

# Doing Business *with* USDA

## Directory of Purchasing Offices



United States  
Department of  
Agriculture

Office of  
Procurement  
and Property  
Management

Office of  
Small and  
Disadvantaged  
Business  
Utilization

# Doing Business *with* USDA



The USDA mission areas, the agencies within these mission areas and USDA staff and administrative offices are listed below. The Internet websites for the mission areas and agencies are included in the list of Internet addresses provided in this kit.

|  |   |  |
|--|---|--|
| <b>Farm and Foreign<br/>Agricultural Services</b>            | > | Farm Service Agency <sup>1</sup>                             |
|  | > | Foreign Agricultural Service                                 |
|  | > | Risk Management Agency                                       |
| <b>Food, Nutrition and<br/>Consumer Services</b>             | > | Food and Nutrition Service <sup>1</sup>                      |
|  | > | Center for Nutrition Policy and Promotion                    |
| <b>Food Safety</b>   | > | Food Safety Inspection Service <sup>1</sup>                  |
| <b>Marketing and<br/>Regulatory Programs</b>                 | > | Agricultural Marketing Service <sup>2</sup>                  |
|  | > | Animal and Plant Health Inspection Service <sup>1</sup>      |
|  | > | Grain Inspection, Packers and Stockyards Administration      |
| <b>Natural Resources and<br/>Environment</b>                 | > | Forest Service <sup>3</sup>                                  |
|  | > | Natural Resources Conservation Service <sup>3</sup>          |
| <b>Research, Education<br/>And Economics</b>                 | > | Agricultural Research Service <sup>1</sup>                   |
|  | > | Cooperative State Research, Education, and Extension Service |
|  | > | Economic Research Service                                    |
|  | > | National Agricultural Statistics Service                     |
| <b>Rural Development<sup>4</sup></b>                         | > | Office of Community Development                              |
|  | > | Rural Utilities Service                                      |
|  | > | Rural Housing Service  |
|  | > | Rural Business-Cooperative Service                           |
| <b>USDA Staff and<br/>Administrative Offices<sup>5</sup></b> | > | Assistant Secretary for Administration                       |
|  | > | Chief Information Officer                                    |
|  | > | Chief Financial Officer                                      |
|  | > | General Counsel  |
|  | > | Executive Operations   |
|  | > | Director of Communications                                   |

Notes:

1. This agency provides the procurement support for the mission area.
2. Although Agricultural Marketing Service (AMS) receives its general procurement support from the Animal and Plant Health Inspection Service, AMS does the contracting for agricultural commodities.
3. The Forest Service and Natural Resources Conservation Service each have internal contracting organizations which provide procurement support.
4. Procurement support for all agencies in the Rural Development mission area are provided at the mission area level.
5. The Office of Procurement and Property Management provides procurement support for the USDA staff and administrative offices.

# Directory of Purchasing Offices, by Agency



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# U.S. Department of Agriculture Directory of Purchasing Offices, by Agency



## Agricultural Marketing Service (AMS)

### Commodity Offices

Marketing Specialist  
Fruit and Vegetable Program  
Agricultural Marketing Service  
Room 2548 – South Building  
1400 Independence Ave., SW  
Washington, DC 20250  
Telephone: 202-720-4153

Marketing Specialist  
Livestock and Seed Programs  
Agricultural Marketing Service  
Room 2610 – South Building  
1400 Independence Ave., SW  
Washington, DC 20250  
Telephone: 202-720-2650

Marketing Specialist  
Poultry Programs  
Agricultural Marketing Service  
Room 3941 – South Building  
1400 Independence Ave., SW  
Washington, DC 20250  
Telephone: 202-720-7693

### General Procurement (Non-Commodity) Offices

Agricultural Marketing Services  
Cotton Program, Room 1  
3275 Appling Road  
Memphis, TN 38133  
Telephone: 901-384-3000

## Agricultural Research Service (ARS)

### HCAD\* - Research, Education & Economics Mission Area

Agricultural Research Service  
Acquisition and Property Division  
5601 Sunnyside Avenue, Room 3-2102  
Beltsville, MD 20705-5117  
Telephone: 301-504-1695  
Website:  
<http://www.afm.ars.usda.gov/ppd/index.htm>

