Tips on USDA Career Opportunities

General Facts	
Methods to learn about USDA and how to search for and apply to available career opportunities	
LEARN about USDA Mission Areas www.USDA.gov	**Agencies by Mission Area:** • **Farm and Foreign Agricultural Services:** Farm Service Agency - http://www.fsa.usda.gov/FSA/hrdapp?area=home&subject=trai&topic=landing Foreign Agriculture Service - http://www.fas.usda.gov/admin/newjobs/fasjobs.asp Risk Management Agency- http://www.rma.usda.gov/aboutrma/opportunities/jobs.html • **Food, Nutrition and Consumer Services:** Center for Nutrition Policy and Promotion - http://www.cnpp.usda.gov/internships-otheropportunities.htm Food and Nutrition Service - http://www.fns.usda.gov/hr/careers.htm • **Food Safety:** Food Safety and Inspection Service - http://www.fsis.usda.gov/Careers/Fellowships_&_Internships/index.asp • **Marketing and Regulatory Programs:** Agricultural Marketing Service - http://www.ams.usda.gov/AMSv1.0/studentopportunities Animal Plant Health Inspection Service - http://www.aphis.usda.gov/career_opportunities/student_programs.shtml Grain Inspection, Packers, and Stockyards Administration - http://www.gipsa.usda.gov/ • **Natural Resources and Environment:** Forest Service - http://www.fs.fed.us/fsjobs/ Natural Resources Conservation Service - http://www.nrcs.usda.gov/about/employment.html • **Research, Economics, and Education:** Agricultural Research Service - http://www.ars.usda.gov/Careers/Careers.htm Economic Research Service - http://www.ers.usda.gov/AboutERS/Employment/ National Agricultural Library - http://www.nal.usda.gov/about/LIBRARY_INTERNSHIP.pdf National Agricultural Statistics Service http://www.nass.usda.gov/Contact_Us/Opportunities/index.asp • **Rural Development**: http://www.googlesyndicatedsearch.com/u/RD?q=internships Rural Business and Cooperative Programs Rural Housing Rural Utilities
SEARCH for USDA Vacancies www.usda.USAJobs.gov	• Create a profile under "My Account." The profile account is a security tool used by USAJOBS to ensure that information being submitted by applicants is maintained in a secure environment. • Create or upload resume. • Search for vacancy announcements and save them in your profile. • Review vacancy announcements for eligibility, qualifications, and closing dates and follow the instructions to apply. • Proceed to apply and complete the application. • Print a copy of your application for your records. • Human Resources Specialists review applications for their agency posted vacancy announcements. Contact the Human Resource Specialist listed in each vacancy announcement, for which you applied, to inquire on the status of your application. Be sure to have the job locator number, located in the vacancy announcement, to reference your application.
General Information and Resources	• Contact the Department Student Employment Program Manager, Wenndy Carrasco at USDA.Internships@dm.usda.gov • Pay Level or General Scale (GS) levels for internships vary based on the position, and level of academic and related experience. • Pay Scale can be found at: www.OPM.gov, click on "View Salary Tables" • Most position announcements include the salary and GS level in the posting. • USAStudentJobs.gov: http://www.studentjobs.gov/ • USAStudentJobs.gov: http://www.studentjobs.gov/ • Office of Personnel Management Website: http://www.opm.gov/employ/students/index.asp USAJOBS: http://www.usajobs.opm.gov/

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