

U.S. DEPARTMENT OF AGRICULTURE					DATE
CLASSIFIED DOCUMENT ACCOUNTABILITY RECORD					
SECTION I. GENERAL					
TO:			RETURN TO:		
DATE RECEIVED		SUSPENSE DATE		REVIEW DATE	REGISTERED MAIL NO.
CONTROL, LOG OR FILE NO.	CLASSIFI-CATION	NUMBER OF COPIES	DESCRIPTION <i>(Type, File Ref., Unclassified Subject or Short Title and Nubmer of Endorsements/Incls.)</i>		DATE OF DOCUMENT
SECTION II. ROUTING					
TO	COPY NO.	DATE	PRINTED NAME	SIGNATURE	
1.					
2.					
3.					
4.					
5.					
SECTION III. DESTRUCTION CERTIFICATE <i>(Check appropriate block)</i>					
MATERIAL DESCRIBED HEREON HAS BEEN:					
<input type="checkbox"/> DESTROYED <input type="checkbox"/> TORN IN HALF AND PLACED IN A CLASSIFIED WASTE CONTAINER					
OFFICE SYMBOL		DATE	PRINTED NAME OF DESTRUCTION AUTHORITY		SIGNATURE
DESTRUCTION RECORD NO.		DATE	PRINTED NAME OF CERTIFYING/DESTR. OFF.		SIGNATURE
PAGE OR COPY NUMBER		DATE	PRINTED NAME OF WITNESSING OFFICIAL		SIGNATURE
SECTION IV. REPRODUCTION AUTHORITY					
NUMBER OF COPIES TO BE REPRODUCED			AUTHORIZED BY		DATE
SECTION V. RECEIPT/TRACER ACTION <i>(Check appropriate block)</i>					
<input type="checkbox"/> RECEIPT OF DOCUMENT(S) ACKNOWLEDGED <input type="checkbox"/> DOCUMENT(S) HAVE NOT BEEN RECEIVED <input type="checkbox"/> TRACER ACTION: SIGNED RECEIPT FOR MATERIAL DESCRIBED ABOVE HAS NOT BEEN RECEIVED					
DATE		PRINTED NAME, GRADE OR TITLE			SIGNATURE
COMMENTS					