Agricultural Research Service  
Acquisition and Property Division  
Chief, Acquisition Branch  
Mail Stop 0309  
14<sup>th</sup> and Independence Avenue, SW  
Washington, DC 20250  
Telephone: 202-720-7891  
Website:  
<http://www.afm.ars.usda.gov/ppd/index.htm>

Agricultural Research Service  
Facilities Division  
Chief, Facilities Contract Branch  
5601 Sunnyside Avenue, Room 4-1232  
Beltsville, MD 20705-5123  
Telephone: 301-504-1171  
Website: <http://www.afm.ars.usda.gov/fd/fcb.htm>

Agricultural Research Service  
Beltsville Area  
Building 003, Room 329  
10300 Baltimore Boulevard  
Beltsville, MD 20705  
Telephone: 301-504-7600  
Website:  
<http://www.ba.ars.usda.gov/admin/contract.htm>

Agricultural Research Service  
Mid South Area  
P. O. Box 225  
Stoneville, MS 38776-0225  
Telephone: 662-686-5361  
Website:  
[http://msa.ars.usda.gov/area\\_msa/areaadmin/procurement/proc.html](http://msa.ars.usda.gov/area_msa/areaadmin/procurement/proc.html)

Agricultural Research Service  
Midwest Area  
1815 N. University Street  
Peoria, IL 61604  
Telephone: 309-681-6618  
Website:  
<http://www.mwa.ars.usda.gov/mwa/procurement/>

Agricultural Research Service  
North Atlantic Area  
600 East Mermaid Lane  
Wyndmoor, PA 19038  
Telephone: 215-233-6551  
Website: <http://www.ars.usda.gov/Aboutus/docs.htm?docid=1677>

Agricultural Research Service  
Northern Plains Area  
1201 Oakridge Drive, Suite 150  
Ft. Collins, CO 80525  
Telephone: 970-229-5517  
Website: <http://www.npa.ars.usda.gov/index.htm>

Agricultural Research Service  
Pacific West Area  
800 Buchanan Street  
Albany, CA 94710  
Telephone: 510-559-6020

Agricultural Research Service  
South Atlantic Area  
P. O. Box 5677  
Athens, GA 30613  
Telephone: 706-546-3532  
Website:  
<http://www.saa.ars.usda.gov/menucont.htm>

Agricultural Research Service  
Southern Plains Area  
7607 Eastmark Drive, Suite 230  
College Station, TX 77840  
Telephone: 979-260-9446

## **Animal and Plant Health Inspection Service (APHIS)**

### **HCAD\* - Marketing & Regulatory Programs Mission Area**

Animal and Plant Health Inspection Service  
Administrative Services Division/Specialized  
Contracting Branch  
4700 River Road, Unit 115  
Riverdale, MD 20737-1238  
Telephone: 301-734-4705

Animal and Plant Health Inspection Service  
Administrative Services Division/Engineering  
Services Branch  
4700 River Road, Unit 81  
Riverdale, MD 20737-1238  
Telephone: 301-734-8263

Animal and Plant Health Inspection Service  
Administrative Services Division/Procurement  
Branch  
Butler Square, 5<sup>th</sup> Floor  
100 North 6<sup>th</sup> Street  
Minneapolis, MN 55403-1588  
Telephone: 612-336-3200

Animal and Plant Health Inspection Service  
Administrative Services Division  
1510 E. Bannister Road, Building 1  
Kansas City, MO 64131  
Telephone: 816-926-5163

Animal and Plant Health Inspection Service  
Plant Protection & Quarantine  
Bldg 1398  
Otis, ANGB, MA 02542-5008  
Telephone: 508-563-9303

Animal and Plant Health Inspection Service  
Plant Protection & Quarantine  
P.O. Box 991  
Brownsville, TX 78520  
Telephone: 210-504-2978

Animal and Plant Health Inspection Service  
Plant Protection & Quarantine  
9580 Micron Avenue, Suite 1  
Sacramento, CA 95827-2623  
Telephone: 916-857-6117

Animal and Plant Health Inspection Service  
Veterinary Services  
P.O. Box 844  
Ames, IA 50010-0844  
Telephone: 515-239-8266

Animal and Plant Health Inspection Service  
Veterinary Services  
2150 Center Ave., Bldg. B  
Fort Collins, CO 80526  
Telephone: 970-494-7023

