



# U.S. Department of Agriculture Personnel Security Bulletin #09-01

**Subject: Use of Standard Form 86 (SF86), 9/95 Version**

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Agriculture

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**Date Issued:** December 10, 2008

**Effective Date:** December 10, 2008

**Scope and Effect:** This is an internal advisory document for use by USDA personnel involved in implementing USDA's personnel security program.

**Supersession:** None

## BACKGROUND

The Office of Personnel Management (OPM) has updated the Standard Form (SF) 86, Questionnaire for National Security Positions, version from 9/95. The new version, dated 7/08, includes updates to the questionnaire to align with the national security guidelines (E.O. 12968), expanded coverage of foreign activities, revised Mental and Emotional Health questions, and an expanded Financial Record section. The e-QIP system automatically converted to the new form in October 2008. **Any subject who was tasked in e-QIP prior to October 2008 completed the 9/95 version of the SF86.**

## NEW PROCEDURE

Federal Investigations Notice, FIN 08-03, titled "Revised Standard Form 86", states that "OPM will not accept the previous version of the SF86 or e-QIP form after January 1, 2009."

**All SF86 (9/95) forms must be received at OPM by December 31, 2008.**

If the e-QIP request containing the 9/95 form is not released to OPM by December 31<sup>st</sup>, the request must be cancelled and reinitiated using the 7/08 version of the SF86 (07/08). All requests based on the 9/95 version received after this date will be made unacceptable and returned to the SON.

**\*\*\*In order to meet this deadline, PDSD must receive all National Security requests (e-QIP forms and hardcopy "Request for Services" attachments) on the 9/95 SF86 no later than Friday, December 19<sup>th</sup>.**

For further information, please contact the PDSD at (202) 720-7373.

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