INSIDER THREAT VIGILANCE

Reportable Behaviors

INFORMATION COLLECTION

Keeping classified materials in an unauthorized location

Attempting to access sensitive information without authorization

Obtaining access to sensitive information inconsistent with present duty requirements

INFORMATION TRANSMITTAL

Using an unclassified medium to transmit classified materials

Discussing classified materials on a non-secure telephone

Removing classification markings from documents

ADDITIONAL SUSPICIOUS BEHAVIORS

Repeated or un-required work outside of normal duty hours

Sudden reversal of financial situation or a sudden repayment of large debts or loans

Attempting to conceal foreign travel

LEARN TO **IDENTIFY** AND **REPORT SUSPICIOUS ACTIVITY**

Contact your Security Office: INSIDER@USDA.GOV

CDSE Center for Development of Security Excellence

www.cdse.edu

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