Animal and Plant Health Inspection Service  
Wildlife Services  
2150 Center Ave., Bldg. B  
Ft. Collins, CO. 80526  
Telephone: 970-494-7023

## **Farm Service Agency (FSA)**

### **HCAD\* - Farm & Foreign Agricultural Services Mission Area (Excluding Kansas City Commodity Office)**

Farm Service Agency  
Management Services Division  
Acquisition Management Branch, Stop 0567  
1400 Independence Avenue, SW  
Washington, DC 20250-0567  
Telephone: 202-690-0723  
Website: [www.fsa.usda.gov/amb](http://www.fsa.usda.gov/amb)

Farm Service Agency  
Kansas City Administrative Office  
6501 Beacon Drive  
Kansas City, MO 64133-4676  
Telephone: 816-926-6084

Farm Service Agency  
Aerial Photography Field Office  
2222 West 2300 South  
Salt Lake City, UT 84119-2020  
Telephone: 801-975-3500

**HCAD\* -Kansas City Commodity Office, Farm Service Agency**

Kansas City Commodity Office  
6501 Beacon Drive  
Kansas City, MO 64133-4676  
Telephone: 816-926-6301

**Food and Nutrition Service (FNS)**

**HCAD\*-Food, Nutrition and Consumer Service Mission Area**

Food and Nutrition Service  
Administrative Services Division  
Contract Management Branch  
3101 Park Center Drive  
Alexandria, VA 22302  
Telephone: 703-305-2250  
Website: [www.fns.usda.gov](http://www.fns.usda.gov)

**Food Safety and Inspection Service (FSIS)**

**HCAD\* - Food Safety Mission Area**

Food Safety and Inspection Service  
Acquisition and Agreements Section  
5601 Sunnyside Ave., Stop 5230  
Beltsville, MD 20705  
Telephone: 301-504-4211  
Fax: 301-504-4276  
Website:  
<http://www.fsis.usda.gov/Frame/FrameRedirect.asp?main=/om/asd/proc/rfp.htm>

**Forest Service (FS)**

**HCAD\* - Forest Service Washington Office**

USDA, Forest Service  
Acquisition Management  
Room 706, Rosslyn Plaza-E  
P.O. Box 96090  
Washington, D.C. 20090-6090  
Telephone: 703-605-4744

**Northern Region, Region 1 (FS)**

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Libby, Montana 59923  
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E-Mail: dreckley@fs.fed.us

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Building 24, Fort Missoula  
Missoula, Montana 59804  
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## **Rocky Mountain, Region 2 (FS)**

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Administrative Services  
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Lakewood, Colorado 80225

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Black Hills National Forest  
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Custer, South Dakota 57730-9504  
Telephone: 605-673-9320  
E-Mail: whighland@fs.fed.us

\*RMAST includes procurements from:  
Region 2 Regional Office – Lakewood, CO  
Black Hills National Forest – Custer, SD  
Grand Mesa, Uncompahgre, and Gunnison National  
Forests – Delta, CO  
Pike and San Isabel National Forests – Pueblo, CO  
Job Corps Centers – Nationwide on National  
Forest land Other Colorado and Wyoming National  
Forests

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\*RMRS includes R-2 procurements for:  
Arapahoe-Roosevelt and Medicine Bow-Routt National  
Forests

## **Southwestern Region, Region 3 (FS)**

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Albuquerque, New Mexico 87102  
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\*Tonto Office includes procurements from:  
Coconino, Kaibab, Prescott, and Tonto National  
Forests

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E-Mail: rbuskirk@fs.fed.us

\*Cibola Office includes procurements from:  
Carson, Cibola, and Santa Fe National Forests

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Gila National Forest  
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Silver City, New Mexico 88061  
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David L. Brown, Contracting Officer  
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208 Cruz Alta Rd.  
Taos, NM 87571  
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Fax: 505-758-6213  
Email: davidbrown@fs.fed.us

## **Intermountain Region, Region 4 (FS)**

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Acquisition Management  
USDA Forest Service Regional Office, R-4  
Federal Building,  
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Ogden, Utah 84401  
Telephone: 801-625-5137  
E-Mail: cashbaker@fs.fed.us

Carol L. Harris, Acquisition Center Manager  
SW Idaho-Nevada Acquisition Center (SWINAC)\*  
USDA, Forest Service  
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Boise, ID 83709  
Telephone: 208-373-4140  
Email: charris@fs.fed.us

\*SWINAC provides acquisition assistance for:  
Boise, Humboldt-Toiyabe, Payette, and Sawtooth  
National Forests;  
Forest Health Protection Boise Office; the Boise  
Adjudication Team;  
and the Boundary & Title Management Southwest  
Idaho and Nevada Zones.

