

USDA New Developments and Functionality in Access

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Agenda

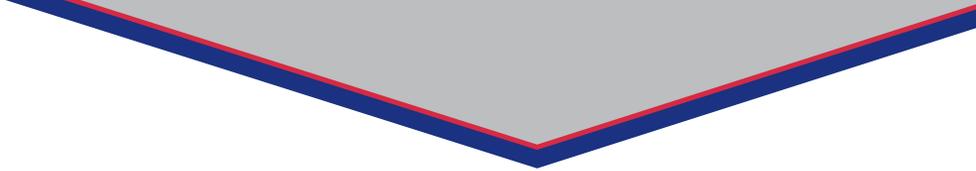
- Recent Access[®] Online enhancements
- Upcoming Access Online enhancements
- Payment Analytics
- Questions / open discussion

2011 and 2012 Releases

- August, 2011
- December, 2011
- April, 2012
- August, 2012
- November, 2012

New Functionality for 2011-2012

- Event Driven Notification
- Data File Translation / Account ID
- Automated Card Value Verification
- Dashboard
- Usability Enhancements



Event Driven Notification

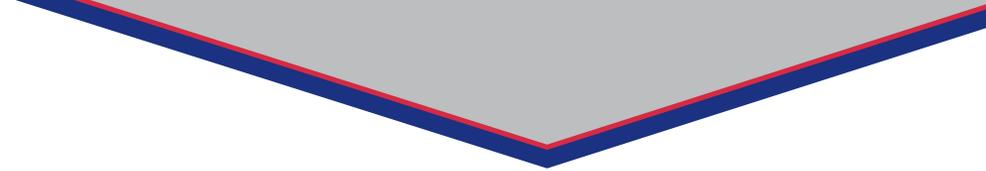
Event Driven Notification

- Maximize a user's time by monitoring the system for them
 - User creates an alert/notification based on a selected set of parameters
 - User receives an email advising a selected alert/notification parameter has been met
- Available for Cardholders and Administrators

Event Driven Notification

Events are available within the following areas:

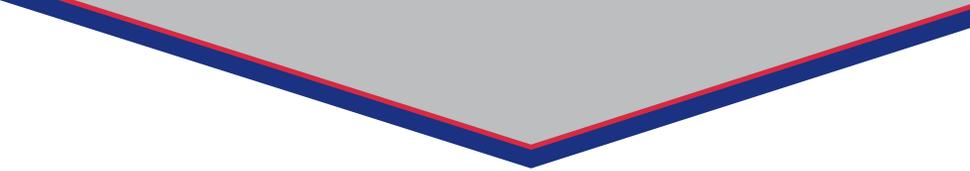
- Transaction Management
- Account Administration
- Active Work Queue
- Credit Worthiness: Card Annual Account Credit Reassessment
- Order Management, Unmatched Order Entries



Data File Translation Account ID

Data File Translation / Account ID

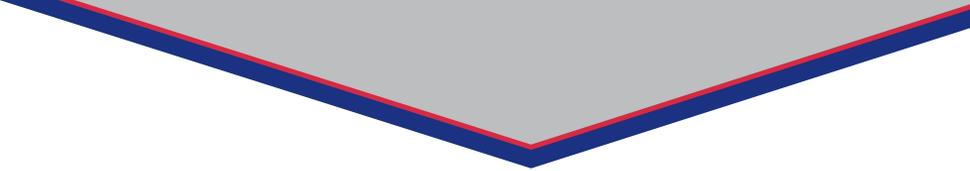
- Ability to utilize a unique 12-digit Account ID instead of a live account number when:
 - Transmitting purchase order and/or payment instruction/request information
 - Receiving transaction, purchase order, and payment instruction/request extracts
- Access Online recognizes this unique 12-digit Account ID
 - Translates it into the 16-digit account number on inbound files
 - Translates the 16-digit account number into the 12-digit Account ID when sending files outbound



Automated Card Value Verification

Automated Card Value Verification

- Card Value Verification (CVV) – the three-digit card security code used to validate cardless accounts.
- Ability to request the CVV within the Access Online user interface
 - On demand
 - Green initiative - replaces the need to safely store a CVV mailer
 - Removes the 48-hour, or longer, turn-around for a replacement CVV number



