

AGPMR ADVISORY

ADVISORY No. 15-02

EFFECTIVE: November 24, 2014

Title: FAC-C Training Requirements for New Real Property Leasing Officer Warrants

1. SUMMARY

On May 7, 2014, the Office of Management and Budget (OMB), Office of Federal Procurement Policy (OFPP) issued a memorandum directing that, effective October 1, 2014, all new contracting officer warrant applications would require a FAC-C certification with limited exceptions. This applies to all categories of contracting officers, including real property leasing officers. Pending final guidance from the General Services Administration (GSA), this advisory will serve as interim guidance. All new USDA real property leasing officer (RPLO) warrants will be classified as "Interim" while GSA develops alternative training solutions and requirements for RPLOs. This final guidance from GSA is expected in early 2015.

2. REFERENCES

OMB Memorandum dated May 2, 2014:

http://www.fai.gov/drupal/sites/default/files/2014-05-07-FAC-C_Refresh.pdf

FAC-C guidance and other information will be available at www.fai.gov under the Certification tab.

FAITAS: <https://www.atrrs.army.mil/faitas/External/Login/?ReturnUrl=%2ffaitas%2f>

Defense Acquisition University (DAU): <http://www.dau.mil/default.aspx>

3. APPLICATION

USDA Real Property Leasing Officers (RPLOs) warranted prior to October 1, 2014, were issued permanent warrants that do not expire and are considered certified at the appropriate level and are not affected by this interim requirement. However, they will be subject to new training requirements in 2015 once GSA establishes the new training requirements for permanent RPLO warrants. It is critical that current RPLO's maintain their performance and continuing education requirements as any RPLO that has their warrant suspended or revoked for any reason will be required to meet the new interim warrant requirements.

All RPLO warrant requests, whether it is for a new warrant or an increased warrant level, will need to take the online training before an “Interim” warrant will be issued. These interim training requirements appear on Exhibit A. These courses are offered free of charge online at the Defense Acquisition University website: <http://icatalog.dau.mil/>. These DAU courses will count towards the 80 hour warrant maintenance requirement for current RPLOs.

All RPLOs are required to be registered in the Federal Acquisition Institute Training Application System (FAITAS) by December 31, 2014. Certificates for completed training shall continue to be submitted for USDA RPLO warrant maintenance to the USDA RPLO Program Manager, Debra Kerr at debra.kerr@dm.usda.gov for review and tracking.

AGPMR Advisories are posted at the following web link: <http://www.dm.usda.gov/pmd/>. If you have questions or comments regarding this Advisory, please contact Paul Walden, Chief Property Management Division on (202) 720-7283 or email to Paul.Walden@dm.usda.gov.

EXPIRATION DATE: Effective upon issue date until canceled.



Paul Walden, Chief, PMD

AG PMR Advisories are posted on the USDA World Wide Web site at the following URL: <http://www.dm.usda.gov/pmd/>. If you have questions or comments regarding this advisory, please contact Paul Walden, Chief Property Management Division by telephone at (202) 720-7283, via email at Paul.Walden@dm.usda.gov, or by sending an email message to propertymanagement@dm.usda.gov.

EXHIBIT A

Note: USDA does not have a “basic” level

Interim Warrant Requirements for Real Property Leasing

Interim Warrant Requirements	BASIC* (Up to \$25K)	SAT (Up to \$150K)	INT** (Up to \$10M)	Senior (>\$10M to Unlimited)
Interim SPECIALIZED TRAINING	Lease Acquisition Training	Lease Acquisition Training	Lease Acquisition Training	Lease Acquisition Training
	Real Estate Law or Federal Real Property Lease Law	Real Estate Law or Federal Real Property Lease Law	Real Estate Law or Federal Real Property Lease Law	Real Estate Law or Federal Real Property Lease Law
	<u>CON 100 Shaping Smart Business Arrangements</u>	Cost and Price Analysis of Lease Proposals	Cost and Price Analysis of Lease Proposals	Cost and Price Analysis of Lease Proposals
	<u>FAC 043 Ethics and Procurement Integrity for the Acquisition Workforce</u>	Techniques of Negotiating Federal Real Property Leases	Techniques of Negotiating Federal Real Property Leases	Techniques of Negotiating Federal Real Property Leases
	<u>FAC 031 Small Business Programs</u>	<u>CON 100 Shaping Smart Business Arrangements</u>	<u>CON 100 Shaping Smart Business Arrangements</u>	Real Estate Appraisal Principles
	HBS 428 Negotiating (2 CLPs) (Online)	<u>FAC 043 Ethics and Procurement Integrity for the Acquisition Workforce</u>	<u>FAC 043 Ethics and Procurement Integrity for the Acquisition Workforce</u>	<u>CON 100 Shaping Smart Business Arrangements</u>
		<u>FAC 031 Small Business Programs</u>	<u>FAC 031 Small Business Programs</u>	<u>FAC 043 Ethics and Procurement Integrity for the Acquisition Workforce</u>
		<u>HBS 428 Negotiating</u>	<u>HBS 428 Negotiating</u>	<u>FAC 031 Small Business Programs</u>
				<u>HBS 428 Negotiating</u>
EXPERIENCE	Same as Permanent Warrant			
EDUCATION	Same as Permanent Warrant			