

Procurement Advisory No. 116 A

Interim Purchase Authority for Fuel

1. SUMMARY

This Advisory provides interim guidance for revisions to Department Regulation (DR) 5013-6(e) concerning the use of the purchase cardholders (up to the limit of their purchase card authority) authority to purchase fuel. For fleet vehicles, please refer to DR 5400-006 and Agriculture Property Management Regulation (AGPMR) Advisory 14-03.

2. BACKGROUND

As of February 10, 2014, USDA has begun the transition to the new Citibank/Wright Express (WEX) Fleet Card for the purchase of fuel and maintenance of USDA owned and commercially leased vehicles. WEX is a closed loop network of vehicle fueling and servicing merchants that passes on accurate driver PIN data, vehicle mileage, and Level III fuel data (e.g., Ethanol 85, Bio-Diesel, CNG, etc.).

DR 5013-6 (e) states that the purchase card shall not be used to purchase fuel. This Advisory allows the purchase card to be used to purchase fuel.

3. REFERENCES

DR 5013-6; http://www.dm.usda.gov/procurement/ccsc/FinalDraftDR-5013-6_20090724.pdf

DR 5400-006; <http://www.dm.usda.gov/pmd/DR5400-006.htm>

7 USC 2.93(a)(5)(i); <http://ecfr.gpoaccess.gov/cgi/t/text/text-idx?c=ecfr&sid=30b7d83dd545256e63c863acf47a6201&rgn=div8&view=text&node=7:1.1.1.1.5.16.25.6&idno=7>

Agriculture Acquisition Regulation (AGAR) 401.301(a) and AGAR 401.304(b)
<http://www.dm.usda.gov/procurement/policy/docs/agar04.pdf>

4. ACTIONS

Effective immediately.

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