way to a rocking swing. Duane Williams, copied here, has been instrumental in executing this vision.

But we need to use end-of-the-year OSEC monies to go beyond that. I want Jake to brainstorm a set of ideas, including the use of multimedia and digital platforms, to re-urate the space. The look would need to fit into the overall aesthetic and scheme but allow us to be dynamic in our displays and information.

Jake, please compile your ideas for review and liaise with Duane to look at the project. Time is of the essence. (b) (5) Deliberative

Thanks, all.
-Chris

<image001.png>

L. Christopher Young
Deputy Chief of Staff

United States Department of Agriculture
Office: 202.720.3631

September 25, 2017 Continued

Monday

September 26, 2017

Tuesday

All Day

House & Senate IN Session

Please See Above

9:00 AM - 10:00 AM

Scheduling Meeting -- 221-A

10:00 AM - 11:00 AM

Europe Planning Meeting -- 221A

11:30 AM - 12:30 PM

Speak at the OGC Management Summit - remarks at 11:45a -- 0320-S

Dear Ms. Gordon:

I am following up on Mr. Young's appearance at the OGC Management Summit. The event will take place at OGC's training room, which is located in Room 0320-S (across from the Law Library). We are wondering whether Mr. Young can provide his brief remarks at 11:45 am instead of 11:15 am. If this is not possible, we would be delighted to have Mr. Young appear at our summit at 11:15 am.

Thank you so kindly.

Regards,
Karen Carrington



Karen M. Carrington
Senior Counsel
General Law and Research Division
Office of the General Counsel
U.S. Department of Agriculture
1400 Independence Ave., SW, Rm. 3311-S
Washington, D.C. 20250
☎ 202-720-0944 (Voice)
☎ (b) (6) (Mobile)
✉ karen.carrington@ogc.usda.gov

From: Carrington, Karen - OGC

Sent: Friday, September 08, 2017 11:27 AM

To: Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>

Subject: OGC Management Summit - Request for Brief Remarks from Deputy Chief of Staff

Dear Ms. Gordon:

OGC plans to have a management summit this month, at which significant Department initiatives will be discussed. Time will be allocated to address issues relating to performance management. We would like to invite Mr. Young to

September 26, 2017 Continued

Tuesday

provide brief remarks to our supervisory attorneys about the Department's views on performance management. Please let me know if Mr. Young is available on **Tuesday, September 25th at 11:15 am**. If he is unavailable on this date and or time, please kindly advise me of any alternative dates and/or times.

Thank you for your attention to this matter. Please feel free to contact me with any questions or concerns at (202) 720-0944.

Regards,

Karen Carrington
Senior Counsel



Karen M. Carrington
Senior Counsel
General Law and Research Division
Office of the General Counsel
U.S. Department of Agriculture
1400 Independence Ave., SW, Rm. 3311-S
Washington, D.C. 20250
☎ 202-720-0944 (Voice)
📱 (b) (6) (Mobile)
✉ karen.carrington@ogc.usda.gov

1:30 PM - 2:00 PM

Weekly Mtg. w/ Don Bice -- 208-A - Chris's Office

2:00 PM - 3:00 PM

Admin./Sec. Honors mtg. w/ Terri & Joanna -- 208-A - Chris's office

3:00 PM - 3:30 PM

mtg. re: SES mtg. -- 208-A

From: Young, Chris - OSEC, Washington, DC

Sent: Monday, September 25, 2017 6:10 PM

To: Moore, Patty - DM <Patty.Moore@dm.usda.gov>; Carr, Rhonda - DM <Rhonda.Carr@dm.usda.gov>; Meighan, Terri - DM <Terri.Meighan@dm.usda.gov>; Murtaugh, Tim - OC, Washington, DC <Tim.Murtaugh@oc.usda.gov>

Cc: Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>

Subject: SES meeting

All,

We need to get together no later than Wednesday afternoon. We have some schedule changes re: the October 4 All-Hands meeting. Not the date nor the block of time, but just when the Secretary and I will speak. He will now lead off, and I will follow.

Julie, can you schedule this group for 30 minutes before Wednesday COB, please? It can be in addition to an already existing block of time.

September 26, 2017 Continued

Tuesday

C.



L. Christopher Young
Deputy Chief of Staff

United States Department of Agriculture
Office: 202.720.3631

4:00 PM - 5:00 PM

USDA Walkthrough -- 1400 Jefferson Drive SW, Washington, D.C. 20250

September 27, 2017

Wednesday

All Day

House & Senate IN Session

Please See Above

All Day

(b) (6) - out 1/2 day (PM)

8:30 AM - 9:30 AM

Subcabinet Meeting -- 200-A Conference Room

Please note Subcabinet meeting time has changed to 8:00-9:00 am. Please allow 1 hour for the meeting.

Under Secretary may send Chief of Staff in their place when needed.