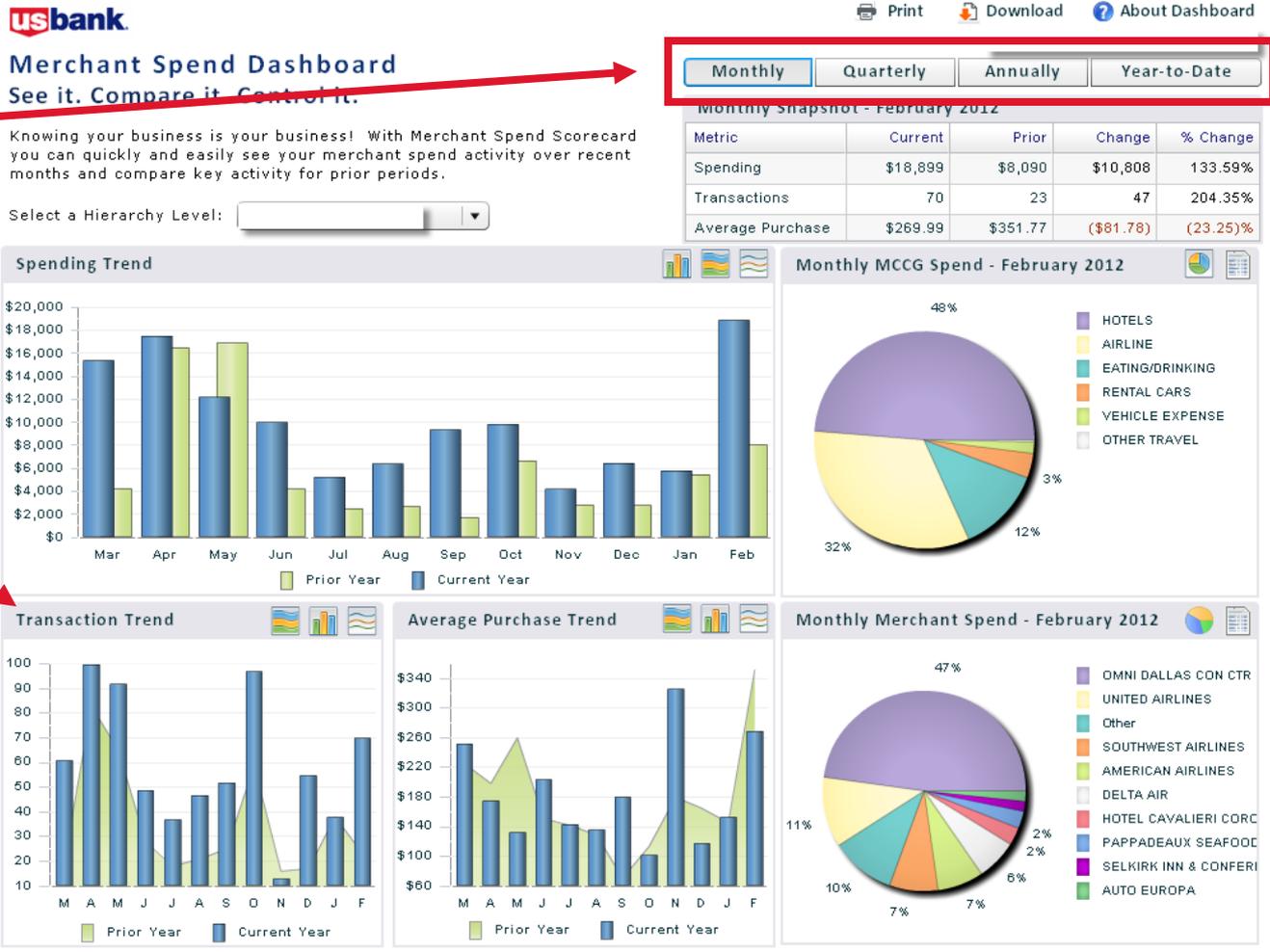
Dashboard

Dashboard

- Phase I: Quickly and easily see your top merchant spend activity
- Merchant spending snapshot by month, quarter, annual or year-to-date
- Visual graphs of:
 - Spending trends
 - Spend by Merchant Category Group
 - Transaction Trend
 - Average purchase trend
 - Spend by merchant name

