



DECISION MEMORANDUM FOR THE OFFICE OF THE DEPUTY SECRETARY

THROUGH:

DATE:

FROM:

DATE:

SUBJECT:

FILE CODE:

ISSUE/RECOMMENDATION:

Enter issue/recommendation

BACKGROUND:

Enter acquisition background

ACQUISITION PLANNING APPROACH:

Enter planning approach



DECISION MEMORANDUM FOR THE OFFICE OF THE DEPUTY SECRETARY

DECISION BY THE OFFICE OF THE SECRETARY:

APPROVED:

DISAPPROVED:

DISCUSS WITH ME:

DATE:

ENCLOSURE: