



United States
Department of
Agriculture

Office of the
Assistant
Secretary for
Departmental
Management

Management
Services

Procurement
Operations
Division

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ACQUISITION OPERATING PROCEDURE (AOP)

AUG 11 2015

FROM: Richard R. Jiron
Head of Contracting Activity Designee

SUBJECT: AOP No.11: Funding Agency and Funding Office Identifiers in the
Federal Procurement Data System - Next Generation

◆ **PURPOSE:** The purpose of this Acquisition Operating Procedure (AOP) is to provide a list of the Funding Agency and Funding Office Identifiers (IDs) in the Federal Procurement Data System - Next Generation (FPDS-NG) for the program offices of Departmental Management and the Staff Offices that provided the funds to obligate the contract.

◆ **EFFECTIVE DATE:** This AOP is effective on August 11, 2015.

◆ **REVISIONS:** *Subject:* Changed Funding to “Funding Agency and Funding Office.”
Purpose: Revised the entire paragraph. *Procedures:* Revised in its entirety to separate and numbered the paragraphs. *Attachment 1:* Added the OSEC code.

This AOP replaces AOP No. 11, dated August 8, 2013.

◆ **AUTHORITIES:** FAR Subpart 4.6; and AGAR 404.6, Contract Reporting.

◆ **PROCEDURES:**

1. In FPDS-NG, the Contracting Officer (CO) must enter the proper Funding Agency ID and Funding Office ID for the office providing the funds obligating the contract transaction. If the funds for the contract transaction are provided by another agency, the CO must enter the Funding Agency ID and Funding Office ID that identifies the agency providing the funds.
2. The CO may use the ellipses button next to the field to find the appropriate Funding Agency ID and Funding Office ID for the program offices of the Departmental Management and the Staff Offices, and all other agencies.
3. The Funding Agency and Funding Office IDs for the program offices supported by contracting staff in the Procurement Operations Division, National Information Technology Center, and National Finance Center are listed in Attachment 1.

◆ **EXPIRATION DATE:** This AOP will remain in effect until canceled.

**FEDERAL PROCUREMENT DATA SYSTEM – NEXT GENERATION
FUNDING AGENCY ID AND FUNDING OFFICE ID
(DEPARTMENTAL MANAGEMENT)**

Acronym	Agency Name	Funding Agency	Funding Office
ASA	USDA, Assistant Secretary for Departmental Management	12B0	12B0
ASCR	USDA, Assistant Secretary of Civil Rights	12B2	12B2
BCA	USDA, Board of Contracts Appeals	12B8	12B8
NAD	USDA, National Appeals Division	12A9	12A9
OALJ	USDA, Office of Administrative Law Judges	12B6	12B6
OA0	USDA, Office of Advocacy and Outreach	12BC	12BC
OBPA	USDA, Office of Budget and Program Analysis	12A6	12A6
OC	USDA, Office of Communication	1208	1208
OCE	USDA, Office of the Chief Economist	12A5	12A5
OCFO	USDA, Office of Chief Financial Officer	1205	1205 64WC (NITC) 7245 (NFC)
OCIO	USDA, Office of Chief Information Officer	12A7	12A7 64WC (NITC)
OCR	USDA, Office of Congressional Relations	12J2	12J2
OE	USDA, Office of Ethics	12BD	12BD
OGC	USDA, Office of General Counsel	1203	1203
OHSEC	USDA, Office of Homeland Security and Emergency Coordination	12A4	12A4
OHRM	USDA, Office of Human Resource Management	12B5	12B5
OJO	USDA, Office of the Judicial Officer	12B7	12B7
OO	USDA, Office of Operations	1215	1215
OPPM	USDA, Office of Procurement and Property Management	12B3	12B3
OSDBU	USDA, Office of Small & Disadvantaged Business Utilization	12A8	12A8
OSEC	USDA, Office of Secretary of Agriculture	1201	1201