Dashboard

- Spending Snapshot
- Graphical views of spending information



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Access Online Usability Enhancements

- Active Report Output
- Training Landing Page
- Transaction Comments Indicator
- Transaction Level Statement Transaction Comments Added

Active Report Output

WebFOCUS Report - Microsoft Internet Explorer provided by US Bank, v3.7

usbank Top Merchant Spend Analysis

Report Date: 02/03/2012

Top Merchant Spend Analysis Report Parameters

MCCG	Merchant Category Code Group Description	MCC	Merchant Category Code Description	Merchant Name	Merchant City	Merchant State/Province	Debit Amount	Nb De Tra
602735	BUSINESS EXPENS	4899	CABLE SERVICES	...	800-922-0204	CA	\$7,784.68	
602741	MRO SUPPLIES	5969	OTHER DIRECT MARKETER	DER & CO	800-833-9844	NY	\$15,019.99	
602742	OFFICE SERVICES	7399	BUSINESS SERVICES -OTHER	CEPTS IN	703-7909595	VA	\$9,720.00	
602744	OTHER	4816	COMPUTER NETWORK/INFORMATION	PING INC	703-8415500	VA	\$2,343,004.00	
602745	OTHER TRAVEL	4111	COMMUTER TRANSPORT/FERRY	NSPORT.	ATLANTA	GA	\$92,500.00	
602745	OTHER TRAVEL	4131	BUS LINES	SIT	OMAHA	NE	\$15,000.00	
602745	OTHER TRAVEL	4111	COMMUTER TRANSPORT/FERRY	R SB	WASHINGTON	DC	\$18,958.45	
602751	WHOLESALE TRADE	5045	WHOLESALE COMPUTERS/	000004	08003281319	PA	\$29,443.70	
602751	WHOLESALE TRADE	5111	WHOLESALE OFFICE SUP	RBO	SOUTH HACKENS	NJ	\$29,307.76	
602751	WHOLESALE TRADE	5044	WHOLESALE PHOTO EQPT	08007726150	NY		\$166,855.34	

10 of 10 records, Page 1 of 1

- Active Reporting is available on 23 of our Standard Reports

Access Online Training Landing Page



Training

- Request Status Queue
- Active Work Queue
- System Administration
- Account Administration
- Payment Plus
- Order Management
- Transaction Management
- Travel Expense Management
- Enhanced Supplier Management
- Account Information Reporting
- Data Exchange
- My Personal Information

- Home
- Contact Us
- Training

Web-Based Training Information

To access a comprehensive, web-based training (WBT) site for Access Online, select the appropriate password and then click the link to launch the WBT in a new window.

Log in with the password or register if you need to take the final certification exam.

After you log in, you can take topic-based lessons, read and download detailed user guides and quick references, practice completing key tasks with interactive simulations, or review recorded, instructor-led classes. If you are a Program Administrator, you can also register for live, instructor-led classes.

Check the Announcements area on the WBT for the latest training updates.

Passwords change approximately every 60 days.

Training Link

<https://wbt.access.usbank.com>

Password Information

Commercial Cardholder: tunis

Commercial PA: tunisia

Commercial Approver: berber

Government Cardholder: danbury

Government A/OPC: connecticut

Government AO/BO: mohegan

Government Financial Manager: puritan

- Provides access to Web-Based Training passwords and URL link

Transaction Comments Indicator



Transaction Management

Card Account Summary with Transaction List

Request Status Queue

Active Work Queue

Support Active Work Queue

System Administration

Account Administration

Order Management

Transaction Management

- Managing Acct List
- Card Account List
- Transaction List
- Extract Administrator Queue

