PROCUREMENT ADVISORY No. 115

Continued Implementation of LincPass at USDA

1. SUMMARY

This advisory distributes a memorandum signed jointly by the USDA Chief Information Officer (CIO) and the Director of the Office of Procurement and Property Management (OPPM). It provides information regarding the continued implementation of LincPass at the Department of Agriculture.

2. BACKGROUND

Federal agencies must continue to implement requirements for the common identification standard for federal employees and contractors for logical access to Federally-controlled information systems. The common identification standard within the Department is known as LincPass.

3. REFERENCES

- Attachment 1, Joint OCIO/OPPM Memorandum, *Continued Implementation of LincPass at USDA*, dated July 17, 2013
- Federal Acquisition Regulation (FAR) Subpart 4.13

4. ACTIONS

**Contracting Officers.** Contracting officers shall follow procedures outlined in the attached memorandum regarding the acquisition of personal identity verification products and services.

5. EFFECTIVE DATE: Effective immediately.

5. EXPIRATION DATE: This advisory shall remain in effect until rescinded.

Advisories are posted on the USDA World Wide Web site at the following URL: [http://www.dm.usda.gov/procurement/policy/advisories.html](http://www.dm.usda.gov/procurement/policy/advisories.html). If you have questions or comments regarding this advisory, please send an email message to procurement.policy@dm.usda.gov.
TO: Agency Chief Information Officers  
Deputy Administrators for Management  
Agency Heads of Contracting Activities  
Agency Heads of Contracting Activities Designees  

FROM: Cheryl L. Cook  
Chief Information Officer  
Office of the Chief Information Officer  
Lisa M. Wilusz  
Director  
Office of Procurement and Property Management  

SUBJECT: Continued Implementation of LincPass at USDA  

The Department is committed to fully implementing the requirements of the following guidance in meeting the common identification standard for federal employees and contractors for logical access to Federally-controlled information systems:  

   b. Office of Management and Budget (OMB) Memorandum M-11-11;  
   c. Federal Information Processing Standards Publication (FIPS PUB) Number 201;  
   d. USDA Departmental Regulation DR 3170-001.  

The common identification standard is known as LincPass within the Department.  

To accomplish this policy, all workstations (desktop and laptop) must support the use of LincPass credentials. Therefore, all newly purchased workstations must include a FIPS 201 compliant card reader, which may be built-in or external.  

The Federal Acquisition Regulation (FAR) states that agencies must purchase only approved personal identity verification products and services. See FAR Subpart 4.13, USDA Procurement Advisory 81 and OMB Memorandum M-05-24 for additional information on the acquisition of Personal Identity Verification (PIV) products. The FIPS Approved Products List may be found at http://www.idmanagement.gov/.  

In addition, no computer will be deployed unless it is configured and ready for the end user to use their LincPass to access applications requiring reauthorization. Program managers or end users shall contact their agency’s desktop support organization or IT help desk to confirm that all computers are properly configured.  

cc: Acting ACIO, ITS  
   Director, WCTS