Jo Lippire, Contract Specialist  
Geospatial Service and Technology Center (GSTC)\*  
2222 West 2300 South  
Salt Lake City, Utah 84119  
Telephone: 801-975-3444  
E-Mail: jlippire@fs.fed.us

\*GSTC Office includes procurements from:  
Fishlake, Dixie, Manti-LaSal Service  
Center, Ashley, Wasatch-Cache and Uinta National  
Forests and Geospatial service and Technical Center

Bradley Bauer, Contract Specialist  
IDAWY\* Acquisition Center  
1405 Hollipark Drive  
Idaho Falls, Idaho 83401  
Telephone: 208-557-5768  
E-Mail: bbauer@fs.fed.us

\*IDAWY Office includes procurements from:  
Bridger-Teton, Caribou-Targhee, and Salmon-  
Challis National Forests



## **Pacific Southwest Region, Region 5 (FS)**

USDA Forest Service Regional Office, R-5  
1323 Club Drive, Mare Island  
Vallejo, California 94592  
Telephone: 707-562-8902  
E-Mail: dallasia@fs.fed.us

### **IBET PROVINCE**

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\*IBET Province includes procurements from the Inyo, Lake Tahoe Basin Management Unit, Eldorado and Tahoe National Forests.

### **SIERRA CASCADE PROVINCE**

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Susanville, California 96130  
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E-Mail: mphillip@fs.fed.us

Sierra Cascade Province includes Acquisition Management for the Modoc, Lassen, and Plumas National Forests.

### **NORTHERN PROVINCE**

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E-Mail: lstawicki@fs.fed.us

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Lela A. Stawicki, Contracting Officer  
Klamath National Forest  
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Yreka, California 96097  
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Six Rivers National Forest  
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### **SOUTHERN SIERRA PROVINCE**

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Sequoia National Forest  
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Patrick Gallegos, Acquisition Team Leader  
Stanislaus National Forest  
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### **SOUTHERN CALIFORNIA PROVINCE**

Carol Schwartz, Acquisition Team Leader  
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Carol Schwartz, Acquisition Team Leader  
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1824 S. Commerce Center Circle  
San Bernardino, California 92408  
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Carol Schwartz, Acquisition Team Leader  
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E-Mail: cjschwartz@fs.fed.us

Carol Schwartz, Acquisition Team Leader  
San Dimas Technology & Development Center  
444 East Bonita Avenue  
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**Pacific Northwest Region, Region 6 (FS)**

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E-Mail: dduperon@fs.fed.us

**EASTERN OREGON**

Stan Bird, Contract Specialist  
Malheur National Forest  
And Wallowa-Whitman National Forest  
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John Day, Oregon 97845  
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Pendleton, Oregon 97801  
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**CENTRAL OREGON**

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Ochoco National Forest  
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E-Mail: ocorak@fs.fed.us

**SOUTHWESTERN OREGON**

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Lead – Southwestern Acquisition Team  
Rogue River-Siskiyou and Umpqua NF's  
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Medford, Oregon 97501  
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E-Mail: jowen@fs.fed.us

**SOUTHEASTERN OREGON**

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Klamath Falls, Oregon 97601  
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Donna Barks, Contract Specialist  
Freemont National Forest  
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Telephone: 541-883-6776  
E-Mail: dbarks@fs.fed.us

**NORTHWEST OREGON**

Lois Tate, Contract Specialist  
Mt. Hood National Forest  
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Sandy, Oregon 97030  
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E-Mail: ltate@fs.fed.us

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Columbia River Gorge National Scenic Area  
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Lois Tate, Contract Specialist  
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#### WESTERN OREGON

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#### WESTERN WASHINGTON

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