

Procurement Advisory No. 116

Interim Purchase Authority for Fuel

1. SUMMARY

This Advisory provides interim guidance for revisions to Department Regulation (DR) 5013-6(e) concerning the use of the purchase cardholders (up to the limit of their purchase card authority) authority to purchase fuel for 120 days. For fleet vehicles, please refer to DR 5400-006 and Agriculture Property Management Regulation (AGPMR) Advisory 14-03.

2. BACKGROUND

As of February 10, 2014, USDA has begun the transition to the new Citibank/Wright Express (WEX) Fleet Card for the purchase of fuel and maintenance of USDA owned and commercially leased vehicles. WEX is a closed loop network of vehicle fueling and servicing merchants that passes on accurate driver PIN data, vehicle mileage, and Level III fuel data (e.g., Ethanol 85, Bio-Diesel, CNG, etc.).

DR 5013-6 (e) states that the purchase card shall not be used to purchase fuel. This Advisory allows the purchase card to be used to purchase fuel for 120 days.

3. REFERENCES

DR 5013-6; http://www.dm.usda.gov/procurement/ccsc/FinalDraftDR-5013-6_20090724.pdf

DR 5400-006; <http://www.dm.usda.gov/pmd/DR5400-006.htm>

7 USC 2.93(a)(5)(i); <http://ecfr.gpoaccess.gov/cgi/t/text/text-idx?c=ecfr&sid=30b7d83dd545256e63c863acf47a6201&rgn=div8&view=text&node=7:1.1.1.1.5.16.25.6&idno=7>

Agriculture Acquisition Regulation (AGAR) 401.301(a) and AGAR 401.304(b)
<http://www.dm.usda.gov/procurement/policy/docs/agar04.pdf>

4. ACTIONS

Effective immediately until September 1, 2014.

Procurement Advisories are issued by the Procurement Policy Division of the Office of Procurement and Property Management, Departmental Management, USDA, and posted on at <http://www.dm.usda.gov/procurement/policy/advisories.html>. If you have questions or comments regarding this advisory please contact Dorothy Lilly by telephone at 202.690.2064 or email at Dorothy.Lilly@dm.usda.gov.

EXPIRATION DATE: September 1, 2014.