

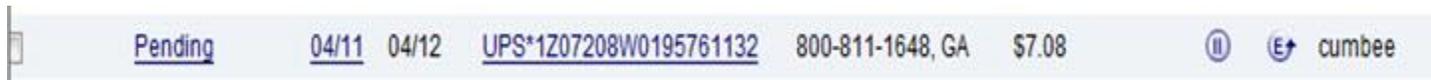
May 20, 2013

PCard-05-2013: Potential "Not Validated Transactions"

This information is being sent on behalf of Felando (Phil) Johnson, Program Manager, of the Charge Card Service Center Program Office.

In recent weeks, Access Online has experienced issues with the Accounting Validation Process. Up until the morning of Thursday, May 16, 2013, transactions were posting with a "Not Validated" status .

US Bank fixed the issue going forward and has applied a fix to previously posted transactions. One outstanding issue is that transactions that were reallocated and not in the "Final Approved" status may still have the Not Validated indicator (see example of screen shot).



The indicator will not be removed from these transactions and you will not be able to Approve/Final Approve these transactions.

In this instance, the cardholder should take a screen shot of the transactions and send to the CCSC. The CCSC will review the information and exclude these transactions from the Suspension process. The CCSC will not suspend cards for transactions with these conditions.

We apologize for any inconvenience this causes and will work with you to resolve this issue. Thank you!