Conference Line: 888-844-9904

Access code: (b) (6)

9:00 AM - 9:30 AM

Calendar Review mtg. -- 208-A

10:30 AM - 11:00 AM

Standing Mtg. w/ HR - re: Executive Resource Issues -- Chris's Office

From: Carr, Rhonda - DM

Sent: Thursday, April 13, 2017 2:34 PM

To: Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>; Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>

Cc: Moore, Patty - DM <Patty.Moore@dm.usda.gov>; Meighan, Terri - DM <Terri.Meighan@dm.usda.gov>

Subject: RE: Request for standing meeting

30 minutes and we may need a few weekly upfront but biweekly should be good. Thanks.

From: Young, Chris - OSEC, Washington, DC

Sent: Thursday, April 13, 2017 2:29 PM

To: Carr, Rhonda - DM <Rhonda.Carr@dm.usda.gov>; Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>

Cc: Moore, Patty - DM <Patty.Moore@dm.usda.gov>; Meighan, Terri - DM <Terri.Meighan@dm.usda.gov>

Subject: RE: Request for standing meeting

Julie, I asked Rhonda to add this.

Rhonda, do you think a 30-minute block weekly or biweekly is sufficient?

From: Carr, Rhonda - DM

Sent: Thursday, April 13, 2017 2:02 PM

To: Gordon, Julie - OSEC <Julie.Gordon@osec.usda.gov>

Cc: Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>; Moore, Patty - DM <Patty.Moore@dm.usda.gov>; Meighan, Terri - DM <Terri.Meighan@dm.usda.gov>

Subject: Request for standing meeting

Hi Julie,

September 27, 2017 Continued

Wednesday

Just want to put on your radar....to schedule a standing meeting with Chris, Patty, Terri, and I to discuss Executive Resources issues. Tentatively starting in May.....Many thanks.

Rcc

RHONDA C. CARR | Deputy Director, Executive Resources Management
Division
Office of Human Resources Management | Departmental Management | U.S. Department
of Agriculture
1400 Independence Avenue, SW | JLW Building | Room 309W
Washington, D.C. 20250
202/720-3967-Direct | (b) (6) Cell
rhonda.carr@dm.usda.gov

11:30 AM - 12:00 PM

mtg. w/ Josh Bornstein re: Draft Notification Protocol for Adverse Events -- 208-A

1:00 PM - 1:30 PM

mtg. w/ Bobby Richey -- 208-A

Julie, can you pencil in some time for Bobby and me, please?

Sent from my iPhone

On Sep 22, 2017, at 10:10, Richey, Bobby - FAS <Bobby.Richey@fas.usda.gov> wrote:

Chris

Next week is cool. I am in Monday-wednesday. I usually am at the office by 7:45 am.

Safe travels

BR

From: Young, Chris - OSEC, Washington, DC

Sent: Friday, September 22, 2017 10:17 AM

To: Richey, Bobby - FAS

Subject: Re: might you have a short moment to chat today?

Hi Bobby. Probably will have to be next week. I'm still in Texas trying to tie up loose administrative ends and get back. Rather hit and miss timing to talk.

Sent from my iPhone

On Sep 22, 2017, at 08:51, Richey, Bobby - FAS <Bobby.Richey@fas.usda.gov> wrote:

(b) (6)

September 27, 2017 Continued

Wednesday

I want to understand what your wishes/expectations/needs are on travel for the future.

I want to minimize the email questions, especially after the past couple of days.

All the best Senior.

BR

Bobby Richey, Jr.
Director General, Foreign Service
Foreign Agricultural Service
U.S. Department of Agriculture

2:30 PM - 3:00 PM

mtg. w/ Anne Hazlett re: staffing -- 208-A

4:30 PM - 5:00 PM

call w/ Ryan Willoughby/Linda Hamrick -- 888-844-9904 - access: (b) (6) - host: (b) (6) (CY)
two of our affiliate leaders in Georgia (Bob Boyd from DeKalb County and Rep. Spencer Frye from Athens) are going to try and join us on the call



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From: Ryan Willoughby (b) (6) <[@habitatgeorgia.org](mailto:(b) (6)@habitatgeorgia.org)>
Date: August 31, 2017 at 14:53:30 EDT
To: "Young, Chris - OSEC, Washington, DC" <Chris.Young@osec.usda.gov>
Subject: RE: Follow-Up

Good afternoon, Chris:

A telephone conversation would work well for our us, given the difficulty of your schedule, I can certainly see it being more advantageous for you. I will be out of town all next week, so the soonest I would be available to speak would be some time after September 12th or so.

Are there some available dates on your calendar after that point when Linda and I can speak to you?

Thanks, again, for your time.