Travel Expense Management

Enhanced Supplier Management

Account Information Reporting

Data Exchange

My Personal Information

Home

Contact Us

Training

Client Relationship: Account Admin Test 3058 [Switch Relationships](#)

Financial Institution: U.S. Bank [Switch Role](#)

Role: Approved - AO [Switch Products](#)

Product: Purchasing Card [Switch Accounts](#)

Card Account Number: *****4084, CH 19 EDN IT

Create [Manage](#) [Managing Acct List](#) [Card Acct List](#) [Trans List](#) [Extract Queue](#)

[-] Card Account Summary

Account Number: ● ...4084 Outstanding Orders: \$0.00 0

Account Name: CH 19 EDN IT Unmatched Transactions: \$6,935.23 20

Billing Cycle Close Date: [Search](#) [Print Account Activity](#)

Total Transactions: \$6,935.23 20 Final Approved Transactions: \$6,935.23 20

Reallocated Transactions: \$0.00 0 % Final Approved Transactions: 100.0% 100.0%

% Reallocated Transactions: 0.0% 0.0%

● Open Account

Statement Approval History

[Show all](#)

Approval Status	Approval Date	Approved by
Approved	02/21/2012	H00DETLaoldacy20120221113407

[+] Search Criteria [Return to top](#)

[-] Transaction List [Return to top](#)

Records 1 - 20 of 20

[Check All Shown](#) | [Uncheck All Shown](#)

Select	Status	Approval Status	Match	Trans Date	Posting Date	Merchant	City/State	Amount	Detail	Purchase ID	Attachments	Comments	Accounting Code
▶		Final Approved		02/11	02/14	AIRLINE1	THIEF RIVER F, MN	\$123.81		EAU0214202118			212008201020311
		Final Approved		02/11	02/14	HOTELS2	THIEF RIVER F, MN	\$113.66		EAU0214202112			212008201020311
		Final Approved		02/11	02/14	HOTELS1	HUNTINGTON, WV	\$126.08		EAU0214202106			212008201020311

Comments icon will display when transaction comments exist



Transaction Level Statement Transaction Comments

usbank Transaction Management
Transaction Detail

Client Relationship: Account Admin Test 3058
Financial Institution: U.S. Bank
Role: Approved - AO
Product: Purchasing Card
Card Account Number: *****4084, CH 19 EDN IT

Create Manage **Managing Acct List** Card Acct List Trans List Extract Que

Transaction Summary

Status	Match	Trans Date	Posting Date	Merchant	City, S
		02/11	02/14	AIRLINE1	THIEF

Ⓧ Disputed Ⓞ Matched ⚠ Exception Ⓜ Trans Detail Level Ⓜ Re

Summary Match Allocations User Line Items Tax Data Comments

The Summary tab shows high-level transaction information.

The review status cannot be changed because the review day limit has expired.
To approve the transaction, click "Approve." To reject the transaction, click "Reject."
To initiate a dispute, click the "Dispute" button.

Transaction
Date: 02/11/2012
Purchase ID: EAU0214202118
Total Amount: 123.81
Memo Post: Yes

Sales Tax: 0.00
Freight:

Merchant
Name: AIRLINE1
City, State/Province: THIEF RIVER F, MN
Transaction Type: SALES DRAFT
MCC Code: 3076
MCC Description: AEROMEXICO

Reference Information
Billing Cycle: 02/17/2012
Posting Date: 02/14/2012
Reference Number: 1040118
Authorization Number: 0118

Extract Date(s)
Most Recent Standard
Financial Extract:
General Ledger Extract:
Payment Extract:

Currency
Billing Currency: U.S. Dollar
Source Currency: U.S. Dollar
Source Currency Amt: 123.81

Approve Reject **Print Transaction**

usbank

P.O. Box 8347
 Fargo, ND 58126-8347

Account Number: **1409
Posting Date: 02/14/2012
Transaction Amount: \$123.81

New Activity

CH 19 EDN IT
**4084

Posting Date	Transaction Date	Reference Number	Merchant Name	Merchant City	Merchant State/Province	Transaction Amount
02/14/2012	02/11/2012	1040118	AIRLINE1	THIEF RIVER F	MN	\$123.81