From: Young, Chris - OSEC, Washington, DC [<mailto:Chris.Young@osec.usda.gov>]
Sent: Wednesday, August 30, 2017 9:53 PM
To: Ryan Willoughby (b) (6) <[@habitatgeorgia.org](mailto:(b) (6)@habitatgeorgia.org)>
Cc: (b) (6) <[@gmail.com](mailto:(b) (6)@gmail.com)>

September 27, 2017 Continued

Wednesday

Subject: Re: Follow-Up

Hi Ryan,

Good to hear from you. And yes, I know Linda from many, many years ago.

Of course I would be more than happy to visit. Mid-September presents a challenge, though. I am the lead person in the Office of the Secretary for all of our hurricane relates work. Actually, all of our other natural disasters, as well, including the record fire season we are having out west.

Until the water starts to recede and we see firsthand what the agricultural damage is, I'm not sure I can commit to anything in mid September, especially something that would see you come to Washington. In other words, I don't want you to waste a trip when I may very well have to reschedule.

That being said, I'm sure we could find time to at least meet by phone until my schedule relaxes to some semblance of normalcy.

Just let me know.

Thanks,
Chris

Sent from my iPhone

(b)
(6)

On Aug 30, 2017, at 14:02, Ryan Willoughby <[REDACTED]> wrote:

Good afternoon, Chris:

Thank you for responding so quickly to me on LinkedIn. I am sorry I had to go that non-traditional route to find your e-mail. I am copying Mrs. Linda Hamrick, our advocate, to this e-mail. I believe you and Linda already know each other?

Habitat for Humanity has, so far, developed a solid relationship with USDA in Athens. They have been very supportive of us on some grant applications as well as 502 Direct Loans here in the state. When your schedule allows, I'd like to meet with you to discuss what we've done and maybe some areas where Habitat and USDA can partner together going forward.

Is there some time in your schedule during mid-September for such a meeting?

6:30 PM - 8:00 PM

mtg. w/ UGA
Chris-

The last wed in Sept works for us. I get that schedules can change. We will get something on the books and move around if needed.

As I shared we usually shoot for a 6:30pm start to allow students to intern all day.

September 27, 2017 Continued

Wednesday

Don

--

Don DeMaria | Director
114 New College | Athens, GA 30602

(b) (6) | dcsemester.uga.edu



On Jul 31, 2017, at 7:38 AM, Young, Chris - OSEC, Washington, DC
<Chris.Young@osec.usda.gov> wrote:

Good morning, Don. I have copied my assistant, Julie Gordon, on this email.

Julie, let's work with Don to schedule something for me with this group, perhaps the last Wednesday in September. I'll let you confirm what works best.

Don, I'll have to beg your indulgence, though. My schedule is uniquely tied to the Secretary, so some malleability may be in order.

Thanks,
Chris

From: Don DeMaria [<mailto:demaria@uga.edu>]
Sent: Sunday, July 30, 2017 7:09 PM
To: Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>
Subject: Re: Additional prospect

Usually we shoot for evenings around 6:30.

Don DeMaria
Director
Washington Semester Program
University of Georgia
(b) (6)
demaria@uga.edu

Sent from my iPhone

On Jul 30, 2017, at 1:57 PM, Young, Chris - OSEC, Washington, DC
<Chris.Young@osec.usda.gov> wrote:

And I should have asked, what time of day?

From: Don DeMaria [<mailto:demaria@uga.edu>]

September 27, 2017 Continued

Wednesday

Sent: Thursday, July 27, 2017 11:52 AM

To: Young, Chris - OSEC, Washington, DC <Chris.Young@osec.usda.gov>

Subject: Re: Additional prospect

We can meet any day but Tuesdays.

September 28, 2017

Thursday

12:00 AM - 12:00 AM

House & Senate IN Session

Please See Above

9:00 AM - 9:30 AM

Calendar Review mtg. -- 208-A

10:00 AM - 10:30 AM

Meeting -- 208-A - Chris's office

10:30 AM - 11:00 AM

mtg. w/ Brooke Appleton -- 208-A - Chris's office

11:00 AM - 11:30 AM

mtg. w/ Alan Mackey -- 208-A - Chris's office

Performance plan – I have the copies already printed out for you

2:00 PM - 2:30 PM

bi-weekly mtg. w/ Carmelita Fossum - Executive Services -- 208-A

We would be able to discuss any items or plans that the Executive Services Division support team assists Secretary Perdue, the immediate office of the Secretary as well as the Advance and scheduling teams with moving forward.

September 29, 2017

Friday

All Day

(b) (6)

out of the office

All Day

Senate ONLY IN Session

8:00 AM - 8:30 AM

Tim & Stephen

9:00 AM - 9:30 AM

Calendar Review mtg. -- 208-A

9:30 AM - 10:00 AM

mtg. w/ Don/Tim -- Chris's office

10:00 AM - 10:15 AM

mtg. w/ Brandon/Maggie -- Chris's office

10:30 AM - 11:00 AM

mtg. w/ Carly & Shari -- 536-A - Carly's office