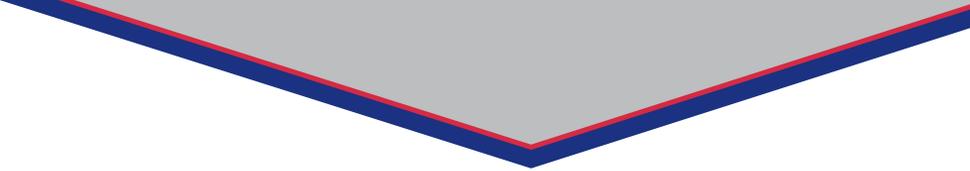
Project Information: This is a test transaction comment
Comment name: Example comment

Allocations:

Amount	Accounting Code
\$123.81	212008201020310000 2E2322333QW 0AAAAAA 123456 0011 A 001110 EWW

What's Coming for Access Online.....

- Flex Data Reporting Scheduler
- Single Input File for Multiple Agencies
- Payment Request Draft Status

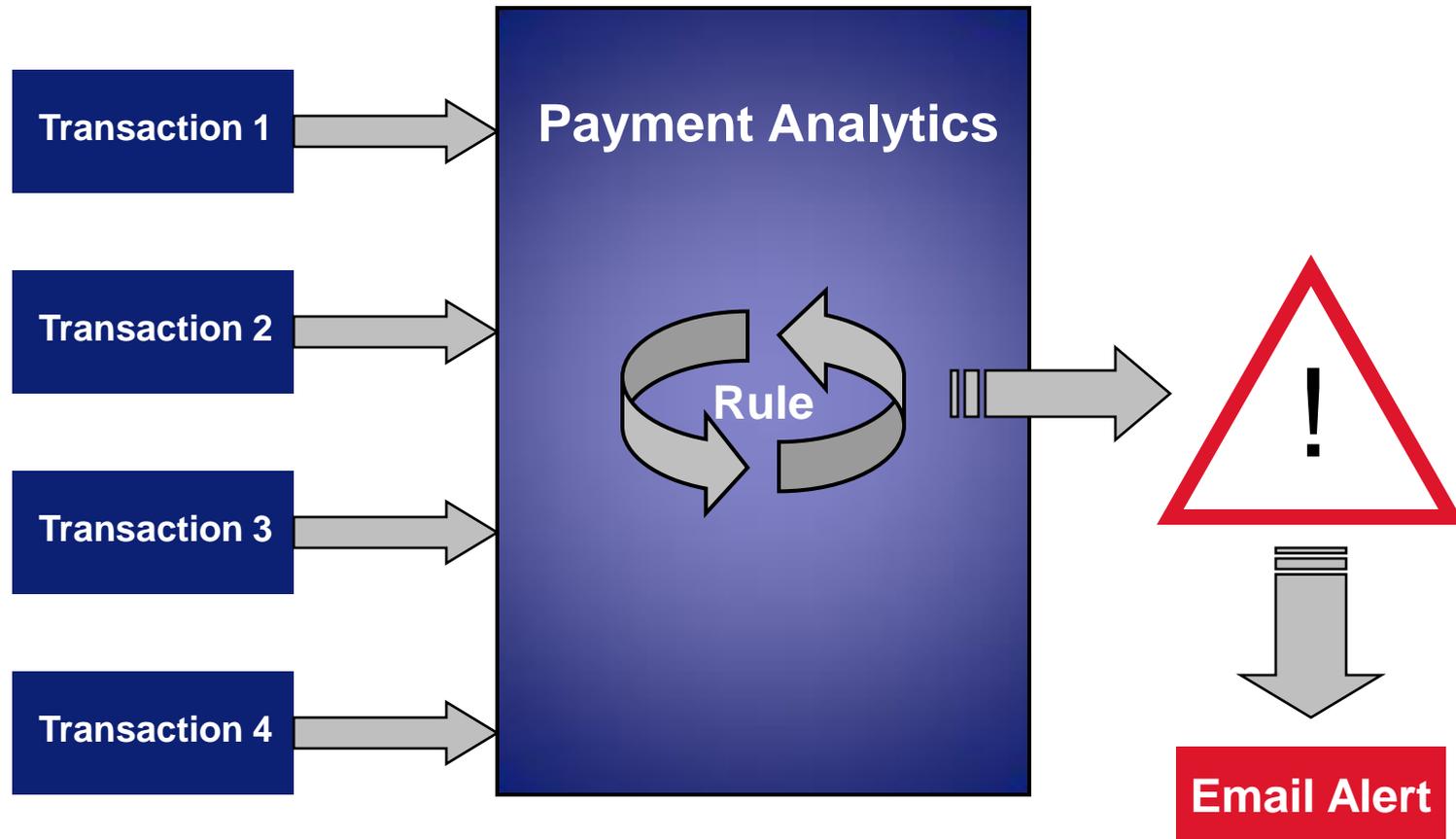


Payment Analytics

What is Payment Analytics

- Released in November, 2011
- Robust business tool
- Allows organizations to proactively monitor a 100% of their card transactions and correlate complex and seemingly unrelated events
- Notifies stakeholders when rule violations occur
- Monitors violations over time through case management capabilities

How Does Payment Analytics Work?

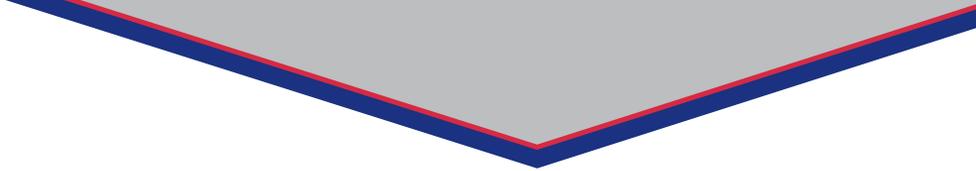


The “Brains” Behind Payment Analytics

- Rule templates and rules
- Rule templates contain the logical arguments for a rule
 - WHEN THEN statements
- Rules are parameter values assigned by the customer
 - Rules are the business logic that processes events (i.e., transactions)
 - When an event meets all the conditions of the rule, that rule executes a response (i.e., notification, case created)

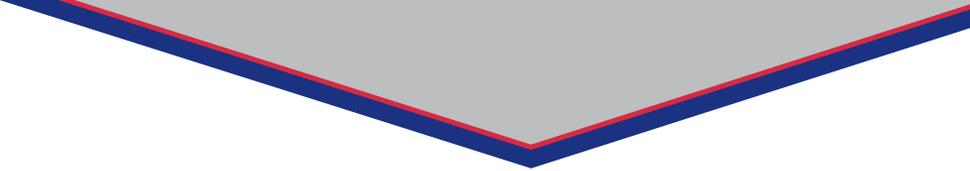
Benefits

- **Improve compliance:** Manage out-of-policy spend and detect fraudulent activities
- **Enhance control:** Audit 100% of transactions versus a random sample
- **Reduce risk:** Route flagged transactions to the appropriate personnel for review
- **Increase efficiency:** Streamline the audit process with rules that are consistently and continually applied across all transactions

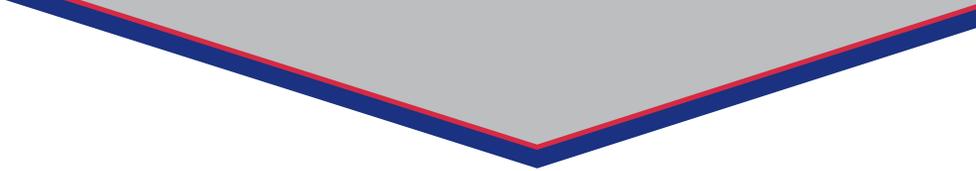


Benefits (Continued)

- **Boost cost savings:** Automate routine audit tasks
- **Broaden visibility:** Record all case details in one central database
- **Expand revenue share opportunity:** Realize growth incentives by identifying spend leakage



Questions?



Thank You

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www.usbank.com/sp2presentations

Complete a survey on this session at:
www.gsasmartpayconference.org/survey